



City of Oakland  
Human Services Department



**Kid's First!**  
**Oakland Fund for Children and Youth**  
**Planning and Oversight Committee Adult & Youth**  
**Appointees Needed!**

The City of Oakland seeks energetic, community-minded adult and youth members for the Planning and Oversight Committee (POC) of the Oakland Fund for Children and Youth (OFCY). This important Committee decides how to allocate 3% of the City's unrestricted general fund revenues to support Oakland's children and youth.

The POC is comprised of 17 total youth and adult members.

**The Planning and Oversight Committee (POC) is responsible for:**

- 1) Preparing the Three-Year Strategic Investment Plans
- 2) Soliciting funding applications from private non-profit and public agencies through an open and fair application process.
- 3) Submitting to the Oakland City Council for its adoption the Three-year Strategic Investment Plans and funding recommendations (POC approves initial and annual grant renewals).
- 4) Submitting to the Oakland City Council for its adoption annual independent evaluation reports.
- 5) Receiving City Auditor annual reports on the Fund's Financial Statement and the Base Spending Requirement.



**Youth between the ages of 14 and 21 years old**



**Youth Voice is an important component of the strategic planning, grantee engagement and evaluation efforts.**



**Youth committee members will receive a mentor(s) and support to actively participate in meetings and related activities.**



**Youth can receive a stipend up to \$1200 based on participation / attendance.**

### **POC Adult and Youth Member Responsibilities:**

- Attend monthly POC meetings (1st or 3rd Wednesday of each month, 6 p.m. to 9 p.m.)
- Serve on at least one POC subcommittee
- Read agenda materials before each meeting so you are prepared to participate
- Help select grantees each funding cycle
- Report to City Council Members and/or Mayor on your work
- Help recruit additional youth and adult members for the POC

### **Oakland Fund for Children and Youth (OFCY) Background**

The Kids First! Amendment (Article XIII – Amended in 2020) of the City of Oakland Charter requires that 3% of the City's General-Purpose Fund be set aside as annual revenue for the Oakland Children's Fund.

The Oakland Fund for Children and Youth (OFCY) plays a critical role in creating opportunities for Oakland's children and youth to thrive.

### ***OFCY Funded services focus on four legislative goals:***

- 1) Support the healthy development of children
- 2) Help children and youth succeed in school and graduate high school
- 3) Prevent and reduce violence, crime, and gang involvement; and
- 4) Help youth transition to adulthood

For more information contact CYS Manager, Robin Love at 510-238-3231 or email at [RLove@oaklandca.gov](mailto:RLove@oaklandca.gov).

### ***How to Apply:***

Please send an electronic copy of your resume / CV to [ofcy@oaklandca.gov](mailto:ofcy@oaklandca.gov) or [RLove@oaklandca.gov](mailto:RLove@oaklandca.gov) to be forwarded to district Council staff for review and appointment. You can also fill out and complete the online application form on the City of Oakland Boards and Commissions website at: <https://www.oaklandca.gov/services/boards-and-commissions-index/apply-to-boards-and-commissions>

- Select ***Children's Fund Planning and Oversight Committee*** from the list on the left.
- Click on the green button labeled **Apply**
- Fill out the required fields on the application.
- When application is complete, click on the green button labeled **Submit**