

LANDMARKS PRESERVATION ADVISORY BOARD MINUTES

ADVISORY BOARD MEMBERS:

Craig Rice, Chair
Stacy Kozakavich, Vice-Chair
Geoff Bomba
Maria Katticaran
Alison Lenci
Galen Mancino

December 1, 2025
Regular Meeting: 6 PM
City Hall, Hearing Room 1
One Frank H. Ogawa Plaza

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MEETING CALLED TO ORDER BY: Chair Rice at 6:01 P.M

WELCOME BY CHAIR: Chair Rice

ROLL CALL: Haneefah Rasheed

Board Members Present: Lenci, Bomba, Kozakavich, Rice

Board Members Absent: Macino, Katticaran

Staff Present: Audrey Lieberworth, Haneefah Rasheed, Catherine Payne, Alexia Rotberg, Michael Branson

BOARD BUSINESSBOARD BUSINESS

Agenda Discussion: None

Informational Reports: None

Subcommittee Reports: None

Board Matters: #1- Welcome New LPAB Secretary.

Secretary Rotberg provided information regarding the location of the 2026 Boards and Commissions meeting calendar via website.

Open Forum: Naomi Schiff

Consent Calendar: None

PUBLIC HEARINGS / APPLICATIONS

The hearing provides opportunity for all concerned persons to speak; the hearing will normally be closed after all testimony has been heard. The Landmarks Preservation Advisory Board (LPAB) is an advisory board and thereby makes recommendations rather than decisions.

The following item is continued from the November 3, 2025, Landmarks Preservation Advisory Board meeting agenda.

#2	Location:	Citywide
	APN:	N/A
	Proposal:	“Draft Bylaws and Rules of Procedure of the Landmarks Preservation Advisory Board of the City of Oakland” intended to: 1. Establish an updated framework for conducting business and advising by the Landmarks Preservation Advisory Board; 2. Clarify roles and responsibilities of Board Members and support staff; 3. Clarify processes and procedures for hosting hybrid meetings; and 4. Clarify processes and procedures for public comment and participation at Landmarks Preservation Advisory Board meetings.
	Applicant:	Audrey Lieberworth, Planner III, PBD, City of Oakland
	Phone Number:	510-238-6317
	Owner:	City of Oakland
	Case File Number:	ZA25005
	Planning Permits Required:	None
	General Plan:	N/A
	Zoning:	N/A
	Proposed Environmental Determination:	Not a project subject to CEQA (not an activity that may cause a direct or reasonably foreseeable indirect physical environmental change). In the alternative, exempt under the “common sense exemption,” CEQA Guidelines Section 15061(b)(3).
	Historic Status:	N/A
	City Council district	N/A
	Status:	Pending consideration and approval by the Landmarks Preservation Advisory Board.
	Staff Recommendation	Planning staff recommend consideration and approval of the proposed bylaws.
	Action to be Taken:	Landmarks Preservation Advisory Board will receive public comment, discuss, and make recommendation to Board.
	For further information:	Contact Audrey Lieberworth at (510) 238-6317 or by email at alieberworth@oaklandca.gov .

Case Planner Audrey Lieberworth provided a presentation and oral responses to the Board Members regarding the project.

BOARD COMMENTS/QUESTIONS: Board Members

PUBLIC COMMENTS/QUESTIONS: Naomi Schiff, Mary Harper, Ann Kitlebrew

Motion by Board Member Lenci to accept the amended Bylaws with one single amendment to Article 10.4.

1. Receive public comment on the Draft Bylaws;
2. Review and comment on the Draft Bylaws, with attention to the stated intent of the Draft Bylaws; and
3. Adopt the Draft Bylaws as proposed or adopt modified Bylaws with recommended changes passed by the LPAB.

Seconded by Board Member Bomba

Action: 4 Ayes, 0 Nays

APPROVAL OF MINUTES: September 8, 2025

Motion by Vice-Chair Kozakavich

Seconded by Board Member Lenci

Action: 4 Ayes, 0 Nays

ADJOURNMENT: Chair Rice at 6:40 p.m.

NEXT REGULAR MEETING: January 5, 2026