



## COMMUNITY-LED TRAFFIC SAFETY APPLICATION FOR OBSTRUCTION PERMIT

<b>Applicant Name</b>	<b>First:</b>		<b>Last:</b>	
<b>Contact Info</b>	<b>Phone:</b>		<b>Email:</b>	
<b>Home Address:</b>				

Is a neighborhood church, school, community group, or business supporting your project? If so, provide their information below.

<b>Project Sponsor</b>	<b>Name:</b>			
<b>Address:</b>				
<b>Contact Person</b>	<b>First:</b>		<b>Last:</b>	
<b>Contact Info</b>	<b>Phone:</b>		<b>Email:</b>	

### APPLICANT HAS READ AND ACKNOWLEDGES THE FOLLOWING:

- 1) Permit fee(s) owed per City of Oakland Master Fee Schedule.
- 2) To renew an OB permit, it must NOT have expired. Working without a valid OB permit is subject to stop work order, additional fees, penalties, and may result in renewal delays.
- 3) By signing below, applicant certifies that all information provided as part of this application is true and correct to the best of their knowledge.

<b>Applicant Signature:</b>	
<b>Print Name:</b>	
<b>Date Signed:</b>	

### THIS BOX FOR OFFICE USE ONLY

Staff preparing OB Permit placards \_\_\_\_

Date applicant picked up placards \_\_\_\_

**OB250** \_ \_ \_ \_ \_

Submit this application form and other required materials to OakDOT at  
[DOTOnlinePermits@OaklandCA.gov](mailto:DOTOnlinePermits@OaklandCA.gov) or by [appointment](#) at  
250 Frank H. Ogawa Plaza, 2<sup>nd</sup> Floor 94612.



Tell us about the project you would like to see installed in your neighborhood.

**What type of project is this? (check one)**

<input type="checkbox"/>	Curb Extension
<input type="checkbox"/>	Daylighting intersection
<input type="checkbox"/>	Traffic Circle

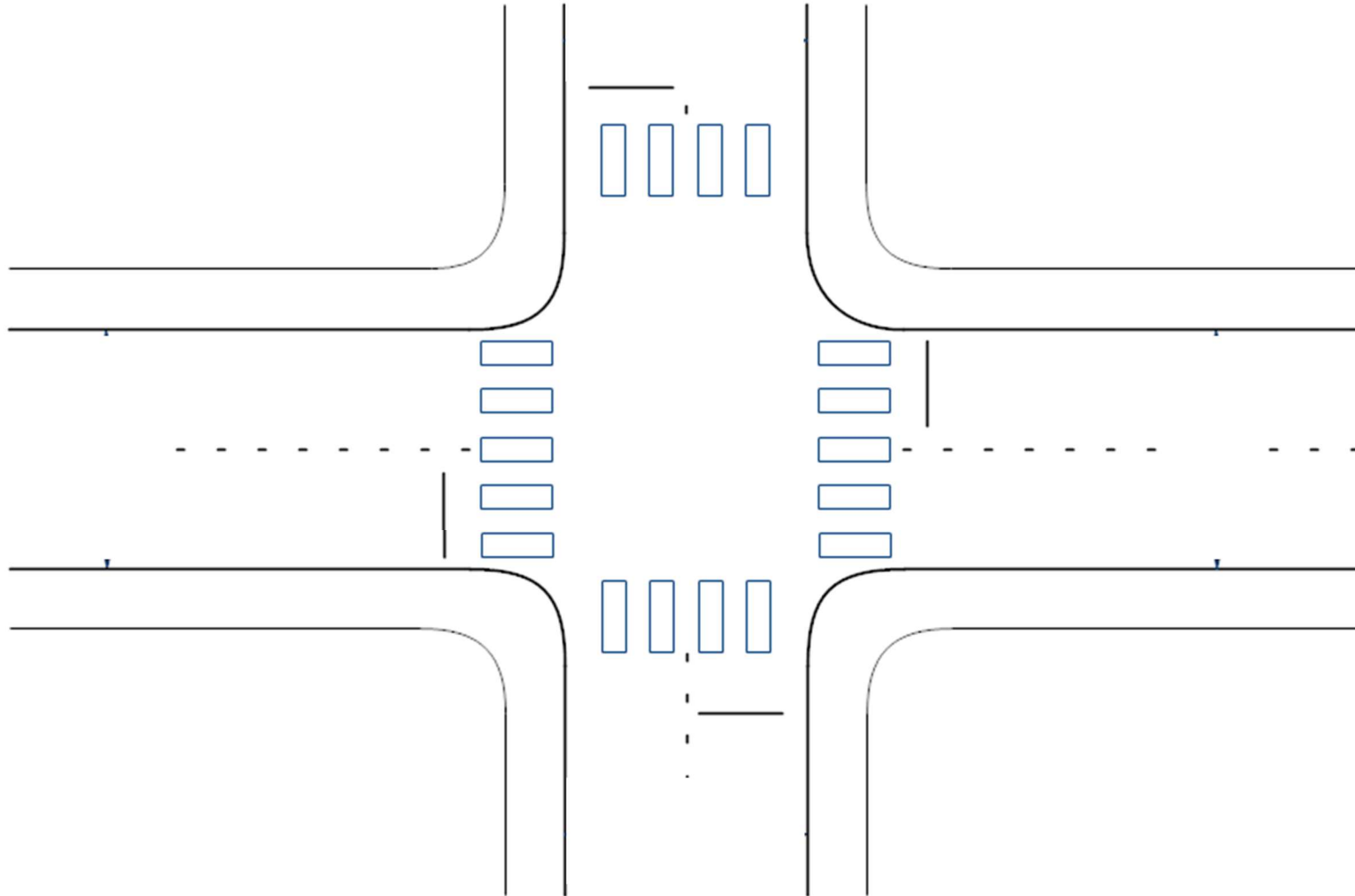
**Why is this project needed? Briefly describe the traffic safety problem you would like to solve.**

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Oakland Department of Transportation (OakDOT)  
Right-of-Way Management Division  
250 Frank H. Ogawa Plaza 2<sup>nd</sup> Floor  
Oakland, California 94612

Please present a rough drawing of your project. Add the street names. Show your project location. Show locations of stop signs, ADA curb ramps, trees, and other fixtures. Use this template or provide your own drawing.





Tell us about the Oakland residents who will be responsible for this traffic safety project.

### Team Leader

*Who will be the project leader and the main point of contact with OakDOT?*

Name	Address	Phone	Email
1.			

### Installation Volunteers (minimum of four)

*Who will help to install your project or who will beautify a project installed by the City?*

Name	Address	Phone	Email
1.			
2.			
3			
4.			
5.			
6.			

### Maintenance and Cleanup Volunteers (minimum of four)

*Who will make sure that your project (including equipment, plants, paint, etc.) is in good condition and free of trash or other debris?*

Name	Address	Phone	Email
1.			
2.			
3			
4.			
5.			
6.			



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## Community-Led Traffic Safety (CLTS) Application Checklist

Make sure you include each of the items below when you submit your application to OakDOT at [DOTOnlinePermits@OaklandCA.gov](mailto:DOTOnlinePermits@OaklandCA.gov) or by [appointment](#) at 250 Frank H. Ogawa Plaza, 2<sup>nd</sup> Floor 94612.

>>>Note: Please include “**CLTS**” in the subject line of your email.<<<

<input type="checkbox"/>	Obstruction (OB) Permit Application
<input type="checkbox"/>	Brief description of your project
<input type="checkbox"/>	Plan drawing of your project
<input type="checkbox"/>	Photographs of the project area (minimum 4)
<input type="checkbox"/>	Names and contact information for your team