

**Oakland Parks and Recreation Advisory Commission (PRAC)**  
**Lakeside Park Garden Center - 666 Bellevue Ave.**  
**Wednesday, January 10<sup>th</sup>, 2024 at 4:30 PM**

Remote Access Instructions and Meeting Agenda

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**\*\*\*NOTE: ZOOM LINK AND ACCESS NUMBER ARE NOW OPEN TO MEMBERS OF THE PUBLIC TO OBSERVE/LISTEN AND PROVIDE COMMENT DURING THE MEETING.**

**Zoom Webinar Information:**

When: Jan 10, 2024 04:30 PM Pacific Time (US and Canada)

Topic: Parks and Recreation Advisory Commission Meeting - January 10, 2024

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83085629102>

Or One tap mobile :

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Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 669 444 9171 US, +1 669 900 6833 US (San Jose), +1 408 638 0968 US (San Jose),

+1 253 205 0468 US, +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston),

+1 719 359 4580 US, +1 564 217 2000 US, +1 646 876 9923 US (New York),

+1 646 931 3860 US, +1 689 278 1000 US, +1 301 715 8592 US (Washington DC),

+1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US (Chicago),

+1 360 209 5623 US, +1 386 347 5053 US, +1 507 473 4847 US

Webinar ID: 830 8562 9102

International numbers available: <https://us06web.zoom.us/u/kbFIL2eEwM>

**How To Submit Comments before and during a meeting:**

1. To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when comments are being taken. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Instructions on how to “Raise Your Hand” is available at: [https://support.zoom.com/hc/en/article?id=zm\\_kb&sysparm\\_article=KB0068290](https://support.zoom.com/hc/en/article?id=zm_kb&sysparm_article=KB0068290).
2. To comment by phone, please call on one of the above listed phone numbers. You will be prompted to “Raise Your Hand” by pressing “\*9” to speak when Open Forum is taken or after an eligible agenda item has been presented. You will be permitted to speak during your turn, allowed to comment, and after the allotted time, re-muted. Please unmute yourself by pressing \*6.
3. To submit public comment for review by the Commission before the meeting date, email comments to [publiccomments2prac@oaklandca.gov](mailto:publiccomments2prac@oaklandca.gov).

*If you have questions, email [publiccomments2prac@oaklandca.gov](mailto:publiccomments2prac@oaklandca.gov) or phone Oakland Parks, Recreation and Youth Development @ 510-238-7275. Thank you.*



**AGENDA**  
**Parks And Recreation Advisory Commission (PRAC)**  
**Lakeside Park Garden Center - 666 Bellevue Ave.**  
**Wednesday, January 10<sup>th</sup>, 2023 at 4:30 P.M.**

**\*\*\*NOTE: PUBLIC COMMENTS ON ACTION ITEMS WILL BE TAKEN AFTER EACH ITEM OF NEW BUSINESS. ALL PUBLIC COMMENTS WILL BE ACCEPTED UNDER BOTH ITEM 3, OPEN FORUM, AT THE BEGINNING OF THE MEETING AND ITEM 9, CONTINUATION OF OPEN FORUM, AT THE END OF THE MEETING.**

CALL TO ORDER / ROLL CALL

BARACH, DUHE, HA, KOS-READ, D. SMITH, K. SMITH, TORRES, TRAN, WATKINS, AND WHITMORE

1. MODIFICATION OF THE AGENDA:

2. DISPOSITION OF MINUTES:

- October 11<sup>th</sup>, 2023 Draft Meeting Minutes

3. OPEN FORUM:

Comment on all items will be taken at this time.

4. CONSENT CALENDAR ITEMS:

4A. REQUEST FROM CENTER FOR EARLY INTERVENTION ON DEAFNESS (CEID) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AND THE SALES OF RAFFLE TICKETS AT THEIR ANNUAL WALK-A-THON TO BE HELD AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, MAY 11, 2024, FROM 8:30AM-2:30PM.

4B. REQUEST FROM THE NATIONAL MULTIPLE SCLEROSIS SOCIETY FOR APPROVAL TO COLLECT ON-SITE DONATIONS AND PLEDGES FOR THEIR ANNUAL WALK MS: OAKLAND 2024 AT LAKESIDE PARK (BANDSTAND) ON SATURDAY, APRIL 20, 2024, FROM 6:00AM-1:00PM.

4C. REQUEST APPROVAL TO ALLOW BAY VENTURES LLC. TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES OF FOOD, BEVERAGES, MERCHANDISE AND ARTISAN SALES AT LAKEFEST 5TH ANNIVERSARY 2-DAY EVENT TO BE HELD AT LAKE MERRITT (LAKE MERRITT SAILBOAT HOUSE, LAKESIDE PARK GARDEN

**CENTER & SAILBOAT HOUSE PARKING LOT) ON SATURDAY, JUNE 22, 2024, AND SUNDAY, JUNE 23, 2024, 11:00AM-7:00PM.**

5. **MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:**

\*Visit Measure Q [website](#) for more information, documents and reports.

- Informational Report: OPW Monthly Measure Q Report and Performance Measures Update.

6. **NEW BUSINESS:**

6A. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE INSTALLATION OF ART WORKS AT PERALTA HACIENDA HISTORICAL PARK.**

6B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED \$18,750.00 FROM THE FRIENDS OF JOAQUIN MILLER (FOJMP) AND TO ENTER INTO A RIGHT OF ENTRY CONTRACT WITH ARTISTS TO PAINT MURAL ART ON EXTERIOR WALLS OF TWO BATHROOMS AT JOAQUIN MILLER PARK.**

6C. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED \$5,000 FROM THE DIMOND IMPROVEMT ASSOCIATION (DIA)AND TO ENTER \$1 CONSTRUCTION CONTRACT WITH SELECTED VENDOR TO INSTALL A METAL AND CONCRETE PIECE OF ART IN THE FORM OF AN ELLIPTICAL AT THE DIMOND GATEWAY GARDEN.**

6D. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO RECOMMEND ADOPTION OF AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A LICENSE AGREEMENT WITH TRYBE, INC., A CALIFORNIA NONPROFIT ORGANIZATION AT A BELOW MARKET RATE.**

6E. **RECEIVE AN ORAL REPORT FROM THE OFFICE OF THE CITY CLERK TO FURTHER INFORM AND INCREASE BOARD AND COMMISSION MEMBER'S COMPLIANCE WITH THE TIMELY FILING**

**OF ALL STATEMENT OF ECONOMIC INTERESTS STATEMENTS  
ALSO KNOWN AS FORM 700.**

- 6F. **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW THE SEQUOIA ELEMENTARY PARENT TEACHER ORGANIZATION (SPTO) PERMISSION TO COLLECT ONSITE DONATIONS, TICKET SALES AT DOOR AND HOST A SILENT/LIVE AUCTION FUNDRAISER AT LAKE MERRITT SAILBOAT HOUSE ON SATURDAY MARCH 02, 2024, FROM 1:00PM-10:00PM.**
- 6G. **REQUEST APPROVAL TO ALLOW THE CRISIS SUPPORT SERVICES TO COLLECT ONSITE REGISTRATIONS AND DONATIONS FROM SUPPORTERS AT THEIR 5K HEALING HEARTS WALK/RUN FOR SUICIDE PREVENTION TO BE HELD AT LAKESIDE PARK (BANDSTAND) ON SATURDAY, MAY 4, 2024, FROM 7:00AM -1:00PM.**
- 6H. **REQUEST FROM THE LOWER GRAND RADIO FOR APPROVAL TO COLLECT ON-SITE DOOR DONATIONS, VENDOR FEES, VENDOR SELLS OF WARES, NON-ALCOHOL AND ALCOHOL BEVERAGES AT THE ONE-DAY CRAFT AND MAKER FAIR TO BE HELD AT LAKESIDE PARK GARDEN CENTER ON SUNDAY, MARCH 24, 2024, 9:00AM-6:00PM.**
- 6I. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE OAKLAND BALLER'S (OAKLAND B'S) TO COLLECT GATE FEES, TEAM MERCHANDISE FOOD, AND BERVERAGES AT RAIMONDI BASEBALL FIELD.**
7. **PLANNING AND CONDITIONAL USE PERMITS:**
- 7A. **CONDITIONAL USE PERMIT FOR COURTLAND CREEK RESTORATION PROJECT AT COURTLAND CREEK PARK.**
- 7B. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION (PRAC) TO SUPPORT A MINOR CONDITIONAL USE PERMIT FOR THE SOBRANTE PARK RENOVATION PROJECT.**
8. **UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:**

9. CONTINUATION OF OPEN FORUM:

All final comments will be taken at this time.

ADJOURNMENT

**Next Meeting:**

***February 14<sup>th</sup>, 2024 at 4:30PM***

***Lakeside Park Garden Center***

***666 Bellevue Avenue***

***Oakland, CA 94612***

\* Visit [PRAC Website](#) for more information, documents, and reports.

This meeting location is wheelchair accessible. To request disability-related accommodations or to request an ASL, Cantonese, Mandarin or Spanish interpreter, please email [publiccomments2prac@oaklandca.gov](mailto:publiccomments2prac@oaklandca.gov) or call Oakland Parks, Recreation and Youth Development at (510) 238-7275 or TDD/TTY (510) 238-3254 at least five working days before the meeting. Please refrain from wearing scented products to this meeting as a courtesy to attendees with chemical sensitivities.

Esta reunión es accesible para sillas de ruedas. Si desea solicitar adaptaciones relacionadas con discapacidades, o para pedir un intérprete de en español, Cantones, Mandarín o de lenguaje de señas (ASL) por favor envíe un correo electrónico a [publiccomments2prac@oaklandca.gov](mailto:publiccomments2prac@oaklandca.gov) o llame al (510) 238-7275 o (510) 238-3254 por lo menos cinco días hábiles antes de la reunión. Se le pide de favor que no use perfumes a esta reunión como cortesía para los que tienen sensibilidad a los productos químicos. Gracias.

會場有適合輪椅出入設施。需要殘障輔助設施, 手語, 西班牙語, 粵語或國語翻譯服務, 請在會議前五個工作天電郵 [publiccomments2prac@oaklandca.gov](mailto:publiccomments2prac@oaklandca.gov) 或致電 (510) 238-7275 或 (510) 238-3254 TDD/TTY。請避免塗搽香氛產品, 參加者可能對化學成分敏感。



Informal Meeting  
**Parks and Recreation Advisory Commission (PRAC)**  
**Wednesday, December 13<sup>th</sup>, 2023, at 4:30 P.M.**  
**Lakeside Park Garden Center**

**Meeting Recording Link:**

<https://oakland.granicus.com/player/clip/5862?&redirect=true>

**DUE TO THE LACK OF A QUORUM, THE DECEMBER PRAC MEETING BECAME AN INFORMAL DISCUSSION OF THE AGENDA TOPICS BELOW. NO ACTIONS WERE TAKEN AND NO OFFICIAL MINUTES KEPT. PLEASE USE THE LINK ABOVE TO REPLAY THE MEETING.**

**BARACH, DUHE, HA, KOS-READ, D. SMITH, K. SMITH, TORRES, TRAN, WATKINS**

**Present (4):** Chair Tran, Vice Chair Barach, Commissioners Ha, Kos-Read

- OPEN FORUM
- MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:  
\*Visit Measure Q [website](#) for more information, documents, and reports.
  - Informational Report: OPW Monthly Measure Q Report and Performance Measures Update.
- **LAKE MERRITT UPDATE AND DISCUSSION ON THE VENDING PROGRAM AND PERMITTED EVENTS AT THE LAKE.**
- UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS
- OPEN FORUM

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\*Visit [PRAC Website](#) for more information, documents, and reports.

**Next Meeting:**

***Wednesday, January 10<sup>th</sup>, 2024, at 4:30 pm***

**Lakeside Park Garden Center**

666 Bellevue Avenue

Oakland, CA 94612

**Via Zoom**

INFORMAL MEETING



\*\*\*SPECIAL MEETING\*\*\*

MINUTES

**Parks and Recreation Advisory Commission (PRAC)**

**Wednesday, October 11<sup>th</sup>, 2023, at 4:30 P.M.**

**Lake Merritt Sailboat House**

**Meeting Recording Link:**

<https://oakland.granicus.com/player/clip/5739?&redirect=true>

CALL TO ORDER / ROLL CALL: 4:37 P.M.

**BARACH, DUHE, HA, KOS-READ, D. SMITH, K. SMITH, TORRES, TRAN, WATKINS**

**Present (7):** Chair Tran, Vice Chair Barach, Commissioners Duhe, Ha, Kos-Read  
Torres, Watkins

**Excused (1):** Commissioner K. Smith

**Absent (1):** Commissioners D. Smith, Torres

1. MODIFICATION OF THE AGENDA:

- Measure Q Item 5 and Item 6A will not be heard and is stricken from the agenda.
- Item 6B will be heard after Item 6D.

**Motion:** Chair Tran entertained a motion to approve the October Agenda with modifications.

**Moved by:** Commissioner Duhe. **Second by:** Vice Chair Barach. **Vote:** Yes (6) Barach, Duhe, Ha, Kos-Read, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

2. DISPOSITION OF MINUTES:

- September 13<sup>th</sup>, 2023 Draft Meeting Minutes

**Motion:** Chair Tran entertained a motion to approve the September Meeting Minutes.

**Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Watkins. **Vote:** Yes (6) Barach, Duhe, Ha, Kos-Read, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

3. OPEN FORUM: There were 4 speakers and 0 public comments received via email.

4. CONSENT CALENDAR ITEMS:

4A. **REQUEST APPROVAL FOR OAKLAND TURKEY TROT TO COLLECT FUNDS ON ONSITE FOR THE SELLS OF MERCHANDISE, FOODS, BEVERAGES AND MOBILE FOOD VENDING AT THE ANNUAL**

**OAKLAND TURKEY TROT AT EASTSHORE PARK ON THURSDAY,  
NOVEMBER 23, 2023, 8:00AM-12:00PM.**

**Motion:** Chair Tran entertained a motion to approve the request. **Moved by:** Commissioner Kos-Read. **Second by:** Commissioner Watkins. **Vote:** Yes (6) Barach, Duhe, Ha, Kos-Read, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

~~5. **MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE:**~~

~~\*Visit Measure Q [website](#) for more information, documents, and reports.~~

- ~~• **Informational Report: OPW Monthly Measure Q Report and Performance Measures Update.**~~

6. NEW BUSINESS:

~~6A. **UPDATE ON ROTARY NATURE CENTER FIRE.**~~

6C. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED FORTY-NINE THOUSAND DOLLARS (\$49,000) FROM THE FRIENDS OF THE GARDEN AT LAKE MERRITT AND TO ENTER \$1 CONSTRUCTION CONTRACT WITH SELECTED VENDOR TO CONSTRUCT THE FINAL SECTION OF FENCE UPGRADE AT THE LAKE MERRITT GARDEN CENTER AND RECOMMEND TO PLANNING DIRECTOR APPROVAL OF MINOR CONDITIONAL USE PERMIT TO ESTABLISH A NEW FENCELINE TO EXPAND THE GARDEN CENTER AND PROTECT HISTORIC TREES.**

Hank Phan, Assistant Capital Improvement Project Coordinator, OPW, presented the request.

Public Comment: There were 0 speakers.

*Commissioner Torres joined the meeting.*

**Motion:** Chair Tran entertained a motion to approve the request. **Moved by:** Commissioner Ha. **Second by:** Commissioner Duhe. **Vote:** Yes (7) Barach, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

6D. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE AND RECOMMEND COUNCIL TO ACCEPT A GIFT OF IN-KIND SERVICES FROM THE FRIENDS OF THE GARDEN AT LAKE MERRITT FOR JAPANESE GARDEN REPAVING IN THE AMOUNT NOT TO EXCEED NINETY SIX THOUSAND ONE HUNDRED DOLLARS \$96,100 AND AUTHORIZE A ONE DOLLAR (\$1.00) GIFT-IN-PLACE CONSTRUCTION CONTRACT WITH WOLFE**

**CONSTRUCTION, THE CONSTRUCTION VENDOR SELECTED TO PERFORM THE SERVICES, TO AUTHORIZE THE WORK ON CITY PROPERTY.**

Hank Phan, Assistant Capital Improvement Project Coordinator, OPW, presented the request.

Public Comment: There were 0 speakers.

**Motion:** Chair Tran entertained a motion to approve the request. **Moved by:** Commissioner Ha. **Second by:** Commissioner Duhe. **Vote:** Yes (7) Barach, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

**6B. DEPARTMENT MERGER / REORGANIZATION UPDATE.**

Chair Tran recalled that after the discussion with Brooklyn Williams, Special Assistant to the Mayor III, Office of the Mayor, regarding the proposed budget and reorganization, the commission agreed to the Chair writing a letter to the City Administrator on PRAC's behalf. Since then, the budget was passed. Due to the lack of outreach and engagement, the Chair asserted the importance of the letter and presented her draft to the commission for approval.

Public Comment: There were 2 speakers.

**Motion:** Chair Tran entertained a motion to approve the drafting of a letter on behalf of the PRAC to send to the Office of the City Administrator. **Moved by:** Vice Chair Barach. **Second by:** Commissioner Watkins. **Vote:** Yes (7) Barach, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

**7. PLANNING AND CONDITIONAL USE PERMITS:**

None.

**8. UPDATE FROM DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS & ANNOUNCEMENTS:**

**Director's Report:**

- No updates.

**PRAC Committees:**

- No updates.

**Recreation Advisory Councils (RACs):**

- No Updates

**Announcements:**

Due to the possibility of a lack of quorum, Chair Tran raised the question of cancelling the November PRAC meeting and resuming in December.

**Motion:** Chair Tran entertained a motion to cancel the November PRAC meeting. **Moved by:** Commissioner Duhe. **Second by:** Commissioner Ha. **Vote:** Yes (7) Barach, Duhe, Ha, Kos-Read, Torres, Tran, Watkins. **Abstain:** (0). **Motion:** Passed.

9. OPEN FORUM: There was 1 speaker.

10. ADJOURNMENT: 6:15 p.m.

DRAFT

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\*Visit [PRAC Website](#) for more information, documents, and reports.

**Next Meeting:**

***Wednesday, November 8<sup>th</sup>, 2023, at 4:30 pm***

**Lakeside Park Garden Center**

666 Bellevue Avenue  
Oakland, CA 94612

**Via Zoom**

(For observation purposes only.)

Respectfully Submitted,



Jasmine S. Bellow  
Executive Assistant to the Director  
Recording Secretary



**CITY OF OAKLAND  
Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks & Recreation Advisory Commission  
**FROM:** Tanya Nicholson, Public Service Representative, Central Reservations  
**DATE:** December 28, 2023  
**SUBJECT: REQUEST FROM CENTER FOR EARLY INTERVENTION ON DEAFNESS (CEID) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AND THE SALES OF RAFFLE TICKETS AT THEIR ANNUAL WALK-A-THON TO BE HELD AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, MAY 11, 2024, FROM 8:30AM-2:30PM.**

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**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from Center for Early Intervention on Deafness (CEID) a 501(c)3, non-profit organization that has been in business for nearly 44 years. CEID serves children who are deaf or hard of hearing. CEID is requesting approval to collect on-site registration fees and sell raffle tickets at their annual Walk-A-Thon. All funds collected through registration fees, sponsorships and raffle ticket sales will assist in supporting the services of CEID. The applicant is aware of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. Section 12.64.080.

**FISCAL IMPACT**

There will be a positive fiscal impact to Oakland Parks, Recreation & Youth Development. Center for Early Intervention on Deafness is paying all rental fees associated with the event estimated at \$668.00.

**PROJECT / PROGRAM DESCRIPTION**

CEID's Annual Walk-A-Thon is a major fundraising event with the bulk of the registration fees collected online. There are approximately 250 participants, mostly family members of CEID children and supporters.

The following is a list of fees to be collected onsite:

- Registration Fee: \$15 per person
- Raffle Tickets Sales
  - \$1 for one ticket
  - \$20 for thirty tickets

**BACKGROUND / LEGISLATIVE HISTORY**

CEID is a 501(c) 3, nonprofit organization that serves young children who are deaf or hard of hearing for nearly 44 years. CEID provides services to children throughout the greater Bay Area with the largest concentration on the East Bay. In addition, to their home and center-based services CEID provides resources and trainings to the families of children they serve weekly free sign language classes. They also provide training to Bay Area pediatric residents from Kaiser, Children's Hospital – Oakland, and others, in newborn and childhood hearing loss.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from the Center for Early Intervention on Deafness (CEID) to collect funds onsite for registration fees and the sales of raffle tickets from participants at CEID's Annual Walk-A-Thon held at Lakeside Park (Fairyland Area) on Saturday, May 11, 2024, from 8:30am-2:30pm.

Respectfully submitted,

/s/ Tanya Nicholson

Prepared by:

Tanya Nicholson

Public Service Representative

/s/ Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – Center for Early Intervention on Deafness Proposal Letter  
Exhibit B – Non-Profit Certificate (501c3)  
Exhibit C – Post Event Report 2023  
Exhibit D – Site Map



November 28, 2023

Dear Parks and Recreation Advisory Commission,

On behalf of the Center for Early Intervention on Deafness (CEID) please accept this Proposal Letter as part of our application for the use of Lakeside Park, Lake Merritt, on Saturday, May 11th, 2024, from 8:30 a.m. to 2:00 p.m. for the purpose of our annual Walk-A-Thon.

CEID is a 501(c)3 nonprofit organization that has been serving young children who are Deaf or Hard of Hearing for nearly 44 years. We serve children throughout the greater Bay Area with the largest concentration coming from the East Bay. In addition to our home and center-based services, we provide resources and trainings to the children's families that include weekly free sign language classes. We also provide training to Bay Area pediatric residents from Kaiser, Children's Hospital – Oakland, and others, in newborn and childhood hearing loss.

The Walk-A-Thon is a significant fundraising event for us with the bulk of registration handled online. We typically have about 250 participants, mostly family members of CEID children and supporters. They are a very polite and well-behaved group. We will collect some registration fees onsite the day of the Walk-A-Thon and ask your permission to do that as we have done in the past. The cost of registration is \$15 per person. We will also sell raffle tickets at the level of \$1 for one ticket and \$20 for thirty tickets. We will use a small speaker, a microphone and a 6-inch-tall stage to announce raffle winners and acknowledge our sponsors. We will have ample staffing to manage all aspects of the event. All the funds raised through registrations, sponsorships and raffle sales go to support the services of CEID.

I enclose with this letter our completed rental application form and a copy of our 501(c)3 information. Please let me know if there is any other information or applications required so that I may promptly comply. Thank you and your team for all the wonderful support we have received in past years for this event. I am very grateful to you and am pleased to be working with you once again on our 2024 event.

Sincerely,

Molly Thompson  
Development Coordinator



ATLANTA GA 39901-0001

In reply refer to: 0752439619  
June 30, 2016 LTR 4168C 0  
94-2914703 000000 00

00023188  
BODC: TE

CENTER FOR EARLY INTERVENTION ON  
DEAFNESS

CEID

% FRED-JILL--CINDI

1035 GRAYSON ST

BERKELEY CA 94710-2642

006300

Employer ID Number: 94-2914703  
Form 990 required: Y

Dear Taxpayer:

We issued you a determination letter in September 1983, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (03).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(ii).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

0752439619  
June 30, 2016 LTR 4168C 0  
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00023189

CENTER FOR EARLY INTERVENTION ON  
DEAFNESS  
CEID  
% FRED-JILL--CINDI  
1035 GRAYSON ST  
BERKELEY CA 94710-2642

Sincerely yours,



Teri M. Johnson  
Operations Manager, AM Ops. 3



## POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3<sup>rd</sup> Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

### I. GENERAL INFORMATION

Name of Event: CEID's 20th Annual Walk-A-Thon

Location of Event: Lakeside Park, Lake Merritt

Date/Hours of Event: 4/29/2023 Permit No. \_\_\_\_\_

Event Contact Name: Molly Thompson Phone No. 415-933-7847

Event Contact Address: molly@ceid.org

Is this a "first time" event at this location?  Yes  No If no, when was the event held previously?

1. Were Facility Rental/Set-up fees waived?  Yes  No  Not Applicable

2. Check other permits required for event?

- OPD Special Events Permit  Food Handler's Permit  Seller's Permit  
 Charitable Solicitations Permit  Certificate of Insurance  Other - Please list

### II. ATTENDANCE/COLLECTION OF FUNDS

- Total number in attendance: 200
- Were registration fees, donations or other fees collected on-site?  Yes  No  
 Not Applicable
- If yes, how many people registered? 15 How many people made donations? 25
- What was the cost for registration? \$15
- How much was collected on site from registration fees? \$225
- How much was collected on site from donations? \$500
- How much was collected on site from other fees? \$3,000

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):  
Were all vendors in compliance per agreement?  Yes  No  
If no, why not? \_\_\_\_\_

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
Bay Area Discovery Museum	<input checked="" type="checkbox"/>		Try It Truck	N

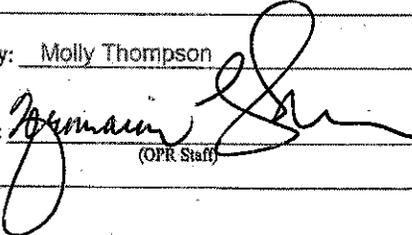
IV. COMMENTS

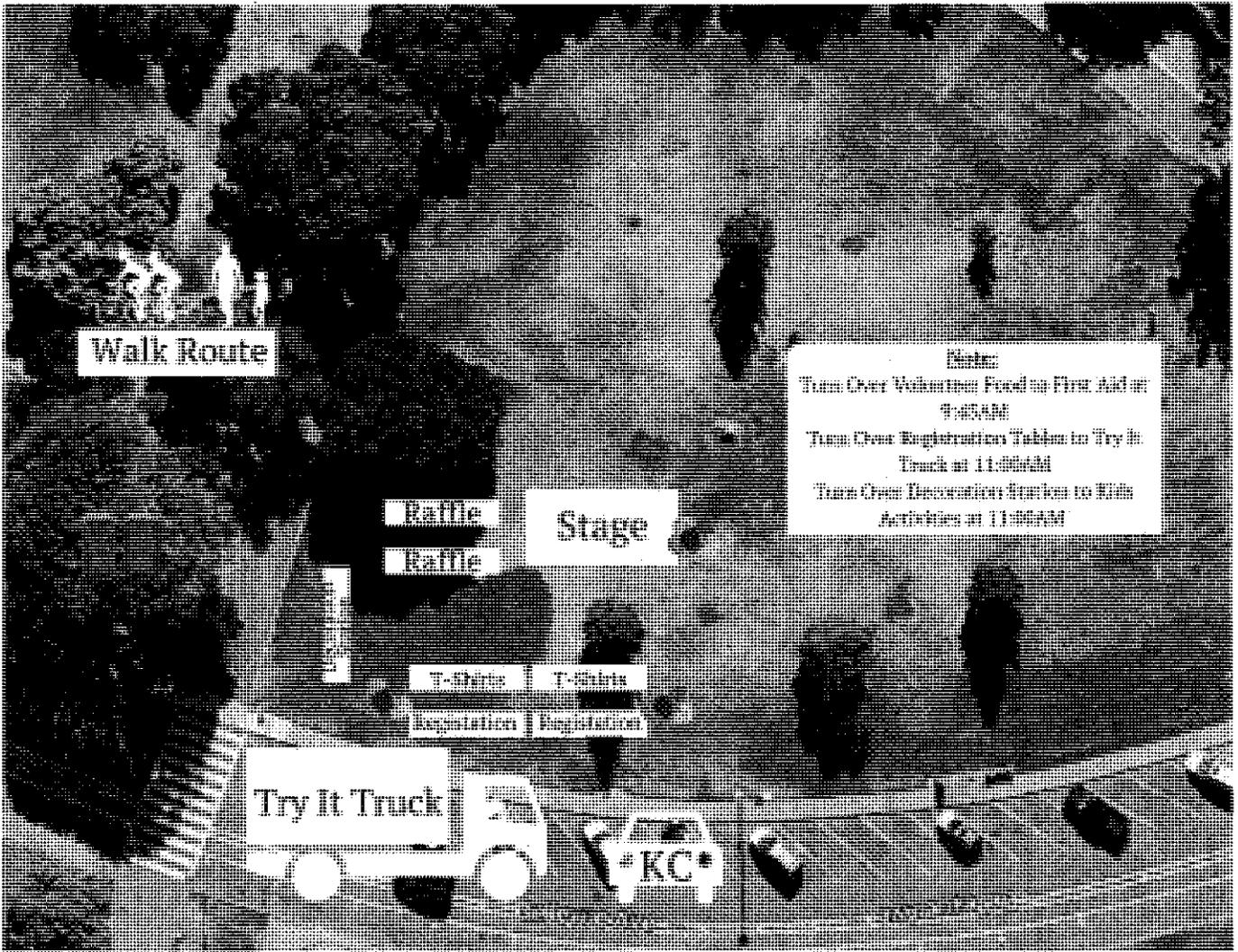
List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

We have always had a fun and successful event at Lakeside Park, Lake Merritt. We will possibly book security for next year's event because of the amount of children and families. We also need more recycling bins for next year.

Submitted by: Molly Thompson Date: 11/30/2023  
Approved by:  Date: 12/5/23  
(OPR Staff)  
Comments: \_\_\_\_\_



Walk Route

Raffle

Stage

Raffle

T-Shirts

T-Shirts

Registration

Registration

Try It Truck

KC

Notes:

Turn Over Volunteer Food on First Aid at 9:00AM

Turn Over Registration Tables to Try It Truck at 11:00AM

Turn Over Decoration Station to Kids Activities at 11:00AM



**CITY OF OAKLAND  
Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Tanya Nicholson, Public Service Representative, Central Reservations  
**DATE:** December 28, 2023  
**SUBJECT: REQUEST FROM THE NATIONAL MULTIPLE SCLEROSIS SOCIETY FOR APPROVAL TO COLLECT ON-SITE DONATIONS AND PLEDGES FOR THEIR ANNUAL WALK MS: OAKLAND 2024 AT LAKESIDE PARK (BANDSTAND) ON SATURDAY, APRIL 20, 2024, FROM 6:00AM-1:00PM**

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**SUMMARY**

The Oakland Parks, Recreation & Youth Development received a request from Alexis Stiffler, Director, Event Production with the National Multiple Sclerosis Society, a non-profit organization, that works towards a world free of Multiple Sclerosis (MS) is requesting approval to collect onsite donations and pledges for their Annual Walk MS: Oakland 2024, at Lakeside Park (Bandstand) on Saturday, April 20, 2024, 6:00am -1:00pm. The donations and funds raised will go towards local programs, services, and research for those affected by Multiple Sclerosis (MS). Applicant is aware of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

The National Multiple Sclerosis Society is paying all rental fees associated with the event in the amount of \$2,998.

**PROJECT / PROGRAM DESCRIPTION**

The National Multiple Sclerosis Society's (NMSS) is hosting their Fundraising Walk at Lakeside Park (Bandstand). There is no cost to register for the walk. On the day of the event, friends, families, co-workers, and other participants will show their support of those living with MS by turning in pledges raised and participating in the walk. The National Multiple Sclerosis Society is requesting permission to collect pledges and donations onsite.

The estimated attendance is 400.

**BACKGROUND / LEGISLATIVE HISTORY**

The National MS Society helps each person affected by MS by addressing the challenges of living with MS. NMSS help by raising funds for cutting-edge research, driving change through advocacy, facilitating professional education, and providing programs and services that empower people with MS and their families to move their lives forward.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from the National Multiple Sclerosis Society to collect onsite donations and pledges at the Annual Walk MS: Oakland 2024, to be held at Lakeside Park (Bandstand) on Saturday, April 20, 2024, from 6:00am-1:00pm.

Respectfully submitted,

/s/Tanya Nicholson

Prepared by:

Tanya Nicholson

Public Service Representative

/s/Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – National Multiple Sclerosis Society Proposal Letter  
Exhibit B – National Multiple Sclerosis Society Non-Profit 501©3  
Exhibit C – National Multiple Sclerosis Society Post Event Report



**National  
Multiple Sclerosis  
Society**  
Northern California  
Chapter

August 13, 2023

Dear Parks and Recreation Advisory Commission:

On behalf of the National MS Society, Northern California Chapter, I am requesting permission to be able to collect donations on site for the sixth annual **Walk MS: Oakland 2024**. Walk MS will take place on **Saturday, April 20, 2024** at the Bandstand of Lake Merritt in Oakland. Walk MS is a national fundraising campaign with the National Multiple Sclerosis Society.

The National MS Society is a national organization committed to working towards a world free of MS. The society funds cutting edge research, provides support to those affected by MS through local programs and services, drives change through advocacy on the local and national level, and mobilizes participants to raise funds through exciting events (i.e. Walk MS and Bike MS).

The Northern California Chapter will host 8 walks this spring in support of our mission to end the devastating effects of MS. Participants are encouraged to fundraise prior to the day of event activities. There is no cost to register for the walk. Donations will be collected on-site and according to last year's estimate, about **\$1,500** may be collected day-of, on-site.

On the day of the walk, friends, families, co-workers, and others show their support of those living with MS by turning in pledges raised and participating in the walk. There will be one security personnel present at the registration table to monitor donations received. The donations and funds raised go towards local programs, services, and research for those affected by Multiple Sclerosis.

Walk MS: Oakland will consist of pre-walk announcements, snacks and refreshments, 1 mile/5k walk routes on the path surrounding Lake Merritt, and post-walk celebration with a DJ or live band. There will be rest stops along the route for participants with water and portable toilets. For the start/finish festival area at the Bandstand Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Alexis Stiffler". The signature is fluid and cursive, written over the printed name.

Alexis Stiffler  
Director, Event Production  
National MS Society, Northern California Chapter  
303-698-5403



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248421964  
July 14, 2011 LTR 4168C EO  
13-5661935 000000 00

00011516  
BODC: TE

NATIONAL MULTIPLE SCLEROSIS SOCIETY  
% CAROLYN HAYES-GULSTON  
733 3RD AVE FL 3  
NEW YORK NY 10017-3211

005507

Employer Identification Number: 13-5661935  
Person to Contact: MS. MITCHELL  
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your July 05, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in OCTOBER 1947.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

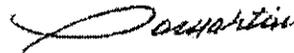
Please refer to our website [www.irs.gov/efo](http://www.irs.gov/efo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248421964  
July 14, 2011 LTR 4168C E0  
13-5661935 000000 00  
00011517

NATIONAL MULTIPLE SCLEROSIS SOCIETY  
% CAROLYN HAYES-GULSTON  
733 3RD AVE FL 3  
NEW YORK NY 10017-3211

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager  
Accounts Management Operations



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Walk MS - National MS Society
Location of Event: Edoh Memorial Bandstand - Lake Merritt
Date/Hours of Event: April 22, 2023 9A-1pm Permit No. FA-78175
Event Contact Name: Beth Koeneke Phone No. 415 939 5486
Event Contact Address: 1160 Battery St #100, San Francisco, CA 94111
Is this a "first time" event at this location? [ ] Yes [X] No If no, when was the event held previously? 2014-2022

1. Were Facility Rental/Set-up fees waived? [ ] Yes [X] No [ ] Not Applicable

2. Check other permits required for event?
[ ] OPD Special Events Permit [ ] Food Handler's Permit [ ] Seller's Permit
[ ] Charitable Solicitations Permit [X] Certificate of Insurance [ ] Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

- 1. Total number in attendance: 250
2. Were registration fees, donations or other fees collected on-site? [X] Yes [ ] No [ ] Not Applicable
3. If yes, how many people registered? 8 How many people made donations? 4
4. What was the cost for registration? 0
5. How much was collected on site from registration fees? 0 there is no reg fee
6. How much was collected on site from donations? \$100
7. How much was collected on site from other fees? 0

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):  
Were all vendors in compliance per agreement?  Yes  No  
If no, why not? \_\_\_\_\_

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz' n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
Special Events	For	/	/	/
United Sub Senior	For	/	/	/

our best vendor  
our toilet vendor

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

nothing

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

n/a

Submitted by: Beth Koelke Date: 11/13/23

Approved by: [Signature] (OPR Staff) Date: 12/5/23

Comments: \_\_\_\_\_



**CITY OF OAKLAND  
Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks & Recreation Advisory Commission  
**FROM:** Zemaine Thomas, Special Events Coordinator, Central Reservations  
**DATE:** January 4, 2023  
**SUBJECT: REQUEST APPROVAL TO ALLOW BAY VENTURES LLC.  
TO COLLECT FUNDS ONSITE THROUGH VENDOR SALES  
OF FOOD, BEVERAGES, MERCHANDISE AND ARTISAN SALES AT  
LAKEFEST 5<sup>TH</sup> ANNIVERSARY 2-DAY EVENT TO BE HELD AT LAKE  
MERRITT (LAKE MERRITT SAILBOAT HOUSE, LAKESIDE PARK  
GARDEN CENTER & SAILBOAT HOUSE PARKING LOT) ON SATURDAY,  
JUNE 22, 2024, AND SUNDAY, JUNE 23, 2024, 11:00AM-7:00PM.**

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**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from Trevelon Adnanadus owner of Bay Ventures LLC. Trevelon is an Oakland native with over 15 years of experience in planning large FREE events in the City of Oakland he is requesting approval from the Parks and Recreation Advisory Commission to collect funds onsite through sales of food and beverages (alcoholic and non-alcoholic) and vendor sales of merchandise artisan wares at Lake Fest. Lake Fest is a FREE family-friendly event to be held at Lake Merritt (Lake Merritt Sailboat House, Lakeside Park Garden Center, and Lake Merritt Sailboat House Parking Lot). Applicant is aware of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

Bay Ventures LLC is paying all rental fees associated with the event estimated at \$11,780.00.

**PROJECT / PROGRAM DESCRIPTION**

Lake Fest will showcase Oakland's diversity through music, food, art, and a kid's zone. Lake Fest will highlight the talents of both young entrepreneurs, trend setters and old school innovators. There will be a live stage featuring Oakland artist, food trucks and booths, beverages, merchandise, and artisan vendors all representing the diverse culture of Oakland. Lake Fest Kid's Zone an activity area which will be a major attraction for families will include interactive games, learning experiences, arts & crafts, face painting, jumpers, and boating opportunities that Oakland Parks, Recreation & Youth Development offers and loads of fun.

Bay Ventures LLC. is requesting to collect funds onsite for sales of food, beverages and vendor sales of merchandise and artisan wares with the approval from the Parks and Recreation Advisory Commission. The collection of fees are as follows:

- Food Sales: \$5 - \$25 (Food Trucks & Booths)
- Beverages: \$8 - \$15 (Alcoholic) / \$2 - \$5 (Non-Alcoholic)
- Vendor Sales: \$10 - \$30 (Clothing Merchandise, Wares, Art)

The estimated attendance is 2500.

**BACKGROUND / LEGISLATIVE HISTORY**

Trevelon Adnanadus an Oakland native, owner of Bay Ventures LLC and Tease Southern Kitchen formerly known as Oakland’s Very Own (OVO) Eatery and Tavern located in beautiful North Oakland, where the entrées served are tasty and tantalizing to the taste buds. Oakland Very Own Eatery and Tavern has been featured on the televised show “Check Please” where the restaurant received outstanding reviews from the show’s food critics. OVO has a strong presence in the Oakland community by participating in festival related events, catering, and hosting events in the City of Oakland.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Bay Ventures LLC to collect funds onsite through sales of food and beverages (alcoholic and non-alcoholic), vendor sales of merchandise and artisan wares at Lake Fest 5<sup>th</sup> anniversary 2-day Event to be held at Lake Merritt (Lake Merritt Sailboat House, Lakeside Park Garden Center, and Lake Merritt Sailboat House Parking Lot) on Saturday, June 22, 2024 and Sunday, June 23, 2024, 11:00am-7:00pm.

Respectfully submitted,

/s/ Zermaine Thomas

Prepared by:

Zermaine Thomas

Special Events Coordinator

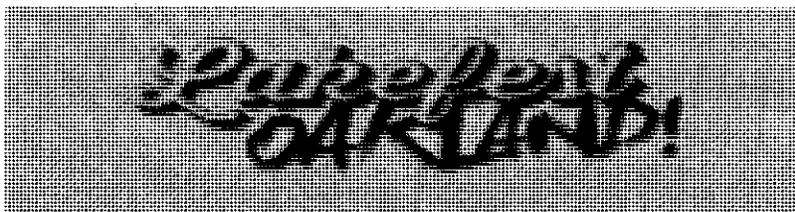
/s/ Harith Aleem

Approved by:

Harith Aleem

Interim Assistant Director

Attachments: Exhibit A – Bay Ventures Proposal Letter  
Exhibit B – Post Event Report (2023)



December 7, 2023

Parks and Recreation Advisory Commission  
Oakland Parks, Recreation & Youth Development  
250 Frank H. Ogawa Plaza, Suite 3330  
Oakland, CA 94612

Dear Commissioners:

Bay Ventures LLC is submitting this proposal for approval from the Parks and Recreation Advisory Commission to collect funds onsite for the Lake Fest 5<sup>th</sup> Year Anniversary (2-Day Event) a FREE family-friendly festival to be held at Lake Merritt (Sailboat House, Lake Merritt Sailboat House Parking Lot and Lakeside Park Garden Center) on Saturday, June 22, 2024, and Sunday, June 23, 2024, 11:00am-7:00pm.

Trevelon Adnanadus an Oakland native, owner of Bay Ventures LLC and Tease Southern Kitchen formally Oakland's Very Own (OVO) Eatery and Tavern located in the beautiful North Oakland, where the entrees served are tasty and tantalizing to the taste buds. Oakland's Very Own Eatery and tavern has been featured on the televised show "Check Please" where the restaurant received outstanding reviews from the show's food critics. OVO has a strong presence in the Oakland community by participating in festival related events, catering, and hosting events in the City of Oakland.

Lake Fest will showcase Oakland's diversity through music, food, art, and a kid's zone. Lake Fest will highlight the talents of both young entrepreneurs, trend setters and old school innovators. There will be a live stage featuring Oakland artist, food trucks and booths, beverages, merchandise, and artisan vendors all representing the diverse culture of Oakland. Lake Fest Kid's Zone an active activity area will be a major attraction for families will include interactive games, learning experiences, arts & crafts, face painting, jumpers, and boating opportunities that Oakland Parks, Recreation & Youth Development offers and loads of fun for kids.

Bay Ventures LLC is requesting to collect funds onsite for sales of food, beverages, and vendor sales of merchandise and wares with the approval from the Parks and Recreation Advisory Commission.

The collection of fees are as follows:

- Food Sales: \$5 - \$25 (Food Trucks & Booths)

- Beverages: \$8 - \$15 (Alcoholic) I \$2 - \$5 (Non-Alcoholic)
- Vendor Sales: \$10 - \$80 (Clothing Merchandise, Wares, Art)

Funds collect will offset the cost of equipment, event staffing and other expenditures for the FREE Community Event.

We look forward to continuing to work with Oakland Parks, Recreation and Youth Development Staff to finalize the reservation process.

Thank you,

*Trevelon Adnanadus*

Trevelon Adnanadus  
Tease Southern Kitchen-Owner



# POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3<sup>rd</sup> Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

## I. GENERAL INFORMATION

Name of Event: LAKEFEST OAKLAND

Location of Event: LAKE MERRITT SAIL BOAT HOUSE LAKESIDE PARK & BELLVIEW

Date/Hours of Event: 06/24/2023 12:00pm - 8:00pm Permit No. SEP23-58

Event Contact Name: SHOMARI CARTER Phone No. 510 943 9942

Event Contact Address: 484 LAKE PARK AVE #297 OAKLAND, CA 94610

Is this a "first time" event at this location?  Yes  No If no, when was the event held previously?

06/23/2022

1. Were Facility Rental/Set-up fees waived?  Yes  No  Not Applicable
2. Check other permits required for event?
 

<input checked="" type="checkbox"/> OPD Special Events Permit	<input checked="" type="checkbox"/> Food Handler's Permit	<input checked="" type="checkbox"/> Seller's Permit
<input type="checkbox"/> Charitable Solicitations Permit	<input checked="" type="checkbox"/> Certificate of Insurance	<input type="checkbox"/> Other - Please list

## II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 1500
2. Were registration fees, donations or other fees collected on-site?  Yes  No  Not Applicable
3. If yes, how many people registered? \_\_\_\_\_ How many people made donations? N/A
4. What was the cost for registration? N/A
5. How much was collected on site from registration fees? N/A
6. How much was collected on site from donations? N/A
7. How much was collected on site from other fees? N/A

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary): *please see attached.*  
 Were all vendors in compliance per agreement?  Yes  No  
 If no, why not? \_\_\_\_\_

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

*In the future we intend to work with more community organizations to highlight Oakland's rich and diverse culture.*

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

*The event was good with no major issues. Safety will always be our biggest concern*

Submitted by: *SHOMARI CARTER* Date: *07/01/2023*

Approved by: *[Signature]* (OPR Staff) Date: *7/10/2023*

Comments: \_\_\_\_\_

Lakefest Oakland 2023 vendor list

<b>Business name</b>	<b>Type of business</b>	<b>Sellers permit</b>
Jerk It	Food	Y
Howard Gumbo	Food	Y
Mystik Garden	Retail,Business, Artisan	Y
The Roasted Corn	Food	Y
Leahs Kloset	Clothing	Y
Flyadytee	Retail,Business, Artisan	Y
PineappleWhips	Food	Y
African Honey Importers LLC	Food	Y
Divine Sanacion	Retail,Business, Artisan	Y
Melanin Gang	Arts & Crafts	Y
Jannie B. Happy Foods	Food	Y
BuShea Butta	Bath and Body	Y
Oakland Dont Play LLC	Retail,Business, Artisan	Y
Goldi's	Food	Y
Oakland's Own	Clothing	Y
Dope Vibrations LLC	Retail,Business, Artisan	Y
Jollof Kitchen	Food	Y
OldSchoolCopes	Clothing	Y
House of Shee	Clothing	Y
Designs By Ivory B	Retail,Business, Artisan	Y
Krazy Kettles	Food	Y
PGShades	Retail,Business, Artisan	Y
Spicy Bite Nails	Retail,Business, Artisan	Y
Code Craft Designs	Retail,Business, Artisan	Y
Oaklands LGBTQ Community Center	Non profit	N
Mama Laine Sweets	Food	Y
Brace your soul Eish	Retail,Business, Artisan	Y
Born and Raised Clothing & Co	Clothing	Y
More Vibes World Wide	Clothing	Y
Yves' Fine Jewelry	Jewelry	Y
HBCU Prep School	Non profit	N
Oakland Enrolls	Non profit	N
Nalos Jamerican Soul	Food	Y
Golden Circle	Jewelry	Y
3rd I Boutique Llc	Retail,Business, Artisan	Y
Pro Quads crafts	Retail,Business, Artisan	Y
Rising Sun Center for Opportunity	Non profit	N
Diggs Publishing LLC	Retail,Business, Artisan	Y
Peacefully Me	Retail,Business, Artisan	Y
The Sag3 Boutique	Bath and Body	Y
Noonies Vending & Catering	Food	Y
Beglamoureyez	Retail,Business, Artisan	Y

Lakefest Oakland 2023 vendor list

OAKLAND NATIVE CLOTHING	Retail,Business, Artisan	Y
Yani Made It... Handcrafted Candle Company	Retail,Business, Artisan	Y
Alameda County Supervisor	Government	N
Queen B's Herbal Teas and More	Food	Y
Dre Productions	Retail,Business, Artisan	Y
Life Chiropractic Oakland	Retail,Business, Artisan	N
Flawless Health and Wellness	Retail,Business, Artisan	N
Alameda County Transportation Commission	Non profit	N
The Town Collective	Clothing	Y
Cato Creations	Retail,Business, Artisan	Y
Jade Ma Trading Co.	Retail,Business, Artisan	Y
Impeccable Palettes All Purpose Seasoning	Retail,Business, Artisan	Y
ILava Hawaiian Barbecue	Food	Y
AC Transit	Government	N
Dope Era	Retail,Business, Artisan	Y
Samara Southern Creations	Food	Y
TMP PHOTOGRAPHX	Non profit	N
Lawyers for the People	Non profit	N
FIRE & SLICE	Food	Y
Is That You Clothing LLC	Clothing	Y
Isiko Wear	Clothing	Y
Hammond Financial Freedom/United Wealth Education	Service provider	N
Prime Time Mobile Golfing	Service provider	N
Beats Life Rhymes Mobile Studio	Service provider	N
Crowncreated	Arts & Crafts	N
California Waste Solutions	Government	N
Sankofa African Arts and Jewelry	Retail,Business, Artisan	Y
All of Us or None	Non profit	N
Oak & Moon Candles & Care	Bath and Body	Y
New YorkLife	Service provider	Y
Ragavon	Clothing	Y
United States Air Force	Non profit	N
RECESS FUN INC	Non profit	N
Linked & Co	Jewelry	Y
Uptima Entrepreneur Cooperative	Non profit	N
charlie frank's pies (92716E2)	Food	Y
Mobile arcade	Service provider	N
California Department of Corrections & Rehabilitation	Government	N
FIRE DEPARTMENT	Government	N
Rainbow Italian Ice	Food	Y
The WellNest Company	Retail,Business, Artisan	Y
West Oakland Job Resource Center	Non profit	N

Lakefest Oakland 2023 vendor list

Junior League of Oakland-East Bay	Non profit	N
Unicornnik Artworks	Arts & Crafts	N
Crowncreated	Retail,Business, Artisan	Y
Kyri Boutiq	Retail,Business, Artisan	Y
Earrth Science	Arts & Crafts	N
ACLU of Northern California	Non profit	N
Steri-Clean East Bay & Oakland	Retail,Business, Artisan	N
BlackFULLness	Health	N
Y.L.M foundation	Non profit	N
Tyranny Allen pod cast	Arts & Crafts	N
Tease	Food	Y
sugar sweetened beverage	Government	N
Body Mechanics	Retail,Business, Artisan	Y
BeTheLounge	Arts & Crafts	N
Ring Jewelry	Retail,Business, Artisan	Y
JRed	Retail,Business, Artisan	N



**CITY OF OAKLAND  
Oakland Parks & Recreation**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission (PRAC)  
**FROM:** Steve Weiss, AICP, Assistant to the Director, Oakland Public Works (OPW)  
**DATE:** January 10, 2024  
**SUBJECT: Informational Report: OPW Monthly Performance Measures Update**

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**SUMMARY**

This report provides:

1. OPW's routine updates to PRAC regarding the hiring of staff related to Measure Q-funded park maintenance services.
2. In additional supplemental material, this report includes updated performance measures in the delivery of Measure Q-funded services.

**BACKGROUND / LEGISLATIVE HISTORY**

Measure Q, approved by Oakland voters in March 2020, provides funding for City of Oakland services related to parks maintenance, homelessness services, and water quality, subject to civilian oversight. The Oakland City Council assigned PRAC the oversight role regarding the Measure Q expenditures related to parks maintenance and water quality services.

As a component of this oversight function, OPW routinely submits to PRAC updates on hiring of positions related to Measure Q-funded park maintenance services.

Additionally, Measure Q includes service performance requirements. OPW has been working with the PRAC Measure Q ad hoc committee and with community members to develop a reporting template for measuring and tracking performance of those services. The department's goal is a routine report that is clear, simple, and accessible to the community to provide transparent and accessible reporting on service delivery. This will be an iterative process, and OPW welcomes feedback from PRAC on how the department can continue honing that reporting template.

The reporting is meant to:

- 1) Serve as a snapshot in time about where things are at. What is getting done, not getting done, and how can PRAC or others help? There is zero intent to cast blame or point fingers.
- 2) Present the metrics and information in the clearest way possible to an average person. When Public Works comes to PRAC meetings, they must be helpful in explaining the content in lay persons' terms. But when Joe Q, ultimately, the "Public" clicks on the link to review the materials on their home computer, which is ultimately the goal to provide transparency with the intent that information stands on its own utilizing tools such as adding notations for clarity and pursuing application-based tools which will be demonstrated throughout 2024.

## **STATEMENT OF THE ISSUE**

Since the last PRAC meeting where Measure Q deliverables were presented, OPW staff has been refining the tracking mechanisms used so all reportable Measure Q data can be validated in an accurate manner. This report and related exhibits and attachments focuses on four areas that OPW is in the process of refining.

### **1. Staffing**

Exhibit “A” Pages 4-6 further clarifies hiring by position and location in terms of “High and “Highest” priority ranking consistent with the City’s adopted Equity Indicators scale.

### **2. Ballfield Mowing**

Exhibit “B” Page 7, updates ballfield mowing regularity since July, 2023 with additional information regarding “major” parks and equitable ranking.

### **3. Trash and Litter**

Exhibit, “B” Page 8, documents litter pickups as a new metric added in Jan 2022. In previous years, litter pickup was not calculated as a separate metric, it was included in the work categorized as Park maintenance.

### **4. Restroom Cleaning**

Exhibit “B” Page 9, OPW has merged data collection from Cityworks and an application (App) which documents in “real time” where and when maintenance staff is able to report regular visits and condition of the facility. Staff is hopeful to provide PRAC with the first monthly progress report at the next scheduled meeting.

## **RECOMMENDATION**

OPW recommends that PRAC accept this informational report.

Respectfully submitted,

/s/ Steve Weiss

Prepared by:

Steve Weiss

Assistant to the Director

Oakland Public Works

### **Identification of Support Documents:**

Attachments: Exhibit A – *Measure Q Hiring Progress Tracker, Updated 10/30/2023*

Exhibit B – *Performance Measures and Service Delivery Charts, Updated 12/23/2023*

Exhibit A – Measure Q Hiring Progress Tracker, Updated 10/30/2023

YTD Hiring Data

PFUND (groups)	Classification	#Filled	#Vacant	% Vacant
Measure Q	Administrative Assistant II	1		
Measure Q	Capital Imp Proj Coord, Asst	1		
Measure Q	Construction & Maintenance Mechanic	1	1	50.00%
Measure Q	Custodian	3	2	40.00%
Measure Q	Electrician		1	100.00%
Measure Q	Gardener Crew Leader	24	2	7.69%
Measure Q	Gardener II	27	4	12.90%
Measure Q	Irrigation Repair Specialist	4		
Measure Q	Painter	2		
Measure Q	Park Attendant, PPT	1	3	75.00%
Measure Q	Park Attendant, PT	3	4	57.14%
Measure Q	Park Equipment Operator	6	1	14.29%
Measure Q	Park Supervisor I	3	3	50.00%
Measure Q	Park Supervisor II	2		
Measure Q	Tree Trimmer	2	1	33.33%
Measure Q	Tree Worker	1		
<b>Total</b>		<b>81</b>	<b>22</b>	<b>21.36%</b>

YTD Hiring Data

PFUND (groups)	Classification	#Filled	#Vacant	% Vacant
Comprehensive Cleanup Fund	Administrative Analyst II	1		
Comprehensive Cleanup Fund	Administrative Assistant II	1		
Comprehensive Cleanup Fund	Tree High Climber		1	100.00%
Comprehensive Cleanup Fund	Tree Supervisor I		1	100.00%
Comprehensive Cleanup Fund	Tree Supervisor II	1		
Comprehensive Cleanup Fund	Tree Trimmer	4	1	20.00%
Comprehensive Cleanup Fund	Tree Trimmer Crew Leader		1	100.00%
Comprehensive Cleanup Fund	Tree Worker	1		
Facilities	Administrative Analyst II	1	1	50.00%
Facilities	Administrative Assistant II	1		
Facilities	Capital Improvement Project Coordinator	1		
Facilities	Carpenter	3	2	40.00%
Facilities	Construction & Maintenance Mechanic	7		
Facilities	Construction & Maintenance Supv I	3		
Facilities	Custodial Services Supervisor I	4	1	20.00%
Facilities	Custodian	45	5	10.00%
Facilities	Custodian Supervisor		1	100.00%
Facilities	Custodian, PPT	4	2	33.33%
Facilities	Custodian, PT		6	100.00%
Facilities	Electrical Engineer II	1		
Facilities	Electrician	1	1	50.00%
Facilities	Electrician Leader	1		
Facilities	Facilities Complex Manager	1	1	50.00%
Facilities	Facilities Complex Manager, Assistant		1	100.00%
Facilities	Maintenance Mechanic	2	7	77.78%
Facilities	Maintenance Mechanic, PT		1	100.00%
Facilities	Manager, Building Services	1		
Facilities	Painter	4		
Facilities	Plumber	2	1	33.33%
Facilities	Pool Technician		2	100.00%

Facilities	Pool Technician, PPT		1	100.00%
Facilities	Project Manager		1	100.00%
Facilities	Stationary Engineer	8	3	27.27%
Facilities	Stationary Engineer, Chief	3		
LLAD	Arboricultural Inspector	1		
LLAD	Gardener Crew Leader	2		
LLAD	Gardener II	1	3	75.00%
LLAD	Manager, Park Services	1		100.00%
LLAD	Park Attendant, PT	2		100.00%
LLAD	Park Supervisor I	1		100.00%
LLAD	Park Supervisor II	1		100.00%
LLAD	Tree High Climber	1		100.00%
<b>Total</b>		<b>105</b>	<b>50</b>	<b>32.26%</b>

PT = Part-time

PPT = Permanent Part-time

**\*\*\*NOTE: Data displayed is baseline data before all Measure Q positions have been filled. Measure Q deliverable: “Provide dedicated staff at major parks. “Major Parks” means City operated Community Parks, Region-serving parks, and Resource Conservation Areas, as those terms are used in the Open Space Conservation & Recreation (OCSAR) Element of the Oakland General Plan.” Section (3 (B)(1) (m)**

**Community Serving Parks:** • Mosswood (11 acres) • Bushrod (10.12 acres) • DeFremery (9.4 acres) • San Antonio (11.62 acres) • Brookdale (4.66 acres) • Brookfield (14 acres) • Arroyo Viejo (18.75 acres) • Montclair (7.3 acres) • Dimond (14.31 acres)

**Region Serving:** • Lakeside (75 acres)• Joaquin Miller (improved 4 acres)

**Resource Conservation Areas:** • Glen Daniel/King Estates (75 acres) • Dimond Canyon (41 acres) • Garber (13 acres) • Beaconsfield (5 acres) • Claremont Canyon (208 acres) • Joaquin Miller (unimproved 41 acres) • Leona Heights/Open Space (50 acres)

**Major Parks: Staff Labor Hours**

FY Facility name and address	FY 23-24				Total	Total
	Aug	Sept	Oct	Nov		
Arroyo Viejo Park, 7701 Krause Avenue**	278.00	1,278.00	631.00	755.00	<b>2,942.00</b>	<b>2,942.00</b>
Brookdale Park, 2535 High Street	67.00	52.00	4.00	36.00	<b>159.00</b>	<b>159.00</b>
Brookfield Park, 525 Jones Avenue*	534.00	837.00	456.00		<b>1,827.00</b>	<b>1,827.00</b>
Bushrod Park, 569 59th Street	141.50	280.00	346.00	915.00	<b>1,682.50</b>	<b>1,682.50</b>
Defremery Park, 1651 Adeline Street**	650.00	617.00	104.00	414.00	<b>1,785.00</b>	<b>1,785.00</b>
Dimond Park, 3860 Hanley Road	144.00	324.00	208.00	232.00	<b>908.00</b>	<b>908.00</b>
Joaquin Miller Park, 3300 Joaquin Miller Road	337.00	194.00	1,030.00	730.00	<b>2,291.00</b>	<b>2,291.00</b>
Lakeside Park, 666 Bellevue Avenue	908.00	908.00	385.00	472.00	<b>2,673.00</b>	<b>2,673.00</b>
Montclair Park, 6300 Moraga Avenue	308.00	241.00	116.00		<b>665.00</b>	<b>665.00</b>
Mosswood Park, 3612 Webster Street	10.00	345.00	1,028.00	436.00	<b>1,819.00</b>	<b>1,819.00</b>
San Antonio Park, 1701 E 19th Street*	19.00	15.00	162.00		<b>196.00</b>	<b>196.00</b>
<b>Total</b>	<b>3,396.50</b>	<b>5,091.00</b>	<b>4,470.00</b>	<b>3,990.00</b>	<b>16,947.50</b>	<b>16,947.50</b>

\*high priority neighborhood ranking

\*\*highest priority neighborhood ranking

**NOTE: Number of ballfields mowed by name of ballfield is a new metric added in February 2022.**

**Measure Q deliverable: “Mowing City operated sports fields frequently, every other week, or as may be required by the time of year.” Section (3 (B)(1) (a)**

**Number of Times Ballfields Mowed in a Month**

Name Ballfields	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Total
<input type="checkbox"/> San Antonio Field**	2	1	1	1	5
<input type="checkbox"/> Greenman Field/ Carter Gilmore**	3	2	3	2	10
<input type="checkbox"/> Garfield Ballfield**	1	2	3	1	7
<input type="checkbox"/> Curt Flood Field*	5	4	2	3	14
<input type="checkbox"/> Concordia Park Field*	1	2			3
<input type="checkbox"/> Central Reservoir Park Field*		1		1	2
<input type="checkbox"/> Brookfield Rec Center Field*		1	1	1	3
<input type="checkbox"/> Arroyo Viejo - Ricky Henderson A's Field**	1		1	3	5
<input type="checkbox"/> Arroyo Viejo - McConnell Field**	3	3	2	3	11
<input type="checkbox"/> Allendale Rec Center Field*	3	3	4	3	13
Sobrante Park Field		1			1
Shepherd Canyon Park Field			1	2	3
Ramondi Field	3	2		2	7
Pinto Park (Jones Field)	3	3	2	3	11
Otis Spunkmeyer Field	3	2	2	2	9
Oakport Field	3	1	3	2	9
Montclair Rec Center Field		3	2	3	8
Joaquin Miller (Robin Perry) Field		1	1	1	3
Golden Gate Rec Center Field	4	1	3	1	9
Franklin Field	3	3	3	2	11
Estuary Park Field				1	1
Bushrod - Upper Field	2	2	2	3	9
Bushrod - Lower Field	2	2	2	3	9
Burckhalter Park Field	3	3	4	3	13
Brookdale Rec Center Field	1	2	1	2	6
<b>Total</b>	<b>46</b>	<b>45</b>	<b>43</b>	<b>48</b>	<b>182</b>

\*high priority neighborhood ranking

\*\*highest priority neighborhood ranking

**NOTE: # of litter pickups is a new metric added in Jan 2022. In previous years, litter pickup was not calculated as a separate metric, it was included in the work categorized as Park maintenance.**

**Measure Q Deliverable: “Collecting trash and litter several times per week, including Saturdays and Sundays, from the City’s most used parks, assuring equitable distribution of resources.”**

**Section 3(B)(1)(b)**

**Date**

- FY 20-21
- FY 21-22
- FY 22-23
- FY 23-24
  - Jul
  - Aug
  - Sept
  - Oct
  - Nov
  - Dec

Year	Month	# of Hours Picking up Litter	Volume of Litter (cubic yards)
2023	August	410	655.70
2023	September	841	953.50
2023	October	681	1,999.60
2023	November	847	798.00
<b>Total</b>		<b>2779</b>	<b>4,406.80</b>



**Measure Q Deliverable:**

**“Cleaning park restrooms more than once per day, especially on weekends.” Section 3(B)(1)(e)**

Below is beta testing data using a new restroom cleaning application.

**Count of Outdoor Restroom Cleanings**

Facility Name	September	October	November	December	Total
Bella Vista Park - Restroom - Outdoor	2	4	6	16	<b>28</b>
Brookdale Park - Restroom - Outdoor		1	7	12	<b>20</b>
Burckhalter Park - Restroom - Outdoor	1	2	1	11	<b>15</b>
Caldecott Park - Restroom - Outdoor	1	3	1	6	<b>11</b>
Carter Gilmore Park - New Restroom - Outdoor			1		<b>1</b>
Carter Gilmore Park - Restroom - Outdoor				1	<b>1</b>
Central Reservoir Recreation Area - Restroom - Outdoor	5	4	6	7	<b>22</b>
Cesar Chavez Park - Restroom - Outdoor	1	5	6	15	<b>27</b>
Chabot Field - Restroom (OUSD property) - Outdoor				1	<b>1</b>
Davie Tennis Stadium - Restroom - Outdoor	9	12	15	7	<b>43</b>
Defremery Park - Restroom - Outdoor				1	<b>1</b>
Dimond Park - Restroom - Outdoor	5	4	6	13	<b>28</b>
Eastshore Park - Restroom - Outdoor	6	9	23	30	<b>68</b>
Estuary Park - Restroom - Outdoor	12	14	11	14	<b>51</b>
Frog Park - Restroom - Outdoor		6	19	16	<b>41</b>
Golden Gate Park - Restroom (demolished)				1	<b>1</b>
Grove Shafter Park - Restroom - Outdoor				1	<b>1</b>
Joaquin Miller - Fire Circle Restroom - Outdoor		2	2	8	<b>12</b>
Joaquin Miller - Redwood Glen Restroom - Outdoor		5	18	12	<b>35</b>

Joaquin Miller Park - Sequoia Arena Restroom - Outdoor	1			1	<b>2</b>
Lakeside Park - Bandstand Restroom (closed) - Outdoor			1		<b>1</b>
Lakeside Park - Nursery Restroom - Outdoor		3	21	25	<b>49</b>
Lowell Park - Restroom - Outdoor	16	11	17	21	<b>65</b>
Maxwell Park - Restroom - Outdoor		4	6	14	<b>24</b>
McCrea Park - - Restroom - Outdoor	2	2	6	14	<b>24</b>
Montclair Park - Restroom - Outdoor	1	3	4	16	<b>24</b>
Morcom Rose Garden - Field House and Restroom - Outdoor	15	17	46	47	<b>125</b>
Mosswood Park - Theater Building - Restroom - Outdoor	5	4	13	20	<b>42</b>
Oakport Field - Restroom - Outdoor		1		1	<b>2</b>
Officer Willie Wilkins Park - Restroom - Outdoor	3	4	2	2	<b>11</b>
Peralta Hacienda - Restroom - Outdoor				2	<b>2</b>
Pine Knoll - Restroom - Outdoor	4	5	1	11	<b>21</b>
Raimondi Park - Restroom - Outdoor	3	4	2	1	<b>10</b>
San Antonio - Restroom - Outdoor	2	6	7	17	<b>32</b>
Shepherd Canyon Park - Restroom - Outdoor	1	2	1	19	<b>23</b>
Snow Park - Restroom - Outdoor	6	6	22	20	<b>54</b>
Union Point Restroom - Outdoor	2	11	4	21	<b>38</b>
Woodminster Theater - Restroom - Outdoor				9	<b>9</b>

**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Felicia Gotthelf, Management Assistant, OPRYD  
**DATE:** 1/10/2024  
**SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY  
COMMISSION TO APPROVE THE INSTALLATION OF ART WORKS  
AT PERALTA HACIENDA HISTORICAL PARK.**

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**SUMMARY**

Oakland Parks, Recreation and Youth Development Staff recommends that the Park and Recreation Advisory Commission approve the request for the Friends of Peralta Hacienda Historical Park to install two sculptures and an accompanying story-sign sequence along the lower creek nature area in Peralta Hacienda Historical Park. The proposed works of art represent indigenous voices and explore Ohlone culture, history and relationship with the natural world on a park created from the six remaining acres of Rancho San Antonio land colonized by Luis Peralta in 1820.

This project originated as a result of input from community who desire representation and visibility of East Bay Native American history and culture. Artists Walter Hood and Linda Yamane and Ohlone culture bearers including Deja and Corrina Gould planned and designed the proposed elements as the beginnings of a larger project to de-colonize the park, commemorate the contributions of indigenous and Latinx people, and celebrate the Fruitvale community today. Both proposed elements are intended to uplift Ohlone language, art, and 3,000+ year history. The first sculpture, *Sii*, (the Chochenyo-language word for 'water') restores Chochenyo language to this colonized site and acknowledges the devastating theft of Ohlone language that took place. The second sculpture and associated signs tell the story *Kaknu Fights Body of Stone* and offers a window into the anthropomorphic First People of Chochenyo myth.

**FISCAL IMPACT**

The itemized budget found on the following page includes all anticipated review fees, in-kind donations, maintenance costs, and insurance. The Friends of Peralta Hacienda Historical Park will assume full fiscal responsibility for the art works. One-time costs of \$124,125 to design, fabricate and install the art pieces have been secured through a combination of grants and individual donations.

Maintenance is minimal; the *Sii* sculpture will be cleaned every six months by existing Friends staff. Maintenance of the Story Signs and Bird Sculpture will be covered by SAS for the first year and thereafter by contract with the Friends for \$500.

The staffing requirements for City staff are limited to the administrative requirements of installing art work on City property. OPRYD and Parks and Trees staff have already conducted a site visit and concluded that the proposed location is appropriate for the type of art works proposed.

<b>Item</b>	<b>Expense</b>	<b>Income</b>	<b>Income Sources</b>
<b>Story Signs and Bird Sculpture</b>			
Design, Fabrication and Installation	\$29,624	\$7,406	Rainin Foundation
		\$7,406	East Bay Community Foundation
		\$7,406	Institute for Museum and Library Services
		\$7,406	Museum Grant Program (State of CA)
Estimated Review Fee	\$2,500	\$1,250	City of Oakland Operational Grant
		\$1,250	Individual Donations Annually
Insurance and Scientific Art Studio Annual Maintenance	\$250	\$125	City of Oakland Operational Grant
		\$125	Individual Donations Annually
<b>Word Sculpture</b>			
Design	\$20,000	\$20,000	National Endowment for the Arts
Fabrication and Installation	\$70,000	\$23,333	National Endowment for the Arts
		\$23,333	Institute for Museum and Library Services
		\$23,334	Museum Grant Program (State of CA)
Estimated Review Fee	\$2,000	\$1,000	City of Oakland Operational Grant
		\$1,000	Individual Donations Annually
Insurance and Scientific Art Studio Annual Maintenance	\$250	\$125	City of Oakland Operational grant
		\$125	Individual Donations Annually
<b>TOTALS</b>	<b>\$124,624</b>	<b>\$124,624</b>	

## **PROJECT / PROGRAM DESCRIPTION**

### Purpose

The Ohlone people were decimated in California in the Spanish and Mexican colonial years, experienced genocide in the US era during the Gold Rush, denied their language in the missions and boarding schools in the US era, and denigrated and erased through a form of ‘paper genocide’ into the present. Friends of Peralta Hacienda Historical Park initiated this proposed project as part of a nationwide effort to reframe US history and redress the suppression of Native American history. The proposed new outdoor elements will unfold the history and culture of the Ohlone Native Peoples of the East Bay alongside the park’s current primary exhibits, which emphasize the Peralta family’s 44,800-acre land grant of 1820.

### Goals and Objectives

The goals and objectives of the proposed art works are as follows:

1. To raise visibility of and create a place of pride for the Ohlone through art embodying perspectives of Ohlone culture bearers, activists and artists;
2. To raise public awareness of the Chochenyo language through signage translated into Chochenyo by Ohlone linguist Deja Gould;
3. To emphasize the Ohlone relationship with the natural world and sustainable land stewardship practices through art whose language and mythology alludes to the natural world;
4. To create works of art that the public can participate in actively through ongoing programming at Peralta Hacienda.

### Community Members and Groups Served

1. The Fruitvale community will be served through an affirmation and acknowledgement of the millennial time frame of Ohlone history, culture and contemporary presence in the East Bay;
2. Ohlone and other Native youth will see indigenous identity honored and be able to strengthen their own indigenous identities;
3. Students of all ages will profit from learning about the Ohlone through these beautiful works of art, landscape and text, including 3<sup>rd</sup> and 4<sup>th</sup> graders who visit the site during our award-winning field trips program;
4. Visitors from region, state and nation will visit this public park in Oakland.

### Location

Peralta Creek Nature Area, Peralta Hacienda Historical Park. A diagram showing the location of Word Sculptures in the Peralta Creek Nature Area is attached as Exhibit A.

### *Visitor Experience*

An in-situ representation of the artwork is attached as Exhibit B. Visitors walk down a steep slope via switchbacks on an ADA ramp to the lower park area to visit a restored riparian landscape, immerse themselves in the Ohlone language, Chochenyo, and hear about Ohlone

beliefs and stories from the community tour guide. This area conveys the millennial time scale of the Ohlone and Bay Miwok peoples—geological, eternal and human.

Visitors enter this area walking down the ADA Ramp to the creek area hearing about the 4,000-year timeline of Ohlone history, beginning in the present and ending at the bottom of the ramp in the creek area 4,000 years ago. They see a large-scale flying figure of a bird on a slender pole below in the park's Creek Nature Area. When they get to the bottom, they read the story Ohlone culture hero and Creator, Kaknu, Peregrine Falcon, on a sequence of signs.



Visitors notice the word sculptures *Gismen*, *Kormey*, and *Sii* on the slope and beside the creek. Signage lets them know that the words mean sun, moon and water in Chochenyo, the language spoken by the Ohlone, the original peoples of the East Bay. They read the Maya Angelou poem *Still I Rise*, which inspired sculpture designer Walter Hood to raise visibility of the Chochenyo language. Hood spoke with Ohlone leaders about how they

retained their language during suppression by Spanish missions, U.S. boarding schools and other institutions.

The tour leader invites visitors to ask questions. They find out that the solar panels that cover the *Gismen* sculpture gather energy through the day and softly illuminate *Kormey* by the evening. The tour leader invites them to write words for sun, moon and water in other languages, or poems or memories, and tie them to the sculpture. As part of site programming, visitors, neighbors and audience members weave the *Sii* sculpture with plant materials in quarterly ceremonies, an activity that Indigenous culture bearers brainstormed during the NEH planning process.

At the bottom of the ramp, visitors arriving in the creek area will walk along and sit to rest on a colorful 100-foot-long bench that is part of an outdoor classroom, in a small amphitheater. They see and learn about the Indigenous textile patterns on the bench, of Ohlone, Mien, Mam, Mexica, Khmer and others who live in Fruitvale. Nearby interpretive signage identifies each pattern and explores meanings of the word “indigenous” with quotes from community members about the designs. Each visitor picks a pattern they like and shares with the group where it is from.



Visitors continue along the path and come upon the Ohlone Story Sequence, a series of nine story signs beside the path. First they meet the Peregrine falcon Kaknu, the creator from the mythological “Animal People” times, and next they meet Body of Stone, who created the water and the earth in Ohlone tradition. Linda Yamane created drawings and text based on the scholarship of adviser Bev Ortiz about Coyote, Kaknu, and Body of Stone.

Near a group of large boulders, visitors read the story of Kaknu going to the depths of the earth and having a battle with Body of Stone, thus creating all the boulders on earth, including the cluster here. Visitors learn about the rich traditional literature of the Ohlone people; this is only

one of many wonderful stories. In school field trips and other programs, visitors share origin stories from other cultures.

Visitors cross a bridge to enter the Basketry Garden and walk among plants that the Ohlone use for basketry—sedge, fern and willow. Interpretive signage shows images of the baskets and amazing facts about them, such as that Ohlone artist Linda Yamane spent a whole year hand-stitching one basket with 16,000 fibers. Visitors will participate in basketry making in the park as part of special tours, on which they also learn about Ohlone land stewardship techniques such as coppicing, in which plants are cut at the base and regrow. Program participants will use this technique on the plants in the basketry garden.

Crossing back across the creek on another small bridge on the left, visitors see a relief map showing the contours of the Bay in 1750. They can explore with their fingers the contours of the geological history that created the waterways that the first peoples traveled.

Near this, to the left of the ADA Ramp leading to the upper area of the park, a staircase leads back to the Historic Core. Visitors discover that it has been 12,000,000 years since the East Bay hills were formed: Each of the 40 steps represents 300,000 years. Visitors physically experience the time span of the East Bay watershed, including this creek, which formed at about the 1,000,000-year mark. The creeks began to flow into the creeks, into the water table deep underground and out to the Bay and the ocean, a process that continues today.

#### Implementation Plan

##### *Fabrication and Installation*

Fabrication and installation can begin once City reviews are complete. The SII Word Sculpture will require six weeks for fabrication and one week for installation. The Kaknu Story Sign Sequence and Sculpture’s final design, fabrication and installation sequence will span four months.

##### *Art Work # 1 by Walter Hood, Hood Design Studio*

This Public Art Sculpture, “SII” will be installed in the Peralta Hacienda Historic Park, East of the Peralta Creek. When viewed from the side, the welded wire mesh panels will form the work SII, an Ohlone word for water. The overall sculpture will be approximately 9 feet tall, 3 feet wide, and 12 feet long. It consists of an irregular, three-dimensional web of reinforcing steel. While mostly open, welded wire mesh will be installed in several of the spaces formed by the reinforcing steel. The materials, reinforcing steel and metal wire mesh, will be treated to resist corrosion, rust, and age. The connections shall be ground flush welds, and the sculpture is to have no sharp edges. The sculpture will be anchored directly to a concrete footing. The concrete footing will be site cast. The steel sculpture will be fabricated off site and will be anchored to the site case concrete footing. All elements will be reviewed by a structural engineer.

##### *Art Work # 2 by Linda Yamane, fabricated by Scientific Art Studio*

Signs will be Gopher Sign Company ImageLOC® graffiti-resistant aluminum and steel graphic panels, bolted to steel or concrete structures. Supporting Structures for the graphic panels will be steel frames, panels and posts embedded into concrete footings or bolted onto existing concrete structures. Steel will be finished with high-durability powder coat paint or industrial Tnemec paint. Vandal Proof Hardware will be utilized. Stainless steel bolts with low-profile, tamper-proof heads and threads will be typical, such as Torx Security style or Snake Eyes spanner-style heads with nylon-insert or Loctite

#### Plan for ongoing maintenance

Friends of Peralta Hacienda Historical Park staff will take responsibility for the ongoing maintenance of the art work, which has an anticipated life span of 20 years.

#### *Art Work #1: Word Sculpture:*

The steel and metal mesh materials will be treated with epoxy to resist corrosion, rust, and age. They will be cleaned every six months with a solution of warm distilled water and a non-ionic cleaning agent such as Orvus WA Paste, which is then removed with distilled water and allowed to dry.

#### *Art work #2: Story Signs and Bird Sculpture:*

All work and maintenance will be performed by standard Scientific Art Studio. Following the expiration of a 12-month warranty, Peralta Hacienda and SAS will enter into an annual maintenance agreement. Repair and maintenance training will be available by contract.

#### Evaluation methods

The Friends evaluated, brainstormed and designed the proposed art work in consultation with Park visitors, community members and stakeholders. The three-year community outreach and design process timeline is below:

#### 2010 to 2021

**Visitor feedback collection:** Peralta Hacienda reached out via evaluation forms for park visitors. On these forms, the most frequent questions were about the Ohlone and requests for more representation of the Ohlone.

#### 6-1-2021 to 9-1-2021

**Brainstorm with stakeholder communities:** We first held two six-hour meetings with seven historians, park neighbors and Indigenous culture bearers and leaders to brainstorm themes and priorities. They chose main themes such as the scale of Ohlone history (4,000 years), devastation of language loss in the missions and after the Gold Rush, the relationship of the Ohlone to the natural world, and the need to awaken public awareness of the rich culture of the Ohlone people, nearly erased from consciousness in the contemporary world. We had the meetings transcribed and gave the transcriptions to the artists.

#### 9-1-2021 to 12-31-2021

**Meeting of artists and staff:** Ohlone artist Linda Yamane, sculptor and landscape architect Walter Hood, Project Director Holly Alonso and Marketing Director Miguel Lopez met. In light of input from the conferences, Yamane and Hood proposed two interrelated art works in close proximity that would revive awareness of the Ohlone language and represent Ohlone culture, leading visitors to the creek area, and better integrate the lower park area with the upper Historic Core area.

**Artists meetings with Ohlone:** Walter Hood met with Ohlone culture bearers who stated their wish to make the public aware of their language, for the language to be visible in the landscape. Linda Yamane had an additional meeting with Ohlone culture bearers, in which they exchanged life stories. After becoming aware of her heritage through visiting California missions where her ancestors were buried, she was motivated to become a scholar and artist of the Ohlone people. Corrina Gould told about her ancestors being forced to speak Spanish in the missions, and in the later American period, of her great-grandmother being put into a boarding school and forced to speak English rather than Spanish. Her mother was forcibly taken away from her grandmother by the authorities and raised by others, further diluting the Ohlone heritage.

1-1-2022 to 4-1-2022

**Hood conceptual design and Ohlone review:** Walter Hood created a conceptual design focusing on the Chochoyeno words for Sun, Moon and Water, inspired by the Maya Angelou poem “Still I Rise,” linking to the resilience of Black and Indigenous peoples and the profound Ohlone connection to the natural world. He created an elevation, which the Ohlone consultants reviewed and commented on; they stated the importance of surrounding the word sculptures with native California vegetation and also that the sculptures be interactive.

**Yamane conceptual design:** Linda Yamane’s focus was language and culture through story. She and Holly Alonso worked to find a story that related to the space. Ohlone stories were only available in early 20<sup>th</sup>-century fragments of oral histories published in *Ohlone Past and Present*. Yamane met with Corrina and Deja Gould, Ohlone spokespeople for the East Bay area. Working with Alonso, they chose the Ohlone story of Kaknu Peregrine Falcon in his battle with Body of Stone to create the boulders of the world, with the help of Coyote the Creator. Boulders by the creek would evoke this story. The creek area is a bird sanctuary in this community, with frequent sightings of owls, hawks, and even the rare Western Tanager. Yamane created a flowing text from the narratives and illustrated them.

5-1-2022 to 9-1-2022

**Word sculptures construction drawings:** Hood completed construction drawings of the three word sculptures.

**Word sculptures interactivity brainstorm:** Hood held brainstorming sessions with community members to imagine how to make the sculptures interactive. Solutions were: the Sun sculpture would be covered in solar panels and have scaffolding at the back to which visitors can pin stories. The Moon sculpture would be connected to the Sun sculpture and gradually begin to glow at night.

There would also be an interpretive sign with the Angelou poem. The SII sculpture would be woven with plants seasonally.

Hood had a meeting with traditional indigenous weavers to discuss how to make the SII sculpture easily “weavable.” The traditional weavers chose the lattice pattern that Hood used in the design. He adjusted the construction drawings for the SII/Water Sculpture.

**Translation of stories into Chochenyo and field testing:** Alonso worked with Deja Gould on the Chochenyo translation of the text that had been culled from early 20<sup>th</sup>-century oral histories of the Ohlone. Deja Gould rendered the story in Chochenyo, the original Ohlone language of the Oakland area for the sequence of signs, with editing by Alonso in consultation with Gould. The stories and drawings were field-tested in educational programs during the summer.

10-1-2022 to 1-31-2023

**Signage design:** Scientific Art studio created graphic design and construction drawings for the signage including also Spanish and English translation curated by Alonso and held a mock-up of the signage in the park’s Creek area. After public comment, they made final adjustments. This completed the design phase of the Yamane and Hood art works.

2-1-2023 to 5-31-2023

**Feedback collection:** Peralta Hacienda held five gatherings under a grant from the Othering and Belonging Institute of indigenous participants in festival events the previous year to get feedback on the plans for the text and visual art.

**Permissions:** Alonso began the permissions process for construction with Oakland Department of Parks, Recreation and Youth Development, writing reports on the project to date for the Parks and Recreation Advisory Commission and the Public Art Commission.

**Completed design process:** Conceptual design and construction drawings were completed under grants from the National Endowment for the Arts, the Rainin Foundation and the East Bay Community Foundation for the SII word sculpture.

Scientific Art Studio designed the graphics, structure and mounting of the Kaknu Story Signs and field-tested with community members under grants from the Rainin Foundation, East Bay Community Foundation, and Institute for Museum and Library Services

In process

**City reviews:** Reviews are in process; the timeline is dependent on their administrative capacity.

To be scheduled

**Fabrication and Installation:** Fabrication and installation can begin once City reviews are complete. The SII Word Sculpture will require six weeks for fabrication and one week for installation. The Kaknu Story Sign Sequence and Sculpture’s final design, fabrication and installation sequence will span four months.

## **BACKGROUND / LEGISLATIVE HISTORY**

Friends of Peralta Hacienda Historical Park began as a grassroots group of neighbors in 1975 to preserve and maintain the site of the last residence of Antonio Peralta and to illuminate the little-known early history of the East Bay. (The Peralta house, which appears on the National Register of Historic Places, was purchased in 1980 by the Trust for Public Land.) The organization incorporated as a nonprofit in 1985 and worked with the City of Oakland for more than 25 years to identify and allocate over \$6,000,000 in Community Block Grant funding to create the six-acre park surrounding the historic property, parcel by parcel, due to its acknowledged national historical importance and educational potential.

The nonprofit restored the Peralta House to its original 1870 conditions through \$893,000 in Measure I funding, completing the project in 2001, and opened the historic house to the public with Faces of Fruitvale, an exhibit of community stories funded by California Humanities. City officials and Peralta Hacienda staff, community members and designers created the master plan for the site, and an interpretive plan that re-envisioned the role of history in community, which was approved by City Council in 2002. They fundraised for, researched and installed permanent historical exhibits indoors and outside through funding from the State Historic Preservation Office and many other public and private entities, completing them in 2009.

“Friends” has since worked with Oakland Public Works on four capital phases to build out the master plan to provide community facilities including Phase IIIA (Native Plant Garden, recreational lawn and outdoor stage), IIIB (Center for History and Community, a multipurpose program structure), IIIC (ADA ramp to the Creek Area and small amphitheater for classes), and most recently—completed in 2021—the pavilion on the Historic Core area of the park, which hosts programs and events and served as a public school during Covid for some of Oakland’s neediest students K-12, staffed by “Friends.”

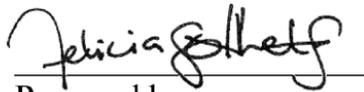
Founded on principles of community organizing, Friends of Peralta Hacienda holds quarterly community meetings to get community input, which thousands have attended over the 38 years of the organization’s existence. For example, 50 attended the meeting to brainstorm the vision for the historic site in 1999, and 30 families attended the most recent meeting in October 2023 to give input on Peralta Hacienda’s ongoing environmental education programs.

The organization has had a lease agreement with the City of Oakland since 2005, renewed in 2023, to offer public arts, history, cultural and environmental programs and events. The organization fundraises, plans and implements year-round educational programs and events, and has mounted a continuous series of changing exhibits telling the stories of Oakland’s diverse cultural communities, winning the prestigious National Museum Medal in 2017 for its “extraordinary service to the community.” This year, its school field trips program won the Award for Excellence in Museum Education from the State Superintendent of Education and the California Alliance of Museums.

**RECOMMENDATION**

Oakland Parks, Recreation and Youth Development Staff recommends that the Park and Recreation Advisory Commission approve the request for the Friends of Peralta Hacienda Historical Park to install a story-sign sequence and accompanying bird sculpture, and a sculpture of the Chochenyo-language word for ‘water’ along the lower creek nature area in Peralta Hacienda Historical Park. The proposed art work will represent indigenous voices and explore Ohlone history on a six-acre park where buildings from 1870 and the Spanish colonization are restored and now serve as a museum.

Respectfully submitted,



Prepared by:  
Felicia Gotthelf  
Management Assistant

  
Harith Aleem (Dec 8, 2023 13:05 PST)

(Signature)

Approved by:  
E. Harith Aleem  
Interim Assistant Director

**Identification of Support Documents:**

Attachments: Exhibit A – *Sculpture renderings*  
Exhibit B – *Site photos/in-situ mockup*  
Exhibit C – *Artists’ biographies*  
Exhibit D – *Community outreach support*  
Exhibit E – *Insurance*  
Exhibit F – *Waiver of Proprietary Rights*

## EXHIBIT A – PROJECT RENDERINGS

Artist Walter Hood: Rendering of Word Sculpture Sii (Water) In The Peralta Creek Nature Area

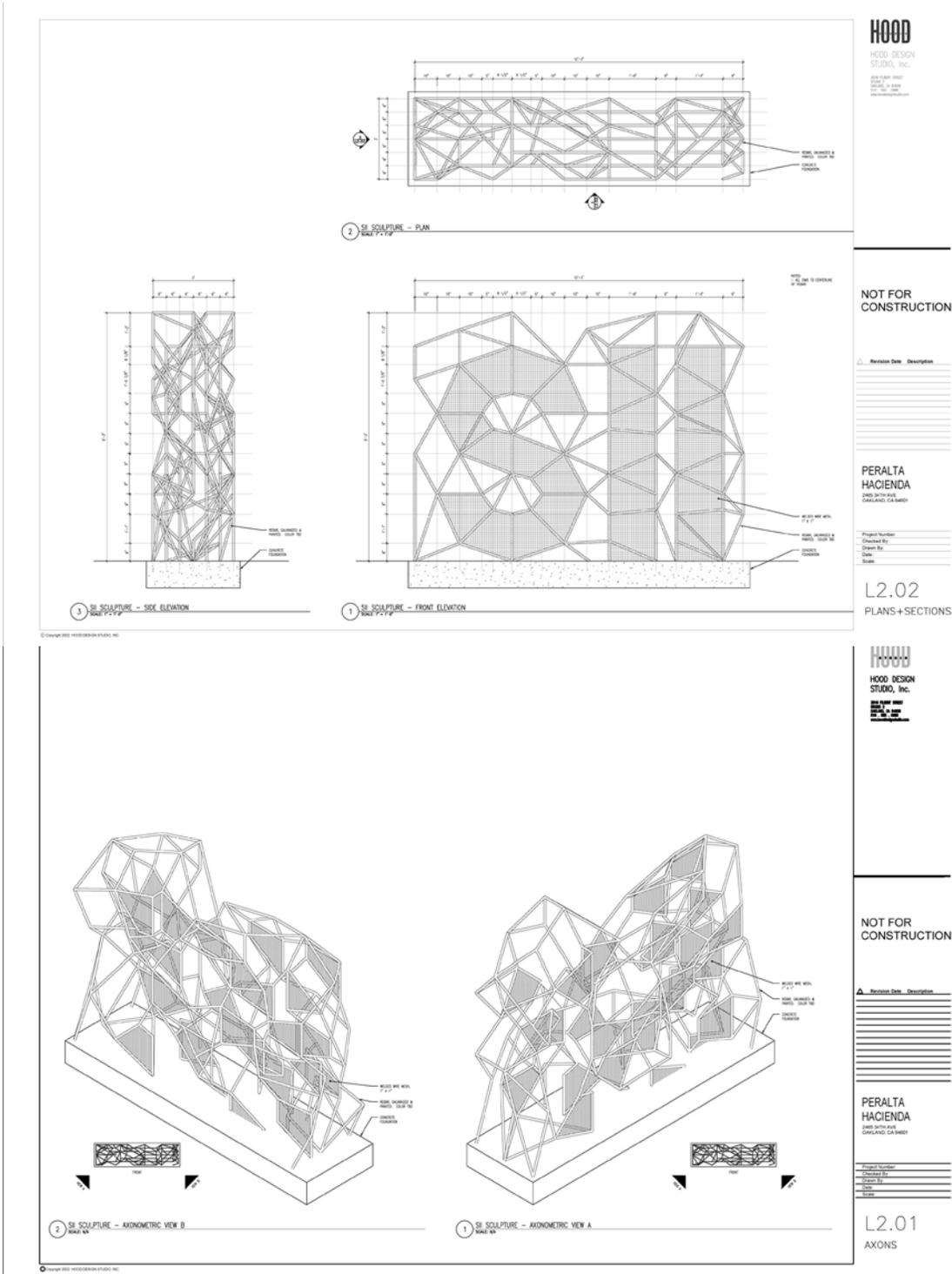


Exhibit A - Project Renderings  
PRAC – 1/10/2024  
Item 6A

Diagram showing location of Word Sculptures in the Peralta Creek Nature Area:

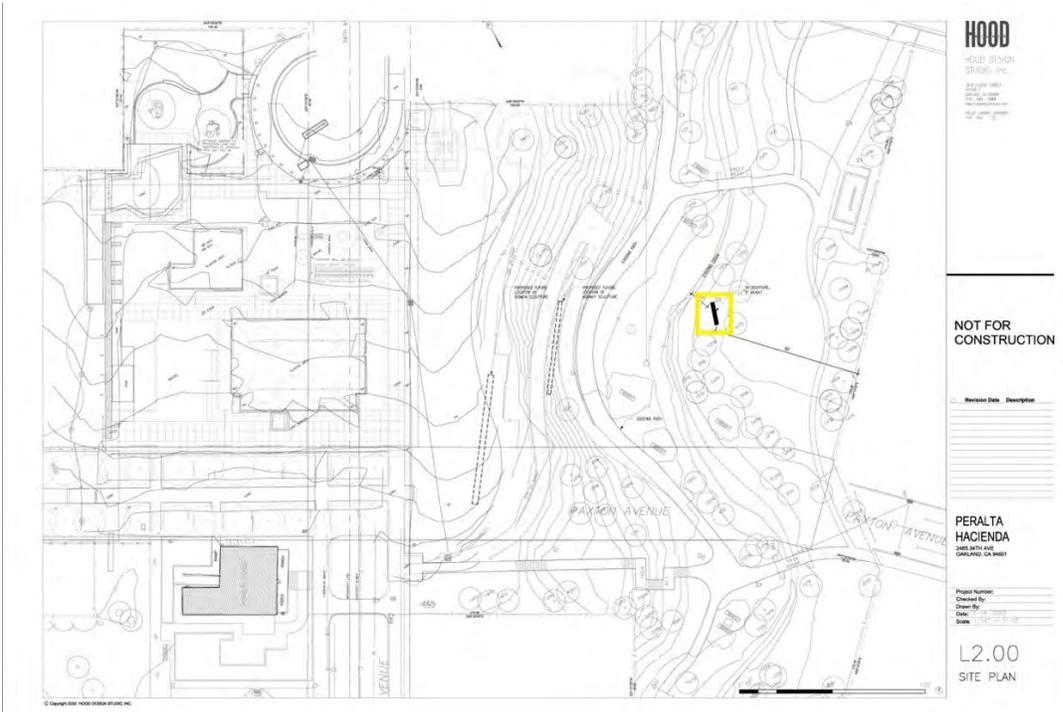


Exhibit A - Project Renderings  
PRAC - 1/10/2024  
Item 6A



## Kaknu Story Signs

### Kaknu – Muwekma wetreš

Kaknu-Peregrine Falcon-wetreš 'irihte Ohlone nuunu. Kaknu 'at waaka paapa, mayyan, wayentikne 'alšip 'at 'iččašte 'ištuniččan. Kikne Ohlone muwekma 'irihte warepkma

### Descubre a Kaknú el héroe de la gente

Kaknú, el halcón peregrino, es el héroe de muchas historias tradicionales Ohlone del Area de la Bahía. Kaknú, y su abuelo Coyote, vivieron aventuras emocionantes y a veces peligrosas, que sobrevivieron gracias a las historias que fueron contadas por los Ohlone del Area de la Bahía durante miles de años.



### Meet Kaknú The People's Hero

Kaknú – Peregrine Falcon – is the hero of many traditional East Bay Ohlone stories. Kaknú and his grandfather, Coyote, had exciting and sometimes dangerous adventures that were kept alive through the telling of their stories by East Bay Ohlone people over thousands of years.

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### Hittiš muwekma 'uyyakiš

Miččiš Ohlone nuunu, hittiš muwekma heeme wareptak 'uyakani muwekma hiswikne. 'Uyakani, hittiš heyyekne nonwente hossi muwekma. Meene tappessin Kaknu, 'ayšit maato winnaikma 'at šottokma.



### La Gente Animal de Hace Mucho Tiempo Atrás

Según antiguas historias tradicionales indígenas de California, Gente Animal habitaba la tierra mucho antes de que los humanos fueran creados. Durante ese tiempo, los animales poseían habilidades tanto humanas como animales. En las historias que siguen, aprenderás acerca de uno de estos personajes tan especiales: ¡un pájaro que podía volar Y disparar con un arco y flechas!

### The Animal People of Long Ago

According to ancient California Indian traditional stories, Animal People inhabited the earth long before humans were created. During that time, animals had both human and animal abilities. In the stories that follow, you'll learn about one of these very special people — a bird who could fly and shoot with a bow and arrows!

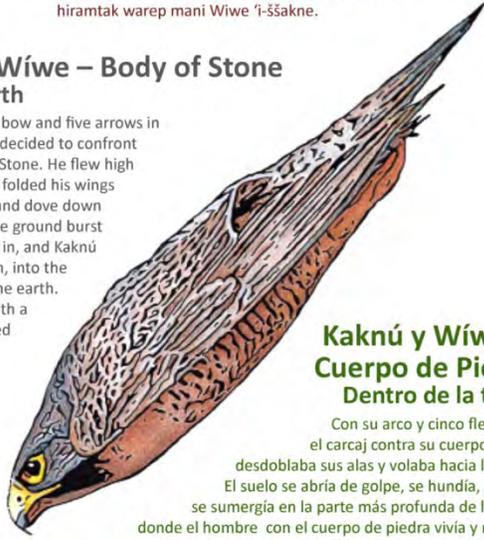
2

### Kaknu 'at Wiwe – Wareptak

waakamu tanuka 'at miššur hutti šonnoktak, Kaknu čupru waaka wirak 'at hokšekne wareptak. warep watkitte hayki, 'at haayite 'at Kaknu wattiš hiramtak warep mani Wiwe 'i-ššakne.

### Kaknú & Wíwe – Body of Stone Into the Earth

One day, with his bow and five arrows in his quiver, Kaknú decided to confront Wiwe — Body of Stone. He flew high into the sky, then folded his wings against his body and dove down into the earth. The ground burst open, then caved in, and Kaknú went down, down, into the deepest part of the earth. There the man with a body of stone lived and ruled.



### Kaknú y Wíwe el Cuerpo de Piedra Dentro de la tierra

Con su arco y cinco flechas en el carcaj contra su cuerpo, Kaknú desdoblaba sus alas y volaba hacia la tierra. El suelo se abría de golpe, se hundía, y Kaknú se sumergía en la parte más profunda de la tierra, donde el hombre con el cuerpo de piedra vivía y reinaba.

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### Kaknu 'at Wiwe Muwekma

Waakamu tanuka 'at miššur hutti šonnoktak, Kakwarep watkitte hayki, 'at haayite 'at Kaknu wattiš hiramtak warep mani Wiwe 'i-ššakne. Wiwe nimiikne hemmen 'akkoy waaka ruuwa, neppe ʔuuhi Kaknu winnakne tuupentak, mani Wiwe 'at hemmen 'i-muwekma roote. muwekma hiitkne Kaknu 'at Wiwe hayakne.

### Kaknú Gives Chia Sage to the People

Going from place to place, Kaknú threw chia seeds from his nose, saying "These are for the people to eat." From then on, patches of chia sage (*Salvia columbariae*) grew each year, producing delicious and nutritious seeds to feed the People.



### Kaknú y Wíwe el Cuerpo de Piedra

Yendo de un lugar a otro, Kaknú tiraba salvia de chia de su pico, diciendo: "Estas son para que la gente las coma". Desde ese entonces, parcelas de salvia de chia (*Salvia columbariae*) crecieron cada año, produciendo semillas deliciosas y nutritivas para alimentar a la gente.

10

### Mayyan – Wetreš

Maayan wetrešikne, waaka 'ene hašše, 'at heššekne Chochenyo nonwente' Ohlone. Waaka harakne 'uyyi 'i-čoččo Kaknu.



### Coyote El Creador

El coyote era *Wetésh* - el creador del mundo - para los Ohlone del Area de la Bahía en el pasado. Muchas veces, él ofrecía consejos a su nieto Kaknú, tratando de calmar su naturaleza impulsiva.

### Coyote The Creator

Coyote was *wetésh* — Creator of the world — for the East Bay Ohlone People of the past. He often offered advice to his grand-son Kaknú, trying to calm his impulsive nature.

4

## EXHIBIT B – IN-SITU MOCK-UP

In-situ mock-up: flying story-sign sequence



In-situ mock-up: flying bird sculpture



In-situ mock-up: Sii sculpture:



Exhibit B – In-situ mock-up  
PRAC – 1/10/2024  
Item 6A

## EXHIBIT C: ARTISTS' BIOGRAPHIES

### **Linda Yamane**

#### *Artist Statement*

I am looking forward to combining my extensive knowledge of Ohlone culture with my artistic skills to create new and beautiful park elements that will attract, engage, inform, surprise and delight park visitors, guiding them to see the world around them in a new way and appreciate that they are part of a long continuum of human history in the Bay Area.

The problem I am focused on in my creative work is involving and representing indigenous voices. Creating a sense of belonging for indigenous people at Peralta Hacienda, a site understood previously to be a colonial memorial of the Spanish and Mexican eras. Replacing that with a holistic sense of the Ohlone.

As an Ohlone artist, culture bearer, and tribal historian, my role is to bring an informed insider's voice and view of indigenous Ohlone life and culture, both past and present, directly from the Ohlone community to the visiting public.

Most often Ohlone interpretive material is assembled by interpretive specialists outside the Ohlone community and, in spite of their best intentions, portrays Ohlone people and culture based on their limited knowledge. The result is usually a brief and rather dry narrative of "survival on the land." Here at the Peralta Hacienda Historical Park, we have many opportunities, in a variety of indoor and outdoor settings, to feature some beautiful but little-known aspects of culture not shared in other public venues and in fact little-known by Ohlone community members themselves. It's exciting to have this opportunity to educate both the descendant community and the visiting public, showcasing some very rich and insightful traditions that can inspire us all today.

#### *Resume*

Linda Yamane is a California Indian basketweaver, artist, author and tribal scholar who traces her ancestry to the Rumsen Ohlone, the native people of the Monterey area. Born in San José in 1949, she has spent more than 35 years researching Ohlone history and reviving Rumsen language, song, folklore, basketry, and other traditions. In 2013, she was awarded the California Indian Heritage Preservation Award by the Society for California Archaeology.

"Of central importance to my life and identity is my Rumsen Ohlone heritage. It is around my cultural roots that my artwork and my life's work has revolved and evolved. Cultural research has led me to the discovery of our language, stories, songs, basketry, dance and other traditions—all of which infuse my life and art with a deep connection to both of the worlds in

which I live. When we sing our songs, speak our language, tell our stories and weave our baskets, we bring their beauty back into the world and bring honor and respect to our ancestors."

### *Published Works*

Linda is the author of *Weaving a California Tradition* and co-author of *In Full View—Three Ways of Seeing California Plants*. She also researched, compiled, and illustrated two collections of Ohlone stories: *When the World Ended* and *The Snake That Lived in the Santa Cruz Mountains*.

She was editor of *A Gathering of Voices—The Native Peoples of the Central California Coast* and her writings are included in the anthologies *The Sweet Breathing of Plants—Women Writing on the Green World*; *The Green Book of Language Revitalization in Practice*; *The Way We Lived*; *The Ohlone: Past & Present*; *Seaweed, Salmon & Manzanita Cider—A California Indian Feast and First Coastal Californians*.

### *Basketry*

Linda was a founding board member of the California Indian Basketweavers' Association and was the editor of its newsletter "Roots & Shoots" for more than 15 years.

She has earned a reputation as a master California Indian basketweaver who has nearly singlehandedly brought back the ancient tradition of Ohlone basketweaving. Over a period of more than thirty years, she has worked to learn the intricate details of traditional Ohlone basketry styles, native plant materials and weaving techniques. Her workmanship has been recognized by numerous state, federal and local agencies who have invited her to both exhibit and demonstrate Ohlone basketry in parks, museums, and public programs.

She was invited to demonstrate Ohlone basketry at the Smithsonian's 2006 Folklife Festival in Washington, DC, where she was part of the "Carriers of Culture—Living Native Basket Traditions" program. Her baskets have been exhibited at The Huntington Library, the Santa Barbara Museum of Natural History, University of San Francisco (2021), Monterey Museum of Modern Art, Pacific Grove Museum of Natural History, Bundeskunsthalle in Bonn, Germany: "California Dreams—San Francisco, a Portrait," (2019), the exhibit "California's Remarkable Women" at the California Museum for History, Women & the Arts in Sacramento (2004-2005), and elsewhere.

In 2012, she completed two feathered and Olivella-beaded Ohlone ceremonial baskets, the first to be made in about 250 years. One was commissioned by the Oakland Museum of California for permanent display in their California History Gallery. The other was supported by a grant from the Creative Work Fund. In 2014, she created a similar basket for the San Francisco Presidio's Officers' Club Museum, as well as several ceremonial regalia items. The Santa Barbara Museum of Natural History commissioned a unique Ohlone seed-roasting basket; the de Saisset Museum (Santa Clara University) commissioned several Ohlone work baskets for interpretive display; the

Sanchez Adobe Interpretive Center in Pacifica commissioned a basket and other significant Ohlone cultural display items.

### *Education*

Master's Degree in Art, with a specialty in craws, from San José State University, 1978 BA in Liberal Studies from San José State University in 1974.

### *Exhibit Curator*

She was co-curator of the exhibit “Continuing Traditions—California Indian Basketweavers” at the Museum of Art and History in Santa Cruz (1996) and curator of “Weavers of Tradition—California Indian Basketry” at the Monterey Museum of Art (1999–2000).

### *Interpretive Text and Design*

Linda has written Ohlone interpretive text and collaborated on design for exhibits at the Lands End Lookout Visitor Center in San Francisco, San Francisco Presidio Visitor Center, Don Edwards San Francisco Bay National Wildlife Refuge Environmental Education Center in Alviso, Pacific House in Monterey's Custom House Plaza, Pacific Grove Museum of Natural History, Carmel Valley History Center, and elsewhere.

### *Educator*

For twenty-five years, she taught classes and workshops in Ohlone traditional skills for school children and the public in schools and parks throughout the San Francisco and Monterey Bay areas.

### *Ohlone Language*

Linda has been actively working to revive the Rumsen Ohlone language of the Monterey area and has created a comprehensive Rumsen dictionary, in database format, in order to share her work with the Rumsen Ohlone Tribal Community.

### *John P. Harrington Fieldnotes*

Linda has been studying the John P. Harrington unpublished field notes for nearly forty years, gleaning valuable language and Ohlone cultural information from their pages.

### *Tule Canoes*

Over the past thirty-five years, Linda has made more than thirty traditional tule canoes, several of which are in museum exhibits such as the Oakland Museum, The California Museum for History, Women and the Arts in Sacramento, the Aptos Chamber of Commerce, the Environmental Education Center at the Don Edwards National Wildlife Refuge in Alviso, the de Saisset Museum on Santa Clara University campus, the Carmel Valley History Center, and the Palo Corona Regional Park Discovery Center in Carmel. Several were created for the Monterey Bay Aquarium's summer deck program “Turning the Tide.”

### *Ethnographic Consultant*

Linda has served as ethnographic consultant to numerous museums and agencies, including: California State Department of Parks & Recreation, Monterey State Historic Parks, National Park Service—Golden Gate National Recreation Area, San Francisco Maritime National Historic

Park, San Francisco Bay National Wildlife Refuge, Santa Clara County Department of Parks & Recreation, Pacific Grove Museum of Natural History, History San José, Monterey Maritime and History Museum, Santa Cruz City Museum of Natural History, Santa Cruz Museum of Art and History, Oakland Museum of California, the California Museum in Sacramento, San Francisco PUC, Army Corps of Engineers, San Mateo County Historical Association, Monterey Peninsula Regional Park District, East Bay Regional Parks District.

### *Artworks*

Her drawings have been part of interpretive exhibits at Mt. Diablo State Park Visitor Center, and the Monterey County Agricultural and Rural Life Museum (King City), Chitactac-Adams County Park (Gilroy, CA), the Pacific House (California State Historic Park Museum, Monterey), Land's End Lookout Visitor Center in San Francisco, Garland Ranch Regional Park Visitor Center (Carmel Valley), Palo Corona Regional Park (Carmel), and elsewhere.

### *Art Exhibits*

California Indian Basketweavers Showcase, California Indian Basketweavers Gatherings, 1993–2012 • California Indian Basketweavers—Continuing Traditions, February 13–May 18, 1996, Museum of Art & History, Santa Cruz, CA • Chaw'se Native American Invitational Art Show 1996, August 23–September 29, 1996, Indian Grinding Rock State Historic Park, Pine Grove, CA • First People: Animals in Native Californian Art, Santa Barbara Museum of Natural History, March 10–May 28, 1996 • Chaw'se Native American Invitational Art Show 1995, August 25–September 24, 1995, Indian Grinding Rock State Historic Park, Pine Grove, CA • Weaving Contemporary Ceremony I & II—Native Women of California Print Exhibition, American Indian Contemporary Arts, San Francisco, January 6–April 1995 • Artist of the Month, Jesse Peter Native American Art Museum, Santa Rosa, March 1995 • Chaw'se Native American Invitational Art Show 1994, August 26–September 25, 1994, Indian Grinding Rock State Historic Park, Pine Grove, CA • Traditional/Contemporary Native American Voices, April 14–June 18, 1994, Sun Gallery, Hayward, CA • Weaving Contemporary Ceremony I: Keepers of Tradition, Lassen County Arts Council Gallery – Susanville, CA, November 1993 • Shared Experience/Personal Interpretations: Seven Native American Artists, February 23–March 21, 1993, University Art Gallery – Sonoma State University • Indigenous California Women's Conference, UC Santa Cruz, February 1992 • People at the Edge of the World, September 11–October 18, 1991, Inter- Cultural Center Gallery – Sonoma State University, and others.

*Examples of Past Work*



*Ear Ornaments*



*Tule Boat*



*Basket with Photo of Grandmother*

## **Walter Hood**

### *Artist Statement*

Maya Angelou's anthem, *Still I Rise*, is a provocation to resilience in the face of extermination and bondage. Her words encompass not only the struggles of African Americans but all marginalized and oppressed. Language is a powerful tool. When absent, culture is absent.

The Peralta Hacienda project celebrates language lost or unseen in the landscape. The Ohlone people of the Bay Area had various dialects depending on their geography. For the East Bay population, Chochenyo was the spoken dialect. Inspired by Maya Angelou's poem, *Still I Rise*, one stanza in particular encapsulates the environmental connectedness of struggle:

*Just like the moon and like suns  
With the certainty of tides  
Just like hope springs high  
Still I rise*

The evocation of these three elements, moon, sun and water are powerful words in the Chochenyo dialect, and are a source in the daily, quarterly and yearly ritual. Gismen (sun), Kormey (moon) and Sii (water) are reimagined on the site of the Spanish colonial as heroic text that emerges from the creek which connects the bay to the land. The texts are multi-dimensional. Firstly, as semiotic monuments that are scaled as sculpture. Secondly as conduits for memory and experience, and thirdly as ritual.

### *Resume*

Walter Hood is a Professor at the University of California, Berkeley's Landscape Architecture and Environmental Design Department, and chaired from 1998 to 2002. His Oakland, California-based studio, Hood Design, has been engaged in architectural commissions, urban design, art installations, and research since 1992. Earlier projects located in Oakland such as the Lafayette Square and Splash Pad Parks are regarded as transformative designs for the field of landscape architecture. Hood Design is also the designer for the gardens and landscape of the new De Young Museum; the new landscape for the California African American Museum in Los Angeles; and new Sculpture Terrace for the Jackson Museum of Wildlife Art in Jackson, Wyoming. Recently, Hood won design competitions for the Center for Civil & Human Rights in Atlanta, GA; Garden Passage, a public artwork in Pittsburgh, PA; and a 1.1-megawatt photovoltaic array within the campus landscape at the University at Buffalo. In 2009–10 Walter Hood received the Cooper-Hewitt National Design Award for Landscape Design, and in 2010 was bestowed the title, Master of Design, by Fast Company Magazine.

Hood has worked in a variety of settings including architecture, urban design, community planning, environmental art, and research. He was a fellow at the American Academy in Rome in Landscape Architecture in 1997. He has exhibited and lectured on his professional projects and theoretical works nationally and abroad. Hood also participated in the San Francisco Museum of Modern Art's "Revelatory Landscapes" Exhibition 2000-1. In 2010, Hood participated in Art Institute of Chicago Museum's "Learning Modern" exhibition, and was featured prominently in the February 2010 issue of "Art in America". This spring Hood was a selected winner for the Venice Biennale, Venice Italy and exhibited two projects: a green street and plaza for Center Street in Berkeley, California, and the Greenprint, an urban landscape vision for the Hill District in Pittsburgh, Pennsylvania.

Walter Hood has several publications that illuminate his unique approach to the design of urban landscapes. His published monographs: *Urban Diaries* and *Blues & Jazz Landscape Improvisations* won an ASLA Research Award in 1996. In 2001 Walter's essay "Macon Memories" was featured in Princeton Architectural Press's *Sites of Memory: Perspectives on Architecture and Race*. His work has been featured in exhibitions and publications including *Open: New Designs for Public Space*; Van Alen Institute; *The New York Times*; and *Metropolis* and *Dwell* magazines. Hood is currently researching and writing a book entitled *Urban Landscapes: American Landscape Typologies*. His teachings of the American Urban Landscape are intertwined with his design work creating a didactic approach to the design of urban landscapes.

*Examples of Past Work*



Witness Walls, Nashville TN



Symbiotic Village, Shenzhen China



Abraham Lincoln Brigade, San Francisco CA

## EXHIBIT D – COMMUNITY OUTREACH SUPPORT

May 2020

Conference of historians and Ohlone culture bearers

This conference discussed the themes of the project and how to represent them visually and in programming.

Attendees:

- Corrina Gould
- Bev Ortiz
- Alex Saragoza
- Andrés Resésendez
- Mary Jo Wainwright

October 2020

Conference of archaeologist, historian and Ohlone and other Native culture bearers

This conference continued the discussion of themes of the project and how to represent them visually and in programming.

Attendees:

- Corrina Gould
- Janeen Antoine
- Albert Gonzalez
- Bev Ortiz

February 2021

Seven Zoom meetings were held to discuss what community wanted to see in the park to represent specific Indigenous histories and cultures:

Mexica indigenous

Attendees:

- Frank Cortes
- Teresa Cortes
- Ernesto Cortes
- Hermelinda Sanchez
- Mario Sanchez
- Abad Leyva

Mayan Mam indigenous

Attendees:

- Brendi Calmo
- Henry Sales
- Francisco Pablo

### Ohlone indigenous

#### Attendees:

- Linda Yamane
- Corrina Gould
- Janeen Antoine

### Mexican indigenous

#### Attendees:

- Teresa Cortes
- Ernesto Cortes
- Hermelinda Sanchez
- Mario Sanchez
- Abad Leyva

### Mexico Negro y Querido

#### Attendees:

- 150 attendees
- 12 participants in Q and A
- Sasha Rizit Hernandez and others were videotaped

### Mexican Indigenous

#### Attendees:

- Teresa Cortes
- Ernesto Cortes
- Laura Cedillo
- Four additional participants

### Textile artists

This Zoom meeting discussed how the artists who painted the indigenous textile bench mural want to activate Indigenous history and culture through the park's art works.

#### Attendees:

- Leslie Lopez
- Angelica Lopez
- Keena Romano
- Yazmin Madriz
- Cece Carpio

EXHIBIT E – INSURANCE

		<b>CERTIFICATE OF LIABILITY INSURANCE</b>			DATE (MM/DD/YYYY) 8/10/2023	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
<b>IMPORTANT:</b> If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policyees may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER <b>AssuredPartners Design Professionals Insurance Services, LLC.</b> 3887 Mt. Diablo Blvd, Suite 230 Lafayette CA 94549			CONTACT: Shannon Campos PHONE: 714-824-3911 FAX: (AC, Not) E-MAIL: CertsDesignPro@AssuredPartners.com			
LICENSE: 6003746 LICENSEE(S):			INSURER(S) AFFORDING COVERAGE		NAIC #	
INSURED <b>Hood Design Studio Inc</b> 510-595-0688 Walter Hood 3016 Filbert Street, Suite 2 Oakland CA 94608			INSURER: Sentinel Insurance Company		11000	
			INSURER: Certain Underwriters at Lloyd's		5202	
			INSURER:			
			INSURER:			
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<b>COVERAGES</b>			<b>CERTIFICATE NUMBER</b> 274129093		<b>REVISION NUMBER:</b>	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
LINE	TYPE OF INSURANCE	ADDITIONAL COVERED	POLICY NUMBER	POLICY EFFECT DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
1	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> ACCIDENT <input checked="" type="checkbox"/> COMMERCIAL AUTO <input type="checkbox"/> BODILY INJURY <input type="checkbox"/> PRODUCTS-ADVERTISING <input type="checkbox"/> OTHER	Y	575BMB0001	8/6/2023	8/6/2024	EACH OCCURRENCE: \$ 1,000,000 DAMAGE TO RENTED PREMISES (AGGREGATED): \$ 1,000,000 MEDICAL EXPENSES (AGGREGATED): \$ 10,000 PERSONAL AND ADJUTANT: \$ 1,000,000 GENERAL AGGREGATE: \$ 2,000,000 PRODUCTS - COMPLETE AGG: \$ 2,000,000 \$
2	<input type="checkbox"/> AUTO AND OWNED AUTO <input checked="" type="checkbox"/> AUTO AND OWNED AUTO <input type="checkbox"/> AUTO AND OWNED AUTO <input type="checkbox"/> AUTO AND OWNED AUTO	Y	575BMB0001	8/6/2023	8/6/2024	COMMERCIAL AUTO EXCESS: \$ 1,000,000 BODILY INJURY (PERSONAL): \$ BODILY INJURY (PERSONAL): \$ PROPERTY DAMAGE (PERSONAL): \$ \$
3	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> U.S. <input checked="" type="checkbox"/> RETENTION & LIMITS	Y	575BMB0001	8/6/2023	8/6/2024	EACH OCCURRENCE: \$ 5,000,000 AGGREGATE: \$ 5,000,000 \$
4	WORKERS COMPENSATION AND EMPLOYERS LIABILITY (ANY EMPLOYERS OR CONTRACTORS OPERATING IN THE COURSE OF THEIR BUSINESS) (INDICATE IN THE DESCRIPTION OF OPERATIONS)	N/A				PER EMPLOYEE: \$ PER ACCIDENT: \$ E.L. EACH ACCIDENT: \$ E.L. DISEASE - PER EMPLOYEE: \$ E.L. DISEASE - POLICY LIMIT: \$
5	PERSONAL LIABILITY (PERSONAL AND FAMILY EVENTS)		80621PHOOD000023 80621PHOOD000023	8/20/2023 8/20/2023	8/26/2024 8/26/2024	EACH OCCURRENCE: \$2,000,000/AGGREGATE \$1,000,000/AGGREGATE
DESCRIPTION OF OPERATIONS (LOCATIONS, VEHICLES, FACILITY, ETC. Additional Remarks Schedule, may be attached if more space is required) Umbrella Liability policy is a follow form underlying General Liability/Auto Liability/Employers Liability. Insured owns/owns company/vehicles. Therefore, insured/owned auto is the maximum coverage that applies. Project: Ferrel's Hacienda Historic Park (Sell) Rise						

CERTIFICATE HOLDER

CANCELLATION 30 Day Notice of Cancellation

ACORD 25 (2016/03)

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# Cultural Affairs Division

## Economic & Workforce Development



### Waiver of Proprietary Rights for Artwork Placed upon City Property\*

The provisions of this paragraph shall apply to modify Artist's rights of attribution and integrity as set out in the Visual Artists Rights Act, 17 U.S.C §§106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA, as against the City of Oakland ("City") and its agents.

The City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the (describe artwork/project: mural, sculpture, etc. and medium):

1. Sequence of small signs and flying bird figure on a pole
2. Metal sculpture

Entitled (title of work):

1. Ohlone Creation Story: Peregrina Falcon and Body of Stone
2. Chocheyep Ohlone word sculpture for Water

and located at (identify site, including interior location if applicable):

1. Peralta Hacienda Historical Park Creek Nature Area
2. Peralta Hacienda Historical Park Creek Nature Area

in whole or in part, in City's sole discretion.

Artist's Address for Notice (insert artist's name and complete address):

Artist 1: Linda Yamane, [yamane123@yahoo.com](mailto:yamane123@yahoo.com), 1585 Mira Mar Ave., Seaside, CA, 95675, (531) 915-5915

Artist 2: Walter Hood, Hood Design, 3016 Filbert St. #2, Oakland, CA, 94608

Fabricator: Scientific Arts Studio, 500 B St., Richmond, CA, 94801

Head Visitor: Friends of Peralta Hacienda Historical Park, PO Box 1172, Oakland, CA, 94611

Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for Notice. Notice of changes must be mailed to the Public Art Program, Cultural Arts & Marketing, 1 Frank H. Ogawa Plaza, 9<sup>th</sup> Floor, Oakland, CA 94612 and the Client Department with jurisdiction over property: (Insert Address of Client Department with jurisdiction over property): 250 Frank H. Ogawa Plaza #3330, Oakland, CA 94612

Linda Yamane

08/24/2023

Walter Hood

08/24/2023

Artist First and Last Name / Signature / Date

City Administrator Designated Client Department Representative Printed Name / Signature / Date

**\* NOTE: Projects receiving funding from the City will be required to agree to similar artist's proprietary rights terms in a related City contract agreement and do not need to complete this form.**

This document is posted online at: <https://www.oaklandca.gov/topics/public-art-in-oakland>



**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Quincy Williams, Assistant Capital Improvement Project Coordinator, OPRYD  
**DATE:** January 10, 2024  
**SUBJECT:** **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED \$18,750.00 FROM THE FRIENDS OF JOAQUIN MILLER (FoJMP) AND TO ENTER INTO A RIGHT OF ENTRY CONTRACT WITH ARTISTS TO PAINT MURAL ART ON EXTERIOR WALLS OF TWO BATHROOMS AT JOAQUIN MILLER PARK.**

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**SUMMARY**

The Friends of Joaquin Miller Park (FoJMP), along with two artists (Cece Carpio and Kristi Holohan) are proposing painting of murals on walls at two bathrooms (Cascade and Redwood Glen) in Joaquin Miller Park. Approval of the proposal will provide for donated art (two murals) to beautify a space that currently does not have any.

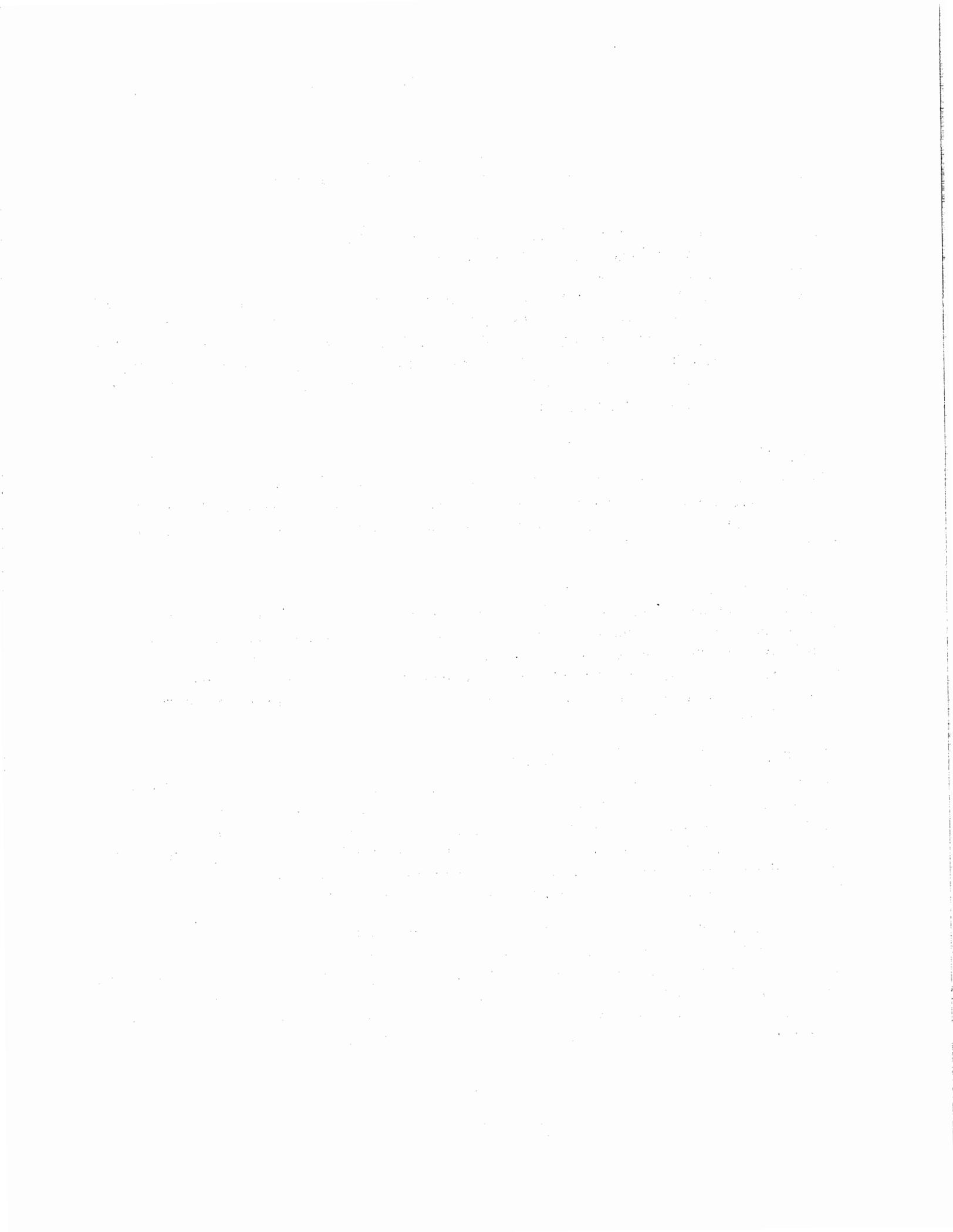
**FISCAL IMPACT**

The proposed project is a gift-in-place donation by FoJMP and Sogorea Te' Land Trust who paid both artists to design and paint both murals on both bathrooms. Kristi Holohan is being paid by FoJMP to design and paint the mural. Sogorea Te' Land Trust has raised some of their own funds and FoJMP will pay the remainder for Cece Carpio to design and paint the mural. There is no fiscal impact to the City of Oakland and will not create unbudgeted cost. The total value of the art/mural for both bathrooms is \$18,750.00.

**PROJECT / PROGRAM DESCRIPTION**

This project consists of murals on the exterior of two bathrooms (Cascade and Redwood Glen) in Joaquin Miller Park. Each mural has been designed by different artists and they will lead the painting of their designs. Both murals were initiated by FoJMP and are being supported by them. The goal of these murals is to beautify JMP by covering utilitarian bathroom buildings with beautiful artwork that tells stories about the history and nature of JMP and educates park users. Additionally, the goal is to deter graffiti which has a history of occurring on these buildings.

The first mural is at the bathroom near the Cascade. This bathroom gets a lot of use as it is near the Cascade and the California Writers Circle (formerly known as the Fire Circle). The intent of this mural is to uplift the important story of land return and the Indigenous history of this place through a visual mural. The artist Cece Carpio worked with Sogorea Te' Land Trust, the Mitini Numma Youth Program and the Lisjan tribe through multiple engagements to create a culturally and historically informed series of images based on the history of the land in the Oakland Hills.



The imagery includes the redwoods that once crowned these hills, traditional harvests of red ochre and acorns, and a view of a Grizzly which once roamed here looking out over the urban landscapes on the horizon. It is themed with the passage of time from sunrise, day, sunset and night. The image will include a plaque with information about the story and a QR code for viewers to connect with more information.

This planning process has been supported by FoJMP who oriented STLT and the artist to possible mural sites. The lead artist for this project is Cece Carpio who will be responsible for the mural application including coordinating participation in a community paint day. STLT will hold planning, insurance and mural maintenance responsibilities. The second mural is for the bathroom at the Redwood Glen area of JMP, near the top of the Big Trees trail. This bathroom is near picnic tables where many summer camps meet so it has frequent use by park users, especially youth. The intent of this mural is to create artwork based upon educational cycles of plants and animal ecosystems native to JMP. The images include snakes, bees, fox, deer, quail, scrub jay, redwoods, blackberries, star tulip, and California poppies. The artist, Kristi Holohan, designed the murals with the collaboration of FoJMP. She will work with youth interns to paint the murals together. QR codes will be included to connect viewers to educational information about the images. Both murals are being coated with two types of anti-graffiti coating. FoJMP will do maintenance when needed to wash off graffiti and clean the murals.

### **BACKGROUND / LEGISLATIVE HISTORY**

Both of these murals will serve all of Oakland and the greater Bay Area. FoJMP recently conducted a survey of 1598 people. It showed that people from every zip code in Oakland and beyond visit JMP. Having functioning, clean bathrooms allows people from all over to visit JMP including families with children. This increases equity since even though the park is in the Oakland hills, when there are sanitary, functioning bathrooms, people can comfortably visit the park whether they live in the flatlands, the hills or beyond. Both of these murals have a 4-week timeline from the time the prep work begins to the completed murals. Both murals will be coated with MuralShield and World's Best Anti-Graffiti Coating to deter graffiti. If graffiti does occur, FoJMP volunteers will wash it off. FoJMP has been working to improve the bathrooms for over five years.

A few years ago, FoJMP cleaned and painted the bathroom near the Cascade. After it was painted FoJMP wanted to paint a mural to deter graffiti and beautify the bathroom. The FoJMP board approved the idea. FoJMP met with Youth Spirit Artworks, an arts job training program for homeless youth, and they came up with a design for a mural. However, after working with them for over a year, FoJMP learned they didn't have the capacity to do the work needed to get the mural approved by the City. FoJMP met with Sogorea Te' Land Trust and the artist Kristi Holohan. Both of them have painted murals in Oakland. They created designs which FoJMP Board approved.

FoJMP has fundraised and will pay for Ms. Holohan's mural. STLT has done their own fundraising. STLT and FoJMP will share the cost of the mural. FoJMP will pay for materials, artist's time, youth interns and all costs associated with the murals. The community supports the murals. In addition to the FoJMP Board approving them, the survey they conducted about general issues about the park this year and people wanted to see the condition of the bathrooms improved. Upon PRAC approval, OPRYD will present project to the Public Art Advisory Committee for review for its February 2024 meeting.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud.

2. The second part of the document outlines the various methods used to collect and analyze data. It describes the use of statistical techniques to identify trends and anomalies in the data, and the importance of using reliable sources of information.

3. The third part of the document discusses the role of the auditor in the financial reporting process. It explains how the auditor's independent review of the financial statements provides assurance to investors and other stakeholders that the information is reliable and free from material misstatement.

4. The fourth part of the document addresses the challenges faced by auditors in the current business environment. It highlights the increasing complexity of financial transactions and the need for auditors to stay up-to-date on the latest accounting standards and regulations.

5. The fifth part of the document discusses the importance of communication in the auditing process. It emphasizes the need for auditors to clearly communicate their findings and conclusions to management and the board of directors, and to provide constructive feedback on areas for improvement.

6. The sixth part of the document discusses the role of technology in auditing. It describes how the use of data analytics and other advanced tools can help auditors identify risks and anomalies more effectively, and improve the overall efficiency of the auditing process.

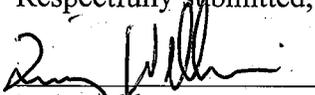
7. The seventh part of the document discusses the importance of ethics in auditing. It explains how auditors must maintain a high level of integrity and objectivity in their work, and how they should handle any conflicts of interest that may arise.

8. The eighth part of the document discusses the future of auditing. It explores the potential for new technologies and standards to further improve the auditing process, and the need for auditors to continue to adapt to the changing business environment.

**RECOMMENDATION**

Staff recommends that the Park and Recreation Advisory Commission approve the donation of mural art at Cascade and Redwood Glen bathrooms at Joaquin Miller Park in the amount not to exceed \$18,750.00 from the Friends of Joaquin Miller Park and to enter a Right of Entry contract agreement with artists to install art and recommend to Planning Director approval.

Respectfully submitted,

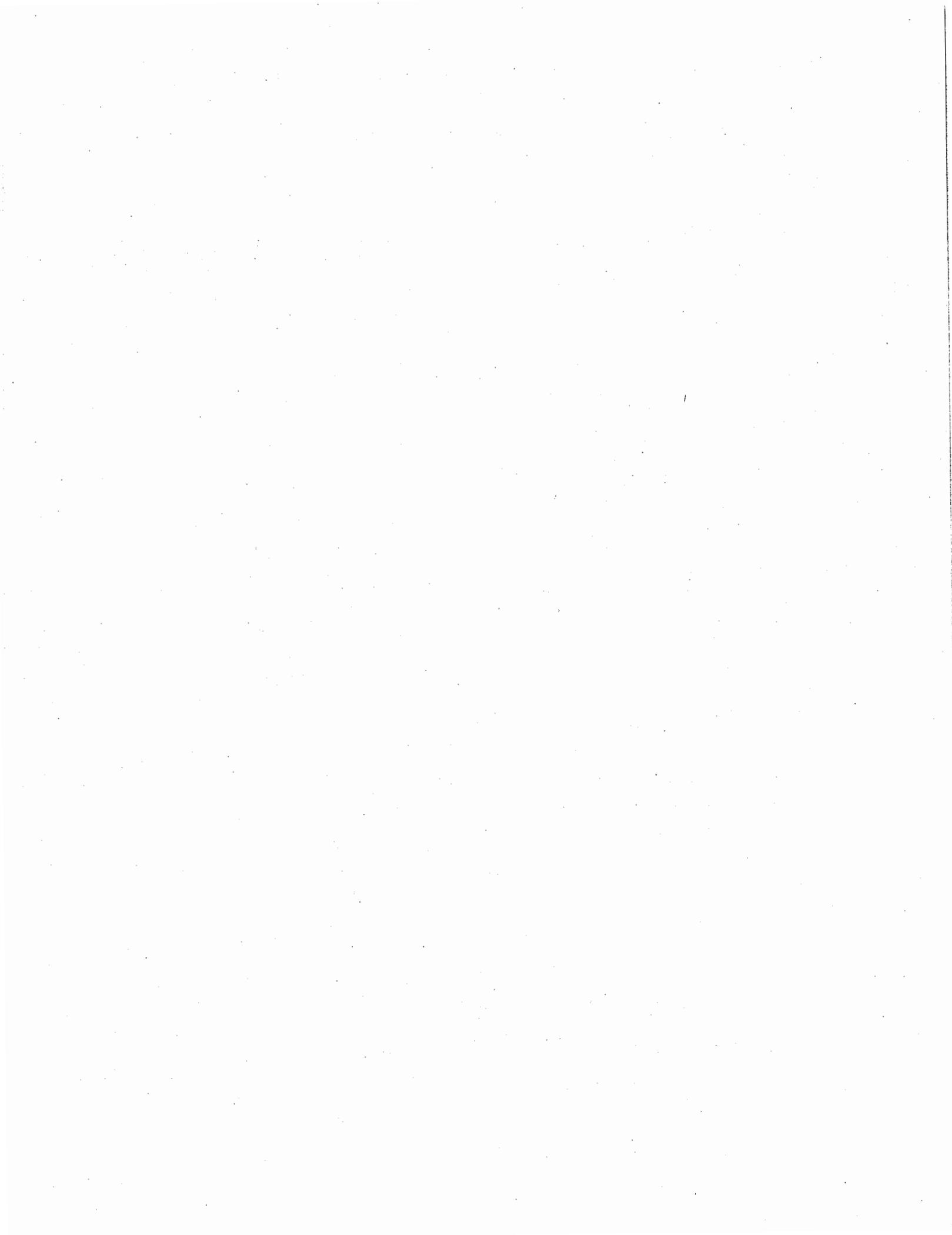
 (Signature)

Prepared by:  
Quincy Williams  
Assistant Capital Improvement Project Coordinator

 (Signature)

Approved by:  
Justice Bolden  
Acting Assistant Director

Attachments: Exhibit A – *Site Plan with Pictures*  
Exhibit B – *Site Plan with Pictures*



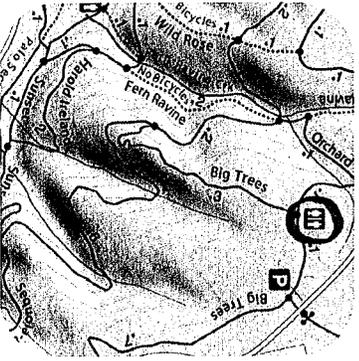
# ***Joaquin Miller Park Bathroom***

Where community & environment interact

Contact [kristi.holohan@gmail.com](mailto:kristi.holohan@gmail.com) with any questions

PRAC 1/10/24 Item 6B  
Exhibit A





## Location

- On the Big Trees trail amongst the picnic tables in the redwoods
- Prioritize three walls that face the trail

## Concept & Practice

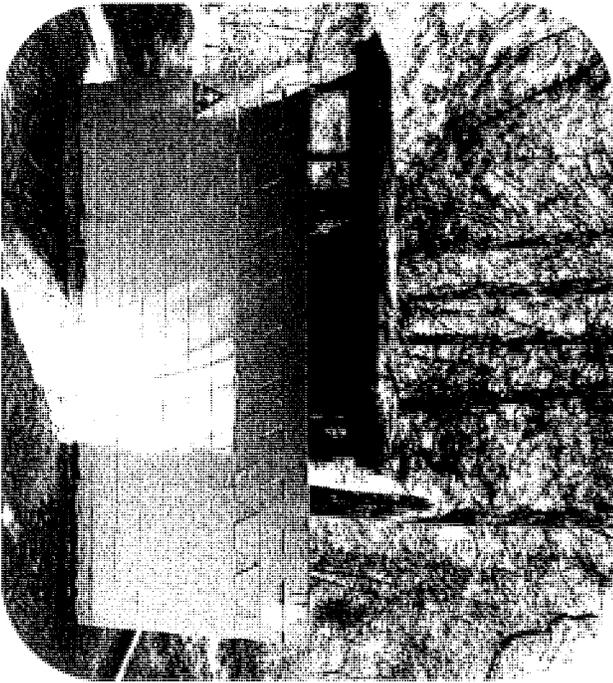
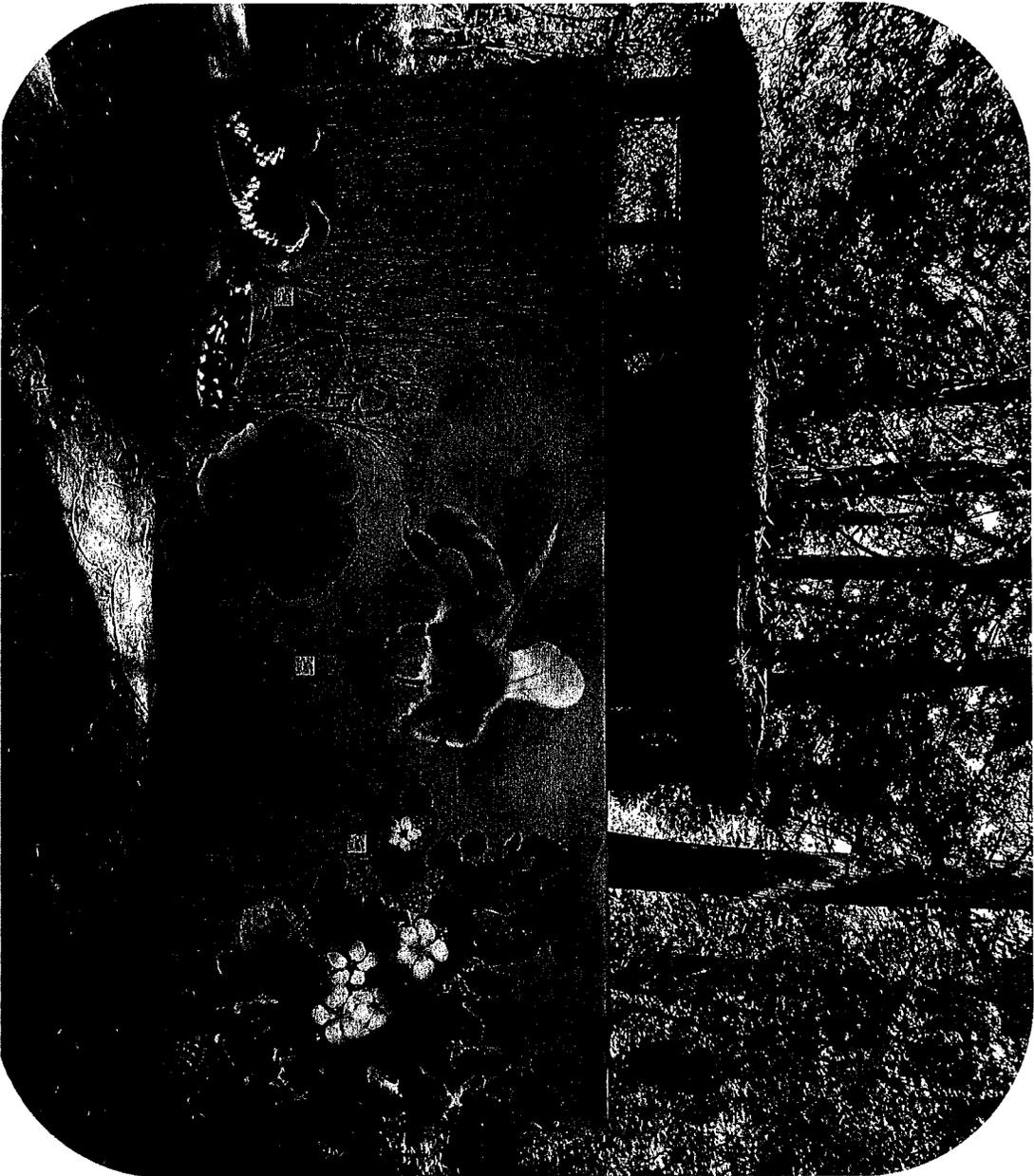
**Concept:** Create Artwork based upon educational cycles of the plant and interdependent ecosystems

### Practice:

1. *Imagery* from the list of given by the Friends of Joaquin Miller Park can be found at [this link](#)
2. *Education Imagery* consist of native habitat with qr codes available to dove deeper into environmental knowledge
3. *Youth Engagement Working* with young, low income Oakland female interns to produce the work
4. *Preparation, Painting & Sealing* to ensure the work will last against the elements and potential vandalism







## **View 1 Bathroom**

**QR Code:**

**Square**

*from front:*

**Footage:**

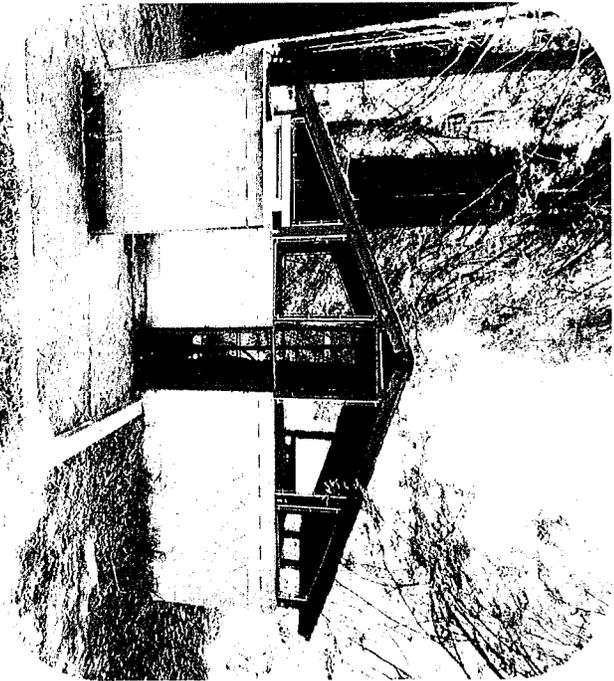
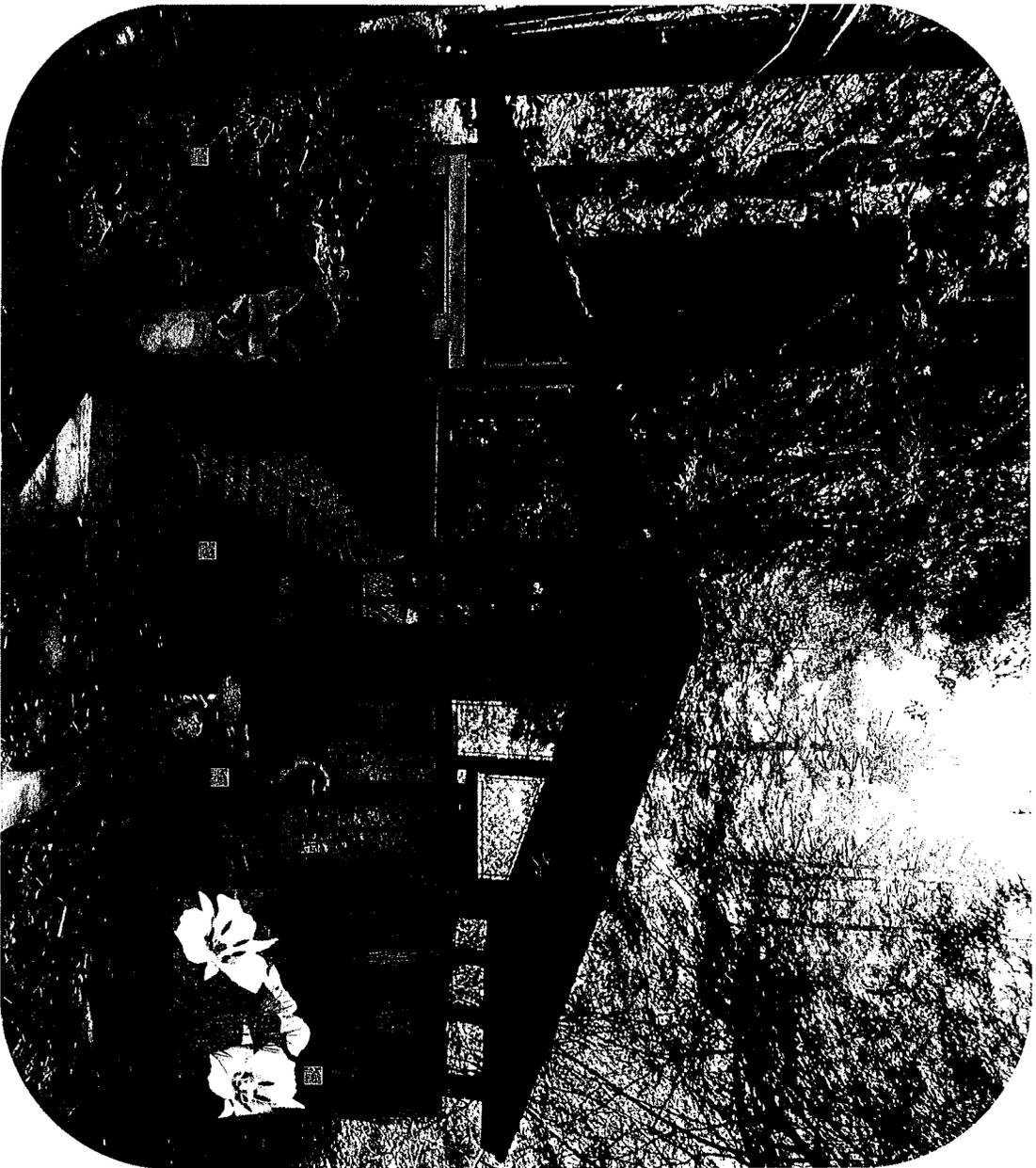
Types of Snakes  
Pollination

Front trail facing wall

Blackberry Uses

13' x 6' = 78 ft sq



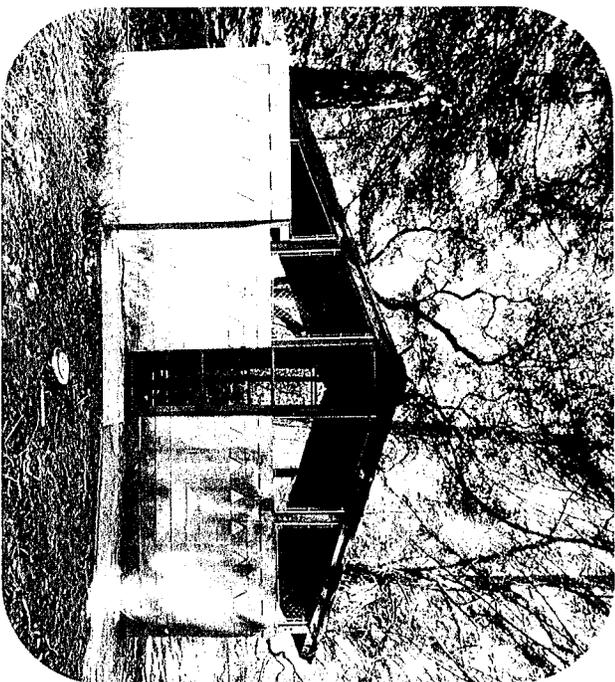


**View 2 Bathroom**

QR Code: Square Footage:  
 from It to ft: Women's bathroom side  
 Watersheds  
 Ferns  
 CA Quail  
 Star tulip

Total = 108 ft sc





## **View 3 Bathroom**

**QR Code:**

*from ft to ft:*

Manzanita Grove  
 Scrub Jay  
 Native Grasses

**Square  
 Footage:**

Men's bathroom side  
 6' x 5' = 30 ft sq  
 6' x 8' = 48 ft sq  
 6' x 5' = 30 ft sq  
 Total = 108 ft sq

PRAC 1/10/24 Item 6B



# Educational Element QR codes

*Codes adhered with Pelon material*

The adhesive process allows for a nearly seamless finish. This is a common method for many artists. The QR codes will also receive the graffiti coating for maximum coverage.

*QR code*

Can be scanned by a phone and will link to educational elements to connect the mural imagery to further information.

*Open Source & Public information*

All codes will link to open source, creative common, and public information. Links will not connect to copyrighted works.



Example of a QR code that links to:  
<https://deh.acgov.org/landwater-assets/docs/Oakland-Berkeley-Creek-Map.pdf>



# Supplies & Design Integrity

## *Design Process*

Including community of FOJMP into the design approval process.

## *Paint*

Nova Color paints are UV resistant. The colors are high opacity and very minimal chipping or peeling.

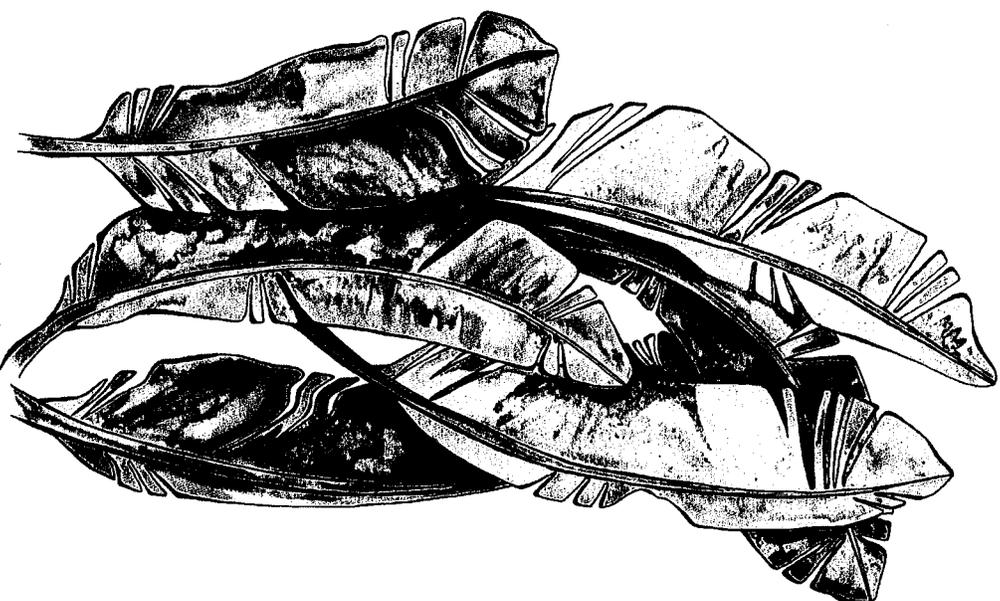
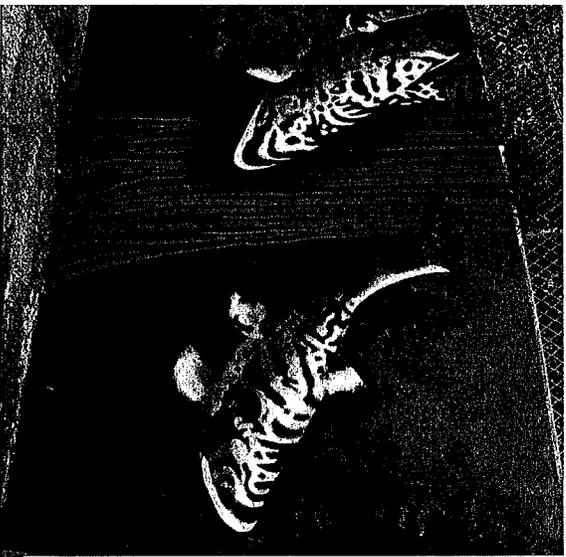
## *Epoxy Sealant*

Allows for most potential vandalism to be removed with a spray and rag.

Example of a community collaboration with youth painting assistance at Peralta Hacienda Historical park project







## **Kristi Holohan**

Artist and facilitator

Kristi Holohan is a Finnish American artist, organizer, and cultural strategist. She has worked deeply in a variety of communities in Oakland for over two decades. Her work in public Art focuses on community, creation through collective vision, environmental action, and advocacy for an equitable society. Her work in visual Arts and social practice is locally and nationally recognized for significance in intensive community incorporation, cultural relevance, inclusivity and accessibility.

View more at:

[kristiholohan.com](http://kristiholohan.com) PRAC 1/10/24 Item 6B



# Approximate Budget

**Square footage**

- 294 sq ft @ \$25 per square foot (covers painting costs) 7350
  - Front Wall (1950) **priority wall**
  - Male identifying side (2700)
  - Female identifying side (2700)
  - Upon completion of Wall 1 phase we could adhere to an agreed upon pay schedule
- For additional inside of the doorways on entrance sides @ 24 sq ft (optional) 600 each side
- Additional graffiti coat (if not provided by City of Oakland) will have additional cost

**Design Creation**

- Potential design changes (100 per design change order)

**Youth Stipends**

- Three Oakland Youth for 20 hrs each 900
  - One youth per side \$300 per side
- Clipper Cards for travel 100

**Proposal/Presentation & Attendance Time (PAAC, PRAC, etc)**

- Approximately 8 hours total @ 100 hr 800

approximate minimum Total 9150



# Budget for Wall I Phase

## Wall 1 (trail facing Wall)

- 78 sq ft @ \$25 per square foot (covers painting costs)

1950

## Design Changes

- So far listed at one main change
- Potential design changes (100 per design change order)

100

## Youth Stipends

- One youth (additional youth per addition of each wall)
- Clipper Card for travel

300

33

## Proposal/Presentation & Attendance Time (PAAC, PRAC, etc)

- Approximately 8 hours total @ 100 hr
- The expectation is that we would present all of the walls to the councils and hope for approval

800

approximate Wall 1 Total

3183

Proposed payment schedule. Deposit to continue on project could be  $\frac{1}{3}$  of the Wall 1 total = 1061. Upon approval of the committees we could pay another  $\frac{1}{3}$  = 1061 and upon completion pay the last  $\frac{1}{3}$  = 1061



# Updated Timeline

## All Wall Approval

1. Pay structure deposit to confirm further artist engagement on the project (this can be negotiated)
2. Design Updates
3. FOJMP board and partners approval (possibly FOOSC and other groups), letters of support
4. Public Works, Public Art Commission, Parks and Rec Advisory Commission (with a wish they approval all three walls under the understanding the additional funds would have to be raised for walls 2 and 3)

## Painting Wall One

- Fundraise while painting Wall 1

## Painting wall 2

- Contingent on funds



# On Indigenous Land;

A proposal for public art in Joaquin Miller Park



Submitted by Sogorea Te Land Trust and Cece Carpio  
PRAC 1/10/24 Item 6b  
Exhibit B

# 1. PROPOSAL REVIEW FORM

## Cultural Affairs Division *Economic & Workforce Development*



### Public Art Advisory Committee Proposal Review Form

Date October 25, 2023

Artist(s) Cece Carpio

Project Contact Cece Carpio

Organization (if applicable) Sogorea Te Land Trust

Phone # 415 706 3728 Email cececarpio@gmail.com

Street Address 2501 Harrison Street

City Oakland State CA Zip 94612

Proposed Site of Project (Address/Cross St. with physical details) The Bathroom building  
at the Cascades site of Joaquin Miller Park

Name of Property Owner, Proposed Location City of Oakland

City Council District of Proposed Location Janani Ramachandran, district 4

**Attachments Checklist** Attach a separate document to address the following items, bundled together in a single electronic file:

1.  Review Form (this page)
2.  Project Narrative
3.  Artist Resume
4.  Examples of Past Work
5.  Visual Proposal
6.  Materials and Methods Description
7.  Photos of Site
8.  In-Situ Mockup
9.  Timeline
10.  Budget
11.  Maintenance Plan
12.  Community Outreach / Support Documentation
13.  Insurance Documentation
14.  Permission(s)- Private Property Owner or City
15.  Waiver of Proprietary Rights for Artwork Placed on City Property (if applicable)

## 2. PROJECT NARRATIVE

The intent of this creative collaboration is to uplift this important story of land return and Indigenous history of this place through a visual mural. The artist Cece Carpio worked with STLT, the Mitini Numma Youth Program and the Lisjan tribe through multiple engagements to create a culturally and historically informed series of images based on the history of the land in the Oakland Hills.

The imagery includes the redwoods that once crowned these hills, traditional harvests of red ochre and acorns, and a view of a Grizzly which once roamed here looking out over the urban landscapes on the horizon. It is themed with the passage of time from sunrise, day, sunset and night. The image will include a plaque with information about the story and a QR code for viewers to connect with more information.

This planning process has been supported by Friends of Joaquin Miller Park who oriented STLT and the artist to possible mural sites. The site chosen for this proposal is the bathroom building at the Cascades.

The lead artist for this project is Cece Carpio who will be responsible for the mural application including coordinating participation in a community paint day. Sogorea Te Land Trust will hold planning, insurance and mural maintenance responsibilities.

### 3. ARTIST INFO AND BIO

**Lead Artist:** Cece Carpio

Address: 2141 E 19<sup>th</sup> Street, Oakland, CA 94606

Phone: 415.706 2728

Email: [cececarpio@gmail.com](mailto:cececarpio@gmail.com)

#### **Artist Biography**

Using acrylic, ink, aerosol, and installations, Cece Carpio tells stories of immigration, ancestry, collective movements, and our stories of resilience. She documents evolving traditions by combining folkloric forms, bold portraits, and natural elements with urban art techniques.

Living and working in the Bay Area, she is inspired by the cultural potency of communities of color and the prominent history of social movements that have become influential expressions for the rest of the world. The unique and complex narratives in the Bay have been at the forefront of creativity invigorating popular culture and allowing communities to imagine and create another world possible. She paints everyday people who have been invincible to share their thriving presence, their dignity, and the power of their existence. As a visual storyteller, Cece paints to lift-up her communities, share their stories, and provoke the power of their imagination.

Cece has produced and exhibited work throughout the globe. She is currently a Constellation Fellow with The Center of Cultural Power and California Arts Council. She has also been awarded the Rockwood Institute Fellowship, NYFA Immigrant Artist Fellowship, a teaching residency at Café R.E.D & La Botica Espacio Cultural at Xela, Guatemala, an artist residency with KulArts at SOMA and Asian Art Museum in SF, and a recent honoree with YBCA 100 2020. She has been commissioned by the City of Oakland, YBCA, UC Berkeley, and OMCA. She served as a Public Art Advisor for the City of Oakland and worked as the Galleries Manager for the San Francisco Arts Commission.

RECENT PUBLIC ART PROJECTS

2023

- *Weaving Cultures*, commissioned by the AAPI Department of Santa Barbara Community College. Santa Barbara, CA
- *Matriarchs*, commissioned by Martin Luther King Jr. Center with the City of Redding. Redding, CA
- *Intentionally Inclusive, Visionary, Collaborative, Invested*, commissioned by Capital Impact. Oakland, CA

2022

- *Tule in the Sky*, commissioned by Berkeley Repertory Theater in collaboration with Sogorea Te' Land Trust. Berkeley, CA
- *San Antonio Park*, commissioned by ArTogether and District 2, City of Oakland. Oakland, CA
- *Mayahuel*, commissioned by Mission Economic Development Agency and Tenderloin Neighborhood Development Corporation. San Francisco, CA
- *Acorns to Mighty Oak*, commissioned by MidPen Housing. Oakland, CA
- *Tapestries*, commissioned by East Side Arts Alliance and Peralta Park Hacienda. Oakland, CA
- *Native Bloom*, commissioned by East Bay Asian Local Development Corporation at Frank G. Mar Community Housing. Oakland, CA

2021

- *Out Here and There*, commissioned by Chabot Space and Science Center, Oakland, CA
- *Fruitvale Hymn*, commissioned by Restore Oakland. Oakland, CA
- *Tend Your Orchard*, commissioned by Yerba Buena Center for the Arts, San Francisco, CA
- *Look Back Move Forward*, commissioned by East Bay Asian Local Development Corporation at Madison Park Apartments. Oakland, CA

2020

- *You Are Beloved*, commissioned by East Side art Alliance in Partnership with House Full of Black Woman. Oakland, CA
- *Hands*, commissioned by East Bay Asian Local Development Corporation at Casa Arabella Multi- Family Housing. Oakland, CA
- *Nopal y Girasol*, commissioned by Paint the Void at Tato Bayview Hunters Point. San Francisco, CA
- *We Must Love and Support Each Other* (as part of the Black Lives Matter Street Mural), commissioned by Palo Alto Public Art Program. Palo Alto, CA
- *June Jordan*, commissioned by Reem's California at Fruitvale Station. Oakland, CA *Emory*, commissioned by Restore Oakland. Oakland, CA
- *Black Health*, commissioned by Restore 49 project of Project Artivism. San Francisco, CA *Just Recovery*, commissioned by Greenpeace. Oakland, CA

2019

- *Hive*, commissioned by Council District 5. Oakland, CA
- *Para La Mission*, commissioned by Reem's California. San Francisco, CA
- *Lumads*, presented by Liyang Network and Sabokahan. Mindanao, Philippines *Green New Deal*, commissioned by Greenpeace USA. San Francisco, CA
- *Roja de la Llorona*, presented by Etlá. Oaxaca, Mexico

## CECE CARPIO CV- 1 of 2

2018

- *Culture is Medicine*, commissioned by The People's Forum. New York, NY
- *We're Made to Grow*, commissioned by Greenlining Institute. Oakland, CA
- *Every Face Tells a Story*, commissioned by Asian Art Museum. San Francisco, CA
- *Adow ne Domaget*, in partnership with Aurora Artist Residency program and Space (AAARPS). Aurrorra, Philippines
- *twLF Solidarity: Legacy of Struggle and Continued Resilience*, commissioned by Multicultural Community Center at University of California, Berkeley. Berkeley, CA

2017

- *Muses*, commissioned by Asian American Women Artist Association. San Francisco, CA
- *Home*, commissioned by Reem's California. Oakland, CA
- *Newak*, presented by Martin Travers. Kathmandu, Nepal

2016

- *Aniten Mañotao Tãno*, commissioned by Festival of Pacific Arts at Sagan Kotturan (Chamoru Chamuro Cultural Center). Ipao Point, Guam

2015

- *Loyal to My Soil*, West Oakland Youth Center commissioned by the City of Oakland, Oakland, CA

### RECENT EXHIBITIONS

2021

- *The Light that Shines through the Crack*, presented by La Pena Cultural Center. Berkeley, CA

2020

- *Sheroes in Quarantine*, organized by Lon-art Creative. London, UK
- *Self Portrait*, presented by Corona Portrait Project. Minneapolis, MN
- *Kapwa*, presented by 1810 Gallery. Sacramento, CA
- *Come to Your Census: Who Counts in America?*, presented by Yerba Buena Center for the Arts. San Francisco, CA
- *My Homies Are My Heroes*, presented by Nancy Pil at Mission Cultural Center for Latino Arts. San Francisco, CA

2019

- *Building the Building*, curated by Kevin B. Chen and Rio Yanez, presented by SomArts. San Francisco, CA
- *Art Show*, presented by Forward Together and E14 Gallery. Oakland, CA
- *When She Rises*, presented by SPARC Art. Venice, Los Angeles, CA
- *Las Mujeres de Valor*, presented by Bird Levy at Puerto Alegre. San Francisco, CA
- *Brass and Copper*, presented by Concept 47. Oakland, CA

## 4. ARTISTS PAST WORK



### WORK SAMPLES

*Tule In The Sky*, Berkeley Repertory Theater, Berkeley CA



**SOGOREA TE' LAND TRUST**  
LED BY URBAN INDIGENOUS WOMEN

## ARTISTS PAST WORK



WORK SAMPLES, *Native Blooms*, at Frank G. Mar Community Housing. Oakland, CA



# ARTISTS PAST WORK



**WORK SAMPLES:** *Fruitvale Hymn*, at RESTORE Oakland. Oakland, CA



## 5. Visual Proposal

*Including In-situ mock up and photos of site*



**SOGOREA TE' LAND TRUST**  
LED BY URBAN INDIGENOUS WOMEN

PRAC 1/10/24 Item 6b

## MURAL DESIGN MOCKUPS



**SOGOREA TE' LAND TRUST**  
LED BY URBAN INDIGENOUS WOMEN

PRAC 1/10/24 Item 6b

## MURAL DESIGN MOCKUPS



## MURAL DESIGN MOCKUPS



**SOGOREA TE' LAND TRUST**  
LED BY URBAN INDIGENOUS WOMEN

PRAC 1/10/24 Item 6b

## 6. MATERIALS AND METHODS DESCRIPTION

The walls will be power washed and primed with high quality exterior primer prior to the application of the design. The mural design will be transferred onto the building through a grid-ratio drawing process to scale the design to size. The imageries will be painted with Nova Colors, a professional outdoor mural acrylic paint that is long lasting with superior covering power in every color, applied in multiple layers.

## 7, 8. IN-SITU MOCKUP AND SITE PHOTOS

These items are included in the above visual proposal provided in response #5.

## 9. TIMELINE

### 4 WEEKS TIMELINE

#### Week 1

Clean, prime and grid all four walls

#### Week 2

Transfer mural design image to gridded wall  
Start painting

#### Week 3

Continue painting

#### Week 4

Finish painting  
Varnish wall with MuralShield and Anti-Graffiti Coating

Mural Unveiling Celebration: Date TBD

## 10. BUDGET

Item	Cost
Mural shield (5 gallons)	\$500
Anti-graffiti coat (5 gallons)-	\$500
Coat sprayer	\$150
Paint thinner (spray cleaner)	\$20
Suit, gloves, goggles, etc (for 2-4 people):	\$130
Nova paint	\$2000
Tarps, tape, brushes, rags, containers, etc.	\$250
2 Assisting Artists (\$25/hr at 80 hrs)	\$2000 each: \$4000
Contingency (Hardware, printing, etc	\$300
Food 10 days / \$100 a day	\$1000
Insurance	\$250
Mural Celebration	\$500
<b>Total</b>	<b>\$9,600</b>

## 11. MAINTENANCE PLAN

When finished, the artist will seal the mural carefully with three coats of Mural Shield. MuralShield is an anti-vandalism and preservation coating system that creates durable and highly maintainable murals. MuralShield is a two-part system that consolidates, provides UV protection, consolidation, and vandalism protection when used with Worlds Best Graffiti Coating (WBCG). MuralShield will restore weathered, uncoated murals, and is recommended for the preservation of new acrylic and aerosol murals. It is a conservation-grade flexible coating designed as a protective and isolation layer. However, it will not protect against graffiti vandalism alone.

For long-lasting, durable graffiti protection, World's Best Graffiti Coating will be used as a sacrificial barrier for graffiti protection, enabling quick removal of all types of graffiti vandalism without damage to the underlying surface.

Anti-graffiti coating will be applied by the Friends of Joaquin Miller Park who have also committed to the removal of any potential vandalism if to occur in the future.

The final outcome will be a highly maintainable, durable, vibrant mural. Anticipated lifespan of this mural, given that there is no direct damage to the wall, can extend up to 20 years or more.

## 12. COMMUNITY OUTREACH AND SUPPORT

This design was developed in deep collaboration with urban Indigenous women led organization, Sogorea Te' Land Trust, their youth program for Indigenous, Black, and youth of Color, Mittini Numma, and the Villages of Lisjan Nation with the support of Friends of Joaquin Miller Park.

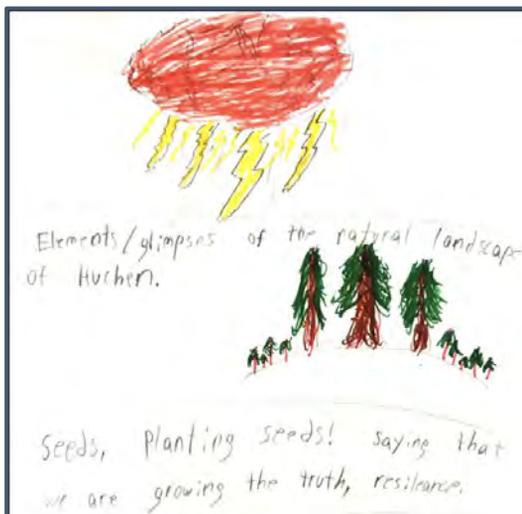
The artist Cece Carpio led a series of workshops and engagements with the land trust, the youth program, and tribal members for feedback and guidance to create a culturally and historically informed visual story of the land from an Indigenous perspective.



Visiting Sequoia Point



Youth at Joaquin Miller home site



Sketches from Mittini Numma Youth Program

## 13. Insurance Documentation

*Pending*

## 15. Permissions

*Pending*

# Cultural Affairs Division

## Economic & Workforce Development



### Waiver of Proprietary Rights for Artwork Placed upon City Property

The provisions of this paragraph shall apply to modify Artist's rights of attribution and integrity as set out in the Visual Artists Rights Act, 17 U.S.C §§106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA, as against the City of Oakland ("City") and its agents.

The City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the [describe artwork/project: mural, sculpture, etc. and medium]:

"ON INDIGENOUS LAND" MURAL PROJECT AT  
SOAQUIN MILLER PARK

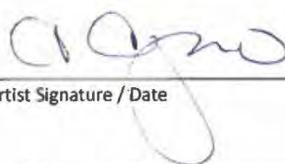
Entitled [title of work]:  
"ON INDIGENOUS LAND"

and located at [identify site, including interior location if applicable]:  
BATHROOM WALLS IN THE CASCADE SITE OF  
SOAQUIN MILLER PARK

in whole or in part, in City's sole discretion.

Artist's Address for Notice [insert artist's name and complete address]:  
CECE CARPIO: 241 E 14TH ST., OAKLAND, CA 94606  
SOGOREA TE LAND TRUST: 2501 HARRISON ST., OAKLAND, CA 94612

Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for Notice. Notice of changes must be mailed to the Public Art Program, Cultural Arts & Marketing, 1 Frank H. Ogawa Plaza, 9<sup>th</sup> Floor, Oakland, CA 94612 and the Client Department with jurisdiction over property: [Insert Address of Client Department with jurisdiction over property]:

 10/25/2023  
Artist Signature / Date

City Administrator Designated Client Department Representative Printed Name / Signature / Date

This document is posted online at:  
<http://www2.oaklandnet.com/Government/o/CityAdministration/d/EconomicDevelopment/s/PublicArt/index.htm>



**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Quincy Williams, Assistant Capital Improvement Project Coordinator, OPRYD  
**DATE:** January 10, 2024  
**SUBJECT:** **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A GIFT-IN-PLACE DONATION IN THE AMOUNT NOT TO EXCEED \$5,000 FROM THE DIMOND IMPROVEMENT ASSOCIATION (DIA) AND TO ENTER \$1 CONSTRUCTION CONTRACT WITH SELECTED VENDOR TO INSTALL A METAL AND CONCRETE PIECE OF ART IN THE FORM OF AN ELLIPSE AT THE DIMOND GATEWAY GARDEN**

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**SUMMARY**

The Dimond Improvement Association (DIA), a nonprofit organization, is proposing a piece of art donation and enter a Right of Entry contract agreement with Jetton Construction, the selected contractor, to complete the installation of the structure at Dimond Gateway Garden. Approval of the proposal will provide for the donated art piece to further beautify a park space with public art.

**FISCAL IMPACT**

The proposed project is a gift-in-place donation in which the donor and their selected contractor will enter a \$1 construction contract agreement with the City. There will be no fiscal impact to the City of Oakland and will not create unbudgeted cost. The value of the art is \$5,000.00.

**PROJECT / PROGRAM DESCRIPTION**

The artwork proposed for Dimond Gateway Garden is a 6' x 4' x 4" ellipse that is made of lasting, durable concrete and steel. The sculpture titled "Ellipse" is created by artist Andrea Bacigalupo. The artist's intent with the sculpture is to enhance the park and to contribute art to the Dimond neighborhood. The sculpture is for everyone.

That the sculpture is for everyone speaks to the artist vision. Two of the themes of Andrea's work are democracy and the freedom of movement. The Dimond Improvement Association is the community partner. The location is Dimond Gateway Garden on the southwest corner of Lincoln Avenue and MacArthur Boulevard.

**BACKGROUND / LEGISLATIVE HISTORY**

What is the purpose of the sculpture? The purpose of the Ellipse sculpture at Dimond Gateway Garden is to enhance and complement the visual landscape with art. The sculpture is a gift to the residents, merchants, and visitors of the Dimond neighborhood and especially for all who pass by, observe, sit, or rest in the garden. A secondary purpose is to bring attention to a female sculptor living and working in the Dimond neighborhood. The goal is for the sculpture to be in harmony with the other existing sculpture and with the plants and trees in the garden. It is an offering with the hope to heighten the experience of being in the Dimond neighborhood or in the garden. The art is an architectural or sculptural invitation to viewers. The Dimond Improvement Association and the

100

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author outlines the various methods used to collect and analyze the data. This includes both primary and secondary data collection techniques. The primary data was gathered through direct observation and interviews with key stakeholders. Secondary data was obtained from existing reports and databases.

The third section provides a detailed description of the data analysis process. This involves identifying trends, patterns, and anomalies within the dataset. Statistical tools were used to quantify the data, and the results were compared against industry benchmarks to assess performance.

Finally, the document concludes with a series of recommendations based on the findings. These suggestions aim to improve operational efficiency, reduce costs, and enhance the overall quality of the data collection process. It is noted that regular audits and updates to the data management system are essential for long-term success.

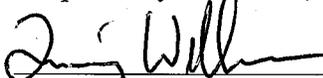
Dimond Beautification Committee are the community partners. The location is Dimond Gateway Garden on the northwest corner of Lincoln Avenue and MacArthur Boulevard.

Statement from the artist: "As a resident of the Dimond neighborhood for more than 20 years, where I've lived and worked and had my studio, I want to make a gift of a sculpture to the neighborhood. As part of the gift giving process, I reached out to our neighborhood organization, the Dimond Improvement Association, and its Beautification Committee. With its support and approval, we set out to find a suitable location for the sculpture in the neighborhood. The Dimond Gateway Garden emerged as the location that could naturally and easily accommodate the sculpture. Why the Dimond Gateway Garden? The topography and setting support the sculpture, the size of the Garden does not overwhelm, and the sculpture is a good scale for the garden. "Ellipse" will be in positive relationship to another existing sculpture and will add visual interest. A new sculpture could provide a moment of reinvigoration to the neighborhood and to the garden. As a female sculptor, I'd be proud to represent female artists in this location, and in my community. A new sculpture will enhance the garden and engage the community for those who sit in the garden, walk by and rest. The sculpture would be a renewed invitation to viewers to find out more about art in the Dimond District and neighborhood."

### **RECOMMENDATION**

Staff recommends that the Park and Recreation Advisory Commission approve the donation of Elliptical Art in a value not to exceed \$5,000 from the Dimond Improvement Association (DIA) and to enter a \$1 construction contract agreement with selected vendor to install art and recommend to Planning Director approval.

Respectfully submitted,

 (Signature)

Prepared by:

Quincy Williams

Assistant Capital Improvement Project Coordinator

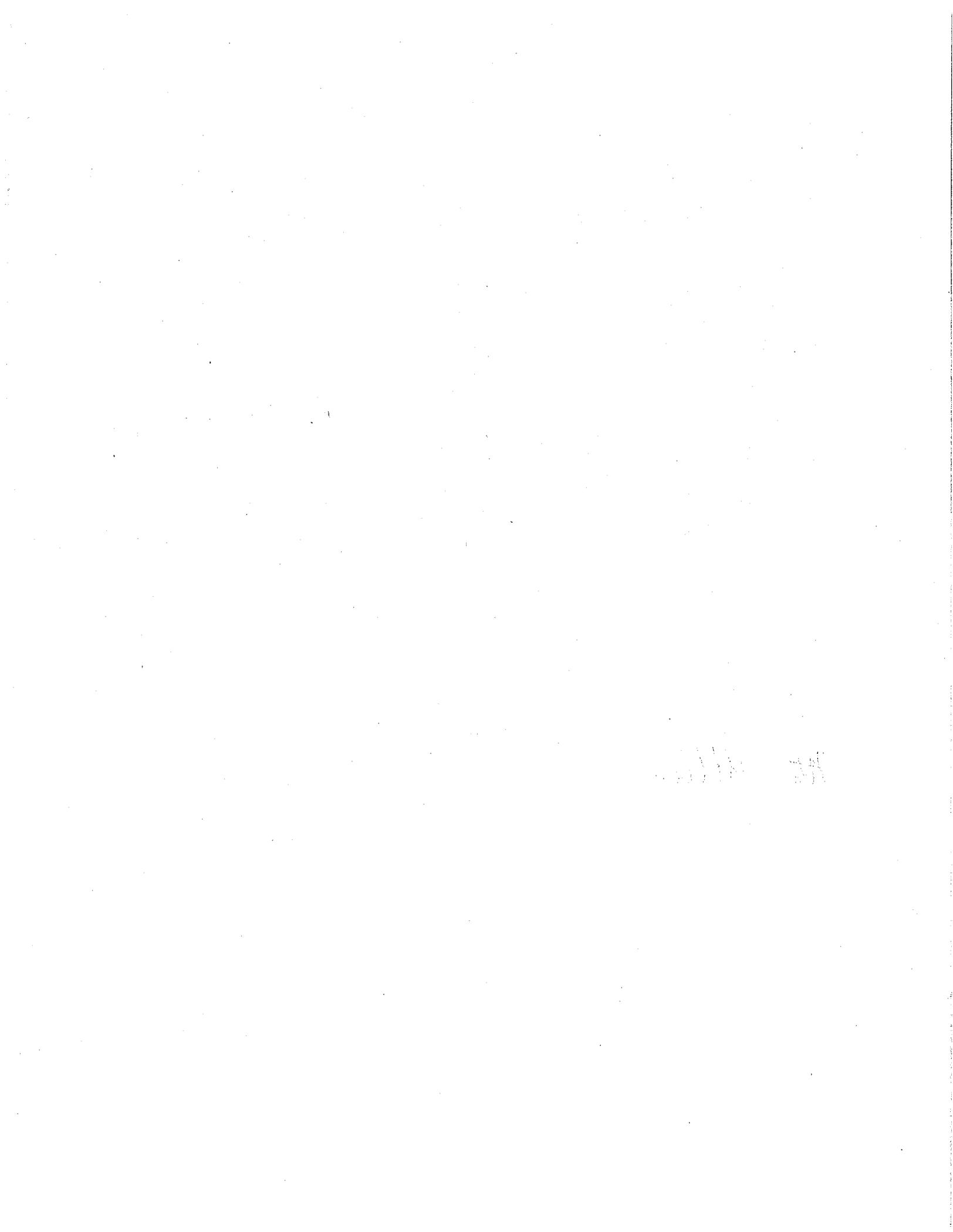
 (Signature)

Approved by:

Justice Bolden

Acting Assistant Director

Attachments: Exhibit A – *Site Plan with Pictures*

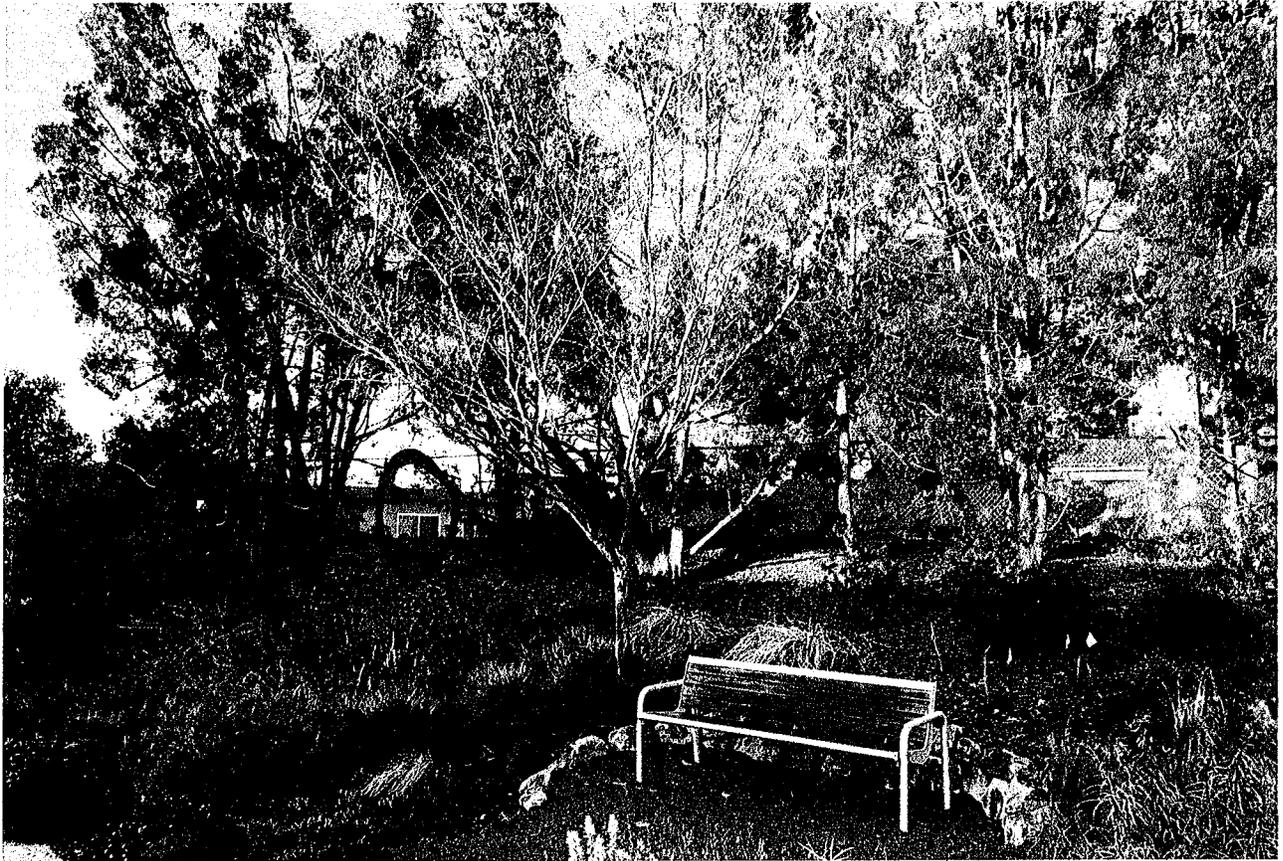


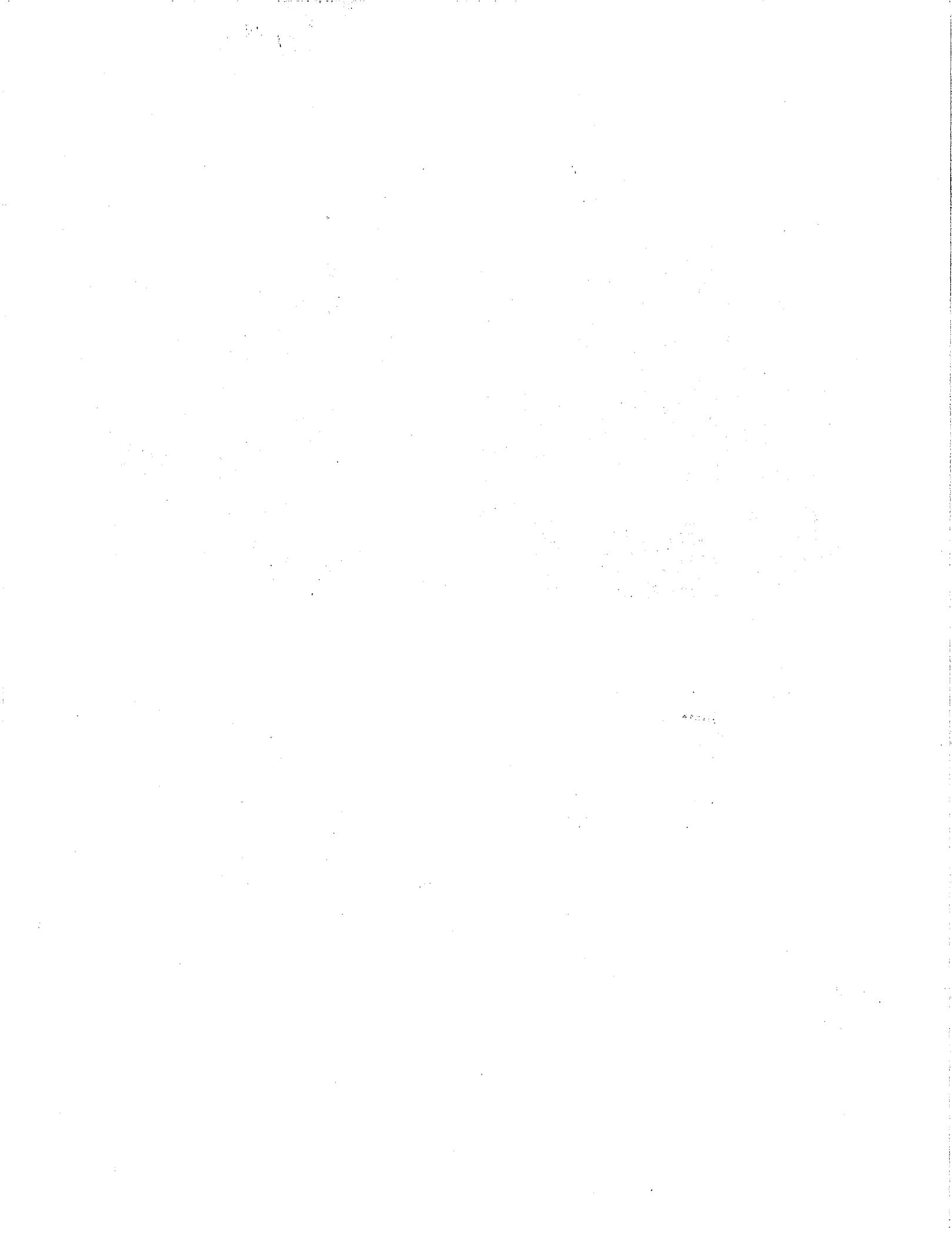
# **Dimond Gateway Garden Sculpture Proposal**

**By Andrea Bacigalupo**











**CITY OF OAKLAND**

**Oakland Parks, Recreation & Youth Development**

**TO: Tam Tran, Chair, Parks and Recreation Advisory Commission**

**FROM: Nikki Fortunato Bas, Council President, District 2 Office**

**DATE: January 10, 2024**

**SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO RECOMMEND ADOPTION OF AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A LICENSE AGREEMENT WITH Trybe, Inc., A CALIFORNIA NONPROFIT ORGANIZATION AT A BELOW MARKET RATE.**

**SUMMARY**

This request is for the Oakland City Council to approve an Ordinance that allows Trybe, Inc. to execute year-round programming on the Clinton Square Park Community Center (“Community Center”) for a below-market rate of \$0.00 effective February 1, 2024 until January 31, 2024. This request will allow activation of the Clinton Square Park Community Center For Year-Round Collaborative Programming For A 1-Year Term With Two 1-Year Options At A Rate Of Zero Dollars (\$0.00) Per Year, Effective February 1, 2024; (2) Making Findings That The License For Below Fair Market Value Is In The Best Interest Of The City; And (3) Making Appropriate California Environmental Quality Act Findings. This ordinance will allow for programming on under-utilized Community Center and Park for multiple marginalized communities, and bring a net gain of programming and resources into an underinvested neighborhood. The purpose of this Ordinance is to create a safe, accessible, culturally-grounded community center and park, in partnership between the City and Community Based Organizations, and to pilot relationships, programming, and services for the longer-term in the Clinton Park/ Little Saigon neighborhood.

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In particular, office and meeting space, classes and programming will serve elders and seniors; school-aged youth; immigrants, refugees, and other limited English proficient populations; local cultural centers and religious institutions; and local businesses and merchants. Programming will center on community priorities from a recent survey, including music and dance performances, art classes, night markets, exercise/ martial arts classes, food distribution, language classes, health clinics and prevention education, youth programs; and Neighborhood Council meetings. The collaborative is exploring additional programming including job training, computer lab, meeting and office space for violence interrupters, and locating the police watch station at the Community Center.

## **FISCAL IMPACT**

This lease agreement brings a multitude of positive impacts into the Clinton Park/ Little Saigon and surrounding neighborhoods at no cost to the City or its residents. Trybe, Inc. is already contributing in-kind community and park ambassadors who partner with the City of Oakland and Community Steering Committee organizations to conduct regular park cleanup and engagement with unhoused residents and businesses. We estimate the in-kind value of Trybe, Inc. and the above programs and services to the community would cost the City approximately \$500,000 per year to provide on its own.

The City has and continues to offer use of property to community serving organizations to provide services for below-market rates. Other comparable, below-market rate lease/license agreements for in-kind services of community-serving uses of City property, including at some parks, include:

- Scrapper Bike Team bike repair shop at Arroyo Viejo Park (\$0/month)
- East Oakland Boxing Association at 816 98th Ave (\$0/month)
- Fam 1st Family Foundation at West Oakland Youth Center (\$0/month)
- Black Cultural Zone Akoma Market at 73rd & Foothill (\$500/month)
- Homies Empowerment Freedom Farm at 10451 MacArthur (\$500/month)

Considering that Trybe, Inc. and the Community Steering Committee partners provide upwards of 1 million units of service to over 10,000 residents in the Clinton Park/ Little Saigon and surrounding areas, the net gain for the in-kind benefit to the City outweighs the fair market rental value of the Community Center.

## **PROJECT / PROGRAM DESCRIPTION**

***Economic:*** Re-activating the Clinton Community Center is a part of revitalizing the Little Saigon commercial and residential corridor of Oakland, which has been plagued by decades of disinvestment, made all the more extreme by the pandemic. Several businesses have closed since the pandemic, leaving vacant storefronts, and those that remain remain vulnerable to burglaries, vandalism, robbery, and the spill-over effects of violent crime related to sex trafficking and illegal gambling dens nearby. The services and programs the Lead Agency and Steering Committee seek to bring back to Clinton Community Center will focus on serving both low-income residents, and bringing people back to eat, shop, and play in the neighborhood, further promoting positive economic activity.

**Environmental:** Community Ambassadors through the Lead Agency Trybe, Inc. conduct multi-week cleanups, keeping the park clean and engaging with the unhoused residents. Community Steering Committee members Oakland Vietnamese Chamber of Commerce and the Tzu-Chi Buddhist Foundation also conduct monthly Adopt-A-Spot cleanups in partnership with the City of Oakland. Lead Agency Trybe, Inc. holds programming around environmental justice issues in the community. Furthermore, activating the Clinton Community Center will allow residents who live within walking distance or a bus-ride away to easily get to the center for services and programming.

**Race & Equity:** Lead Agency Trybe, Inc. and the Steering Committee organizations serve a range of populations, including recent immigrants and refugees from Asia, Africa, Latin America, South America, and Arab countries, many of whom are low-income, or part of another marginalized community. This adds direct and accessible resources to residents and community-members in their neighborhood.

## **BACKGROUND / LEGISLATIVE HISTORY**

### *Recent History of Clinton Community Center*

The Clinton Square Community Center at 655 International Boulevard is an approximately 12,000 square foot building containing two large multi-purpose rooms, two medium-sized classrooms, four small meeting rooms or large offices, three small offices or storage rooms, a prep/serving kitchen, a courtyard, and restrooms.

The Community Center was previously leased to the Vietnamese Community Center of the East Bay (VACCEB), a non-profit organization providing services to low-income clients and their families, focused on refugees and immigrants. VACCEB's most recent license agreement expired on December 31, 2023 and the organization has since vacated the space. The Community Center had minimal programming during the pandemic and during multi-year renovations by Risk Management through the Office of Public Works. The renovations were related to an arson in February 2021 when more than a dozen small fires and one large fire were reported around the building, causing damage to 30% of the building. The Community Center remains largely without active in-person programming since food distribution funding and services tapered off in the spring of 2023—contributing further to a decline in community presence and activation.

### *Neighborhood background*

### ***Community Steering Committee Forms with Lead Agency to Reactivate Community Center & Park***

As a result of these multiple challenges, community members, organizations, local religious institutions, and merchants who depend on community involvement and economic activity in the neighborhood are coming together, led by the Lead Agency, Trybe Inc., in partnership with the City of Oakland (namely the District 2 staff, Office of Public Works, Office of Parks Recreation, and Youth Development, and the Neighborhood Services Division), to revitalize the Clinton Community Center and surrounding park.

With support from the District 2 Council Office and Trybe, Inc. as the Lead Agency, eight organizations have formed a Community Steering Committee to support re-activation of the Clinton Community Center and Park: ARTogether, Asian Health Services, Center for Empowering Immigrants and Refugees, East Bay Refugee and Immigrant Forum, Oakland Asian Cultural Center, Oakland Vietnamese Chamber of Commerce, Trybe, Inc., and the Tzu Chi Buddhist Foundation.

Collectively, the eight organizations reach thousands of residents and community-members each month through food distribution, language classes, cultural and arts programming including festivals, music, and dance, life enrichment, youth summer camps and groups, social services, health clinics, merchant support, and more. Many of the Lead Agency and Steering Committee groups' existing programs are in line with the community's stated priorities from the survey, and can be moved to the Community Center as part of the reactivation plan.

### ***Background on Lead Agency and Roles***

Trybe Inc. will fulfill three important roles on-site: 1) Lead Agency, including serving as the licensee with the City of Oakland for use of the space and hence responsible for the management and administration of the Community Center during the 1-year period; 2) Site coordinator, including managing scheduling and programming, calendaring, and rentals of the facility, and 3) Park and Community Ambassadors, which provide a daily presence, engagement, maintenance, and beautification in and around the Park.

The Lead Agency will work in collaboration and partnership with the Community Steering Committee to activate and program the Community Center for the 1-year interim period. Trybe Inc. is a nonprofit organization that proposes to work with the Community Steering Committee and other institutions to activate the Clinton Community Center through year-round collaborative programming.

Trybe Inc. has served the nearby San Antonio and surrounding neighborhoods for 15 years, and brought much of their model for community ambassadors and engagement to the Clinton Park/ Little Saigon neighborhood over the past three years, with a consistent presence over the past 4 months. Some of Trybe's major community-based activities in San Antonio and Clinton/ Little Saigon include: coordinating and executing food giveaways (the equivalent of 5.4 million meal equivalents as a single organization); resource navigation fairs, community actions, events and meetings, averaging 40 per year; executing necessary programming for infants, youth, families, and seniors in the San Antonio and surrounding areas that addresses health disparities, financial preparedness, job training, youth development, homelessness, and other issues; and, Trybe Inc. delivers 1,000,000 units of services and serves upwards of 21,000 individuals annually, at least 40% of whom are in the 94606 area code.

Trybe, Inc. has extensive experience working with the City of Oakland and currently holds 2 license agreements with the City, including activation of the San Antonio Tennis Courts for Town Nights and 6th and Madison for outdoor space.

## **RECOMMENDATION**

The District 2 Council Office recommends that the Parks and Recreation Advisory Commission recommend Adoption of An Ordinance Authorizing The City Administrator To Negotiate And Execute A License Agreement With Trybe, Inc., A California Nonprofit Organization, To Activate The Clinton Square Park Community Center For Year-Round Collaborative Programming For A 1-Year Term With Two 1-Year Options At A Rate Of Zero Dollars (\$0.00) Per Year, Effective February 1, 2024; (2) Making Findings That The License For Below Fair Market Value Is In The Best Interest Of The City; And (3) Making Appropriate California Environmental Quality Act Findings.

**Respectfully submitted,**

Handwritten signature of Nikki Fortunato Bas in black ink.

**Approved by:**

**Nikki Fortunato Bas**

**Council President, District 2**

**Attachments: Exhibit A – Clinton Recreation Center Community Proposal for 1-year Interim Use**



COUNCIL PRESIDENT NIKKI FORTUNATO BAS, DISTRICT 2  
(510) 238-7002 • Fax: (510) 238-6129 • nfbas@oaklandca.gov  
City Hall • 1 Frank H. Ogawa Plaza • Oakland, California 94612  
[www.oaklandca.gov/officials/nikki-fortunato-bas](http://www.oaklandca.gov/officials/nikki-fortunato-bas) \* @nikki4oakland

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November 17, 2023

To: Deputy City Administrator Joe DeVries, OPRYD Interim Director Dana Riley,  
OPRYD Interim Assistant Director Harith Aleem

Cc: Council President Nikki Fortunato Bas, Assistant City Administrator Ana Martinez,  
OPW Director Harold Duffey, OPW Assistant Director Richard Battersby, OPW Assistant  
Director Siew-Chin Yeong, OPRYD Assistant Capital Improvement Project Coordinator  
Quincy Williams, Neighborhood Services Coordinator Lisa Jue

From: Amaya Lin, Council President Bas' Office, and Roger Tran, Oakland Vietnamese Chamber  
of Commerce, on behalf of the newly formed Steering Committee of the following  
organizations: ARTogether, Asian Health Services, East Bay Refugee and Immigrant  
Forum, Oakland Asian Cultural Center, Oakland Vietnamese Chamber of Commerce,  
Trybe Inc., Tzu Chi Buddhist Foundation

**Re: Clinton Recreation Center Community Proposal for 1-year Interim Use**

## **1. INTRODUCTION AND STATEMENT OF NEED**

The Clinton Park and Little Saigon community in Oakland, CA is experiencing an acute level of post-pandemic violence, crime, and economic instability. Community members, organizations, local religious institutions, and merchants who depend on community involvement and economic activity in the neighborhood are coming together to revitalize the Clinton Recreation Center and surrounding park.

Clinton Park sits within the Eastlake and Lower San Antonio neighborhoods of Oakland, bounded by 6th and 7th Avenues and East 12th and International Boulevards. Many Vietnamese and other small businesses (ex. grocery stores, car shops, restaurants) are concentrated in and around Clinton Park, leading to its moniker also as "Little Saigon." The park and recreation center are within walking distance to dozens of businesses, three schools, Laney College, and Lake Merritt, and located along major bus routes (East 12th and International Boulevards) to downtown and other parts of Oakland.

*Clinton Recreation Center Community Proposal for 1-year Interim Use 1*

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COUNCIL PRESIDENT NIKKI FORTUNATO BAS, DISTRICT 2  
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[www.oaklandca.gov/officials/nikki-fortunato-bas](http://www.oaklandca.gov/officials/nikki-fortunato-bas) \* @nikki4oakland

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The pandemic exacerbated decades-long disinvestment, poverty, and crime in and around Clinton Park. Violent crime, prostitution, burglaries, and arson, along with growing encampments of unhoused residents, have led many residents and businesses to avoid the park and neighborhood. The Recreation Center, leased to a community-based organization and generally shuttered during year-long renovations related to an arson, remains largely unused since food distribution funding and services tapered off in the spring of 2023— contributing further to a decline in community presence and programming.

In the face of these challenges, and based on previous work of multiple organizations, the District 2 City Council Office and the Oakland Vietnamese Chamber of Commerce embarked on a months-long process to engage organizations and community-members to re-identify priorities and propose organizational structure for increased community use of the Clinton Recreation Center. Seven (7) organizations and individuals met at least 5 times since late July to review the survey, contribute to this proposal, begin to form a Steering Committee, and engage the broader community.

## **2. ONE-YEAR INTERIM USE COMMUNITY PROPOSAL**

Given the current status of the lease, rec center, and park, we propose a **1-year interim community use starting February 1, 2024**, and lasting for 12 months. The February 1, 2024 start date allows for a 1-month transition once the current tenant vacates the property as of December 31, 2023. In those 12 months, we anticipate the City of Oakland staffing up to implement an RFQ for a longer-term, 3-5 year lease for the Clinton Recreation Center.

During the 1-year interim use, the City and partner Community organizations would:

- Be clear on the expiration and end date of the current lessee’s lease and fair transition period for the current lessee (City)
- Plan and pilot a community governance structure for the rec center (Community)
- Prepare for an interim coordinator, programming, and other staff as needed to temporarily move into the building (Both)
- Prepare and implement a series of daily and weekly activities, inside the Rec Center and outdoors in the Park (Community)

*Clinton Recreation Center Community Proposal for 1-year Interim Use 2*

PRAC – 1/10/2024

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- Develop an operating and fundraising plan for the 1-year and longer-term operating expenses as necessary (Community)
- Continue regular park maintenance, cleanups, and beautification (Both)
- Implement short-term park improvements, such as lighting, picnic tables, chairs, safe parking, as well as security measures such as additional cameras (Both)
- Plan for larger park improvements, including capital improvement project proposals for the FY '25-27 Budget cycle (Both)
- Prepare in 2024 for a new official 3-5 year lease-holder structure to begin in 2025 (City)

### 3. SUMMARY OF COMMUNITY PRIORITIES FROM SURVEY

From mid-August to October 2, 2023, we collected 229 community surveys on priority uses for the Clinton Recreation Center and Park. Surveys were collected online using google forms, and were made available in English, Chinese, Vietnamese and Spanish. See Appendix A for more detailed survey methodology and summary tables.

**Cultural Events** (85%) and **Community Services\*** (81%) were the highest priorities among respondents for priority use of the Clinton Rec Center.

#### Under **Cultural Events**,

- Music and dance performances had the highest response (77%)\*, followed by
- Arts classes (68%),
- Night markets, Summer Nights, Town Nights (67%), and
- Exercise/Martial Arts Classes (64%).

#### Under **Community Services**,

- Food Distribution had the highest response (76%)\*, followed by
- Language classes (64%),
- Health Clinics and prevention services (59%), and
- Youth Programs (59%)



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\* Denotes a category that was listed first, so may have influenced more respondents choosing that item.

While City Supported Services (76%) and Workforce and Small Business uses (73%) were slightly less prioritized, here were the top responses: Under **City Supported Services**, Police substation (73%) was the highest ranked, followed by Neighborhood Council Meetings (68%). Under **Workforce or Small Business Services**, Job training workshops (61%) was the highest rated, followed by Computer lab (59%), and Access to capital workshops (57%).

#### 4. OPERATIONAL STRUCTURE AND ROLES

In order to facilitate a rapid transition to the 1-year interim use period, the seven community organizations are forming a **Steering Committee** to contribute to the success of this project. The groups will meet between November and January to formalize the Steering Committee and make key decisions about who and how to fulfill the roles, programming, and operations of the Rec Center.

Some initial expectations of the Steering Committee are:

- Meeting regularly and doing work in between meetings
- Making collective decisions and problem-solving issues
- Contributing to the Rec Center and Park programming through in-kind and other donations
- Finalizing the operations plan and budget, and participating in future coordinated fundraising as appropriate
- Evaluating and learning from the interim period for longer-term collaboration.

With support from the District 2 Council Office, the eight current entities on the Steering Committee are:

- ARTogether
- Asian Health Services
- Center for Empowering Immigrants and Refugees
- East Bay Refugee and Immigrant Forum



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- Oakland Asian Cultural Center (with support from Kathy Dwyer, Organizational Consultant)
- Oakland Vietnamese Chamber of Commerce
- Trybe, Inc.
- Tzu Chi Buddhist Foundation

We are proposing the following **three roles for the operating structure** for the initial 1-year period, with capacities and responsibilities outlined below. Currently the Site Coordinator is contemplated as staff of the Lead Organization. By mid-January, The Steering Committee aims to refine criteria and scope and fill all roles.

1) **Lead Organization:** holds the key infrastructure responsibilities (use permit, insurance, utilities, etc.), serves as fiscal sponsor for any joint funds raised or fees collected, and employs the Site Coordinator. The Lead Organization may eventually become the proposed Master Lessee for the Rec Center.

- Use Permit and eventual Master Lease-holder with the City of Oakland Real Estate Department, including insurance requirements, building maintenance, utilities, and building supplies.
- Management and administration of the use, maintenance, eventual lease with the City, and executing rental or use of Recreation Center offices, bathrooms, kitchen, meeting rooms, and multi-purpose room.
- Fiscal sponsor and management of any funds raised or fees collected through this joint effort.
- Eventual marketing and solicitation of private or commercial rentals for future sustainable income.
- Coordination with other city departments and services as necessary (ex. OPW, OPRYD, MACRO, Encampment Management Team, OPD, etc.)

2) **Site Coordinator:** manages the community relationships and brings organizations together to continue to build out the programming and use of the Rec Center.

- Coordination with a larger group of supportive community organizations on governance, scheduling, programming, and use of the Rec Center.

*Clinton Recreation Center Community Proposal for 1-year Interim Use 5*

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- Coordination and scheduling of programming, calendaring, and rentals with organizations and institutions, in line with the Cultural Events and Community Services prioritized by the community.
- Rental and use management, including event, meeting, office, and storage space needed for community use, such as the Adopt-A-Spot cleanup tools and supplies.
- Coordination with Park Ambassadors and, as needed, with city departments in coordination with the Lead Organization and the Parks Ambassadors.

While the Site Coordinator role is finalized and filled, the Steering Committee may set the initial criteria and process for managing and making decisions about programming, calendaring, and rental of office and room space at the Rec Center.

3) **Park and Community Ambassadors:** support a welcoming and safe environment around the Rec Center. The Park and the Recreation Center are integrally linked. By promoting increased cleanup and safety in and around the park, more people will be interested and willing to attend programming at the Recreation Center.

- Providing a daily presence, engagement, and cleanups in and around the Park,
- Submitting Oak311 requests and coordination with District 2 office with various City and County departments (District 2 Office, Public Works, Parks and Rec, Police Department, MACRO, Department of Violence Prevention, Human Services, County Crisis Connect, Department of Transportation)
- De-escalation of street conflicts and engagement of community violence interrupters as necessary
- Engagement of unhoused including mental health, substance abuse, and coordination with county and city departments, community-based social service providers, and operators of homeless shelters and transitional housing.
- Park Ambassadors would augment core security measures, including security guards, cameras, and alarm systems.

Combined with new short-term park improvements programmed in the current and previous budget cycles (ex. picnic tables, chairs, trash cans), and planning for larger Capital Improvement Project requests in 2025, park ambassadors would play a key role in helping transitioning an *Clinton Recreation Center Community Proposal for 1-year Interim Use* 6

PRAC – 1/10/2024

Item #6D



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under-invested, trash-and-encampment filled, arson-plagued park into a more activated, welcoming, and inviting space for youth, families, seniors, and community members to enjoy.

## 5. IN-KIND SERVICES FROM THE COMMUNITY AT REC CENTER & PARK

The initial range of potential programs planned by the Steering Committee and other community institutions for the 1-year interim use are in alignment with the community survey priorities: music and dance classes and performances, murals and art groups for youth, food distribution, language classes, community education/ life enrichment and cultural workshops, after-school programming, youth health education, community ambassadors, neighborhood cleanup, and more.

We estimate the in-kind value of these programs and services to the community would cost the City approximately \$500,000 per year to provide.

The Steering Committee and Lead Organization will need to eventually balance sustainable income and revenue sources along with providing accessible space for community groups and organizations to provide programming and services. We appreciate Oakland Asian Cultural Center, Trybe Inc., and organizational consultant Kathy Dwyer for sharing details from their experiences running programs and operating spaces in partnership with the City of Oakland and OPRYD.

This effort raises the following questions from the Steering Committee to the City of Oakland:

- **Can the City allocate funds to cover non-personnel costs of operating Clinton Rec Center?:** We estimate non-personnel expenses totalling approximately \$67,000, including utilities (trash/recycling/compost, PG&E, wifi, etc.), insurance, supplies, furniture and equipment. We are currently planning to cover the personnel expenses through in-kind donations.
- **Can the City waive Park, Special Event, and Rec Center permitting fees for the interim period if the Lead Organization and/or Steering Committee Organizations are able to staff the event?:** Activating Clinton Park is a key part of bringing the community back to the Rec Center, and permitting fees in the thousands of dollars often make it

*Clinton Recreation Center Community Proposal for 1-year Interim Use 7*

PRAC – 1/10/2024

Item #6D



cost-prohibitive to host community and cultural events in the Park and Rec Center. If Steering Committee organizations and/or Lead Organization staff are able to open/close the Recreation Center and help ensure proper park usage, could OPRYD consider waiving permitting fees for events hosted by Steering Committee members and partners?

- **Assurance of timeline for building re-opening post-fire renovations and “yellow tag” status cleared:** We understand there have been delays from Risk Management/ Belfour and city inspections to clear the building for full occupancy with electrical connection to the renovated portion of the building. We also understand the City will need to assess the building conditions and repairs necessary once the current tenants vacate. We would like to be in conversation with the City about a clear date to occupy the building, with a preference of February 1, 2024.

## 6. CONCLUSION:

Reactivating Clinton Recreation Center and Park is a critical component of bringing connection, culture, and community building back into Little Saigon and surrounding neighborhood, and addressing key community safety concerns and needs for residents, merchants, customers, congregations, and families. This proposal begins to outline how seven organizations plan to collectively program, make decisions, and create the community center and park environment that we all deserve- a safe, welcoming, inclusive, vibrant, culturally grounded space where people can gather.

Over the coming months, we look forward to being in conversation with the City of Oakland on this proposal and ways to refine or adjust our plans. The Steering Committee plans to meet to formalize, answer key questions regarding the interim use of the Rec Center, and continue to outreach and engage additional institutions, community organizations, schools, and departments who want to be a part of re-invigorating the Clinton Rec Center and Park.

We appreciate this opportunity to forward a community-centered vision and plan for a 1-year interim use of the Clinton Recreation Center and Park, and we look forward to implementing it in partnership with the City of Oakland.



COUNCIL PRESIDENT NIKKI FORTUNATO BAS, DISTRICT 2  
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*Clinton Recreation Center Community Proposal for 1-year Interim Use 9*

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## Attachment A: Survey Summary and Details

From mid-August to October 2, 2023, we collected 229 community surveys on priority uses for the Clinton Recreation Center and Park. Surveys were collected online using google forms, and were made available in [English](#), [Chinese](#), [Vietnamese](#), and [Spanish](#). Outreach on the surveys included QR codes and links posted to social media, newsletters, in-person outreach at festivals, programs, food distribution, and to clients, members, and organizational networks of the Steering Committee organizations.

Survey content was informed by the first meeting of community organizations in late July 2023, where groups brainstormed and envisioned the types of uses at the Rec Center. Eleven questions were asked of respondents, with space to add comments not addressed by any of the options or questions.

The following are summary tables of the survey results, with top responses in bold.

<b>1 Survey Participants</b>	#	%
<b>1A Resident</b>	<b>123</b>	<b>54%</b>
1B Business Owner	10	4%
<b>1C Customer/ Visitor</b>	<b>77</b>	<b>34%</b>
1D Community-Based Organization	43	19%
1E: Religious or Faith-based organization	10	4%
1F: Public Institution	12	5%

<b>Survey Language</b>	#
English	155
Vietnamese	42
Chinese	32
Spanish	0^



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<b>Total</b>	<b>229</b>
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^ We recognize the ongoing need to engage the Latinx and Spanish-speaking residents and community members in re-invigorating Clinton Rec and Park.



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<b><u>3 Length of Time in/around Clinton Park</u></b>	<b>#</b>	<b>%</b>
3A 0-3 years (since pandemic started)	<b>51</b>	<b>22%</b>
3B 3-5 yrs	29	13%
3C 5-10 yrs	38	17%
<b>3D 10+ yrs</b>	<b>111</b>	<b>48%</b>

<b><u>4 Priority Categories of Use</u></b>	<b>#</b>	<b>%</b>
<b>4A Community Services</b>	185	<b>81%</b>
4B Workforce and Small Business	167	73%
<b>4C Cultural Events</b>	195	<b>85%</b>
4D City-supported Services	173	76%

<b><u>7 Types of Cultural Events and Programming</u></b>	<b>#</b>	<b>%</b>
<b>7A: Performances- music, dance</b>	176	<b>77%</b>
7B: Movie nights	137	60%
<b>7C: Arts classes</b>	155	<b>68%</b>
<b>7D: Exercise/ Martial Arts classes</b>	146	<b>64%</b>
<b>7E: Night Market, Summer Nights, Town Nights festivals (in the park)</b>	153	<b>67%</b>
7F: Faith-based gatherings and classes	103	45%
7G: N/A- Not applicable, neutral, or not a priority	11	5%

<b><u>5 Types of Community Services</u></b>	<b>#</b>	<b>%</b>
<b>5A Food Distribution</b>	<b>173</b>	<b>76%</b>



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5B Preschool Classes	91	40%
<b>5C Language Classes</b>	<b>146</b>	<b>64%</b>
<b>5D Health Clinics, prevention services</b>	<b>135</b>	<b>59%</b>
<b>5E Youth Programs</b>	<b>136</b>	<b>59%</b>
5F Volunteer Tax Prep	81	35%
5G Homelessness outreach and intervention	91	40%
5H Addiction support groups	55	24%

<b>8 City Services</b>	#	%
<b>8A: Police substation</b>	<b>167</b>	<b>73%</b>
<b>8B: Neighborhood Council Meetings</b>	<b>156</b>	<b>68%</b>
8C: Applying for city business improvement grants/ loans	124	54%
8D: N/A- Not applicable, neutral, or not a priority	18	8%

<b>6 Workforce or Small Business Services</b>	#	%
<b>6A: Access to capital workshops</b>	<b>131</b>	<b>57%</b>
<b>6B: Job training workshops</b>	<b>139</b>	<b>61%</b>
6C: Support for job interviews (ex. community closet to borrow clothes)	120	52%
<b>6D: Computer lab</b>	<b>134</b>	<b>59%</b>
6E: N/A- Not applicable, neutral, or not a priority	15	7%



**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Office Of The City Clerk  
**DATE:** January 4, 2024  
**SUBJECT: RECEIVE AN ORAL REPORT FROM THE OFFICE OF THE CITY CLERK TO FURTHER INFORM AND INCREASE BOARD AND COMMISSION MEMBER'S COMPLIANCE WITH THE TIMELY FILING OF ALL STATEMENT OF ECONOMIC INTERESTS STATEMENTS ALSO KNOWN AS FORM 700**

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**SUMMARY**

**This Informational Oral Presentation from the Office Of The City Clerk is intended to further inform and increase Board And Commission Member's compliance with the timely filing of all Statement of Economic Interests Statements also known as Form 700. This Overview includes a breakdown of all board and commission member's responsibilities as a required filer commencing before they participate in public meetings, as well as their responsibilities once they've separated as a member of a board/commission.**

**FISCAL IMPACT**

*Since this report is informational only, no fiscal impacts are included. However,*

The Ramifications for failing to file or filing late or as follows:

- Late statements are subject to a fine of \$10 per day for each day the statement is late, up to \$100.
- Failing to file can result in referral to the California Fair Political Practices Commission (FPPC), additional fines and possible prosecution.
- Failure to file may be cause for removal of an appointed member

Respectfully submitted,

 (Signature)

Prepared by:  
Staff Name: Britney Davis  
Staff Title: Assistant City Clerk

**Identification of Support Documents:**

Attachments: Presentation – *Board And Commission SEI Filer Training*

# **Greetings Board And Commission Members**

## **Form 700 Overview**

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**This Informational Presentation from the Office Of The City Clerk is intended to further inform and increase Board And Commission Member's compliance with the timely filing of all Statement of Economic Interests Statements also known as Form 700.**

**This Overview includes a breakdown of all your responsibilities as a required filer commencing before you participate in public meetings, as well as your responsibilities once you separate as a member of this body.**

# **Your Responsibilities As A Board /Commission Member And Form 700 Filer**

## **Oath of Office**

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- **Your first responsibility as a Board/Commission member is to take the Oath of Office. The Oath Of Office is administered by the Office of the City Clerk.**
- **THIS MUST BE COMPLETED BEFORE VOTING/PARTICIPATING IN A MEETING**

\*the Office of the City Clerk will create the Form 700 account during the Oath appointment

# Statement of Economic Interests (FPPC Form 700)

- **What is a Form 700 ?**
  - Form 700 is a public document intended to alert public officials and members of the public to the types of financial interests that may create conflicts of interests.
  - Another name for Form 700 is Statement of Economic Interest

**2022-2023**  
**Statement of**  
**Economic Interests**



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## Form 700

A Public Document

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**Helpful Resources**

- Video Tutorials
- Reference Pamphlet
- Excel Version
- FAQs
- Gift and Travel Fact Sheet for State and Local Officials

**California Fair Political Practices Commission**  
1102 Q Street, Suite 3000 • Sacramento, CA 95811  
Email Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov)  
Toll-free advice line: 1 (866) ASK-FPPC • 1 (866) 275-3772  
Telephone: (916) 322-5660 • Website: [www.fppc.ca.gov](http://www.fppc.ca.gov)

December 2022

# Statement of Economic Interests (FPPC Form 700)

- The cover page is always required (pictured right), even if you “have nothing to report”.
- Each Section (1-5) should be completed accurately.
- List your Last Name, First Name & Middle
- **Section 1 Agency Name** is City of Oakland; **Division/Board** list the full name of your board/commission (no acronyms).
- **Section 2 Jurisdiction** is City of Oakland
- **Section 3 Type of Statement** depends on the filer’s timeline, see slide 5.
- **Section 4 Schedule Summary** – review each schedule and the corresponding instructions, check the box of the schedule(s) that apply to you and total your pages *OR* check None – No reportable interest
- **Section 5 Verification** – list up to date contact information, date your form and add your wet signature.

CALIFORNIA FORM 700

STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE  
A PUBLIC DOCUMENT

Date Initial Filing Received  
(File after this date)

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

---

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

---

**2. Jurisdiction of Office (Check at least one box)**

State  Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)

Multi-County \_\_\_\_\_  County of \_\_\_\_\_

City of \_\_\_\_\_  Other \_\_\_\_\_

---

**3. Type of Statement (Check at least one box)**

Annual: The period covered is January 1, 2019, through December 31, 2019.  Leaving Office: Date Left \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ (Check one circle.)

-or- The period covered is \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_, through December 31, 2019.  The period covered is January 1, 2019, through the date of leaving office.

Assuming Office: Date assumed \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.  The period covered is \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_, through the date of leaving office.

Candidate: Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

---

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: \_\_\_\_\_**

**Schedules attached**

Schedule A-1 - Investments – schedule attached  Schedule C - Income, Loans, & Business Positions – schedule attached

Schedule A-2 - Investments – schedule attached  Schedule D - Income – Gifts – schedule attached

Schedule B - Real Property – schedule attached  Schedule E - Income – Gifts – Travel Payments – schedule attached

-or-  None - No reportable interests on any schedule

---

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER EMAIL ADDRESS  
( )

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed \_\_\_\_\_ Signature \_\_\_\_\_  
(month, day, year) (File the originally signed paper statement with your filing official.)

Clear Page
Print

FPPC Form 700 - Cover Page (2019/2020)  
 advice@fppc.ca.gov • 866-275-3772 • www.fppc.ca.gov  
 Page - 5

# Statement of Economic Interests (FPPC Form 700)

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- **What Financial Interests Are Involved?**

Financial Interest are disclosed within the applicable schedule(s) listed below

- Schedule A-1 : Investments
- Schedule A-2 : Business Entities/Trusts
- Schedule B : Oakland Rental Property
- Schedule C : Non-governmental salaries
- Schedule D : Gifts from public officials, businesses, vendors, or other contractors
- Schedule E : Travel payments or reimbursements made to you by someone other than your employer

\*see the back of each schedule for specific instructions on that particular schedule.

# Did You Know That There Are Many Different Times You Are Required To File A Form 700?

Types of Statements	Due Date
Assuming Office	Within 30 Days of Assuming Office Date
Annual Statement	April 1st Every Year (excluding weekends and holidays)
Leaving Office*	Within 30 Days of Separation
Amendments	Immediately Upon Discovery Of Error

\*contact the Office of the City Clerk with your Leaving Office Date

# Statement of Economic Interests (FPPC Form 700)

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- **How to File?**

- File an electronic form via NetFile here: <https://netfile.com/filer>  
Please Note: new filers are not able to create their own account. The City Clerk's Office will create the account.
- File a hardcopy with **wet signature**, by visiting <https://www.oaklandca.gov/services/file-a-statement-of-economic-interest-form-700>,

Complete the form and mail or drop off to

City of Oakland  
Office of the City Clerk  
ATTN: SEI  
1 Frank H. Ogawa Plaza  
Oakland, CA 94612

**PLEASE NOTE YOU CANNOT SUBMIT A SCAN OR COPY**

# Statement of Economic Interests (FPPC Form 700)

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- **Enforcement:**

- Late statements are subject to a fine of \$10 per day for each day the statement is late, up to \$100.
- Failing to file can result in referral to the California Fair Political Practices Commission (FPPC), additional fines and possible prosecution.
- Failure to file may be cause for removal of an appointed member

# QUESTIONS

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If you have questions related to Form 700

Please contact Elections Services:

[electionservices@oaklandca.gov](mailto:electionservices@oaklandca.gov)





**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks & Recreation Advisory Commission  
**FROM:** Alan Phan, Public Service Representative  
**DATE:** December 27, 2023  
**SUBJECT: REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW THE SEQUOIA ELEMENTARY PARENT TEACHER ORGANIZATION (SPTO) PERMISSION TO COLLECT ONSITE DONATIONS, TICKET SALES AT DOOR AND HOST A SILENT/LIVE AUCTION FUNDRAISER AT LAKE MERRITT SAILBOAT HOUSE ON SATURDAY MARCH 02, 2024, FROM 1:00PM-10:00PM.**

**SUMMARY**

Oakland Parks, Recreation and Youth Development received a request from (SPTO) Sequoia Elementary Parent Teacher Organization, a non-profit group of parents and teachers that are dedicated to supporting and enriching the education of children through fundraising, community building, recruiting, and coordinating parent volunteers to raise funds, provide programs, and make enrichment decisions that affect everyone at Sequoia Elementary School. The applicant is aware of the additional permits are required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

Sequoia Elementary Parent Teacher Organization (SPTO) is paying all the rental fees associated with the event estimated at \$1515.40.

**PROJECT / PROGRAM DESCRIPTION**

Sequoia Elementary Parent Teacher Organization is community that shares interest in health and education of its children. It's made up of teachers and parents who work together to raise funds, provide programs, and make decisions that affect everyone at the schools. The SPTO is requesting to collect funds electronically, raffle tickets, drinks tickets and event tickets at the door based on the demand at the time of event.

This event includes a Crab Feed, silent/live auction, raffle tickets, drink tickets, and sales at the door.

- Raffle tickets will be priced at \$5/each: estimated collections \$3,000-\$5,000.
- Drink tickets will be at \$5/each: estimated collections \$1500-\$2500.
- Event tickets @ \$70/each. estimated collections TBD-based upon availability.
- School swag \$10-\$25/item: estimated collections \$100-\$300.

All funds raised will benefit Sequoia Elementary School and deposited in the Sequoia Fund. The Sequoia Fund directly benefits students of Sequoia Elementary. The funds are used to support the following school resources which are not currently funded by OUSD: mental health counselor, music teacher, classroom supplies, technology & facility upgrades, traffic & safety needs, library books, yard supervision, garden teacher, field trips funds, teacher plan/prep time, and community events.

**BACKGROUND / LEGISLATIVE HISTORY**

The Sequoia Parent Teacher Organization is a non-profit Community. The organization strives to promote an inclusive learning community where all students received the support, they need to explore the world, build strong relationships, find their confidence, and reach their potential. SPTO convene and organize parents, caregivers, faculty, staff, and leadership to build unity, promote equity, foster volunteerism, and raise funds to make Sequoia a fair fun healthy, nurturing, and safe school for all students.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from The Sequoia Parent Teacher Organization (SPTO) to collect onsite donations, ticket sales at door and host a silent/live auction at their Fundraiser to be held at Lake Merritt Sailboat House on Saturday, March 02, 2024, from 1:00pm-10:00pm.

Respectfully submitted,

/s/ Alan Phan

Prepared by:

Alan Phan

Public Service Representative

/s/ Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – Sequoia Parent Teacher Organization Proposal Letter  
Exhibit B – Sequoia Parent Teacher Organization Non-Profit Certificate (501c3)

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Jon Guiliano  
Co-Fundraising Chair, Sequoia Parent Teacher Organization  
4122 Laguna Ave.  
Oakland, CA 94602

November 14, 2023

Parks and Recreation Advisory Commission  
Office of Parks and Recreation  
250 Frank H. Ogawa Plaza, Suite 3330  
Oakland, CA 94612

Dear Parks and Recreation Advisory Commission,

I am writing on behalf of the Sequoia Elementary Parent Teacher Organization ("SPTO"), requesting use of the Lake Merritt Sailboat House for purposes of hosting a fundraiser for the benefit of Sequoia Elementary School.

*Overview of SPTO*

The Sequoia Parent Teacher Organization supports high quality, equitable education at Sequoia Elementary in Oakland, California. Placing our children at the center of what we do, SPTO strives to promote an inclusive learning community where all students receive the specific support they need to explore the world, build strong relationships, find their confidence, and reach their potential. We convene and organize parents, caregivers, faculty, staff and leadership to build unity, promote equity, foster volunteerism, and raise funds to make Sequoia a fair, fun, healthy, nurturing, and safe school for all students.

*Event Summary*

We are planning a Crab Feed for the benefit of Sequoia Elementary on March 2, 2024. The event will be hosted by the SPTO via community volunteers. We anticipate 100-120 guests (dependent upon any COVID restrictions at date of event). Guests will comprise members of the Sequoia Elementary community, including caregivers, teachers, and staff. The event will include a raffle, silent auction, live auction, sale of school swag, and no-host bar.

*Onsite Collection of Funds*

During the event we anticipate collecting funds for the raffle tickets, drink tickets, and event tickets sold at the door. School swag (sweatshirts, shirts, hats, stickers, etc. may also be available for purchase. Funds will be collected via cash or a cardless payment option such as Venmo.

- 
- Raffle tickets will be priced at \$5/each; estimated collections \$3,000-\$5,000.
  - Drink tickets will be priced at \$5/each; estimated collections \$1,500-\$2,500.
  - Event tickets @ \$70/each. Estimated collections TBD- based upon availability.
  - School swag \$10-\$25/item; estimated collections \$100-\$300.

Funds will be collected onsite to facilitate the selling of beverage tickets, participation in raffle, and door sales of event tickets. It is not feasible to presale beverage and raffle tickets, as they are based on demand from guests at the time of the event. Door sales of event tickets will be done on an as needed basis and subject to availability.

All funds raised will benefit Sequoia Elementary school and be deposited in the Sequoia Fund. The Sequoia Fund directly benefits students of Sequoia Elementary. The fund is used to support the following school resources which are not currently funded by OUSD: a mental health counselor, music teacher, classroom supplies, technology & facility upgrades, traffic & safety needs, library books, yard supervision, garden teacher, field trip funds, teacher plan/prep time, and community events.

Thank you in advance for your support of the Sequoia Elementary School community!

Sincerely,



Jon Guiliano  
Co-Fundraising Chair, Sequoia Parent Teacher Organization

Cc: SPTO Executive Board

Enc: 501(c)(3) Letter  
Rental Application

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

**DEC 13 2017**

SEQUOIA PARENT TEACHER ORGANIZATION  
3730 LINCOLN AVE  
OAKLAND, CA 94602

Employer Identification Number:  
82-1470763  
DLN:  
17053228305027  
Contact Person: DIANE M GENTRY ID# 31361  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
March 8, 2017  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

SEQUOIA PARENT TEACHER ORGANIZATION

Sincerely,

*Stephen A. Martin*

Director, Exempt Organizations  
Rulings and Agreements



**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Tanya Nicholson, Public Service Representative  
**DATE:** December 28, 2023  
**SUBJECT:** **REQUEST APPROVAL TO ALLOW THE CRISIS SUPPORT SERVICES TO COLLECT ONSITE REGISTRATIONS AND DONATIONS FROM SUPPORTERS AT THEIR 5K HEALING HEARTS WALK/RUN FOR SUICIDE PREVENTION TO BE HELD AT LAKESIDE PARK (BANDSTAND) ON SATURDAY, MAY 4, 2024, FROM 7:00AM -1:00PM.**

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**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from Rich Gelber, Development Coordinator with Crisis Support Services, a non-profit organization, supporting youth, adults and families dealing with depression, mental illness, and suicide. Crisis Support Services is requesting to collect onsite registrations and donations from supporters at their 5K Healing Hearts Walk/Run to be held at Lakeside Park (Bandstand) on Saturday, May 4, 2024. Client is award of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

Crisis Support Services is paying all rental fees associated with the event estimated at \$980.90.

**PROJECT / PROGRAM DESCRIPTION**

Crisis Support Services provides free 24-hour crisis intervention and suicide prevention services in Alameda County since 1966. As an affiliate of the National Suicide Prevention Hotline, Crisis Support Services answer nationwide calls originating from the Bay Area. In the past Crisis Support Services has hosted their annual mental health education event at Lakeside Park (Bandstand) and would like the Commission's approval to host their 2024 event.

The estimated attendance is 150.

**BACKGROUND / LEGISLATIVE HISTORY**

Since 1966, Crisis Support Services has aided those in need dealing with depression, mental illness, and suicide. Their free mental health services go beyond education, counseling, and crisis intervention to also provide support groups for suicide attempters and the survivors of suicide, as well as services to the chronically mentally ill. They offer a safety net to those in distress. They are requesting onsite collection of registration fees and donations. All proceeds go towards their Community Health Education Programs.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from the Crisis Support Services to collect onsite registration fees and donations at the annual Healing Hearts Walk for Suicide Prevention held at Lakeside Park (Bandstand) on Saturday, May 4, 2024, 7:00am-1:00pm.

Respectfully submitted,

/s/ Tanya Nicholson

Prepared by:

Tanya Nicholson

Public Service Representative

/s/ Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – Crisis Support Services Proposal Letter  
Exhibit B – Crisis Support Services Post Event Report (2019)  
Exhibit C – Non-Profit Certificate 501c(3)  
Exhibit D – 2023-2024 Strategic Plan



**CRISIS SUPPORT SERVICES**  
of Alameda County

November 15, 2023

Parks and Recreation Advisory Commission  
250 Frank H. Ogawa Plaza, Suite 3330  
Oakland, CA 94612

Dear Friends:

Thanks so much for considering our request to rent the Edoff Bandstand in Lakeside Park on Lake Merritt.

We are very excited by the prospect of holding our **Healing Hearts Walk/Run for Suicide Prevention** on Saturday May 4, 2024. This will be a real homecoming for us because we held the event at that location for eight years, every year before 2019. In 2020, due to the pandemic we were forced to hold the event virtually and at other locations in 2021 and 2022.

The event has always been a huge success, bringing families together to acknowledge the issue of suicide prevention, get fresh air and exercise and also raise much-needed funds for Crisis Support Services of Alameda County to support our work.

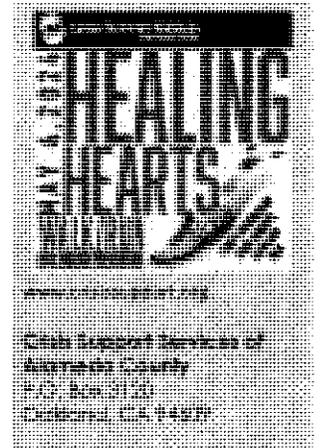
Crisis Support Services of Alameda County operates a 24-hour hotline, text line, provides school and community-based counseling, and also school and community-based educational presentations. All of our services are focused on reducing suicide and crisis, and improving wellness in our communities. Since the advent of the "988" fast dial number we have seen our call volume almost double require that we find more avenues to raise funds to support our expansion.

Founded in a church basement in 1966, CSS has operated using trained volunteers, supervised psychology interns and clinical staff to handle calls 24 hours a day and text messages.

- Our Community Education Team has had conversations with 10,000 youth and 2,000 adults about knowing the signs that someone might be feeling suicidal and what resources can be accessed at CSS and in their communities.
- Our Clinical Team has provided over 4,000 therapy sessions to those who would otherwise not have access to therapy.
- Our Crisis Line and Text Team, which take calls and texts on our local lines, as well as 988, have had 44,500 conversations with those going through a mental health crisis, needing a caring connection, or concerned about a loved one.
- Our Follow-up Team has made over 2,500 calls to those experiencing higher risk for suicide and who would benefit from care beyond their call or text to us. All together that is over 60,000 conversations.

I have attached our 2023-24 Strategic Plan that has more information about our program.

This event that we are hoping to bring back to Lake Merritt is the Healing Hearts Walk/Run for Suicide Prevention which includes a 5K walk and run around the Lake. In terms of the amount of money collected, the event is free to the public. We do suggest a donation of \$30 and that money will be mainly collected online at [www.runsignup.com](http://www.runsignup.com).



**Board Officers**

- Bill Brauer  
President
- Carter Mehl, Ph.D.  
Vice President
- Joan Benoit  
Vice President
- Barbara Ziontz, CFP  
Treasurer
- Wendy Jameson  
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- Sadegh Nobari, LMFT  
Nominating Committee  
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- Susan Sniderman, MD
- Joe Stein, Vol. Rep.
- Muneerah Saafir, Int. Rep.

**Executive Director**

Narges Zohoury Dillion, LMFT

**Accredited by**

The American Association  
of Suicidology

International Council for  
Helplines

**Member**

Behavioral Health  
Collaborative of Alameda  
County

Bay Area Suicide and Crisis  
Intervention Alliance

988 Suicide and Crisis  
Lifeline



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION 2019

Name of Event: Healing Hearts WALK RUN FOR SUICIDE PREVENTION

Location of Event: Lakeside Park, Lake Merritt

Date/Hours of Event: May 4, 2019 10am-11:30 Permit No. FA-6398

Event Contact Name: Rich Gelber Phone No. 415 336 9942

Event Contact Address: PO Box 3120, Oakland CA 94612

Is this a "first time" event at this location?  Yes  No If no, when was the event held previously?

2014-18

1. Were Facility Rental/Set-up fees waived?  Yes  No  Not Applicable

2. Check other permits required for event?

- OPD Special Events Permit  Food Handler's Permit  Seller's Permit
 Charitable Solicitations Permit  Certificate of Insurance  Other - Please list
Oakland Police v PRAC on 10/11/18

II. ATTENDANCE/COLLECTION OF FUNDS

- 1. Total number in attendance: 170
2. Were registration fees, donations or other fees collected on-site?  Yes  No  Not Applicable
3. If yes, how many people registered? 12 How many people made donations? 10
4. What was the cost for registration? \$30
5. How much was collected on site from registration fees? \$300
6. How much was collected on site from donations? \$500
7. How much was collected on site from other fees? 0

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):  
Were all vendors in compliance per agreement?  Yes  No  
If no, why not? \_\_\_\_\_

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
See Attached				

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Everything went beautifully.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Electricity was not available at the band shell

Submitted by: Rich Gelber for Crisis Support Services of Alameda County Date: 11/16/23

Approved by: [Signature] (OPR Staff) Date:

Comments: Generators are required now for park reservations

## 2023 Health and Wellness Fair

### Health and Wellness Fair Participants 2019

A Sista's Touch	Non-profit	Gave information
Alameda County Crisis System of Care	Non-profit	Gave information
Alameda Health Systems/John George Psychiatric Hospital	Non-profit	Gave information
Anthem Blue Cross	Non-profit	Gave information
Bay Area Community Services	Non-profit	Gave information
Bay Area Women Against Rape	Non-profit	Gave information
PEERS - Peers Envisioning and Engaging in Recovery Services	Non-profit	Gave information
Stanford Health Care - Valley Care	Non-profit	Gave information
Sutter Health	Non-profit	Gave information
Thoughtful Human	Non-profit	Gave information

**Internal Revenue Service**

**Date:** November 15, 2006

CRISIS SUPPORT SERVICES  
OF ALAMEDA COUNTY  
6117 MARTIN LUTHER KING JR WAY  
OAKLAND CA 94609

**Department of the Treasury**  
**P. O. Box 2508**  
**Cincinnati, OH 45201**

**Person to Contact:**  
John Kennedy ID 31-07927  
Customer Service Representative  
**Toll Free Telephone Number:**  
877-829-5500  
**Federal Identification Number:**  
94-1635658

Dear Sir or Madam:

This is in response to your request of November 15, 2006, regarding your organization's tax-exempt status.

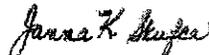
In March 1971 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE  
Customer Account Services



CSS

# Crisis Support Services of Alameda County 2022-2025 Strategic Plan



## Mental and behavioral health needs are greater than ever

**Nationally, mental health related emergencies have increased to unprecedented levels...**

Since 2019--mental health related hospitalizations have increased **24%** for youth (ages 5 -11) and **31%** for (ages 12-17).<sup>1</sup> Adolescent girls in particular faced a **51%** increase in emergency room visits for suicidal attempts<sup>2</sup>

**...and locally, urgent crisis support needs have soared**

Suicide rates in California among Black youth increased by **100%** between 2014 and 2020<sup>3</sup> and calls with a medium-to-high risk of suicidality to Crisis Support Services of Alameda County increased by **40%**<sup>4</sup>

Sources: (1) Leeb RT, Bitsko RH, Radhakrishnan L, et al. Mental health-related emergency department visits among children aged <18 years during the COVID-19 pandemic - United States, January 1-October 17, 2020. MMWR Morb Mortal Wkly Rep. 2020;69(45):1675-1680. (2) March 2022. Fact Sheet: President Biden to Announce Strategy to Address our National Mental Health Crisis. (3)Wiener, 2022. "When children suffer: California to funnel billions into mental health overhaul." Record Searchlight (4) We reference the crisis line data from FY21, and do so as a proxy for broader mental health in Alameda County as the most recent public data on mental health and suicidality in Alameda County is from 2019. This is a trend that was substantiated by other external stakeholders -- such as ACBH representatives and external school counselors.



# Crisis support services are receiving new attention nationally as the pandemic continues...

The 988 number brings about new opportunity for increased govt. funding...

“(Similar to 911 dispatch funding, [The 988 number] is expected to tack on a fee to residents’ phone bills to pay for emergency dispatch to non-police emergency response by dialing 988. The response team itself is expected to be funded 85% by the federal government.”<sup>1</sup>

-Sarah Leonard,  
Executive director of the Mental Health Client Action Network in Santa Cruz

...and private funders are increasingly following suit

“(Experts] are seeing [a shift] in the philanthropic sector following many years of neglect. [There is] a string of encouraging indicators that philanthropy is stepping up on the issue. For example, a \$425 million gift from The Ballmer Group ushered mental health funding into the philanthropic big leagues—a level of giving we’ve seen rarely, if ever, despite the pervasiveness of the problem.”<sup>2</sup>

-Paul Karon,  
Inside Philanthropy

Notes: (1) Sarah Leonard, executive director of the Mental Health Client Action Network in Santa Cruz, found in Santa Cruz local, “How Alameda County addresses mental-health crisis response”(2021) (2) Inside Philanthropy, “Where a Huge Mental Health Gift from the Ballmers is Headed – and what it means for the field.” 3 March 2022.



# ...but systemic challenges are impeding providing support to all Alameda County residents

**1 Funding**

While there across Alameda County there have been inefficiencies in distributing mental health service funding for low-income people or Medi-Cal insurance. Currently more than 50% of the budget is spent on only 5% of the people who need it!

**2 Access**

Relatively barriers to availability and access (and particularly for immigrants, refugees and non-English speakers who face difficulty obtaining translation services when seeking crisis support). Similarly, low-income youth who face undersupported difficulties brought about by the pandemic!

**3 Quality of care**

For those that do access support services, crisis line callers – particularly BIPOC – may face increased violence due to the insouciance of calls that involve law enforcement, who are not prepared to provide trauma-informed care!

These challenges are a barrier to providing care to all people living in Alameda County, and are exacerbated by inequities related to race, ethnicity, language, and social class.

Notes: (1) Hwang, H. (2021). California Insurance Association Brief to Governor: Health-Care for Vulnerable People. (2) California Employment, 2020. Language: Factors Present in Alameda County. Note that Emergency Services and Public Health Commission. (3) Information Post, 2022. This is not to be confused with the mental health's organizational support team, for the Local Area, 2021. How Alameda County addresses mental-health crisis response. Note that the mobile crisis units may help here, but they still do not provide care at all hours.



# CSS is uniquely well placed to play a key role across Alameda County to prevent suicide

Across all our programs, CSS provided 55,000 services to ~18,000 individuals (2020)

Services are offered through our 3 main program areas, which provide a mix of support for prevention, intervention, and postvention and short-, medium-, and long-term care:

## Community Education

Preventative training and awareness programs in schools, colleges, community centers, healthcare settings, and more.

## Clinical Department

1:1 clinical therapy and group therapy sessions using a community health model and clinical training for intern graduate school counselors.

## Crisis Line

A 24-hour, immediate form of support for anyone in crisis - including a call and text line.

**CSS is the go-to resource for suicide prevention.** They are our only partner organization focused specifically on suicide prevention."  
-Alameda County Behavioral Health official

**If the crisis line didn't exist, my patients would have nowhere to go to after-hours.** They fill a critical niche.  
-Peer mental health organization

**If I didn't get clinical from CSS, I don't know where I would go.** They are wonderful.  
-CSS client



# Meeting this moment, we engaged in a strategic planning process to clarify and reconfirm our vision and objectives



We reviewed internal documents and interviewed 25+ internal staff, volunteers, and clients to understand CSS's aspirations for the future, current strengths, and challenges

We scanned the landscape in Alameda County and consulted 19 peers in crisis response to best understand where our team at CSS can contribute the most over the next 3 years

We compiled this information and made strategic decisions across CSS leadership to determine our path forward

## OUR VISION

An Alameda County in which everyone - **including our diversity** - feels a sense of belonging through a comprehensive approach to suicide prevention



Our work to achieve this vision is guided by our mission, core values, and JEDI commitments

### Our Mission

To reach out and offer support to people of all ages and backgrounds during times of crisis, to work to prevent the suicide of those who are actively suicidal, and to offer hope and caring during times of hopelessness

### Our Values

- Care, From the Inside Out
- Open Hearts and Minds
- Build Connections
- Committed to Growth

### Our Justice, Equity, Diversity, and Inclusion (JEDI) Statement

"CSS works toward the elimination of the tragic experience of suicide in Alameda County and **this cannot be accomplished without the elimination of racism, sexism, ableism, and other forms of oppression in our community.**"



To achieve this vision, we will continue playing the role we are known for while growing to meet this moment



**We will continue to:**

- Provide comprehensive suicide prevention services
- Respond to the changing needs of our community
- Support our clients and partners



**While adding a few elements:**

- Infuse equity across all our work
- Make staff well-being a top priority, in line with excellent service delivery to clients
- Support advocacy to build humane health systems



We aim to make this vision a reality by committing to four strategic objectives



Care for those leading this work, in a time when mental healthcare professionals are more in demand and more stretched than ever

*To appropriately value our people and services, and enable ourselves to deliver excellent care*



Promote equity by removing barriers to care for underserved and/or inappropriately served communities

*To tackle longstanding injustice in accessing suicide prevention*



Empower clients and formal/informal support systems through systemic and individual approaches to suicide prevention

*To destigmatize suicidality and ensure all have the adequate supports to prevent suicide*



Influence the systems within which behavioral health needs and services are perceived and prioritized

*To inform and build the agenda for mental health systems over the long term*



# Objective 1: We will start by supporting our team, the bedrock of our organization

**OBJECTIVE 1**

**SPECIFIC INITIATIVES TO ACHIEVE THIS**

- Reduce burden on CSS staff by raising CSS salary floor and hiring additional staff**
- Build an equitable, supportive environment to all at CSS**

## WHY

- Nationally, the pandemic increased demand for mental health services by 302% compared to pre-COVID-19 levels<sup>1</sup>
- Simultaneously, mental health practitioners have faced extreme level of burnout while working over capacity, as nationwide, cities faced mental healthcare professional shortages<sup>1</sup>
- Internally, CSS staff report feeling stretched as needs in Alameda County continue increase and CSS strives to address them<sup>2</sup>

## HOW

- CSS will reduce the burden faced by staff through ensuring that they have the capacity and support to provide services to clients and are compensated accordingly
- CSS will build a welcoming and supportive environment that ensures staff of all backgrounds feel included and have opportunities for growth

Sources: (1) The Wheel, 2021, The State of Burnout for Mental Health Workers in 2021; (2) Finding from 25 interviews with CSS staff, volunteers and interns.



# Objective 1: Specifically, this means we will ensure staff have the right support they need to take on this work



Care for those leading this work, in a time when mental healthcare professionals are more in demand and more stretched than ever

## Reduce burden on staff members by raising CSS salary floor and hiring additional staff

- To do this, we will:*
- Hire additional staff to build out community education, clinical, crisis line, and development teams
  - Institute salary floor to raise minimum wage to \$25/hour for all staff
  - Provide staff with paid professional development hours

## Build an equitable, supportive environment to all at CSS

- In addition to actively holding ourselves accountable to our JEDI commitments daily, we will take these concrete steps:*
- Hold staff and volunteer trainings on responsibly navigating power dynamics – including being anti-racist and navigating carceral systems
  - Increase and protect staff time for current affinity groups
  - Dedicate staff time to building additional staff affinity groups (e.g., to discuss being a trauma worker)

## What we won't do

- Expect staff to take on more work without being compensated
- Decrease level of their responsibility to and presence in the community
- Have staff work in a high-stress environment that are responsible for issues that are not their own



# Objective 1: We will measure success through several indicators

## OUTPUT INDICATORS

- Number of affinity groups with regular meeting times
- Number of staff members / volunteers who regularly participate in staff affinity groups
- Percentage of staff leading affinity groups who feel that they have adequate support and time to lead staff affinity groups
- Increased wage to \$25/hour for all CSS employees
- Number of staff trainings held per year on building an equitable internal workplace

## OUTCOME INDICATORS

- Percentage of staff who report feeling that they can provide excellent care and meet their assigned responsibilities
- Share of staff that reports feeling that they feel well-compensated at CSS, in terms of pay, the impact they are having, and their ability to weigh in on the direction of CSS
- Percentage of staff who report feeling that staff and volunteers value and show competency towards racial justice and equity as an internal team<sup>1</sup>
- Race or gender of a staff member does not predict higher retention rate or reduced well-being at CSS
- CSS retention rate

Notes: (1) This can build from 2021 questions on the staff survey, specifically, questions 51 & 53.



# Objective 2: We will center equity across all our work to tackle longstanding, systemic injustices in access to care

## OBJECTIVE 2

### SPECIFIC INITIATIVES TO ACHIEVE THIS

**Build trust with, and be culturally responsive to, under- and inappropriately-served communities**

**Focus high-effort direct services on under-served and/or inappropriately-served communities**

## WHY

- Nationally, about 50% of all BIPOC and LGBTQ+ individuals say they have experienced increased mental health challenges since 2020<sup>1</sup>
- However, the needs of these communities are not met. For example, while 46% of Black adults say they experience more stress and mental health challenges only 21% say they have received care<sup>1</sup>
- Further, when seeking care, BIPOC are more likely to be incarcerated, hospitalized and face harm for non-violent mental health crises<sup>2</sup>
- As a result, experts point to the need for culturally responsive care, such as cultural adaptations to traditional evidence-based therapies and other mental health services<sup>3</sup>

## HOW

- CSS will work to build trust with under- and inappropriately served communities through partnerships with groups that provide support to non-English speakers, BIPOC, LGBTQ+, and low-income people
- CSS will focus its direct services with high time investment – including therapy sessions and community education trainings – on meeting the varied needs of under-served and/ or inappropriately served communities

Sources: (1) The National Council for Mental Wellbeing. 2021. Minority Mental Health Worsened During the COVID-19 Pandemic (2) NAMI. 2019. Racial Disparities in Mental Health and Criminal Justice (3) Lyra Health. 2021. Why Culturally Responsive Care Must Be Part of Your Mental Health Benefits Strategy



# Objective 2: Specifically, this means we will build trust with communities and prioritize those who do not have access

## Promote equity by removing barriers to care for underserved and/or inappropriately served communities

Build trust with under- and inappropriately-served communities	Focus on serving those who otherwise would not have access to suicide prevention services	What we won't do
<p>We will build partnerships with community groups who represent low-income, BIPOC, LGBTQ+, and/or incarcerated populations. In partnership, we will:</p> <ul style="list-style-type: none"> <li>• Develop our materials to ensure they are culturally-relevant</li> <li>• Actively recruit for the crisis line teams who represent these communities</li> <li>• Support community "ambassadors" in caring for their community's mental health by facilitating mental health and suicide prevention trainings</li> </ul>	<p>We will focus CSS's time-intensive direct services<sup>2</sup> with those who otherwise could not afford care, <i>specifically</i>:</p> <ul style="list-style-type: none"> <li>• Focus majority of community education trainings within communities that have long been and under- and inappropriately-served, including BIPOC and low-income communities<sup>2</sup></li> <li>• Focus therapy services with clients who could not afford grief and traumatic loss care without CSS support</li> </ul>	<ul style="list-style-type: none"> <li>• Create culturally-relevant materials in other formats (e.g., audio) without making materials less accessible than text-based materials</li> <li>• Be selective about partnerships where there is little to no cross-sector and cross-institutional relationships</li> <li>• Offer employment opportunities for people with mental health issues</li> </ul>

Notes: (1) This is related to 2a – providing mental health first aid trainings *only* to leaders of community groups that have long been under-served by the mental healthcare systems. In Annex 1, we have outlined partners CSS can refer schools with more resources to so that suicide needs do not go unmet. (2) This includes our community education and clinical departments.



# Objective 2: We can measure success through several indicators

### OUTPUT INDICATORS

- Number of individuals reached through partner trainings
- Number of community leaders trained
- Number of events held via partnerships
- Percentage of partners who feel that their partnership with CSS is beneficial
- Percentage of intensive services (trainings led by CSS and/or clinical services) that focus on people who otherwise could not access them
- CSS's volunteer base is multi-racial and representative of Alameda County

### OUTCOME INDICATORS

- Number of training attendees who feel prepared to intervene on behalf of another's mental health
- Number of clients who feel satisfied with CSS clinical services
- Satisfaction with CSS services – including on the crisis line, in therapy, and in community education programs – is not correlated with race, gender, ethnicity, or sexual orientation
- Number of clients who gain access to clinical services who wouldn't have been able to access long-term therapeutic/clinical support



# Objective 3: We will empower our clients and the people around them to build a comprehensive support system

**OBJECTIVE 3**

**SPECIFIC INITIATIVES TO ACHIEVE THIS**

- Continue providing core CSS direct services - across the crisis line, community education, and clinical programs
- Make existing resources in Alameda County easier to access

## WHY

- With our community education, crisis line and clinical programs, we provide a wide range of services across Alameda County, serving about 18,000 individuals in 2020
- Our partners and clients highlight the unique role that CSS plays in Alameda County as providing accessible and free comprehensive suicide prevention
- Therefore, CSS will continue to serve our clients and our community writ large, as the pandemic persists and the need for suicide prevention increases locally, particularly for youth<sup>1</sup>

## HOW

- CSS will continue to provide our core direct services – the crisis line, our community education programming, and therapy services - to ensure all people across Alameda County have access to suicide prevention
- Specifically, CSS will tackle both formal and informal support systems – formal being those with institutional power (e.g., a teacher, a warden) and informal being a personal support system (e.g., a parent, a role model)
- CSS will also serve as a friendly presence across Alameda County, working to link existing behavioral health resources and build public knowledge of our resources

Sources: (1) CalMatters. 2022. California confronts youth mental health crisis



# Objective 3: Specifically, this means we will provide our core services while making holistic resources more accessible

## Empower clients and formal/informal support systems through a comprehensive approach to suicide prevention

Continue providing core CSS direct services	Make existing resources in Alameda County easier to access	What we won't do
<p>We will focus on providing services that fill a crucial gap in the Alameda County community, including we will:</p> <ul style="list-style-type: none"> <li>• Respond to the crisis line via our own text support to 988 calls. Offer tears Alameda, AOCESB, and Substance Abuse line calls within Alameda County</li> <li>• Provide necessary education trainings of suicide prevention specifically in schools, to healthcare providers, farms, and workers</li> <li>• Provide long-term therapeutic support for those navigating grief and loss by suicide</li> </ul>	<p>While we cannot fill all direct service gaps by ourselves, marketing and linking existing community resources can de-stigmatize suicide and make resources more accessible. <i>Specifically, we will:</i></p> <ul style="list-style-type: none"> <li>• Publicize about CSS and suicide prevention on billboards and buses in Alameda County to de-stigmatize suicidality</li> <li>• Increase referrals across all programming, especially to other clinical resources and community wellness centers</li> <li>• Follow up with patients discharged from the hospital after a suicide attempt</li> </ul>	<p><i>What we won't do</i></p> <ul style="list-style-type: none"> <li>• Provide direct clinical services beyond Alameda County, especially for those with severe mental illness</li> <li>• Provide ongoing services without the support system that clients need to succeed</li> <li>• Provide ongoing crisis support for those with severe mental illness</li> <li>• Provide ongoing support for those with severe mental illness</li> </ul>

Notes: (1) Over a year, the majority of CSS's services regarding therapy will focus on grief and traumatic loss, as these fill specific needs within Alameda County.



# Objective 3: We can measure success through several potential indicators

## OUTPUT INDICATORS

### Community education-specific:

- Number of individuals reached through trainings
- Number of minutes individuals spent in trainings
- Estimated number of individuals reached by billboards, etc

### Clinical-specific:

- Number of hours of clinical sessions
- Number of follow-ups after hospital discharge

### Crisis line-specific:

- Number of crisis line calls answered
- Average wait times for crisis line
- Number of crisis line volunteers trained
- Number of follow-ups after a high-risk caller

### Text Line-specific: (added Sept 2022)

- Number of text line sessions answered
- Number of text line volunteers trained
- Number of follow-ups after a high-risk caller

### Across all departments:

- Number of referrals given

## OUTCOME INDICATORS

- Percentage of community education trainees who report feeling more prepared to navigate suicidality for themselves and others after trainings<sup>1</sup>
- Percentage of crisis line callers de-escalated via crisis line, segmented by de-escalation with and without use of police intervention<sup>1</sup>
- Client satisfaction with therapy sessions, as reported through surveys
- Increased awareness of other services to leverage via referrals<sup>1</sup>
- Estimated increase in propensity to seek help for self or others (via billboards, buses, grief and survivors of suicide clinical)<sup>2</sup>
- Number of clients satisfied with CSS clinical and crisis line services<sup>1</sup>

Wherever possible, CSS should strive to understand differences by race, gender, age, socioeconomic status, and sexual orientation of clients

Notes: (1) These can be collected via surveys, such as CSS's current survey to crisis line callers. (2) This can be collected by extrapolating from literature on suicidality.



# Objective 4: We will work to influence system-wide perceptions of suicidality to ensure long-term impact

## OBJECTIVE

### SPECIFIC INITIATIVES TO ACHIEVE THIS

Begin engaging in local advocacy, leveraging expertise in suicidality

Communicate importance of community-based behavioral health

## WHY

- Suicide stigma is particularly damaging as it is a key barrier in seeking mental health care or sharing symptoms of suicidality especially for LGBTQ+ and BIPOC children<sup>1</sup>
- Further, experts point to the need for more awareness of suicidality and conversations that destigmatize suicidal ideation to increase the support that people receive within their communities and to normalize seeking care<sup>2</sup>
- CSS is a trusted expert on suicidality in Alameda County according to external stakeholders, with an ability to successfully navigate conversations about suicidality and the systemic factors that lead to it

## HOW

- CSS will begin to engage with advocacy locally and ensure we are supporting work that is already being done in Alameda County
- CSS will communicate the importance of community-based behavioral health to increase funding to CSS and other organizations leading this work to prevent suicide

Sources: (1) Cook Children 2021. Barriers and Stigma: Mental Health Challenges among Minority & LGBTQ+ Children; (2) MultiCare. 2019. We still have work to do to destigmatize suicide



# Objective 4: Specifically, this means we will engage in local advocacy and seek partners who are aligned with our vision



## Influence the systems within which behavioral health needs and services are perceived and prioritized

### 1. Engage in local public advocacy, focusing especially on suicidality

We will use our position as an expert on suicidality in Alameda County to engage in advocacy. Over the near- to medium-term, we will:

- Take trainings on how to engage in advocacy as a nonprofit funded by the government
- Participate in existing coalitions for mental health, especially to decriminalize mental illness and to build humane public behavioral health systems

### 2. Communicate importance of community-based behavioral health

We will communicate the importance of community-based behavioral health, especially to decision makers and funders; in doing so, we will enhance our ability to further influence systems. Specifically, we will:

- Invest in our data management and storytelling abilities to communicate CSS's impact to public and private funders

### What we won't do

Engage in advocacy in other counties  
 Pursue funding from private sources  
 Pursue funding from public sources  
 Pursue funding from other sources



# Objective 4: We can measure success through several illustrative indicators

## OUTPUT INDICATORS

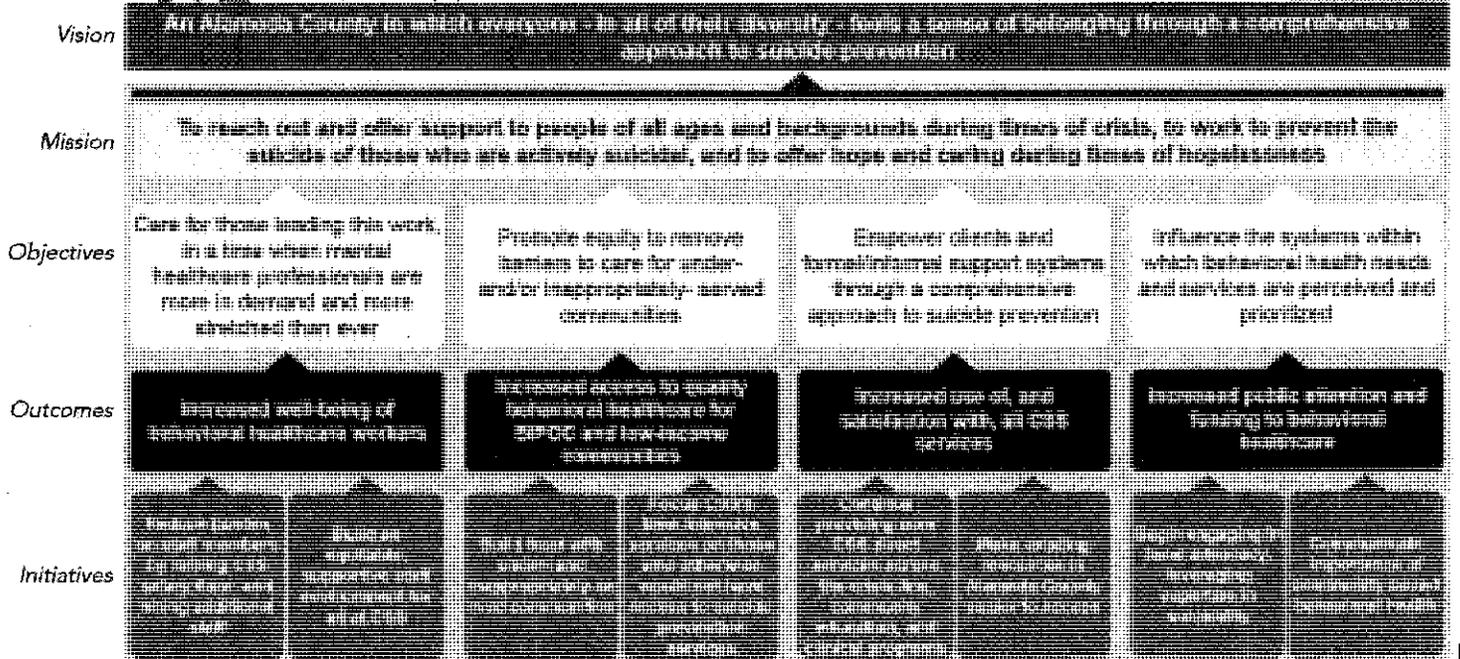
- Number of relationships built with existing mental health coalitions
- Number of senior leaders in existing coalitions for mental health who feel that CSS's presence is beneficial
- All CSS departments have streamlined data management systems

## OUTCOME INDICATORS

- Percentage increase in funding from private funding sources to CSS
- Percentage increases in public funding to behavioral health in Alameda County more broadly
- Number of bills introduced to increase funding for behavioral health in Alameda County co-sponsored by coalitions CSS participates in
- Estimated de-stigmatization of suicidality (method of measurement is yet to be defined)
- Increased attention from policymakers to behavioral health



# Overall, our initiatives aim to enable all people in Alameda County to have inclusive and easy access to



# We invite you to partner with us as we continue on this mission and embark on these initiatives

We welcome your partnership in several ways, including:

**Learn with us**

Participate in any of our trainings, or help us to host these for your communities and community leaders

**Engage the community**

Work with us to host community events and be present in Alameda County, particularly in underserved communities

**Comprehensively serve clients**

Refer CSS as the go-to for suicide prevention services in your community, and tell us how we might refer clients to your services

**Provide financial support**

Contribute a gift or grant, or establish a contract for us to pursue our strategic objectives

**Volunteer with us**

Reach out to volunteer, and help us to recruit a volunteer base that will connect deeply with our clients

**Advocate together**

Let us know how we can support your efforts and coalitions to influence the agenda for meeting behavioral health needs

# ACKNOWLEDGMENTS

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3 CSS clients  
(anonymous)

**Dalberg**

## Annex 1

*Supporting guidance to inform strategy implementation*



# In this section, we have outlined more specifics within each objective to inform implementation

SLIDE #	CONTENTS	PURPOSE/ USE
28-29	<b>Initiative dependencies &amp; sequencing</b>	<ul style="list-style-type: none"> <li>To illustrate how various objectives interact</li> <li>To provide illustrative sequencing of initiatives, based on initiative dependencies</li> </ul>
30-33	<b>Overview of objectives</b>	<ul style="list-style-type: none"> <li>Quick primers for staff on each objective</li> </ul>
34-36	<b>Partners, funders, and resourcing required for each objective</b>	<ul style="list-style-type: none"> <li>Potential partners, funders, and resourcing needs for each objective as surfaced during the strategic planning process</li> </ul>

*Note: As the strategic plan is meant to also be external-facing, we did not feel as relevant to explicitly call out the need for CSS to diversify funding sources as a strategic initiative for external stakeholders to be mindful of. In this internal-facing Annex that provides guidance on implementation, we feel it is important to note that initiative 4b (Communicate importance of community-based behavioral health) should also include an activity around continuing development priorities – including responding to RFPs and finalizing impact reports. Throughout this annex, we refer to initiative 4b as 'Diversify funding & communicate impact' to incorporate this additional focus.*



# Across the objectives, certain initiatives are dependent upon others...

Each initiative falls under an objective:

- = Objective 1
- = Objective 2
- = Objective 3
- = Objective 4
- X** = Strong dependency
- x** = Some dependency

Read as: Initiatives in rows are dependent on...

Initiatives in columns:

- Reduce burden on existing staff by raising salary floor and hiring
- Build an equitable, supportive CSS environment
- Build trust with under- and inadequately-served communities
- Focus high-intensity services on those who otherwise would not have access
- Continue providing core CSS direct services across 3 main departments
- Make existing resources easier to access
- Begin engaging in local advocacy
- Diversify funding & communicate impact

Initiative	Objective 1	Objective 2	Objective 3	Objective 4	Initiative 1	Initiative 2	Initiative 3	Initiative 4	Initiative 5	Initiative 6	Initiative 7	Initiative 8
Reduce burden on existing staff by raising salary floor and hiring												X
Build an equitable, supportive CSS environment	X											
Build trust with under- and inadequately-served communities	X	X						X	X			X
Focus high-intensity services on those who otherwise would not have access		X	X					X	X			X
Continue providing core CSS direct services across 3 main departments	X	X	X	X								X
Make existing resources easier to access	X	X	X					X				X
Begin engaging in local advocacy	X	X	X	X	X	X		X	X			X
Diversify funding & communicate impact						X	X	X	X			

The initiatives on the top with the most dark "X"s running down the column indicate that there are many initiatives that depend on the success of this initiative and therefore from a sequencing perspective should happen first



# ...which points to a preliminary sequencing of initiatives

Activity	Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
<b>Objective 1</b>		[Solid bar]															
Reduce burden on existing staff		[Solid bar]															
Build supportive, welcoming CSS environment			[Solid bar]														
<b>Objective 2</b>						[Solid bar]											
Build trust with under- and inappropriately-served communities						[Solid bar]											
Focus high-intensity services																	
<b>Objective 3</b>													[Solid bar]				
Continue providing core CSS services													[Solid bar]				
Build CSS presence in Alameda County																	
<b>Objective 4</b>		[Solid bar]															
Diversify funding sources & communicate impact		[Solid bar]															
Begin building advocacy presence																	

*Objective 1 must come first, as staff are essential to carrying out all other objectives. Hiring and increasing compensation can happen in the short-term. Building an equitable team environment will require up-front investment (by taking a training and developing materials) and regular active maintenance.*

*Objective 2 should come early as it is essential to achieving Obj 3 and will enable Objective 4, given trends in the funding landscape.*

*Objective 3 will require early ongoing maintenance to continue providing core CSS services. Over time, CSS can sunset services that no longer align with its focused core services.*

*Objective 4 must also come first to fund other objectives. It will be helpful for CSS to diversify funding sources while it is building trust with under- and inappropriately-served communities, as many funders are interested in Obj. 2 and may want to see early progress.*

**KEY**  
 [Solid bar] = up-front investment period  
 [Dotted bar] = maintenance

[Target icon] = Objective with most dependencies  
 [Target icon] = Potential milestone

Notes: (1) Recommended focused core services include crisis line (call, text, 988, Alameda ACCESS After-Hours, Substance Abuse After-Hours), clinical program (focused on grief and survivors of suicide loss), follow-ups after discharge from the hospital, Teens for Life, Zero Suicide training of healthcare providers – this does not include building partnerships.



## Objective 1: Overview

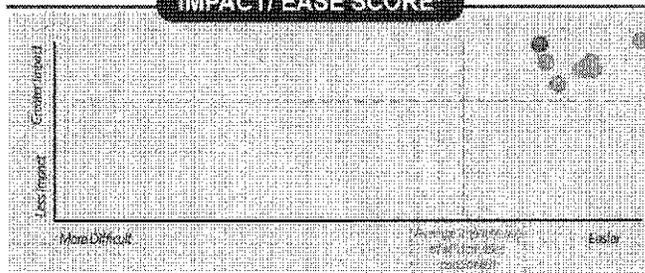
### INITIATIVES

- Reduce staff burden on existing staff members by hiring and compensating staff – hire staff across each department and institute salary floor
- Build an equitable, supportive CSS workplace by instituting regular trainings on microaggressions in the workplace and power dynamics in CSS's work and supporting staff affinity groups

### DEPENDENCIES

- Focusing on staff well-being and inclusion enables other initiatives, as staff are crucial to carry out CSS's core services and provide quality work across all objectives (Obj. 2, 3, 4)
- Focusing on inclusion internally is necessary groundwork for CSS to engage with advocacy and partnership-building – if CSS has not done the internal work, others will be less likely to trust CSS with partnership (Obj 2, 4)

### IMPACT/ EASE SCORE



### POTENTIAL RISKS

- Selecting those to lead staff affinity groups could be sensitive without transparent processes
- Hired staff and wages become financially unsustainable over 3 years without enough funding in CSS reserve and increased income
- Trainings could become a 1-time event without adequate follow-up to ensure trainings are standard onboarding



# Objective 2: Overview



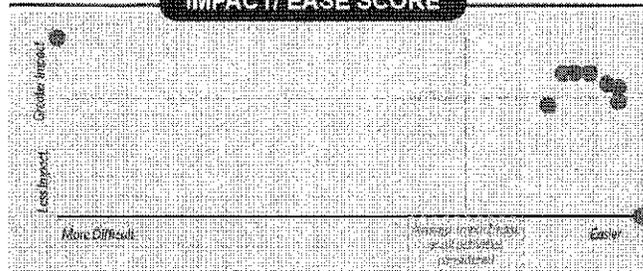
## INITIATIVES

- **Build trust with under- and inappropriately-served communities** by partnering with community groups who work with low-income, BIPOC, LGBTQ+, and/or incarcerated populations; co-develop CSS materials to be culturally responsive, provide trainings for community leaders, and recruit volunteers for crisis line
- **Focus time-intensive services** on those who otherwise could not afford suicide prevention services and communities with barriers to suicide prevention

## DEPENDENCIES

- **Building trust with community groups is a crucial prerequisite** for CSS to begin engaging in advocacy (Obj. 4); focusing on populations with and to truly serve all of Alameda County (Obj. 3)
- **Focusing on providing services to those who otherwise would have an option** offers CSS a clearer niche, which can make its services more attractive to private funders (Obj. 4); it also lessens burden on CSS to provide all services to everyone (Obj. 1), but can allow for CSS staff to identify the main client

## IMPACT/ EASE SCORE



## POTENTIAL RISKS

- CSS may over-extend itself in partnerships without regularly evaluating and communicating what it can/cannot do in partnership
- Existing clients will be left without services if CSS does not provide referrals and proactive communication with clients about intention to 'sunset' services
- Focusing on under-served schools for community education can make Teens for Life resources less relevant if there is not a counselor in schools



# Objective 3: Overview



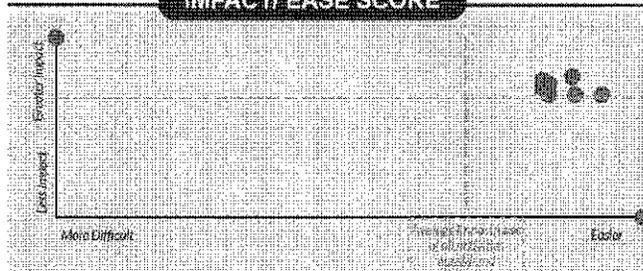
## INITIATIVES

- **Continue providing core CSS direct services**, including the crisis line (call, text, and After Hours in Alameda County), Teens for Life, Zero Suicide training of healthcare providers, and long-term therapeutic support for grief & suicide loss<sup>1</sup>
- **Make existing resources in Alameda County easier to access for clients:** Publicize about CSS and suicide prevention on billboards and buses in Alameda County, increase capacity for referrals, follow up with patients post-hospital discharge and post high-risk suicide attempt

## DEPENDENCIES

- **Providing main services that peers recognize as CSS strengths** fills an important gap in Alameda County; CSS's reputation depends on being able to do these services well (which impacts Obj. 2 & 4, as CSS needs to provide core services to offer to partners and to begin advocacy relationships)
- **Making existing resources easier to access for clients** can reduce pressure on CSS to provide all services to everyone, which can boost staff well-being (Obj. 1)

## IMPACT/ EASE SCORE



## POTENTIAL RISKS

- CSS staff will continue to be stretched if the agency says "yes" to all/most new initiatives or requests without focusing on core areas for focus
- Services offered via referrals do not meet CSS quality of care, even though client is able to access care<sup>1</sup>



# Objective 4: Overview

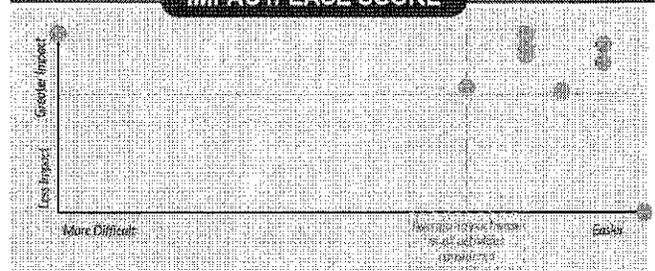
## INITIATIVES

- **Set the stage to begin engaging in local advocacy:** Participate and contribute to existing coalitions for mental health (e.g., NAMI, Mental Health First), take trainings on how to engage in advocacy as a non-profit (e.g., Alliance for Justice trainings); hire community liaison to do so
- **Diversify funding & communicate impact:** Invest in data management and storytelling abilities to better communicate impact of CSS programming (including program outputs, program outcomes, with a lens towards diversity, equity, and inclusion)

## DEPENDENCIES

- **Increasing funding sources** is crucial for expansion of CSS programming (Obj 3) and to increase CSS's decision making power around what programs are/aren't priorities (Obj 2, 3)
- **Beginning to engage in advocacy** can boost staff morale (Obj 1), as it can provide a way for staff to engage in building equitable health systems over the long term

## IMPACT/EASE SCORE



## POTENTIAL RISKS

- It will be difficult to increase private funding without investing in data capabilities to clearly show CSS's outputs and outcomes
- Diversifying funding sources may tempt CSS to expand scope of its core services, without clearly linking an RFP's scope to strategic objectives
- CSS cannot increase development capacities without additional hiring



# Objective 2: Potential partners and additional resource needs



## OPERATING PARTNERS

- **Alameda County-based clinics and wellness centers focused on under-served populations** -- e.g., Native American Health Center, Mujeres Activas y Unidas (MUA), La Clinica, Community Health for Asian Americans, Oakland LGBTQ+ Center, Roots Community Health Center, PEERS. CSS can co-develop materials, co-host public health events, recruit volunteers for crisis line, and prioritize trainings for leaders of these types of organizations



## FUNDING PARTNERS<sup>1</sup>

- 
- **Robert Wood Johnson Foundation** -- Awarded funding to organizations changing systems of mental health at the community level, especially with a racial justice lens
  - **Aetna Foundation** -- Funds organizations that provide health education in low-income and BIPOC communities
  - **Loveland Foundation** -- Provides funding for organizations that provide counseling, especially for low-income, BIPOC and LGBTQ+ people
  - **Boris L Henson Foundation** -- Has provided scholarships to community health workers from underrepresented backgrounds
  - **Kellogg Foundation** -- Funds organizations that equip religious leaders to provide mental health support



## ADDL. RESOURCE NEEDS

- **Staff capabilities and experience** - Ensure that folks hired for community education (in Obj. 1) are bilingual and represent diverse backgrounds
- **100% staff time** of 1 staff member in Community Education dedicated to community outreach and relationship-maintenance ('Community Liaison')
- **~10-15% of staff time** of Development Assistant dedicated to updating marketing outreach materials for partnership-building
- **Staff time to develop process** to connect those who will not meet CSS's new service requirements (by focusing on under-resourced communities) with new services

2a. Build trust with under-served communities

2b. Focus high-intensity services

Notes: (1) The funders whose logos are represented under funding partners have all previously funded behavioral health with a focus on serving low-income and BIPOC communities; we highlight a few specific funders that may be of interest to CSS in the bullets.



# Objective 3: Potential partners and additional resource needs

3a. Providing CSS core services

3b. Make existing resources easier to access



## OPERATING PARTNERS

Maintain current partners across clinical, community education, and crisis line departments

- Behavioral health clinics in Alameda County – CSS can continue building relationships with behavioral health clinics and outpatient care (e.g., Sausal Creek Outpatient Care) for referrals of CSS clients and/or to complement Teens for Life community education programming<sup>3</sup>
- Health coalitions – e.g., California Pan-Ethnic Health Network and PEERS – can be helpful partners to streamline the creation of referral resources
- AC Transit - CSS can explore partnerships with AC Transit to publicize on buses at a discounted rate



## FUNDING PARTNERS

Blue Shield of California Foundation, MARGOES FOUNDATION, mindful, SIERRA HEALTH FOUNDATION, KELLOGG FOUNDATION

- Blue Shield of California Foundation – Funding statewide system to help increase access to mental and behavioral health services and to help school districts expand access to preventative programming
- Sozosei Foundation - Awarded grants to assist with implementation of the 988 national mental health crisis hotline
- Margoese Foundation – Primarily funds organizations who support people living with mental illness
- Sierra Health Foundation -- Provides funding to support the provision of mental health respite services to address unmet need
- Kellogg Foundation -- Funds organizations that encourage use of local referral resources



## ADDL. RESOURCE NEEDS

- Annual budget to purchase a ticketing system to track internal operational requests as well as requests from after-hours partners<sup>2</sup>
- +Additional full-time and part-time staff highlighted in Objective 1
- 5% of staff time of 1 person annually to update volunteer, intern, and staff trainings to ensure practices and policies on referrals are clear
- Annual budget for purchasing billboard and bus advertising space, dedicated time to develop materials
- +Additional full-time and part-time staff highlighted in Objective 1

Notes: (1) In Q1 2022, CSS undertook an assessment of the funding landscape, which resulted in an Interim Report for this strategy titled Interim Report 2. More information on the landscape can be found in this Interim Report. (2) CSS may consider waiting to do this until the state rolls out its data management system for 988 to ensure they are interoperable (3) This would be if there were not otherwise a counselor at an under-resourced school CSS is working in to provide Teens for Life training. CSS could either ensure all Teens for Life programs offer clinical and community education services from CSS, or could partner with other clinics like La Clinica to



# Objective 4: Potential partners and additional resource needs

4a. Building advocacy presence

4b. Funding & impact



## OPERATING PARTNERS

- Existing coalitions for behavioral health advocacy, especially coalitions focused on the decriminalization of mental health (e.g., Mental Health First, California Pan-Ethnic Health Network, GLIDE Foundation, Black Emotional and Mental Health (BEAM) Coalition). CSS can focus its coalition-building efforts here as a 'trusted partner' to the County with expertise on suicidality to bring to coalitions. CSS can also participate in broader coalitions for mental health (e.g., NAMI)
- Organizations providing online training for non-profits who would like to engage in advocacy (e.g., Alliance for Justice) – CSS can pay for existing trainings
- Partnerships to co-bid on proposals – It may be beneficial for CSS to co-bid on proposals with partners, such as those mentioned in objective 2 (e.g., La Clinica, Mujeres Activas y Unidas)



## FUNDING PARTNERS

Well-Being Trust, EAST BAY COMMUNITY FOUNDATION, Johnson & Johnson, SFF, The Francisco Foundation

- Well-Being Trust -- Focuses primarily on advocacy and mental health. In California, particular effort on coalition-building and data for storytelling for systemic change
- East Bay Community Foundation – Funds projects that eliminate structural barriers, advance racial equity, and transform political, social, and economic outcomes in the East Bay; funded a program focused on holistic healing for formerly detained Latinx immigrants with mental health support
- Johnson & Johnson – Funds organizations nationally and internationally advocating to destigmatize mental health
- Boris L Henderson Foundation -- Funds advocacy at the intersection of destigmatizing mental health in Black communities
- San Francisco Foundation – Supports grassroots organizations and non-profit intermediaries leading direct organizing and narrative change work to shift policy



## ADDL. RESOURCE NEEDS

- 20% of staff time of Community Outreach coordinator devoted to participating in existing coalitions<sup>1</sup>
- 5% of Executive Director time devoted to this a year once it becomes a priority
- One-time budget devoted to taking training on how to engage in advocacy as a non-profit
- Budget for standardizing data management and collection system across CSS; training for all staff to understand how to use data management system
- Development Associate mentioned in Obj 1., responsible for CSS-wide branding and providing additional grant-writing support

Notes: (1) This person will be hired as one of the 8 folks mentioned in Obj 1.

# ANNEX 2

Supporting guidance on future work planning and decision making



CSS can consider sharing a template like this to help staff turn the strategic plan into a reality

OBJECTIVE/ INITIATIVE	GOALS	INITIATIVE LEAD
[Objective XX: Initiative XX]	XXX output/ outcome metric [e.g., Increase staff retention, Improve staff satisfaction]	[Name]

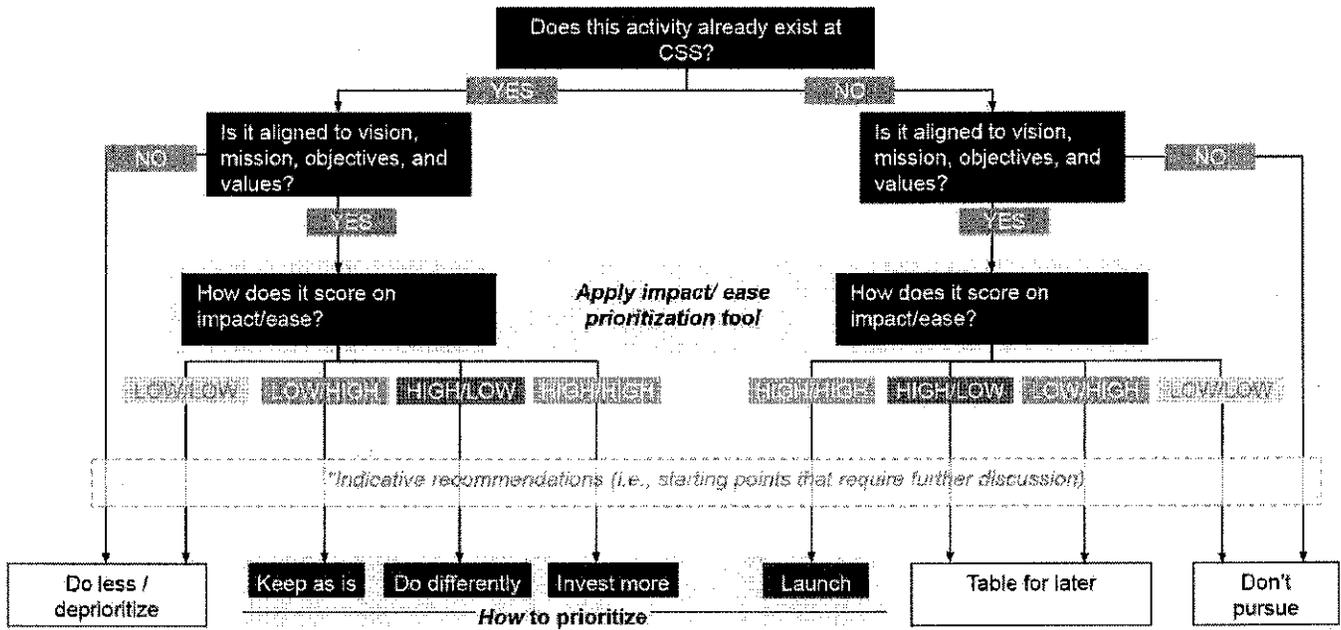
OWNER TRACKER				
Phase	Tasks in order	Owner	Supporting role	Target Timeline
1	XXX [e.g., Review strategy deck and intended outcomes]	XXX department	XX department	XX weeks
2	XXX [e.g., Identify resource needs and submit budget]			
3	XXX [e.g., Identify and conduct outreach to potential partners]			

RESOURCING NEEDS		
Resource type	Funding stream type	Potential funder
XXX [e.g., Hire role, event]	XXX [e.g., Philanthropic grant, Fee for service, Government contract]	XXX [e.g., Kaiser Permanente]

KEY QUESTIONS & RISKS	
Key questions	Potential risks
XXXX	XXXX



When new opportunities arise, CSS can consider using the following tool to help decide whether to say “yes” or “no”





**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Tanya Nicholson, Public Service Representative, Central Reservations  
**DATE:** December 28, 2023  
**SUBJECT: REQUEST FROM THE LOWER GRAND RADIO FOR APPROVAL TO COLLECT ON-SITE DOOR DONATIONS, VENDOR FEES, VENDOR SELLS OF WARES, NON-ALCOHOL AND ALCOHOL BEVERAGES AT THE ONE-DAY CRAFT AND MAKER FAIR TO BE HELD AT LAKESIDE PARK GARDEN CENTER ON SUNDAY, MARCH 24, 2024, 9:00AM-6:00PM**

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**SUMMARY**

Oakland Parks, Recreation & Youth Development received a request from Alex Shen, Station Manager with Lower Grand Radio (LGR), an online radio platform based in Oakland since 2014, whose aim is to elevate and give a voice to aspiring DJs and music enthusiasts. LGR is requesting approval to collect onsite door donations, vendors fees, vendor sells of wares, non-alcohol, and alcohol beverages at the one-day Craft and Maker Fair at Lakeside Park Garden Center on Sunday, March 24, 2024, from 9:00am-6:00pm. The applicant is aware of the additional permits required. Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

**FISCAL IMPACT**

There is no fiscal impact to Oakland Parks, Recreation and Youth Development. Lower Grand Radio is paying the associated rental fees for the event in the amount of \$2,430.40.

**PROJECT / PROGRAM DESCRIPTION**

Lower Grand Radio is hosting a one-day craft and maker fair with 60-80 vendors, selling, and showcasing their wares from self-made merchandise, vinyl records, self-publication like magazines, books, and art to promote local business. The event will serve as a casual fundraiser for LGR by encouraging donation at the entrance. This event showcases local talent and builds a stronger community.

The estimated attendance is 300.

**BACKGROUND / LEGISLATIVE HISTORY**

LGR was established in 2014 and aims to elevate and give a voice to aspiring DJs and music enthusiasts, prioritizing BIPOC, LGBTQ+ and historically under-represented individuals. LGR streams live radio shows, podcasts, and genre-vending mixes to promote the local and wider music scene of the Bay Area. LGR holds DJ workshops at the Oakland Public Library for youth, live events, curating music for large and small business events and merchandise design.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Lower Grand Radio (LGR) to collect onsite door donations, vendors fees, vendor sells of wares, non-alcohol, and alcohol beverages at the one-day Craft and Maker Fair at Lakeside Park Garden Center on Sunday, March 24, 2024, from 9:00am-6:00pm.

Respectfully submitted,

/s/Tanya Nicholson

Prepared by:

Tanya Nicholson

Public Service Representative

/s/Zermaine Thomas

Approved by:

Zermaine Thomas

Special Events Coordinator

Attachments: Exhibit A – Lower Grand Radio Proposal Letter



4124 Broadway  
Oakland, CA 94611  
[www.lowergrandradio.com](http://www.lowergrandradio.com)

**11.29.2023**

Dear Parks and Recreation Advisory Commission,

On behalf of Lower Grand Radio, please accept this Proposal Letter as part of our application for the use of the Lakeside Park Garden Center on March 24th, 2024 from 9-6pm for the purpose of "LGR at LGC."

### **History**

Lower Grand Radio is an online radio platform based in Oakland since 2014. We aim to elevate and give a voice to aspiring DJs and music enthusiasts across the board, prioritizing BIPOC, LGBTQ+ and historically under-represented folks. Among providing recorded assets to DJs, we stream live radio shows, podcasts and genre-bending mixes to promote the local and wider music scene of the Bay Area. In addition to online programming, we hold DJ workshops at Oakland Public Library for youth, live events, curating music for large and small business events and merchandise design. We also provide design services for events, flyers, and products in addition to providing DJ services.

### **Overview of Event**

"LGR at LGC" would be a one-day craft and maker fair with 60-80 curated vendors, selling and showcasing their wares from self-made merchandise, vinyl records, self-publications like zines and books, and art, or to promote a local business. The event would also serve as a casual fundraiser for the station by encouraging but not a mandatory donation at the entrance. Our community of local musicians and artists is wide-ranging and this would be a way to showcase local talent and build a stronger community.

### **Request for Funds Collected**

Funds Collected would be

- Door donations (We are aiming for at least \$1800)
- Tabling fees for vendors (\$50 per table)
- Looking for possible local Beer and non-alcoholic sponsors to sell beverages to help with cost.

### **Why Funds Are Being Collected**

Any funds collected at the door would be for our station's rent, and basic operating costs for the next fiscal year - such as internet, audio equipment maintenance, and utilities.

Thank you and the OPRYD staff for their support in ensuring our event is successful.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Shen', with a long horizontal flourish extending to the right.

Alex Shen  
Station Manager



**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Quincy Williams, Assistant Capital Improvement Project Coordinator, OPRYD  
**DATE:** January 10, 2024  
**SUBJECT: CONDITIONAL USE PERMIT FOR COURTLAND CREEK RESTORATION PROJECT AT COURTLAND CREEK PARK**

---

**SUMMARY**

The purpose of this report is to get a recommendation from PRAC for the Conditional Use Permit for the Courtland Creek Restoration Project (Project) located in the City of Oakland's Courtland Creek Park. Courtland Creek Park is a linear park located in East Oakland parallel to High Street, between Brookdale Avenue and Thompson Street.

Staff from the Oakland Public Works (OPW) Watershed and Stormwater Management Division (WSMD) and Oakland Parks, Recreation, and Youth Development recommend the Parks and Recreation Advisory Commission recommend approval of the Conditional Use Permit for the Courtland Creek Restoration Project at Courtland Creek Park.

Courtland Creek Park is zoned as an Open Space Linear Park (OS-LP). The Project elements that are included in the required conditional use permit include the following park features: interpretive boards, anti-littering boards, log round seating, log seating, concrete bench with back, metal bench, split rail fencing, trash receptacles, and picnic tables. These features will enhance the park for park users.

The Project is part of the Measure DD Lake Merritt Water Quality Program, approved by Oakland City Council in 2005. The City of Oakland's Measure DD bond for Clean Water and Safe Parks (Measure DD) was approved by Oakland's voters in 2002 and has provided funding for programs to improve water quality at Lake Merritt, restore creeks and parks, acquire open space, and preserve watersheds.

An application for a minor conditional use permit, as required by Sections 17.11.060 and 17.11.090, shall be considered by the Parks and Recreation Advisory Commission prior to a final decision by the Director of City Planning. The Parks and Recreation Advisory Commission shall hold a noticed public hearing on the application and shall make a recommendation to grant or deny the application, or recommend such changes or conditions of approval as are in its judgment necessary. Notice of the public hearing has been provided by posting an enlarged notice on the premises of the park.

**FISCAL IMPACT**

This Capital Improvement Project is fully funded with a combination of local, state, and federal funding. Funding for the Project elements included in this Conditional Use Permit are funded from the following funding sources. These funding sources also fund other Project elements:

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
Federal Grant – Environmental Protection Agency (2125); Organization (#92245); Project (1005340)	\$1,500,000.00
Clean CA Grant - Caltrans (2140); Organization (#30245); Project (1005340)	\$2,033,575.00
Measure DD (5322); Organization (#92245); Project (1005340)	\$830,000.00
<b>TOTAL FUNDS</b>	<b>\$4,363,575.00</b>

There is no fiscal impact to the City of Oakland and will not create unbudgeted cost.

**PROJECT / PROGRAM DESCRIPTION**

The purpose of the Project elements included in this Conditional Use Permit is to improve access to nature-based amenities and green space and connect the community to the creek in a visually appealing way. Courtland Creek flows through Courtland Creek Park parallel to High Street between Brookdale Avenue and 45th Avenue.

The Project elements include interpretive boards, anti-littering boards, log round seating, log seating, concrete bench with back, metal bench, split rail fencing, trash receptacles, and picnic tables. These features will enhance the park for park users.

Specific project objectives related to these Project elements are to:

- 1) Improve public parkland;
- 2) Provide access for people of all ages and abilities;
- 3) Improve safety and access to the park and creek for recreation; and
- 4) Expand nature-based, hands-on educational opportunities for local students.

To meet ADA requirements, the trails in the Project area will be resurfaced, three curb ramps will be improved, and accessible boards and seating will be added. The trail resurfacing is not part of this conditional use permit as it is replacing existing.

**Current conditions**

There are currently two benches in the Brookdale reach (one by the basketball court near Fairfax Avenue and one near Brookdale Avenue at the end of the park). There is currently no seating in the park in the Congress and Thompson reaches.

There is currently no fencing in the park along the trail or the creek, on City-owned parcels. The parcel owned by the Alameda County Flood Control and Water Conservation District has an existing fence to keep people from entering their parcel where there is a set of stairs down to a large culvert and concrete wall across the creek (bifurcation structure).

There are currently no picnic tables in the park. The existing interpretative features in the park include a rail line monument in the Thompson Reach, a mosaic snake wall in the Congress Reach, and a wooden gazebo-like structure with art panels in the Brookdale Reach. The interpretive feature in the Brookdale Reach will be replaced by an interpretative board. The art panels have been removed and distributed to the Friends of Courtland Creek community group. The interpretative features in the Thompson and Congress Reach will remain. There are currently two anti-littering signs in the Park, both located in the Congress reach near Congress Avenue. These two signs will be replaced with new anti-littering boards.

## Proposed Features

Interpretive boards, anti-littering boards, log round and log seating, concrete split rail fencing, picnic tables and benches, and metal benches.

The street furniture equals a sum of 402 square feet.

### Sq Ft per Reach

Brookdale: Upper reach seating area (metal bench)- 13 sf Informal log seating areas- 65 sf

Fairfax Ave seating area (metal bench)- 13 sf

Congress: Overlook seating area - 88 sf

(two concrete benches and one metal bench) Informal log seating areas- 26 sf

Thompson: Picnic area - 210 sf

Informal log seating area - 13 sf

The fencing is new, not replacing existing and totals 563 linear feet.

The three interpretative boards will be designed to provide interactive information about Courtland Creek, the wildlife that live in the creek and the surrounding area, the creek restoration project and how people have played a role in the park's creation and recent revitalization. The board size will be six feet wide by 2 feet tall. The content (species, language, and illustrations), and proposed sign locations will be developed with input from stakeholders from the community and other city departments.

The four anti-littering boards will be informational and refer to O.M.C. codes. One will be located near Brookdale Avenue, one near Fairfax Avenue, one near Congress Avenue and one near Thompson Avenue.

### Community members and groups served

This infrastructure improvement project will abate litter and illegal dumping and beautify the Courtland Creek Park to benefit a medium priority neighborhood, two adjacent high priority neighborhoods and two adjacent highest priority neighborhoods. The source of this information is the Geographic Equity Toolbox Map which includes a Priority Neighborhoods layer. The Priority Neighborhoods layer gives each census tract in Oakland a level of priority between lowest and highest determined by seven demographic factors:

1. People of Color [25% of score]
2. Low-Income Households (<50% Area Median Income) [25% of score]
3. People with Disability [10% of score]
4. Seniors 65 Years and Over [10% of score]
5. Single Parent Families [10% of score]
6. Severely Rent-Burdened Households [10% of score]
7. Low Educational Attainment (less than a bachelor's degree) [10% of score]

The City has engaged with the community and local residents to provide information on and request input on the design approach and goals. The creek restoration project was originally identified through Oakland Measure DD bond for Clean Water and Safe Parks (Measure DD) in 2005 and was prioritized

through a community-driven process. Some of these local stakeholders are still involved in park clean-up and creek protection efforts in the Project area and participated in the community engagement process for the Project. The City and Project partner Oakland Parks and Recreation Foundation (OPRF) have engaged the community in the design process and incorporated input from neighbors, community members, and other stakeholders.

#### Timeline

The tree removal portion of the Project was completed in January of 2023. The creek restoration portion of the Project started construction in July 2023 and is complete. The park improvement portion of the Project will begin in February 2024. The Project will be complete and open to the public in June 2024. Interpretive boards and anti-littering boards to be installed in June 2024.

California Environmental Quality Act (CEQA) analysis was completed for the Project under the program-level *Measure DD Implementation Project Environmental Impact Report (Final EIR)*, which was certified February 13, 2008, State Clearinghouse #2006122048. A Mitigation Monitoring and Reporting Program (MMRP) was developed based on the Measure DD EIR findings and lists requirements that apply to the Project, including a biological resources assessment, a cultural resources survey and an ordinary high watermark delineation to support the biological assessment, which have all been completed. All CEQA requirements are satisfied with the completion of these documents and implementing and meeting the environmental permit conditions for the Project.

#### Plan for ongoing operation or maintenance

The improvements made to Courtland Creek Park through implementation of this Project will principally be maintained by Oakland Public Works Parks Services and Facilities maintenance staff (OPW). There are 1.5 OPW staff assigned to the park. OPW staff visit the park weekly to service trash receptacles and remove litter from the park, monthly for landscape maintenance, and as needed for the maintenance of permanent structures. A reduction in the level of staffing for this park is not anticipated. The City's recent Measure Q bond measure includes funding for park. The following Project-related Park improvements will be maintained as listed below.

- 1) Two waste disposal containers (anticipated lifespan of 20 years) will be serviced and maintained by OPW.
- 2) Physical features to prevent future littering and dumping may include bollards, fencing or other barriers (anticipated lifespan of 10-15 years) will be maintained by OPW.
- 3) Three interpretive boards and four anti-littering boards on graffiti-proof and vandal-resistant durable sign technology (anticipated lifespan of 10+ years) will be maintained by OPW staff as needed to remove graffiti.
- 4) Accessible seating, log benches, concrete benches (anticipated lifespan of 15 years) will be maintained by OPW.
- 5) Creek overlook railing and railing along the trail (anticipated lifespan of 15 years) will be maintained by OPW.

The City will coordinate with its partners to build additional capacity for Project and Courtland Creek Park maintenance. In collaboration with community partners, the Project team will develop a post-project community stewardship guide, provide training, and promote environmental stewardship. Increased community involvement and stewardship in the park will support the long-term success of

the Project. Effectiveness and the ultimate sustainability of the park improvements will be supported by successful, equitable, and collaborative community engagement aimed at increasing interest and participation in the creek's ecosystem health and use of the park as a recreational and educational facility.

The long-term stewardship of the Project area will be supported by a Community Site Stewardship Guide (Guide) developed with and for the community, and by the City's Adopt a Spot volunteer program that provides tools, supplies, debris pick up and technical assistance. Although Park maintenance is conducted by City staff, the Guide will support long-term community involvement in the Project area. The City's Adopt a Spot program, which has supported volunteers working in the park for more than fifteen years, will support this effort.

### **BACKGROUND / LEGISLATIVE HISTORY**

The Project design was developed with input from the community and City departments. A review of the designs was completed by the following City departments and divisions: Oakland Parks, Recreation, and Youth Development; Public Works Construction Management, Parks and Tree Services, and Facilities Services; City Administrator's Office ADA Program, and Department of Transportation.

One of the Project goals from the beginning was to engage the community in the Project design and long-term stewardship of the Project area in Courtland Creek Park. Public engagement work has been implemented by the City and the City's Project partner, Oakland Parks and Recreation Foundation. In addition to the public meetings summarized below, the Friends of Courtland Creek group has become more active because of this Project. The Friends group has been supportive of the Project and assisted with outreach for public meetings and other Project events such as clean-ups at the park.

The Project design was developed with input from community members at public meetings in July 2021 and May 2022. On Thursday, July 29 the City of Oakland held a virtual public meeting for the Courtland Creek Restoration Project via Zoom and provided the same presentation in person on Saturday, July 31 at Brookdale Park in Oakland. There were 13 attendees at the virtual meeting and 26 attendees at the in-person meeting. The purpose of the meetings was to provide an update on the Project's progress, receive community input on different design features, and encourage community members to stay up to date on the process and upcoming meetings. The Project team used the Zoom Webinar format to accommodate possible interpretation needs and manage and respond to questions throughout the presentation.

On Thursday, May 12 the City of Oakland held a virtual public meeting for the Courtland Creek Restoration Project via Zoom and provided the same presentation in person on Saturday, May 14 at Brookdale Park in Oakland. There were seven attendees at the virtual meeting and 14 attendees at the in-person meeting. The purpose of the meetings was to provide an update on the Project's progress and gain additional input from the community. Since the previous public meetings in July 2021, the Project consultant has completed advanced designs, which incorporate feedback received in previous public outreach.

Project neighbors who live within a 1,000 ft. radius of Courtland Creek Park were sent an invitation to both meetings via mail. The City of Oakland also posted information on the Project website, sent notifications via email, and made announcements via social media.

## **RECOMMENDATION**

Oakland Parks, Recreation and Youth Development and Public Works Watershed and Stormwater Management Division recommends approval of the Conditional Use Permit for the Courtland Creek Restoration Project located in Courtland Creek Park.

Respectfully submitted,



(Signature)

Prepared by:

Jennifer Stern

Watershed Program Specialist



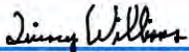
Terri Fashing (Jan 3, 2024 09:11 PST) (Signature)

Approved by:

Terri Fashing

Acting Watershed and Stormwater Management Division Manager

Acting Measure DD Bond Manager

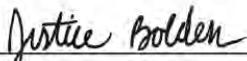


Quincy Williams (Jan 4, 2024 17:41 PST) (Signature)

Prepared by:

Quincy Williams

Assistant Capital Improvement Project Coordinator



(Signature)

Approved by:

Justice Bolden

Acting Assistant Director

## Identification of Support Documents:

### Attachments:

All Exhibits are large size, and available online for download here:  
<https://drive.google.com/drive/folders/1xGSzB2qliRpf-YJsCsfKj5PU-yqKEp4E?usp=sharing>

- Exhibit A: Location Map
- Exhibit B: Site Plan
- Exhibit C: Photographs
- Exhibit D: Public Outreach Summary
- Exhibit E: Interpretative Boards example

# PLANS FOR THE CONSTRUCTION OF COURTLAND CREEK RESTORATION PROJECT 100% DESIGN

FUNDED BY MEASURE DD AND MEASURE Q  
CITY PROJECT NO. 1005340



CALL 811  
VISIT WWW.811EXPRESS.COM

THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT AND OAKLAND PUBLIC WORKS AT LEAST 48 HOURS (2 WORKING DAYS) PRIOR TO BEGINNING ANY EXCAVATION IN THE VICINITY OF UNDERGROUND FACILITIES.



CITY OF OAKLAND  
BUREAU OF DESIGN AND CONSTRUCTION  
250 FRANK H. OGAWA PLAZA  
SUITE 4314  
OAKLAND, CA 94612  
PHONE (510) 238-7659  
FAX (510) 238-7238



PARKS, RECREATION AND YOUTH DEVELOPMENT

*Dana Riley Hayes*

DIRECTOR

PARKS, RECREATION AND YOUTH DEVELOPMENT

*Hank Phan*

CLIENT PROJECT MANAGER

WATERSHED AND STORMWATER MANAGEMENT DIVISION

*Jim Jones*

DIVISION MANAGER

CONSTRUCTION MANAGEMENT

*Dan L...* (Jan 10, 2023 14:01 PST)

DIVISION MANAGER

BUREAU OF ENVIRONMENT

*Kristin Hathaway*

ASSISTANT DIRECTOR

BUREAU OF MAINTENANCE AND INTERNAL SERVICES

*Richard Battersby*  
Richard Battersby (Jan 6, 2023 17:08 PST)

ASSISTANT DIRECTOR

ADA PROGRAMS

*Paul Nguyen*

DIVISION MANAGER

DEPARTMENT OF TRANSPORTATION  
*Sandra...*

COMPLETE STREETS PAVING & SIDEWALKS PROGRAM MANAGER

No.	BY	DATE	REFERENCE

DRAWING TITLE  
COVER SHEET

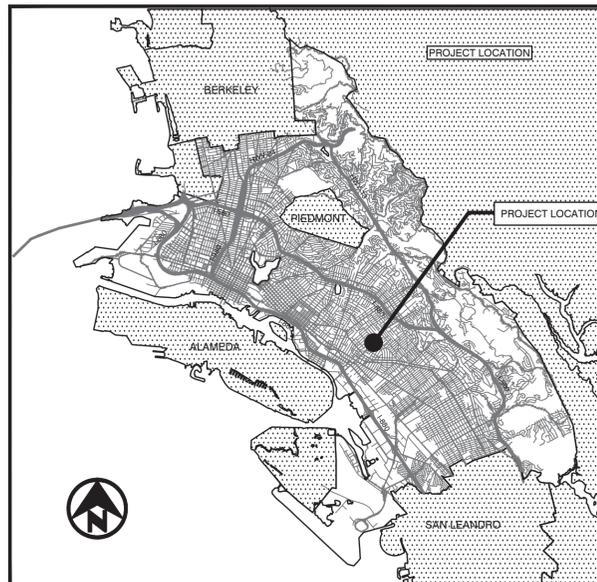
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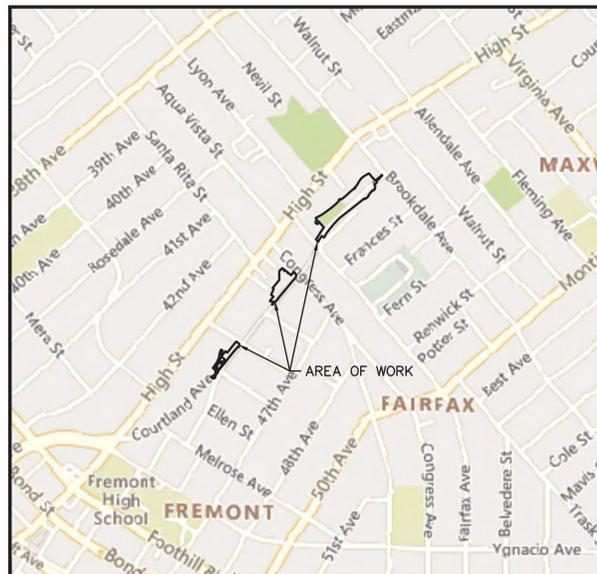
## PROJECT TEAM



RESTORATION DESIGN GROUP



CITY OF OAKLAND MAP



LOCATION MAP & AREA OF WORK



*Siew-Chin Yeong*

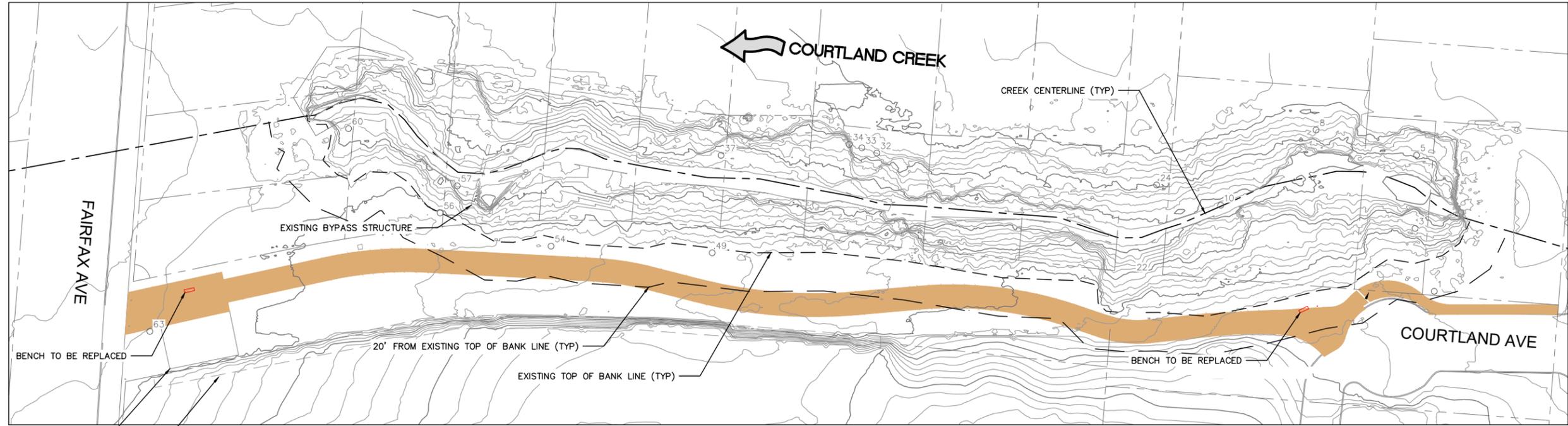
SIEW-CHIN YEONG  
ASSISTANT DIRECTOR OF BUREAU OF DESIGN AND CONSTRUCTION

FLOWWEST  
PO BOX 29392  
OAKLAND CA 94604  
CONTACT: PAUL FRANK  
(510) 454-9378



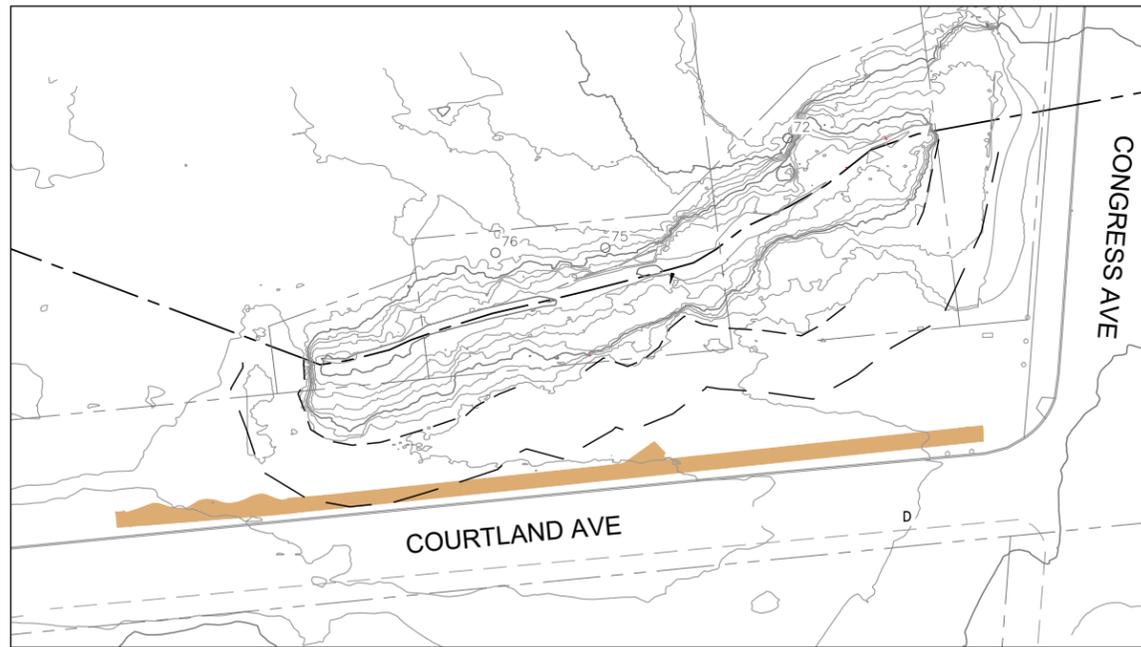
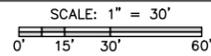


COURTLAND CREEK RESTORATION PROJECT 6% DESIGN

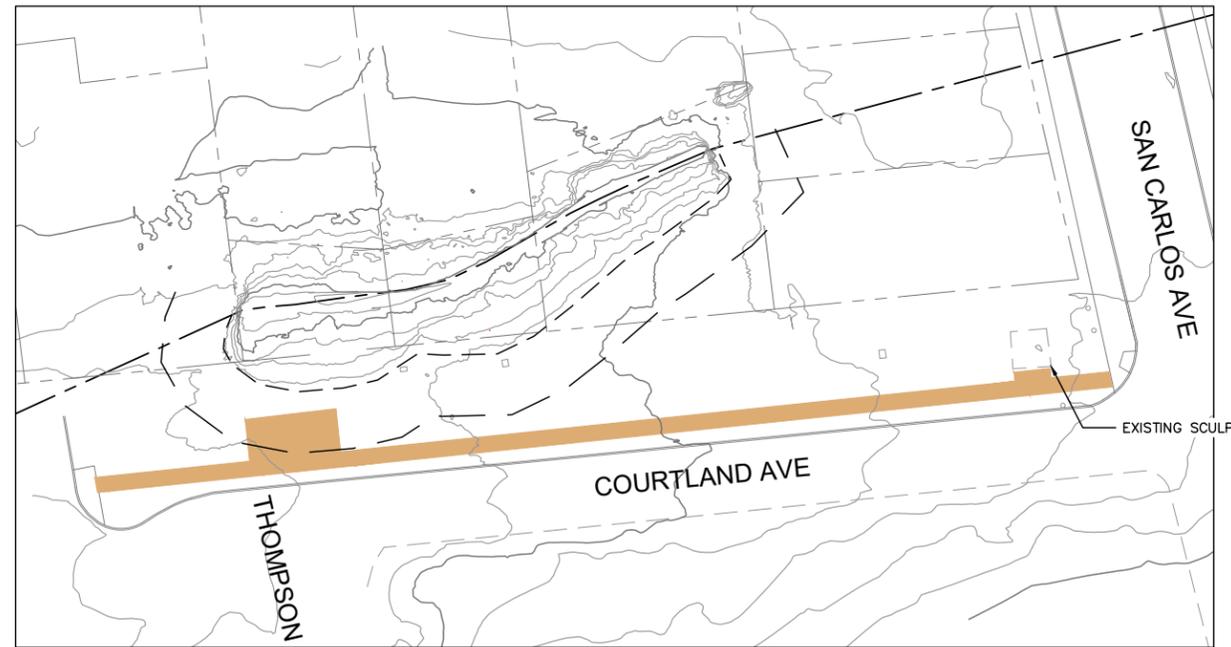
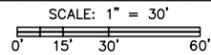


BASKETBALL COURT  
RETAINING WALL

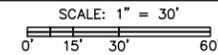
**BROOKDALE REACH**



**CONGRESS REACH**



**THOMPSON REACH**



**LEGEND**

PROPOSED TRAIL



**CITY OF OAKLAND**

BUREAU OF DESIGN AND CONSTRUCTION  
250 FRANK H. OGAWA PLAZA, SUITE 4314 \* OAKLAND CA, 94612  
(510) 238-3437 \* FAX (510) 238-7227

**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN

CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____				
CHECKED BY PFRANK				
DESIGNED BY				
DRAWN BY NSTEINKE				

EXISTING CONDITIONS

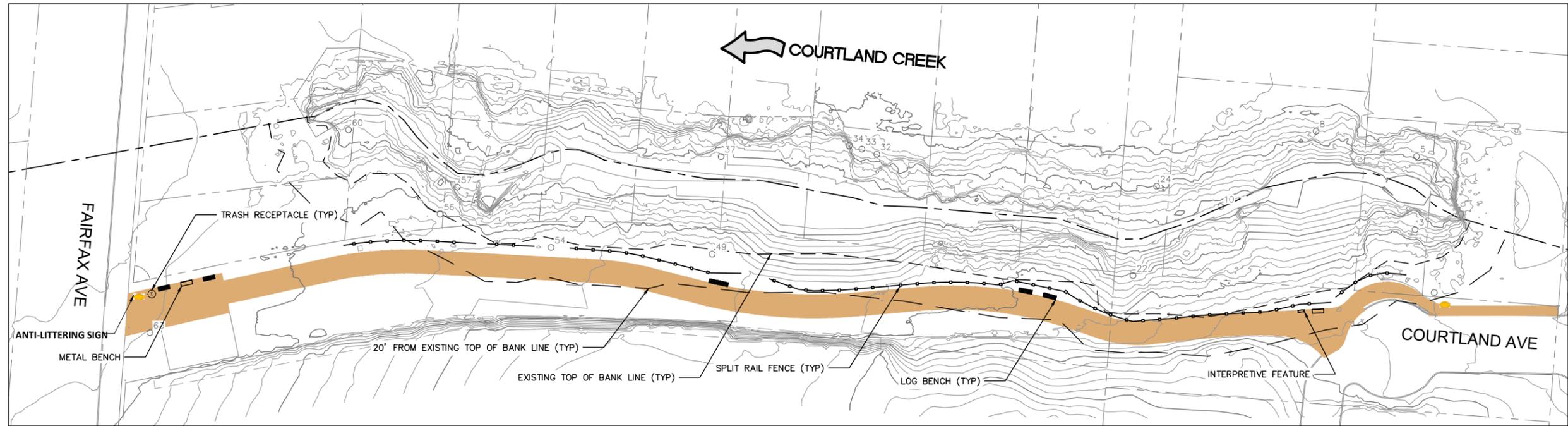
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**1005340**

SCALE: AS SHOWN  
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DATE: 4/10/2023

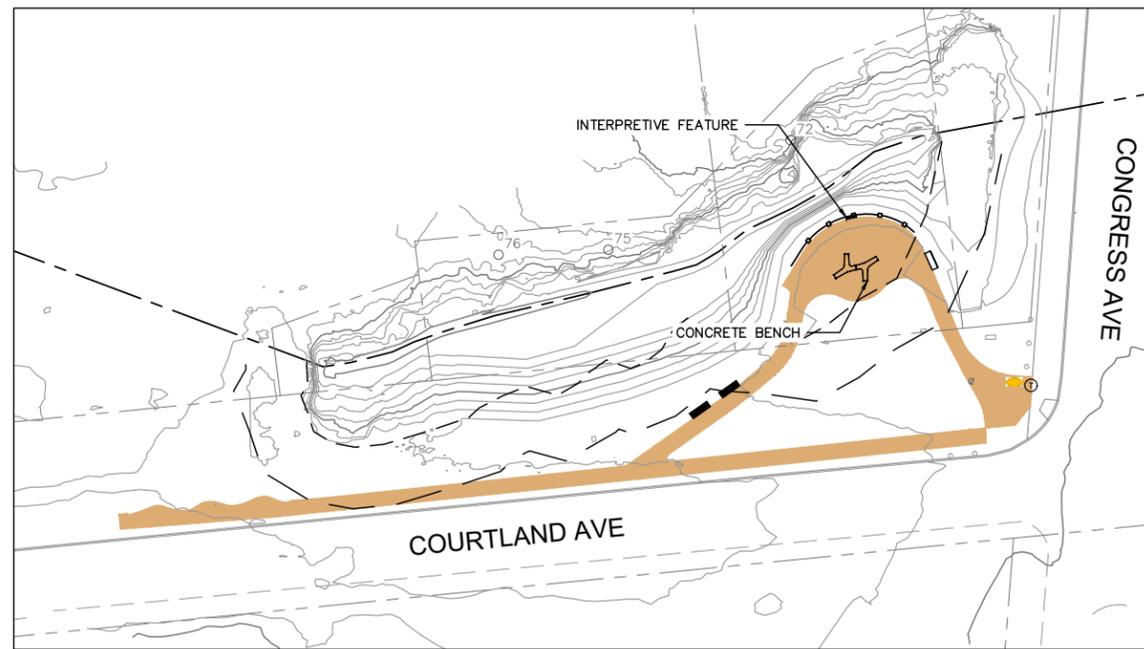
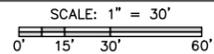
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OF 5

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PLOT DATE: 04-19-23

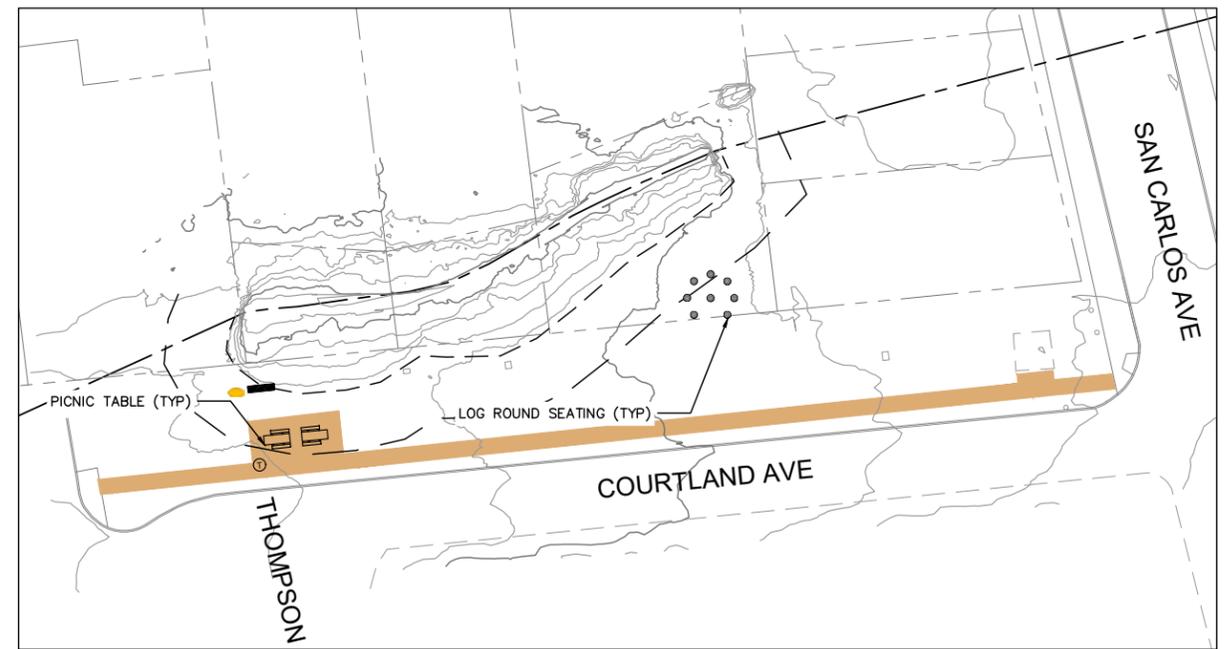
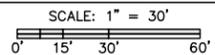
**EXHIBIT B - SITE PLAN\_PRACTICE ITEM 7A\_1.10.24**



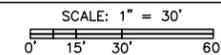
**BROOKDALE REACH**



**CONGRESS REACH**



**THOMPSON REACH**



**LEGEND**

PROPOSED TRAIL



**CITY OF OAKLAND**

BUREAU OF DESIGN AND CONSTRUCTION  
250 FRANK H. OGAWA PLAZA, SUITE 4314 \* OAKLAND CA, 94612  
(510) 238-3437 \* FAX (510) 238-7227

**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN

CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____				
CHECKED BY PFRANK				
DESIGNED BY				
DRAWN BY NSTEINKE				

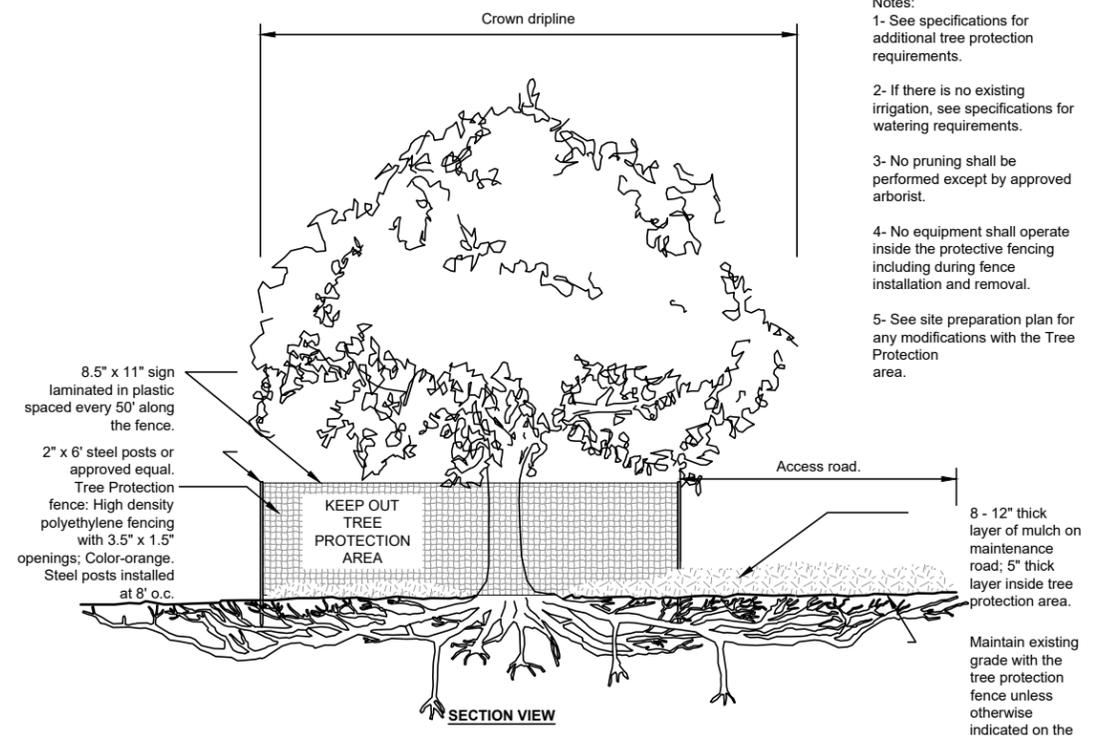
**PROPOSED  
CONDITIONS**

PROJECT NO.  
**1005340**

SCALE: AS SHOWN  
HOR. \_\_\_\_\_  
VERT. \_\_\_\_\_  
DATE: 4/10/2023

SHEET NO.  
**2**  
OF 5

TREES TO BE PROTECTED					
Point #	Tree #	Description	DBH	Northing	Easting
2846	1	Purpleleaf plum	8	2111540.33	6069387.69
2848	3	Coast live oak	38	2111556.31	6069357.59
2850	5	Coast redwood	54	2111583.72	6069331.27
2853	8	California black walnut	20;18	2111555.96	6069285.10
2855	10	Evergreen ash	10;7	2111493.43	6069277.68
2867	22	Coast live oak	7	2111435.85	6069270.73
2869	24	Coast live oak	18	2111477.25	6069246.66
2877	32	Lombardy poplar	20	2111386.15	6069132.14
2878	33	Lombardy poplar	32	2111382.56	6069124.74
2879	34	Lombardy poplar	28;26;24;22;16	2111379.12	6069118.84
2882	37	Coast redwood	26	2111328.05	6069075.77
2893	49	Coast live oak	27	2111289.11	6069108.22
2898	54	Coast live oak	23;21;13	2111232.32	6069046.55
2900	56	Coast live oak	36	2111203.68	6068993.64
2901	57	Arroyo willow	9	2111219.93	6068990.02
2904	60	Blue gum	64	2111200.93	6068929.07
2907	63	Purpleleaf plum	6	2111053.66	6068930.36
2916	72	California black walnut	20;16;10	2110781.24	6068619.62
2919	75	Fremont cottonwood	23	2110713.60	6068602.69
2920	76	Boxelder	9;8	2110686.96	6068578.34



- Notes:
- 1- See specifications for additional tree protection requirements.
  - 2- If there is no existing irrigation, see specifications for watering requirements.
  - 3- No pruning shall be performed except by approved arborist.
  - 4- No equipment shall operate inside the protective fencing including during fence installation and removal.
  - 5- See site preparation plan for any modifications with the Tree Protection area.

**S-X** TREE PROTECTION - MAINTENANCE ROAD  
NTS

URBAN TREE FOUNDATION © 2014  
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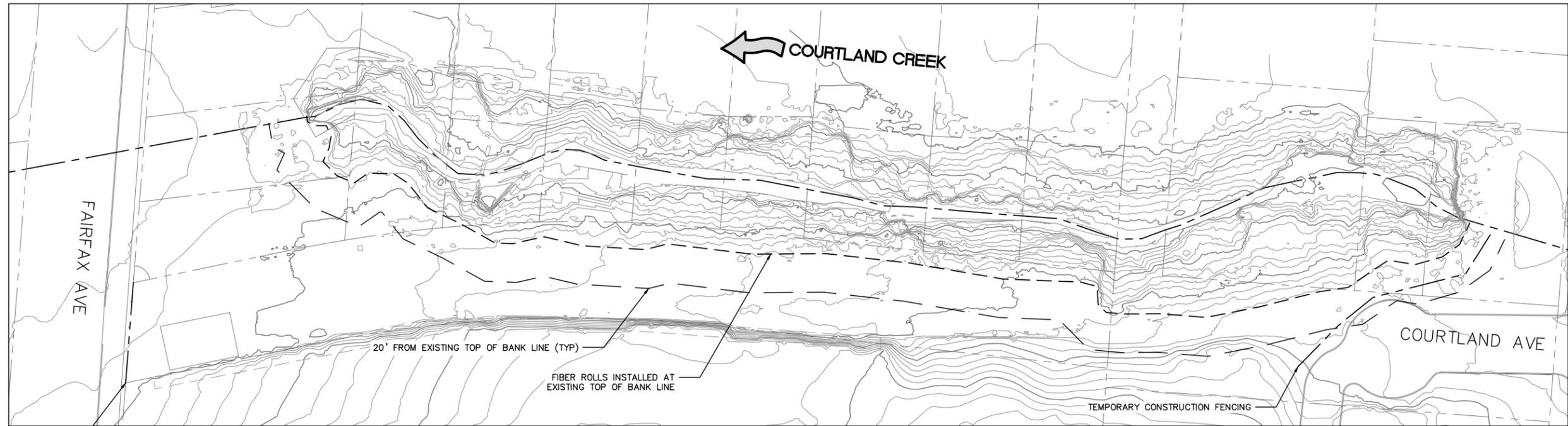
**CITY OF OAKLAND**  
BUREAU OF DESIGN AND CONSTRUCTION  
250 FRANK H. OGAWA PLAZA, SUITE 4314 \* OAKLAND CA, 94612  
(510) 238-3437 \* FAX (510) 238-7227

**COURTLAND CREEK RESTORATION PROJECT**  
**TREE REMOVAL**

CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____				
CHECKED BY PFRANK				
DESIGNED BY				
DRAWN BY NSTEINKE				

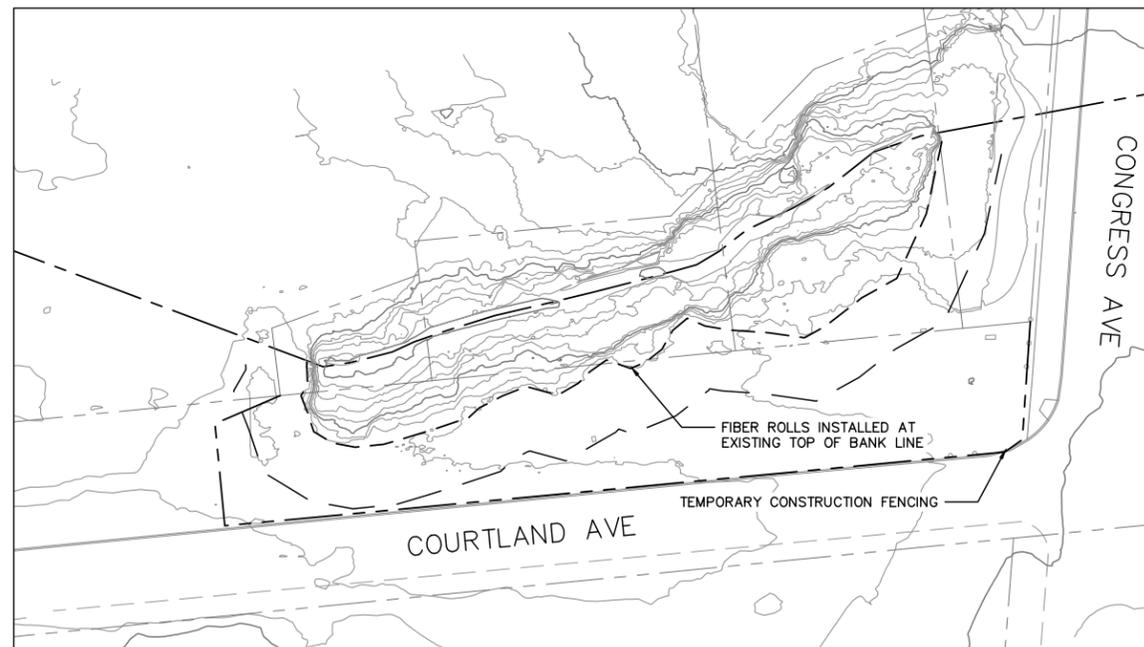
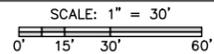
**TREE INVENTORY**

<b>PROJECT NO.</b> 1005340	
SCALE: AS SHOWN HOR. VERT.	<b>SHEET NO.</b> 3
DATE: 12/20/2022	3 OF 5

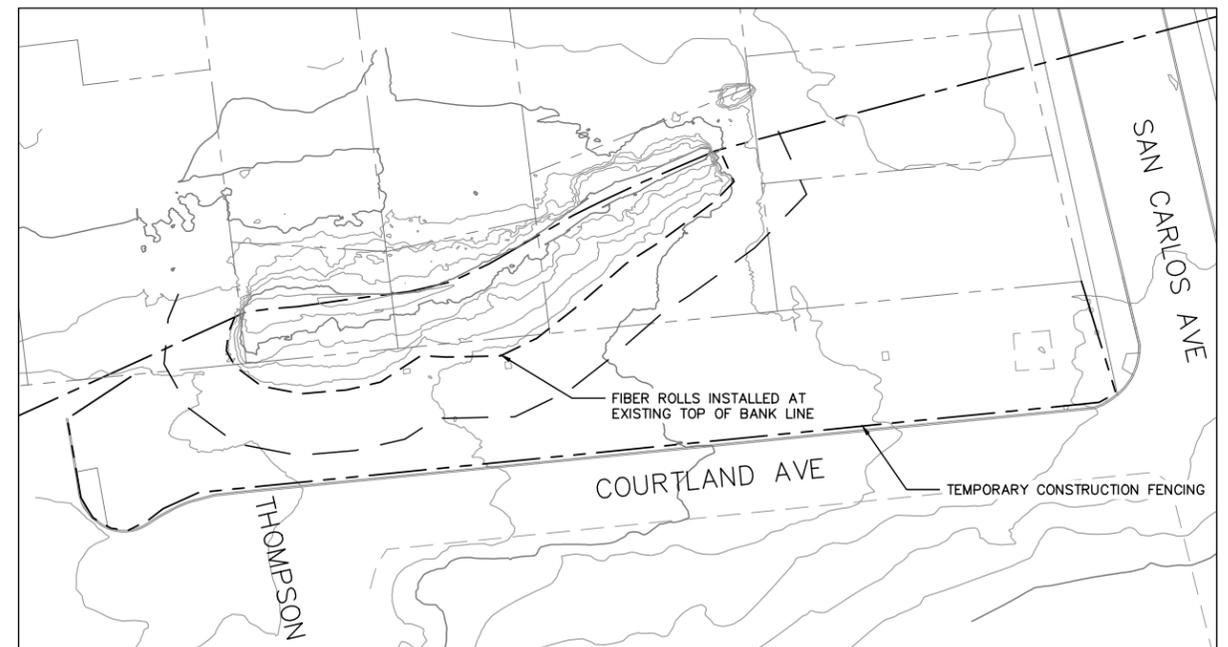
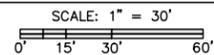


TEMPORARY CONSTRUCTION FENCING

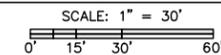
**BROOKDALE REACH**



**CONGRESS REACH**



**THOMPSON REACH**



**CITY OF OAKLAND**

BUREAU OF DESIGN AND CONSTRUCTION  
250 FRANK H. OGAWA PLAZA, SUITE 4314 \* OAKLAND CA, 94612  
(510) 238-3437 \* FAX (510) 238-7227

**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN

CIVIL ENGINEER



RCE NO. C73768 EXP. 6/30/2025

CHECKED BY PFRANK

DESIGNED BY

DRAWN BY NSTEINKE

No.	DATE	BY	REFERENCE

**CREEK PROTECTION PLAN**

PROJECT NO.  
**1005340**

SCALE: AS SHOWN  
HOR.  
VERT.  
DATE: 06/30/23

SHEET NO.  
**4**  
4 OF 5

CREEK PROTECTION MEASURES:

THE FOLLOWING IS INCLUDED IN THE CONSTRUCTION TECHNICAL SPECIFICATIONS:

THE CONTRACTOR SHALL INSTALL TEMPORARY SILT/BIO FENCING OR OTHER MATERIAL AS APPROVED BY OWNER'S REPRESENTATIVE THAT WILL PREVENT DISTURBANCE BY CONTRACTOR'S EQUIPMENT AND ACTIVITIES OUTSIDE OF WORK THE TEMPORARY BARRIER SHALL REMAIN IN PLACE FOR THE PROJECT'S DURATION, TO AVOID CREEK DISTURBANCE AND INTRUSION INTO PRIVATE PROPERTY OUTSIDE OF WORK ZONES, AND/OR BEYOND THE WORK LIMIT.

ALL BANKS ADJACENT TO WORK AREAS SHOWN ON THE PLANS SHALL BE PROTECTED FROM EROSION TO ASSURE THAT ANY EARTHWORK OR SITE GRADING MINIMIZES DISTURBANCE TO THE CREEK AREA. SILT FENCES AND/OR OTHER EROSION CONTROL MEASURES SHALL BE ALWAYS USED AT STRATEGIC POINTS TO ASSURE THAT THE CREEK IS NOT IMPACTED BY CONSTRUCTION ACTIVITIES.

CONTRACTOR SHALL INSTALL TREE PROTECTION FENCING AROUND TREE PROTECTION ZONES UNDER THE DIRECTION OF THE CONTRACTOR'S ARBORIST TO PROTECT REMAINING TREES AND VEGETATION FROM CONSTRUCTION DAMAGE. MAINTAIN TREE PROTECTION FENCING UNTIL ALL SITE WORK HAS BEEN COMPLETED AND REMOVE WHEN CONSTRUCTION IS COMPLETE.

CONTRACTOR SHALL FOLLOW THE CONTRACTOR PROVIDED EROSION CONTROL PLAN (SWPPP, STORMWATER POLLUTION PREVENTION PLAN) UTILIZING BEST MANAGEMENT PRACTICES (BMPS) THAT MEET THE LEAD PERMITTING AGENCY'S REQUIREMENTS FOR PROJECT SITE CONSTRUCTION EROSION CONTROL. IF AGENCY REQUIREMENTS CONFLICT THE MOST STRINGENT REQUIREMENTS SHALL BE INCORPORATED AND MET UNLESS THE PERMITTING AGENCY DETERMINES OTHERWISE.

CONTRACTOR SHALL FOLLOW THE FOLLOWING BEST MANAGEMENT PRACTICES:

- A. PROVIDE ALL MEASURES NOTED IN THE PROJECT STORMWATER POLLUTION PROTECTION PLAN (SWPPP).
- B. PROVIDE TEMPORARY EROSION AND SEDIMENTATION CONTROL MEASURES TO PREVENT SOIL EROSION AND DISCHARGE OF SOIL-BEARING WATER RUNOFF OR AIRBORNE DUST TO ADJACENT PROPERTIES AND WALKWAYS, ACCORDING TO REQUIREMENTS OF AUTHORITIES HAVING JURISDICTION.
- C. INSPECT, REPAIR, AND MAINTAIN EROSION AND SEDIMENTATION CONTROL MEASURES DURING CONSTRUCTION.
- D. REMOVE EROSION AND SEDIMENTATION CONTROLS AND RESTORE AND STABILIZE AREAS DISTURBED DURING REMOVAL AT THE COMPLETION OF THE PROJECT.

ADDITIONALLY, THE FOLLOWING AVOIDANCE AND MINIMIZATION MEASURES WILL BE TAKEN TO PROTECT COURTLAND CREEK FROM ANY CONTAMINATION OR SILTATION DURING AND POST-CONSTRUCTION:

- PROJECT CONSTRUCTION SHALL AVOID ANY EQUIPMENT OR VEHICLES BEING STORED OR STAGED IN THE CREEK OR ON ITS BANKS.
- CONSTRUCTION EQUIPMENT WILL NOT BE OPERATED IN A MANNER THAT DISCHARGES SEDIMENT INTO THE CREEK.
- SPILL PREVENTION CONTROL AND COUNTERMEASURES PLAN (SPCCP) WOULD ALSO BE IMPLEMENTED IN ORDER TO PREVENT DISCHARGES AND SPILLS OF OIL, GREASE, AND OTHER PETROLEUM PRODUCTS DURING PROJECT CONSTRUCTION.

ADDITIONAL MEASURES TO ADDRESS SPILLS ARE OUTLINED BELOW:

- ALL PERSONNEL INVOLVED IN USE OF HAZARDOUS MATERIALS

SHALL BE TRAINED IN EMERGENCY RESPONSE AND SPILL CONTROL.

- EVERY REASONABLE PRECAUTION WILL BE EXERCISED TO PROTECT STREAMS AND OTHER WATERS FROM POLLUTION WITH FUELS, OILS, AND OTHER HARMFUL MATERIALS. SAFER ALTERNATIVE PRODUCTS (SUCH AS BIODEGRADABLE HYDRAULIC FLUIDS) WILL BE USED WHERE FEASIBLE.

- PETROLEUM PRODUCTS, CHEMICALS, FRESH CEMENT, AND CONSTRUCTION BY-PRODUCTS CONTAINING, OR WATER CONTAMINATED BY, ANY SUCH MATERIALS WILL NOT BE ALLOWED TO ENTER FLOWING WATERS AND WILL BE COLLECTED AND TRANSPORTED TO AN AUTHORIZED UPLAND DISPOSAL AREA.

- GAS, OIL, OTHER PETROLEUM PRODUCTS, OR ANY OTHER SUBSTANCES THAT COULD BE HAZARDOUS TO AQUATIC LIFE AND RESULTING FROM PROJECT-RELATED ACTIVITIES, WILL BE PREVENTED FROM CONTAMINATING THE SOIL AND ENTERING WATERS OF THE STATE OR WATERS OF THE UNITED STATES.

- CONTRACTORS SHALL PROVIDE SPILL CONTAINMENT FOR VEHICLES AND THE CONTAINMENT SHALL ADHERE TO ALL REQUIRED STATE AND FEDERAL STANDARDS. CONSTRUCTION VEHICLES AND EQUIPMENT WILL BE PROPERLY MAINTAINED TO PREVENT SOIL OR WATER CONTAMINATION FROM EXTERNAL GREASE AND OIL OR FROM LEAKING HYDRAULIC FLUID, FUEL, OIL, AND GREASE. VEHICLES AND EQUIPMENT WILL BE CHECKED DAILY FOR IF LEAKS ARE FOUND, THE EQUIPMENT WILL BE REMOVED FROM THE SITE AND WILL NOT BE USED UNTIL THE LEAKS ARE REPAIRED.

- EQUIPMENT WILL BE REFUELED AND SERVICED AT DESIGNATED REFUELING AND STAGING SITES LOCATED AT LEAST 50 FEET FROM ACTIVE STREAM CHANNELS OR OTHER WATER BODIES. ALL REFUELING, MAINTENANCE, AND STAGING OF EQUIPMENT AND VEHICLES WILL BE CONDUCTED IN A LOCATION WHERE A SPILL WILL NOT DRAIN DIRECTLY TOWARD AQUATIC HABITATS. APPROPRIATE CONTAINMENT MATERIALS WILL BE INSTALLED TO COLLECT ANY DISCHARGE, AND ADEQUATE MATERIALS FOR SPILL CLEANUP SHALL BE MAINTAINED ON-SITE THROUGHOUT THE CONSTRUCTION PERIOD.

- ALL HEAVY EQUIPMENT, VEHICLES, AND SUPPLIES WILL BE STORED AT THE DESIGNATED STAGING AREAS AT THE END OF EACH WORK PERIOD.

- STORAGE AREAS FOR CONSTRUCTION MATERIAL THAT CONTAINS HAZARDOUS OR POTENTIALLY TOXIC MATERIALS WILL HAVE AN IMPERMEABLE MEMBRANE BETWEEN THE GROUND AND THE HAZARDOUS MATERIAL AND WILL BE BERMED AS NECESSARY TO PREVENT THE DISCHARGE OF POLLUTANTS TO GROUNDWATER AND RUNOFF WATER.

- ANY FUEL STORED WITHIN THE PROJECT AREA SHALL BE STORED IN A DOUBLE-WALLED CONTAINED VESSEL SURROUNDED BY A BERM APPROPRIATELY SIZED FOR THE VOLUME.

IN THE CASE OF A MINOR SPILL, THE FOLLOWING MEASURES WOULD BE TAKEN:

- CONTAIN THE SPREAD OF THE SPILL
- RECOVER SPILLED MATERIALS
- CLEAN THE CONTAMINATED AREA AND/OR PROPERLY DISPOSE OF CONTAMINATED MATERIALS

IN THE CASE OF A SEMI-SIGNIFICANT SPILL, THE FOLLOWING MEASURES WOULD BE TAKEN:

- NOTIFY THE PROJECT FOREMAN IMMEDIATELY. THE FOREMAN SHALL NOTIFY THE RESIDENT ENGINEER (RE)
- CONTAIN SPREAD OF THE SPILL
- IF THE SPILL OCCURS ON PAVED OR IMPERMEABLE SURFACES, CLEAN UP USING "DRY" METHODS (ABSORBENT MATERIALS, CAT LITTER AND/OR RAGS)
- CONTAIN THE SPILL BY ENCIRCLING WITH ABSORBENT MATERIALS AND DO NOT LET THE SPILL SPREAD WIDELY.
- IF THE SPILL OCCURS IN DIRT AREAS, IMMEDIATELY CONTAIN THE SPILL BY CONSTRUCTING AN EARTHEN DIKE. DIG UP AND PROPERLY DISPOSE OF CONTAMINATED SOIL

- IF THE SPILL OCCURS DURING RAIN, COVER SPILL WITH TARPS OR OTHER MATERIAL TO PREVENT CONTAMINATING RUNOFF IN THE CASE OF A SIGNIFICANT/HAZARDOUS SPILL, THE FOLLOWING MEASURES WOULD BE TAKEN:

- NOTIFY THE RE IMMEDIATELY AND FOLLOW UP WITH A WRITTEN REPORT

- NOTIFY THE LOCAL EMERGENCY RESPONSE BY DIALING 911
- IN ADDITION TO 911, THE CONTRACTOR WILL NOTIFY THE PROPER COUNTY OFFICIALS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO HAVE ALL EMERGENCY PHONE NUMBERS AT THE CONSTRUCTION SITE

- NOTIFY THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES WARNING CENTER, (805) 852-7550

- FOR SPILLS OF FEDERAL REPORTABLE QUANTITIES, IN CONFORMANCE WITH THE REQUIREMENTS IN 40 CFR PARTS 110,119, AND 302, THE CONTRACTOR SHALL NOTIFY THE NATIONAL RESPONSE CENTER AT (800) 424-8802

- NOTIFICATION SHALL FIRST BE MADE BY TELEPHONE AND FOLLOWED UP WITH A WRITTEN REPORT THE SERVICES OF A SPILLS CONTRACTOR OR A HAZ-MAT TEAM SHALL BE OBTAINED IMMEDIATELY. CONSTRUCTION PERSONNEL SHALL NOT ATTEMPT TO CLEAN UP THE SPILL UNTIL THE APPROPRIATE AND QUALIFIED STAFF HAVE ARRIVED AT THE JOB SITE

- OTHER AGENCIES WHICH MAY NEED TO BE CONSULTED INCLUDE, BUT ARE NOT LIMITED TO, THE FIRE DEPARTMENT, THE PUBLIC WORKS DEPARTMENT, THE COAST GUARD, THE HIGHWAY PATROL, THE CITY/COUNTY POLICE DEPARTMENT, DEPARTMENT OF TOXIC SUBSTANCES, CALIFORNIA DIVISION OF OIL AND GAS, CAL/OSHA, RWQCB



**CITY OF OAKLAND**  
BUREAU OF DESIGN AND CONSTRUCTION  
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(510) 238-3437 \* FAX (510) 238-7227

**COURTLAND CREEK RESTORATION PROJECT**  
**100% DESIGN**

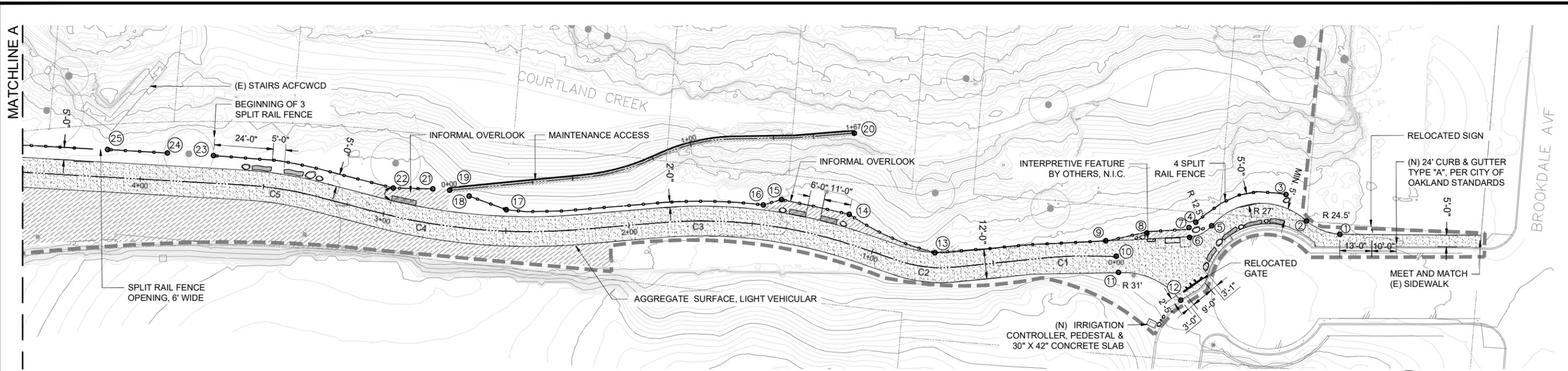
CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. C73768 EXP. 6/30/2025				
CHECKED BY PFRANK				
DESIGNED BY				
DRAWN BY NSTEINKE				

**CREEK PROTECTION MEASURES**

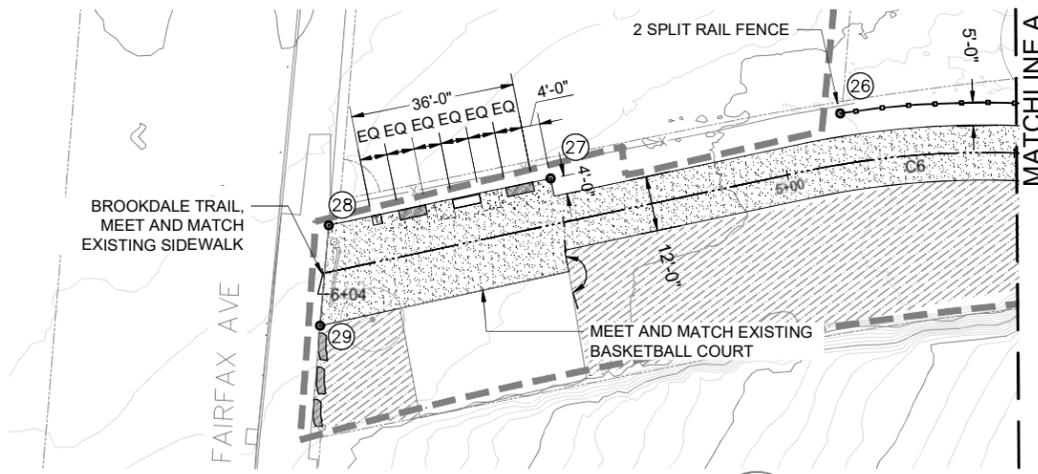
**PROJECT NO. 1005340**

SCALE: AS SHOWN  
HOR. VERT.  
DATE: 06/30/23

**SHEET NO. 5**  
OF 5



UPPER BROOKDALE REACH



LOWER BROOKDALE REACH

- NOTES**
1. PROVIDE SHOP DRAWINGS AND AS-BUILTS AS NOTED IN SPECIFICATIONS.
  2. CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS ON THE SITE AND NOTIFY O.R. OF ALL DISCREPANCIES. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING MINOR SITE ADJUSTMENTS TO GRADING, ALIGNMENT, AND LAYOUT TO PROPOSED SITE IMPROVEMENTS AT NO COST TO THE OWNER.
  3. DIMENSIONS AS SHOWN ARE TO BE VERIFIED WITH THE O.R. PRIOR TO INSTALLING THE IMPROVEMENTS. IF MINOR FIELD ADJUSTMENTS ARE REQUIRED, THEY SHALL BE COMPLETED BY THE CONTRACTOR AT NO COST TO THE OWNER.
  4. SITE IMPROVEMENTS INCLUDING BUT NOT LIMITED TO: FENCES, BOULDERS, PINNED LOGS, SHALL BE STAKED IN THE FIELD FOR REVIEW AND APPROVAL BY O.R. PRIOR TO INSTALLATION.

**LEGEND**

- EASEMENT / PARCEL
- - - - - LIMIT OF WORK
- MAJOR CONTOUR
- MINOR CONTOUR
- [Stippled Area] AGGREGATE SURFACE
- [Hatched Area] GENERAL MULCH (2" DEPTH)
- [Hatched Area] MAINTENANCE ACCESS
- [Symbol] PINNED LOG
- [Symbol] LOG SEATING
- [Symbol] SITE BOULDER
- [Symbol] METAL BENCH WITH COMPANION SEATING CLEARANCE
- [Symbol] CONCRETE SPLIT RAIL FENCE
- [Symbol] TRASH RECEPTACLE
- [Symbol] EXISTING TREE TO REMAIN

2  
L-3.0

3  
L-3.0

6  
L-3.0

7  
L-3.0

4  
L-3.0

1  
L-3.1

1  
L-3.2

POINT LAYOUT TABLE

Point #	Raw Description	Northing	Easting
1	BEGINNING OF CURVE	12111544.78	16069409.75
2	START OF CURVE	22111538.99	26069396.42
3	4 RAIL FENCE END	32111540.62	36069383.01
4	4 RAIL FENCE END	42111506.80	46069365.23
5	END OF CURVE	52111510.36	56069370.75
6	END OF CURVE	62111500.71	66069367.79
7	3 RAIL FENCE END	72111503.33	76069364.81
8	3 RAIL CORNER	82111489.66	86069354.33
9	3 RAIL FENCE CORNER	92111475.66	96069344.85
10	TRAIL CENTERLINE	102111474.25	106069352.25
11	START OF CURVE	112111470.30	116069357.53
12	END OF CURVE AT (E) CURB	122111480.33	126069383.27
13	3 RAIL FENCE CORNER	132111423.17	136069299.55
14	3 RAIL FENCE CORNER	142111409.38	146069264.12
15	3 RAIL FENCE CORNER	152111394.06	156069240.54

POINT TABLE

Point #	Raw Description	Northing	Easting
16	3 RAIL FENCE CORNER	162111387.33	166069236.91
17	3 RAIL FENCE CORNER	172111312.06	176069164.92
18	3 RAIL FENCE END	182111305.26	186069150.44
19	MAINTENANCE TRAIL CENTERLINE BEGINNING	192111301.33	196069143.21
20	MAINTENANCE TRAIL CENTERLINE END	202111433.90	206069242.30
21	3 RAIL FENCE END	212111296.86	216069138.00
22	3 RAIL FENCE CORNER	222111285.73	226069126.51
23	3 RAIL FENCE END	232111243.23	236069065.92
24	3 RAIL FENCE END	242111230.70	246069052.04
25	3 RAIL FENCE END	252111214.50	256069033.97
26	2 RAIL FENCE END	262111161.07	266068981.67
27	CORNER OF AGGREGATE	272111106.07	276068947.18
28	CORNER OF AGGREGATE AT SIDEWALK	282111064.37	286068920.31
29	CORNER OF AGGREGATE AT SIDEWALK	292111047.59	296068934.54

Curve Table: BROOKDALE REACH TRAIL CENTERLINE

Curve #	Radius	Length	Chord Direction	Start Point	End Point
C1	151.00	15.93	S42° 01' 24.97"W	(6069331.08,2111461.01)	(6069320.42,2111449.18)
C2	56.00	24.04	S51° 17' 56.07"W	(6069297.44,2111420.81)	(6069278.83,2111405.89)
C3	198.00	81.70	S51° 46' 30.03"W	(6069264.19,2111398.62)	(6069200.46,2111348.43)
C4	248.00	83.89	S49° 38' 40.12"W	(6069179.73,2111323.68)	(6069116.11,2111269.62)
C5	152.00	29.95	S53° 41' 25.62"W	(6069094.93,2111257.06)	(6069070.84,2111239.36)
C6	191.00	50.88	S40° 24' 55.85"W	(6069005.85,2111180.94)	(6068972.96,2111142.32)



**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN



CIVIL ENGINEER	No.	DATE	BY	REFERENCE

RCE NO. \_\_\_\_\_ EXP. \_\_\_\_\_

CHECKED BY ES

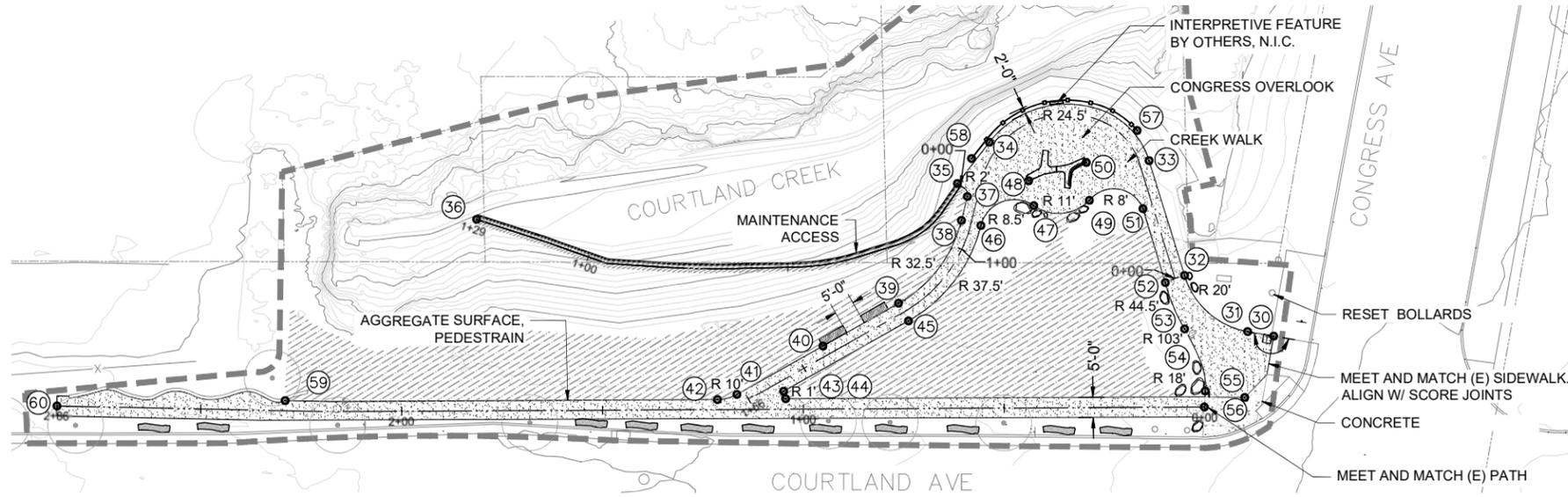
DESIGNED BY ES, TE, KB

DRAWN BY TE, KB

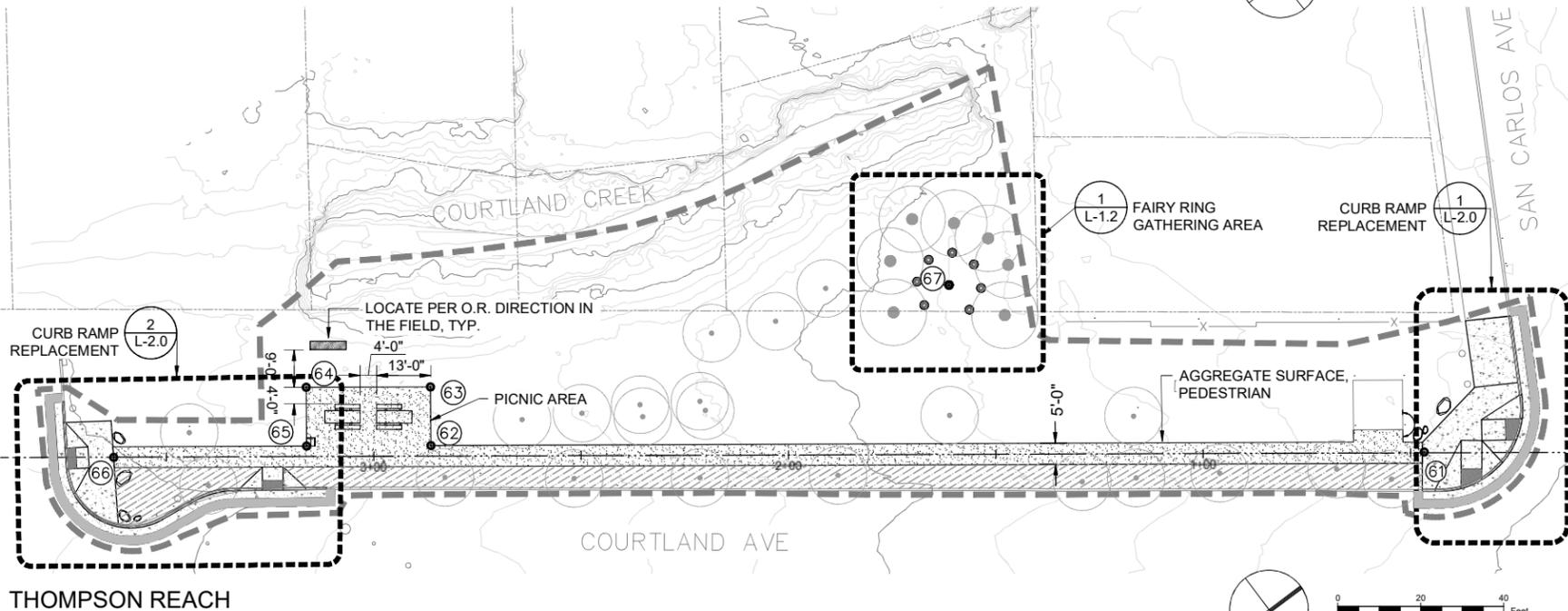
TRAIL AND CREEK ACCESS LAYOUT

PROJECT NO. <b>1005340</b>	SHEET NO. <b>L-1.0</b>
SCALE: 1" = 20'-0" HOR. VERT.	DATE: DEC 1, 2022
DATE: DEC 1, 2022	26 OF 41

DRAWING NAME: C:\Users\cortland\_creek\group\projects - documents\cortland\_creek\04 autocad\working drawings\sheet\COURT-LS-LAY.dwg 12/01/22



**CONGRESS REACH**



**THOMPSON REACH**

**LEGEND**

- EASEMENT/ PARCEL
- - - - - LIMIT OF WORK
- MAJOR CONTOUR
- - - MINOR CONTOUR
- AGGREGATE SURFACE
- CONCRETE PAVING
- GENERAL MULCH (2" DEPTH)
- MAINTENANCE ACCESS
- PINNED LOG
- LOG SEATING
- REDWOOD ROUNDS
- SITE BOULDER
- CONCRETE BENCH
- PICNIC TABLE
- CONCRETE SPLIT RAIL FENCE
- TRASH RECEPTACLE
- EXISTING TREE TO REMAIN

**POINT LAYOUT TABLE**

POINT TABLE			
Point #	Raw Description	Northing	Easting
30	CORNER OF AGGREGATE AT SIDE WALK /CORNER OF TRASH RECEPTACLE	302110786.87	306068742.68
31	BEGINNING OF CURVE	312110782.57	316068737.70
32	END OF CURVE	322110779.23	326068716.97
33	BEGINNING OF CURVE	332110790.43	336068689.33
34	END OF CURVE	342110762.55	346068660.64
35	CORNER OF AGGREGATE/ BEGINNING OF MAINTENANCE TRAIL	352110749.90	356068663.52
36	MAINTENANCE TRAIL CENTERLINE END	362110651.64	366068594.61
37	END OF CURVE	372110749.78	376068667.58
38	BEGINNING OF CURVE	382110744.89	386068671.24
39	END OF CURVE	392110719.75	396068677.21
40	CORNER OF BENCH	402110698.46	406068673.52
41	BEGINNING OF CURVE	412110674.28	416068669.27
42	END OF CURVE	422110669.72	426068667.19
43	BEGINNING OF CURVE	432110683.00	436068677.78
44	END OF CURVE	442110683.80	446068676.02
45	BEGINNING OF CURVE	452110718.88	456068682.18
46	END OF CURVE	462110747.82	466068675.29
47	END OF CURVE	472110761.13	476068679.79
48	CORNER OF BENCH	482110764.06	486068674.20
49	END OF CURVE	492110772.70	496068687.54
50	CORNER OF BENCH	502110778.04	506068679.79
51	END OF CURVE	512110781.70	516068697.59
52	BEGINNING OF CURVE	522110774.41	526068715.31
53	END OF CURVE	532110770.83	536068727.26
54	END OF CURVE	542110765.05	546068742.44
55	CORNER OF AGGREGATE AND CONCRETE	552110771.65	556068749.90
56	TRAIL CENTERLINE CONCRETE AT AGGREGATE	562110762.37	566068745.36
57	3 RAIL ENCE END	572110792.85	576068681.65
58	3 RAIL ENCE END	582110756.57	586068660.96
59	AGGREGATE TRAIL AT CONCRETE WALL	592110586.27	596068599.25
60	CENTERLINE OF AGGREGATE TRAIL	602110541.46	606068564.33
61	CENTERLINE OF AGGREGATE TRAIL AT CONCRETE STA 0+38	612110206.19	616068285.98
62	CORNER OF AGGREGATE TRAIL	622110021.71	626068133.23
63	CORNER OF AGGREGATE TRAIL	632110030.55	636068122.24
64	CORNER OF AGGREGATE TRAIL	642110007.30	646068103.36
65	CORNER OF AGGREGATE TRAIL/ CORNER OF TRASH RECEPTACLE	652109998.44	656068114.35
66	CENTERLINE OF AGGREGATE TRAIL AT CONCRETE STA 3+63	662109960.69	666068087.02
67	CENTER OF FAIRY RING	672110142.81	676068182.42



**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN

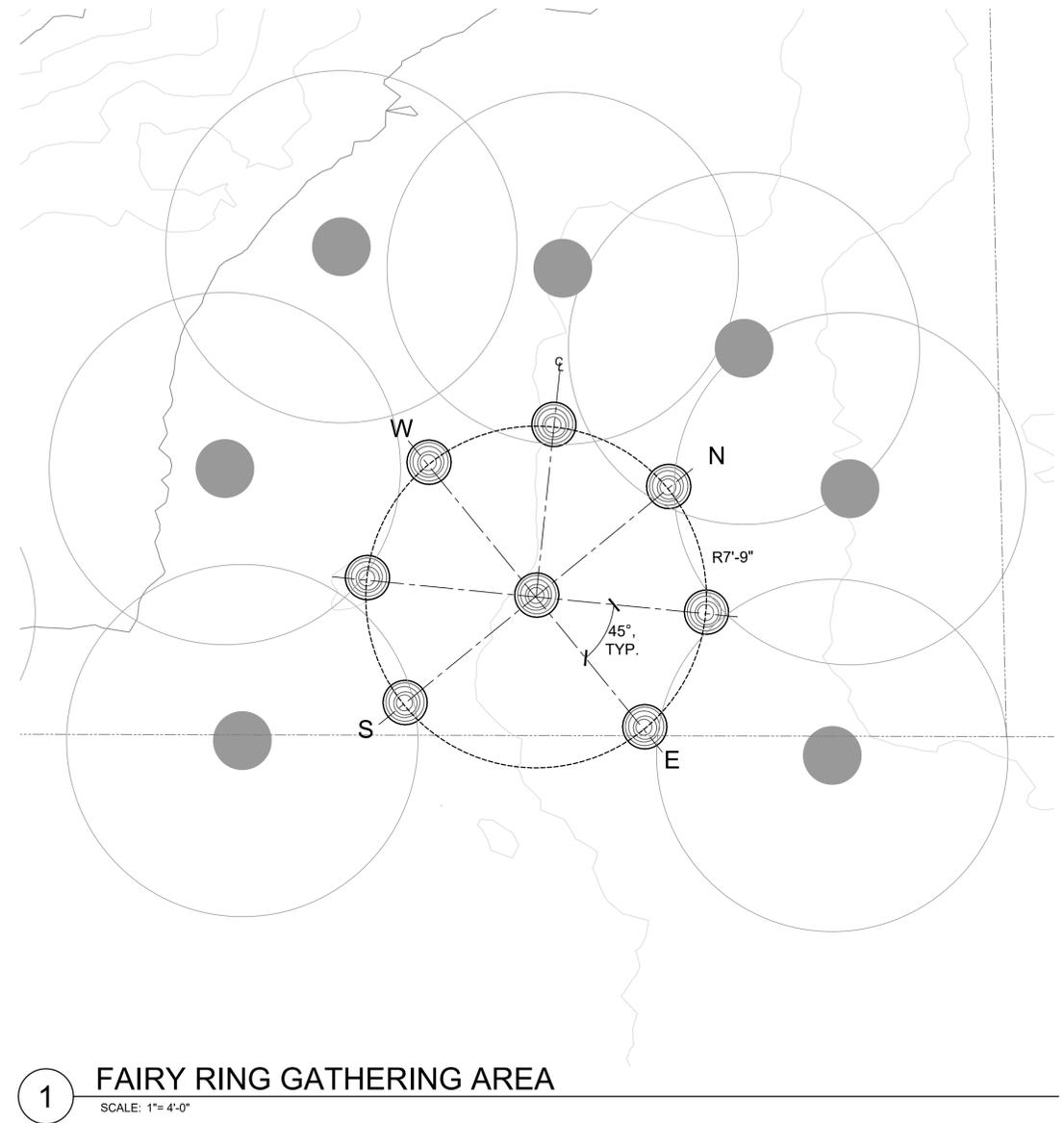
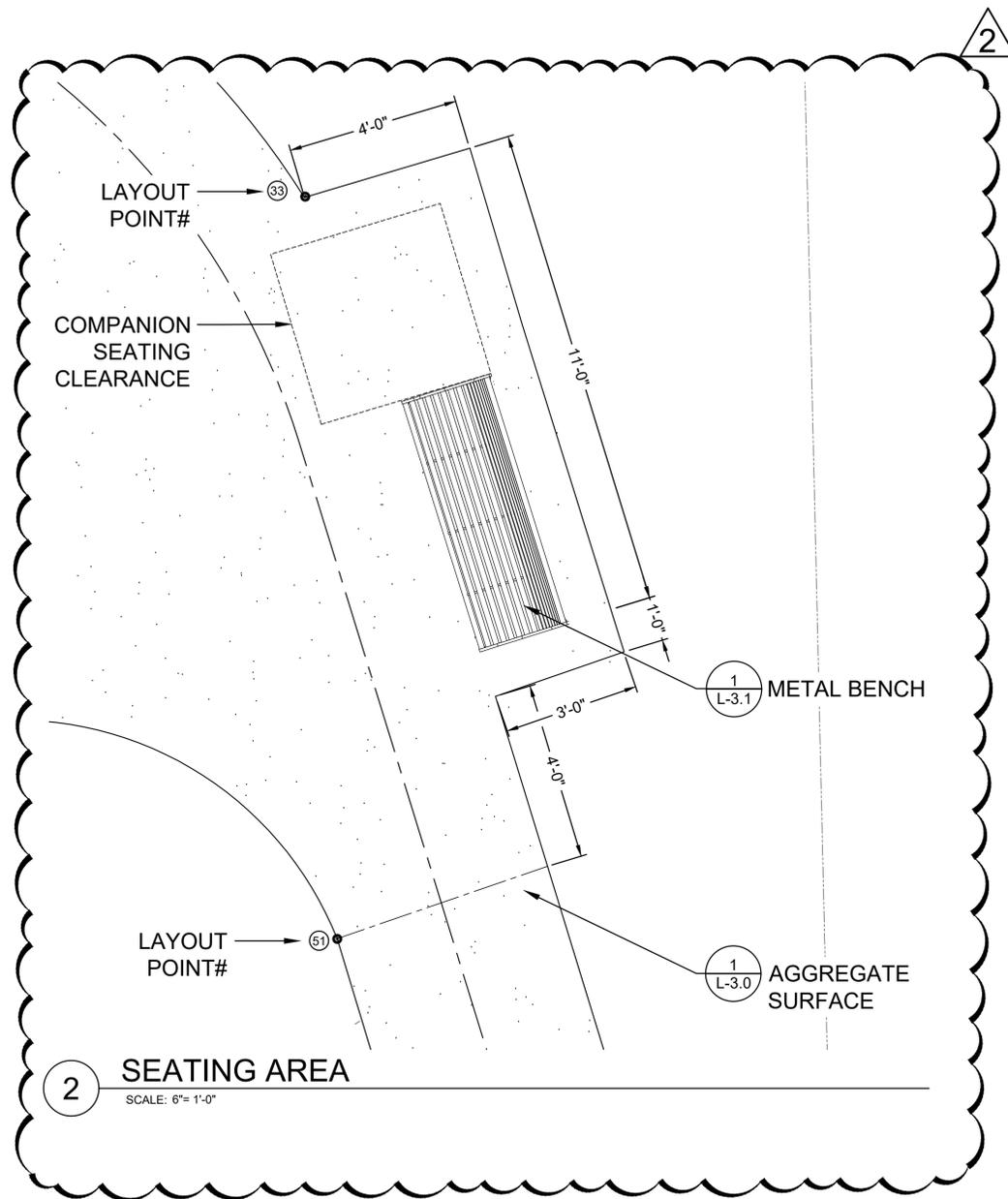


CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____				
CHECKED BY ES				
DESIGNED BY ES, TE, KB				
DRAWN BY TE, KB				

**TRAIL AND CREEK ACCESS LAYOUT**

PROJECT NO. <b>1005340</b>	SHEET NO. <b>L-1.1</b>
SCALE: 1" = 20'-0"	DATE: DEC 1, 2022
HOR. VERT.	27 OF 41

DRAWING NAME: C:\Users\jaggers\restoration design group\projects - documents\courtland creek\04 autocad\working drawings\sheet\COURT-L-1.dwg 12/01/22



**NOTES**

- LAYOUT OF LOG ROUNDS SHALL BE STAKED IN THE FIELD FOR REVIEW AND APPROVAL BY O.R. PRIOR TO INSTALLATION.
- DIMENSIONS AS SHOWN ARE TO BE VERIFIED WITH THE O.R. PRIOR TO INSTALLING THE IMPROVEMENTS. IF MINOR FIELD ADJUSTMENTS ARE REQUIRED, THEY SHALL BE COMPLETED BY THE CONTRACTOR AT NO COST TO THE OWNER.
- CENTER LOG ROUND PLACED IN CENTER OF EXISTING REDWOOD FAIRY RING. SURROUNDING LOG ROUNDS TO ALIGN WITH CARDINAL AND ORDINAL POINTS.



Restoration Design Group, Inc.  
2332 Fifth Street, Suite C  
Berkeley, CA 94710  
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(510) 238-3437 \* FAX (510) 238-7227

**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN



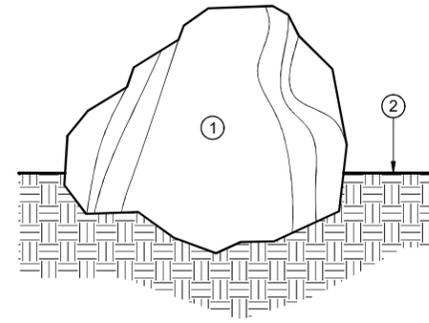
NOT FOR CONSTRUCTION

CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____	2	03/13/2023	ES	SEATING AREA
CHECKED BY ES	2	03/13/2023	ES	SHEET TITLE
DESIGNED BY ES, TE, KB				
DRAWN BY TE, KB				

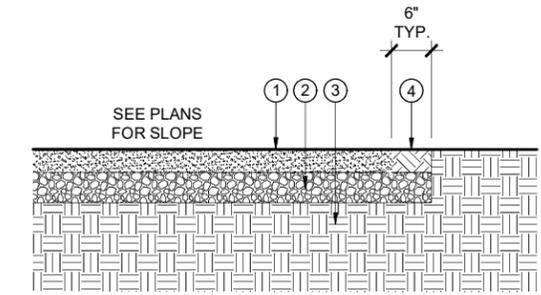
**ENLARGEMENTS** 2

PROJECT NO. <b>1005340</b>	SHEET NO. <b>L-1.2</b>
SCALE: 1" = 4'-0" HOR. VERT.	DATE: DEC 1, 2022
28 OF 41	

- ① GRANITECRETE: PAVING, 3" DEPTH
- ② BASE COURSE, 4" DEPTH, EXTEND BEYOND EDGE AS SHOWN.
- ③ SUBGRADE, COMPACTED TO 95% RC. SHAPE TO DRAIN PER PLANS.
- ④ EARTHEN SHOULDER, OVER BASE COURSE. COMPACT TO 90%.

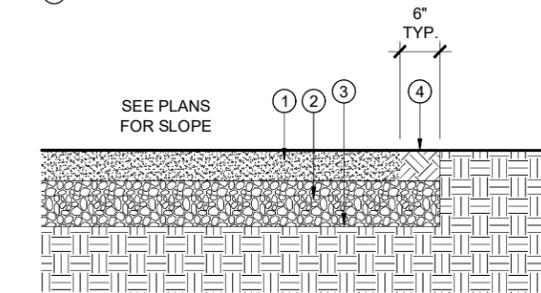


- ① SITE BOULDER, SEE SPECIFICATIONS FOR SIZING AND TYPE. EMBED ±1/2 INTO GROUND. SITE BOULDER LOCATIONS SHOWN SCHEMATICALLY ON PLANS. LOCATION AND ORIENTATION TO BE DETERMINED BY O.R. IN THE FIELD. CONTRACTOR SHALL NOT SET BOULDERS WITHOUT DIRECTION FROM O.R.
- ② FINISH GRADE



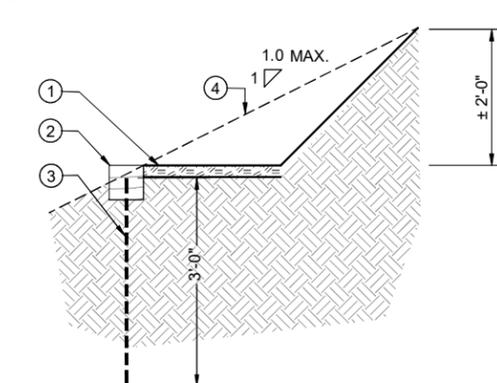
**1 AGGREGATE SURFACE- PEDESTRIAN**  
SCALE: NTS

- ① GRANITECRETE: PAVING, 4" DEPTH
- ② BASE COURSE, 6" DEPTH, EXTEND BEYOND EDGE AS SHOWN.
- ③ SUBGRADE, COMPACTED TO 95% RC. SHAPE TO DRAIN PER PLANS.
- ④ EARTHEN SHOULDER, OVER BASE COURSE. COMPACT TO 90%.



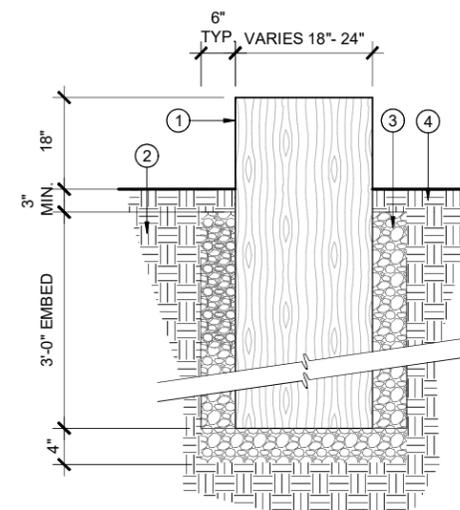
**2 AGGREGATE SURFACE- LIGHT VEHICULAR**  
SCALE: NTS

- ① MULCHED PATH, 2" DEPTH
- ② 6" X 6" TIMBER, 3" EXPOSED ABOVE (E) GRADE
- ③ # 5 REBAR, RECESS 1/2" INTO TIMBER
- ④ EXISTING GRADE



**3 MAINTENANCE ACCESS**  
SCALE: NTS

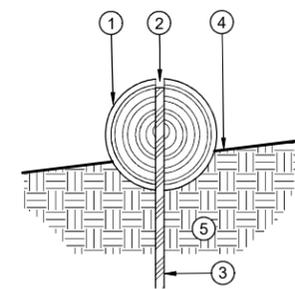
**4 SITE BOULDER**  
SCALE: NTS



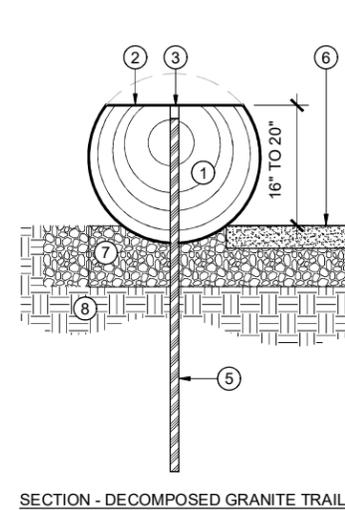
- ① SALVAGED REDWOOD LOG. LEAVE BARK ON LOG. FINAL SELECTION BY O.R.
- ② SUBGRADE
- ③ CLASS 2 PERMEABLE BACKFILL, SEE SPECS.
- ④ COMPACTED EARTH, 3" DEPTH, SEE SPECS

**5 LOG ROUND**  
SCALE: NTS

- ① SALVAGED EUCALYPTUS LOG, BURY 1/3 DIAMETER INTO FINISH GRADE.
- ② PRE-DRILL ~1-1/2" DIAMETER HOLE THROUGH CENTER OF LOG. THREE HOLES MIN. PER LOG. START DRILL HOLES 12" FROM END OF LOG, TYP.
- ③ 1-1/2" DIAMETER GALVANIZED STEEL PIPE DRIVEN TO REFUSAL (6'-0" MINIMUM OVERALL LENGTH). DRIVE TOP OF PIPE 1-1/2" BELOW SURFACE OF LOG, TYP. FILL TOP 1-1/2" WITH AUTOMOTIVE BONDO TINTED BLACK, THEN SAND SMOOTH.=
- ④ FINISH GRADE, SEE GRADING PLANS. LOGS MAY RETAIN UP TO 16" OF SOIL.
- ⑤ COMPACTED SUBGRADE



**6 PINNED LOG**  
SCALE: NTS



SECTION - DECOMPOSED GRANITE TRAIL

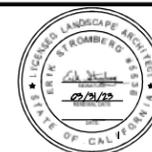
- ① MILLED SALVAGED EUCALYPTUS LOG, LENGTH PER PLANS. LOG PLACEMENT AND SEATING HEIGHT PER O.R. DIRECTION.
- ② SAND SMOOTH FOR SEATING AND EASE EDGES AS DIRECTED BY O.R. SLOPE TO DRAIN , TYP.
- ③ PRE-DRILL ~1-1/2" DIAMETER HOLE THROUGH CENTER OF LOG. THREE HOLES MIN. PER LOG. START DRILL HOLES 12" FROM END OF LOG, TYP.
- ④ FINISH GRADE, LOGS MAY RETAIN UP TO 16" SOIL.
- ⑤ 1-1/2" DIAMETER GALVANIZED PIPE DRIVEN TO REFUSAL (6'-0" MINIMUM OVERALL LENGTH). DRIVE TOP 1-1/2" BELOW TOP OF LOG SURFACE. (3) PIPE STAKES PER 6' LOG, (4) PIPE STAKES PER 6'-10' LOG, (5) PIPE STAKES PER 10'+ LOG, TYP. FILL TOP 1-1/2" WITH AUTOMOTIVE BONDO TINTED BLACK, THEN SAND SMOOTH.
- ⑥ AGGREGATE SURFACE
- ⑦ BASE COURSE, EMBED LOG MIN. 4", TYP.
- ⑧ COMPACTED SUBGRADE, TYP.

**7 LOG SEATING**  
SCALE: NTS



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(510) 238-3437 \* FAX (510) 238-7227

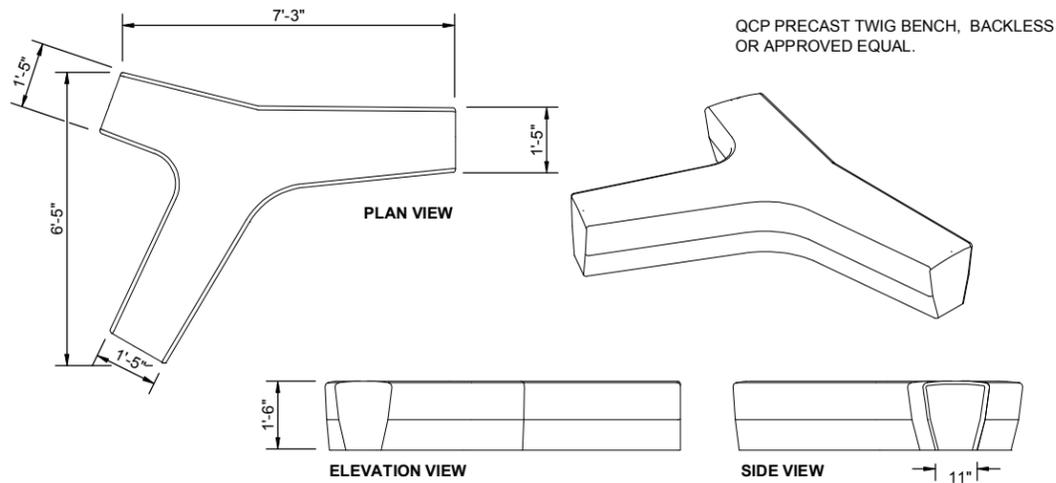
**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN



CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____	---	---	---	---
CHECKED BY ES	---	---	---	---
DESIGNED BY ES, TE, KB	---	---	---	---
DRAWN BY TE, KB	---	---	---	---

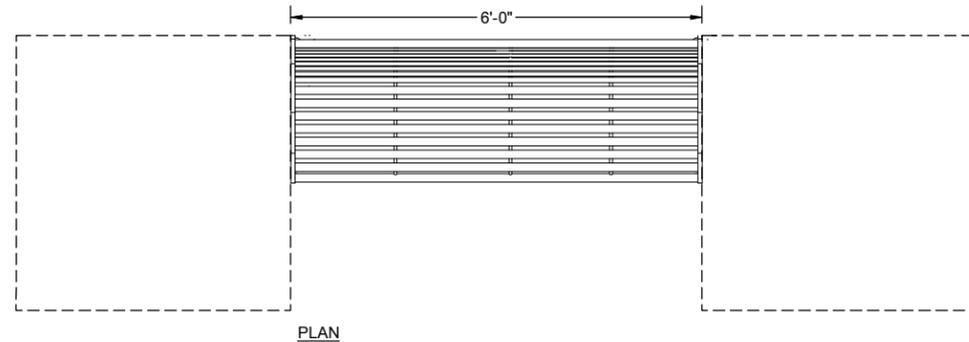
DETAILS

PROJECT NO. 1005340  
SCALE: NTS  
HOR. VERT.  
DATE: DEC 1, 2022  
SHEET NO. L-3.0  
31 OF 41



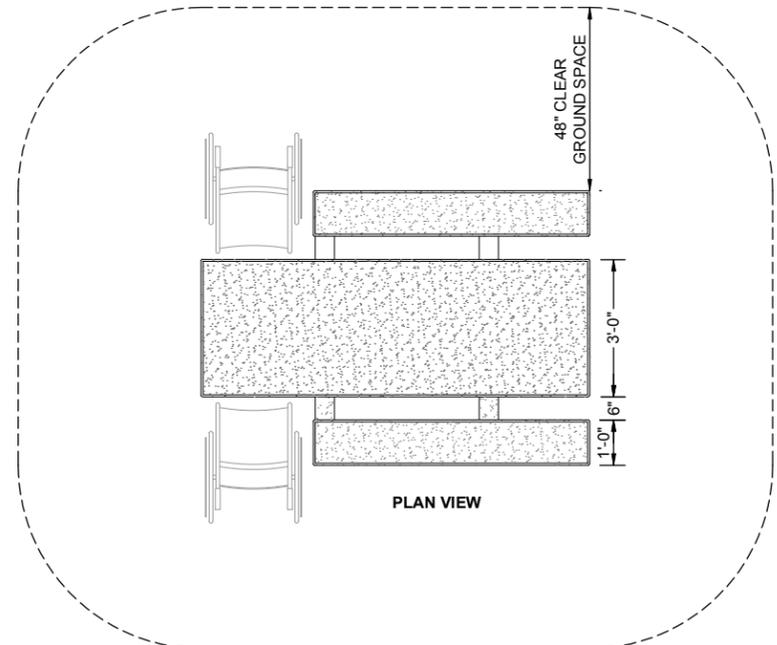
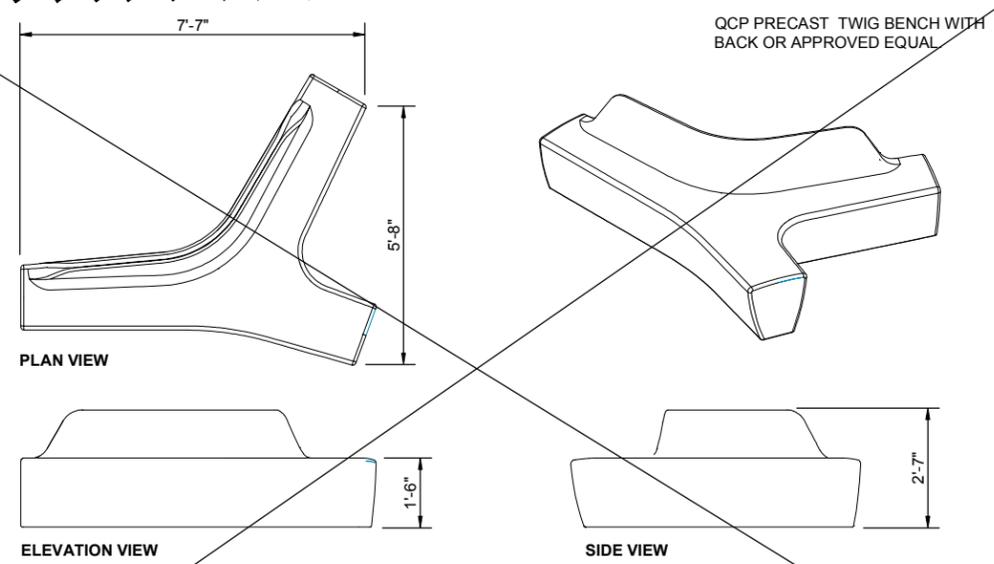
NOTES:

1. LANDSCAPEFORMS PARC VUE BENCH OR APPROVED EQUAL.
2. ENSURE CLEAR GROUND SPACE ON BOTH SIDES OF BENCH FOR EITHER FORWARD OR PARALLEL APPROACH
3. SEE SPECS FOR FINISH, ANCHORS, AND INSTALLATION GUIDE



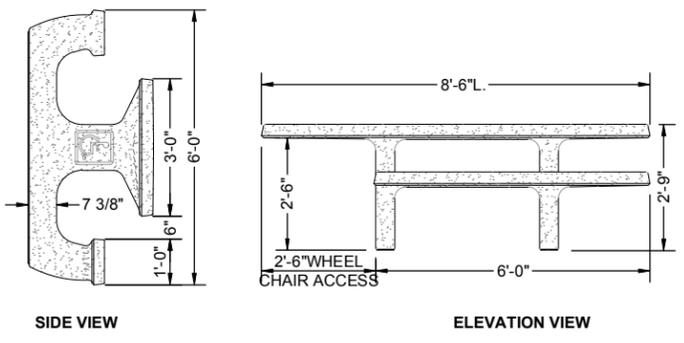
2 CONCRETE BENCH  
SCALE: NTS

1 METAL BENCH  
SCALE: NTS



NOTE:

1. QCP LBT ADA PICNIC TABLE OR APPROVED EQUAL.
2. CBC: 11B-902. DINING SURFACES AND WORK SURFACES SHALL COMPLY WITH SECTIONS 11B-902.2 AND 11B-902.3. ENSURE CLEAR FLOOR SPACE FOR A FORWARD APPROACH AND PROVIDE KNEE AND TOE CLEARANCE.
3. SEE SPECS FOR FINISH AND INSTALLATION GUIDE.

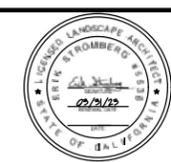


3 CONCRETE BENCH WITH BACK N.I.C  
SCALE: NTS

4 PICNIC TABLE  
SCALE: NTS



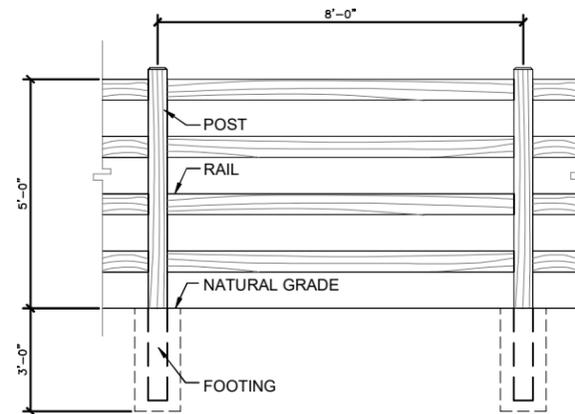
**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN



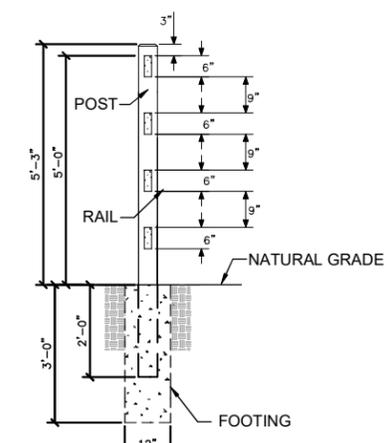
CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____	2	2023.03.13	ES	CONCRETE BENCH WITH BACK
CHECKED BY ES				
DESIGNED BY ES, TE, KB				
DRAWN BY TE, KB				

DETAILS

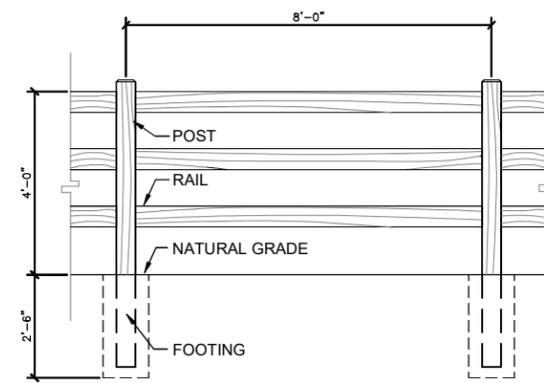
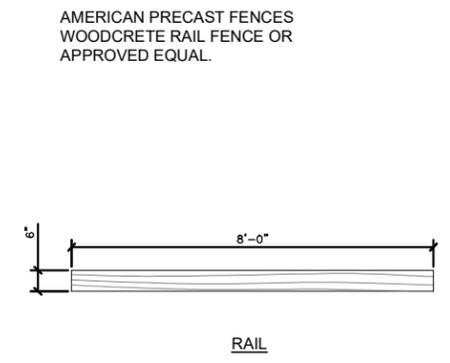
PROJECT NO. 1005340  
SCALE: NTS  
HOR. VERT.  
DATE: DEC 1, 2022  
SHEET NO. L-3.1  
32 OF 41



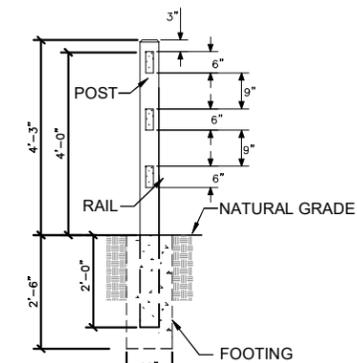
ELEVATION - 4 RAIL FENCE



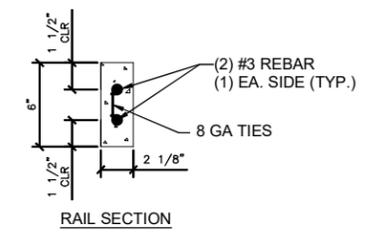
SECTION - 4 RAIL FENCE



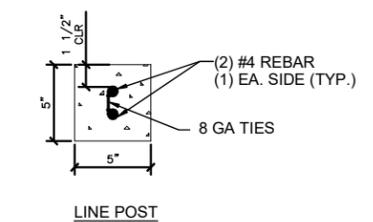
ELEVATION - 3 RAIL FENCE



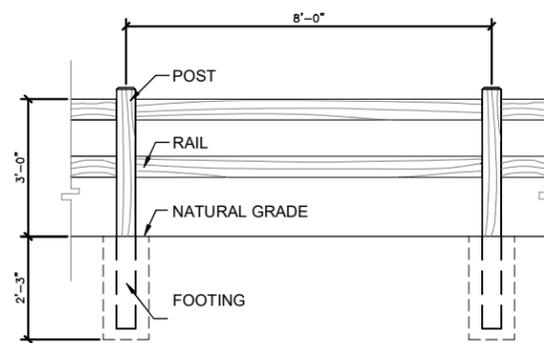
SECTION - 3 RAIL FENCE



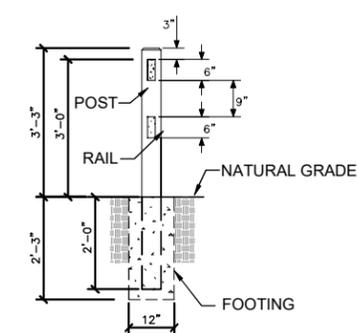
RAIL SECTION



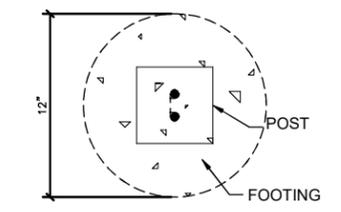
LINE POST



ELEVATION - 2 RAIL FENCE



SECTION - 2 RAIL FENCE



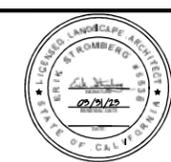
FOOTING

**1 CONCRETE SPLIT RAIL FENCE**  
SCALE: NTS



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**COURTLAND CREEK RESTORATION PROJECT**  
100% DESIGN

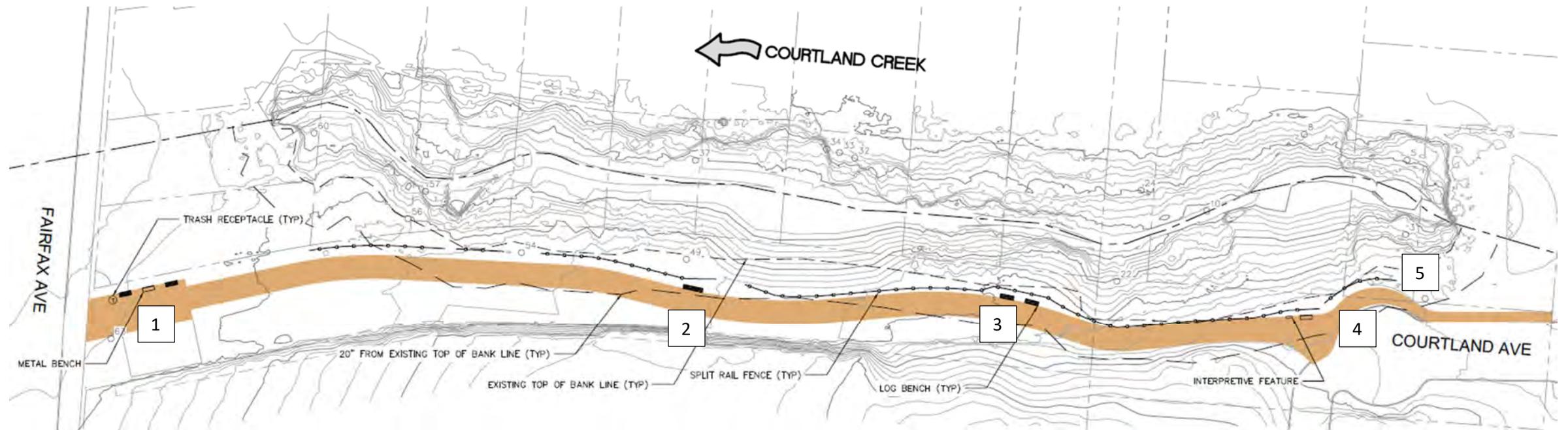


CIVIL ENGINEER	No.	DATE	BY	REFERENCE
RCE NO. _____ EXP. _____	---	---	---	---
CHECKED BY ES	---	---	---	---
DESIGNED BY ES,TE,KB	---	---	---	---
DRAWN BY TE,KB	---	---	---	---

DETAILS

PROJECT NO. **1005340**  
SCALE: NTS  
HOR. VERT.  
DATE: DEC 1, 2022  
SHEET NO. **L-3.2**  
33 OF 41

DRAWING NAME: C:\Users\luggers\restoration design group\projects - documents\courtland creek\04 autocad\working drawings\Sheets\COURT-LS-DTL.dwg  
PLOT DATE: 12-01-22  
PLOTTED BY: luggers



Site plan of the proposed features at the Brookdale Reach.

See plan sheets L-3.0, L-3.1, and L-3.2 for log seating, metal bench, and split rail fencing



1. See above site plan image for proposed features at this location including:
  - a. Metal bench to replace existing
  - b. Log benches (2)



2. See above site plan image for proposed features at this location including:
  - a. Log bench (1)



3. See above site plan image for proposed features at this location including:
  - a. Log bench (2)

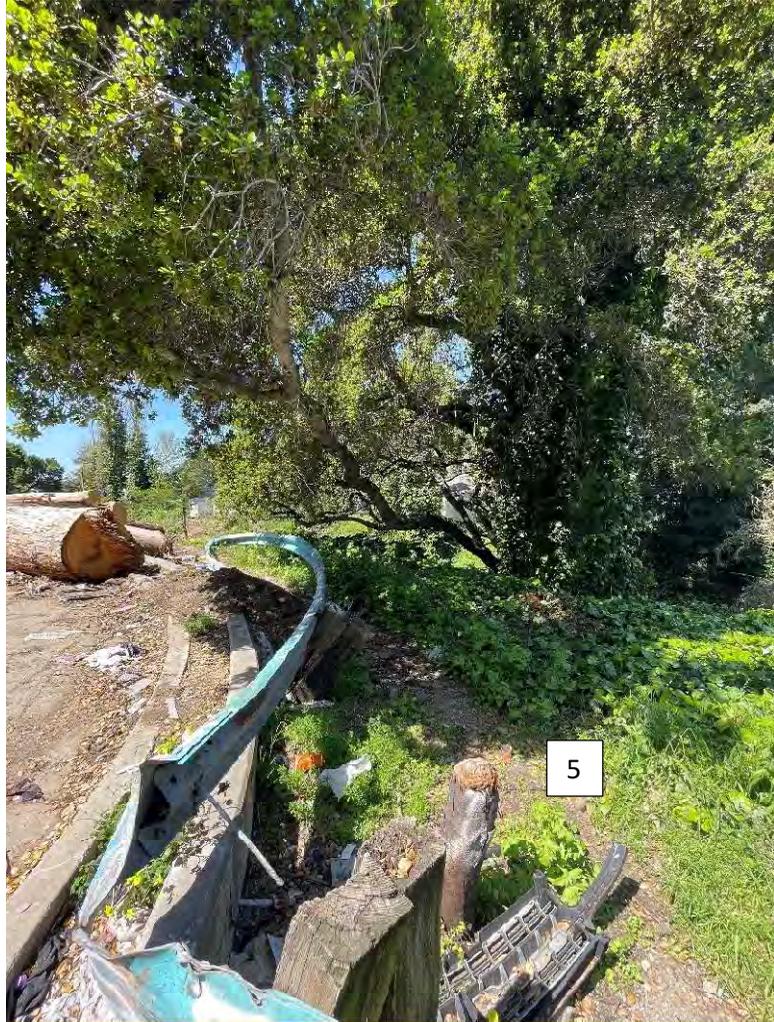


4. See above site plan image for proposed features at this location including:
- a. Metal bench (1)
  - b. Interpretative feature

See plan sheets L-3.1 for metal bench details.



A closer photo of location 4. A cul-de-sac is on the other side of the logs pictured.



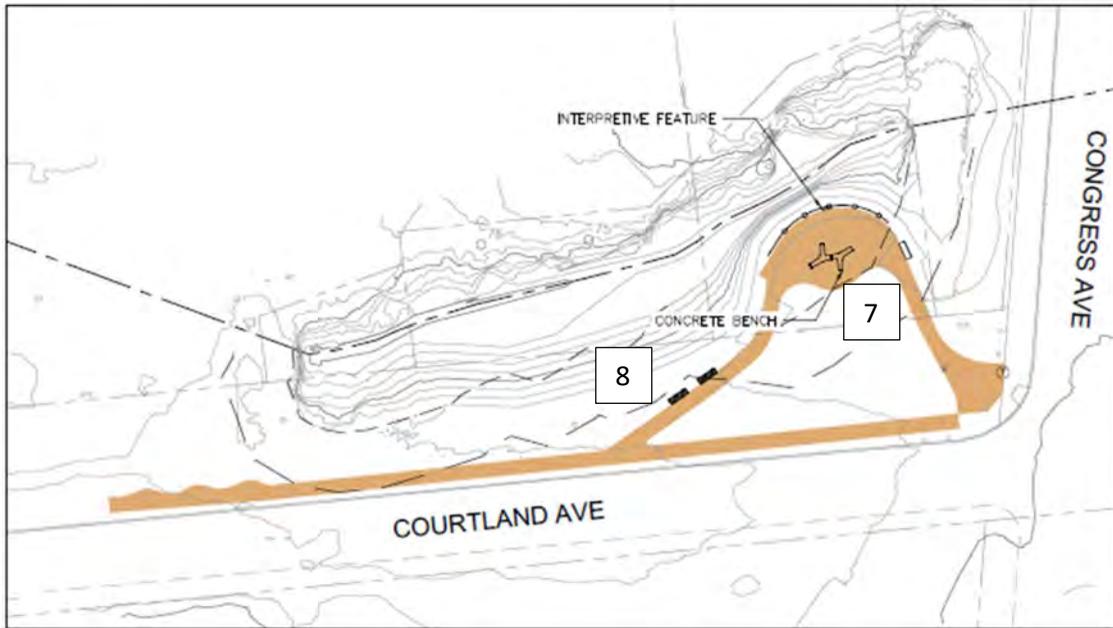
5. Start of the split rail fencing. See site plan image on page 1 for the proposed location.



For reference. Brookdale and Courtland Avenue intersection.



6. End of split rail fencing, near Fairfax Avenue. See site plan image on page 1 for the proposed.



Site plan of proposed features at the Congress reach.

See plan sheets L-3.0, L-3.1, and L-3.2 for log seating, metal bench, concrete bench, and split rail fencing details

7. See the site plan image for proposed features at this location including:
  - a. concrete bench (2)
  - b. Interpretative feature
  - c. Metal bench (1)
  - d. Split rail fencing at the edge of the creek overlook





7. See the site plan image for proposed features at this location including:
- a. concrete bench (2)
  - b. Interpretative feature
  - c. Metal bench (1)
  - d. Split rail fencing at the edge of the creek overlook

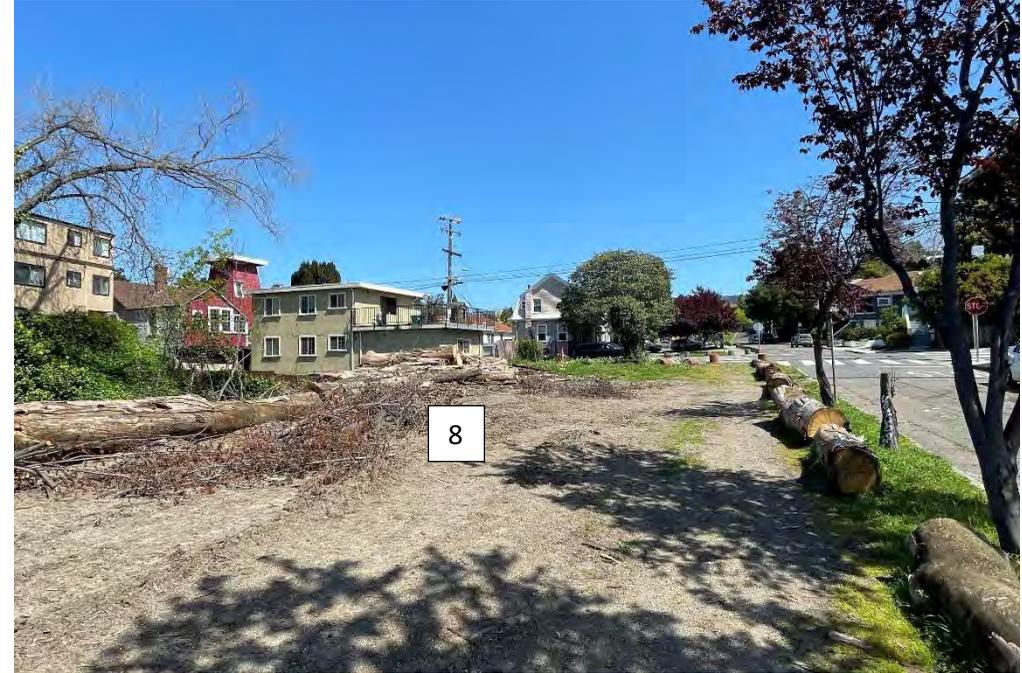


Same location, with a different vantage point looking towards Congress Avenue.

First photo (left) took from Congress Avenue.

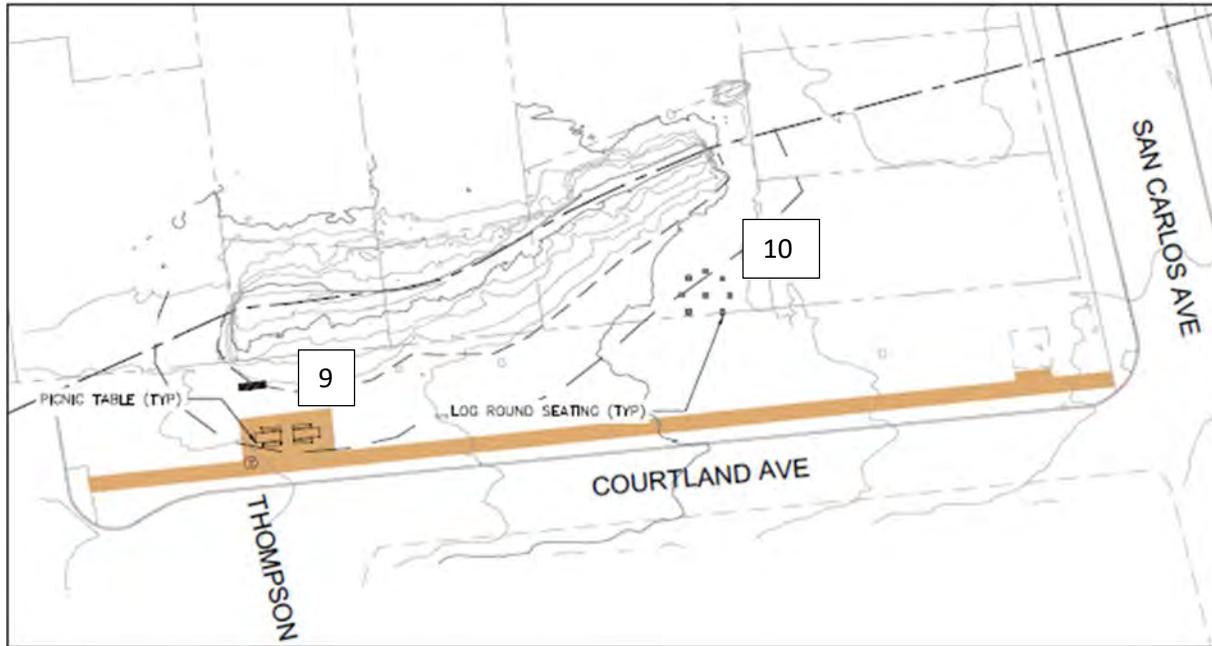


8. See the site plan image for proposed features at this location including:
  - a. Log Bench (2)



Same location, with a different vantage point looking towards Congress Avenue.

First photo (left) took from Congress Avenue.

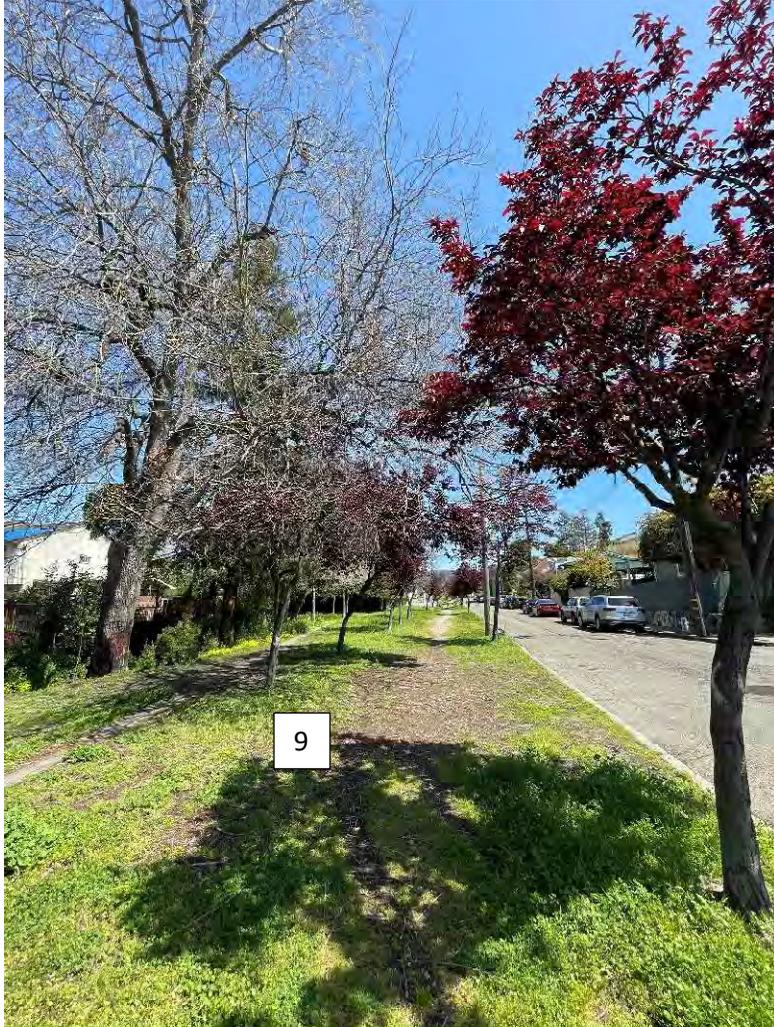


Site plan of proposed features at the Thompson reach.

See plan sheets L-3.0 and L-3.1 for details of log seating, log round seating, and concrete picnic tables.



9. See the site plan image for proposed features at this location including:
- a. Picnic tables (2)
  - b. Log Bench (1)



9. See the site plan image for proposed features at this location including:
- a. Picnic tables (2)
  - b. Log Bench (1)



10. See the site plan image for proposed features at this location including: Log round seating





# Courtland Creek Restoration Project Public Outreach

(Phases 1 and 2)

Overview: This report includes the public meeting summaries from both phases of the public outreach campaign conducted for the Courtland Creek Restoration Project. Also, included are the preliminary design comments and responses which showcase how community input informed the subsequent design revisions made before Phase 2 of public outreach began.

EXHIBIT D - PUBLIC OUTREACH  
SUMMARY: PRAC Item 7A 1.10.2024



# Phase 1 Public Meeting Summary Report and Appendices

# Courtland Creek Restoration Project

## Public Meeting Summary Report

### Virtual Public Meeting

July 29, 2021

6:30–8 p.m.

Via Zoom

### In-Person Public Meeting

July 31, 2021

10:30 a.m.–12 p.m.

Brookdale Park



### Courtland Creek Restoration Project Overview

The Courtland Creek Restoration Project (Project), an Oakland Measure DD Initiative, will protect, enhance, and restore Courtland Creek in Courtland Creek Park. The Project will restore approximately 950 feet of open creek channel, and will provide accessible seating, gathering places, and a creek-viewing overlook. The Project will also improve creek habitat and water quality, reduce trash accumulation and illegal dumping, repair steep and eroding creek banks, enhance climate change resilience and park appearance, and serve the community as an educational and recreational resource. Project partners include the Oakland Parks and Recreation Foundation, the Friends of Courtland Creek, and local schools.

### Project Team

- Jennifer Stern, City of Oakland
- Terri Fashing, City of Oakland
- Mandolin Kadera-Redmond, Oakland Parks and Recreation Foundation
- Paul Frank, FlowWest
- Anna Klaczyk Constantino, FlowWest
- Ivy Morrison, Circlepoint
- Patti Ransdell, Circlepoint



## **Meeting Noticing**

Project neighbors who live within a 1,000 ft. radius from Courtland Creek Park were sent an invitation to both meetings via mail (Appendix A). The City of Oakland also posted information on the Project website, sent notifications via email, and made announcements via social media.

## **Meeting Summary**

### **Public Meetings**

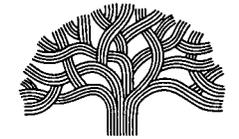
On Thursday, July 29 the City of Oakland held a virtual public meeting for the Courtland Creek Restoration Project via Zoom and provided the same presentation in-person on Saturday, July 31 at Brookdale Park in Oakland. There were 13 attendees at the virtual meeting (see attendee report in Appendix B) and 26 attendees at the in-person meeting (see sign-in sheets in Appendix C). The purpose of the meetings was to provide an update on the Project progress, receive community input on different design features, and encourage community members to stay up-to-date on the process and upcoming meetings.

The Project team used the Zoom Webinar format to accommodate possible interpretation needs and manage and respond to questions throughout the presentation.

The meetings began with introductions from the Project team, which is composed of the City of Oakland, the Oakland Parks and Recreation Foundation, FlowWest, and Circlepoint. Jennifer Stern, Watershed Program Specialist for the City of Oakland's Watershed and Stormwater Management Division, acknowledged the longstanding commitment to Courtland Creek and Courtland Creek Park by many of the stakeholders at the meeting.

The Project team then provided a presentation which included the history of the Project and the park, how the Project is being funded, and an explanation of the Project benefits. Flow West provided an overview of the preliminary design for the three project areas/creek reaches: Brookdale Reach, Congress Reach, and Thompson Reach.

The Project team also presented a Project timeline for completion of design and the window for construction. They also discussed the various construction activities that would take place, which include the removal of eucalyptus trees and non-native plants, concrete demolition, earthmoving and grading, the completion of trails, and planting native plants.



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After the Project updates, the Project team provided an opportunity for stakeholders to ask questions about the presentation and share their input on specific design features. A summary of key themes is provided below.

## **Design Elements**

The Project team sought stakeholder input on the following design elements:

- Congress Reach Overlook Feature
- Creekside Seating
- Interpretive Educational Signage
- Tail and Lighting Design

The majority of attendees at both meetings preferred a natural style for all elements, so that the design reflects the creek setting. However, while this style is preferred, attendees also emphasized that having features that are durable, eco-friendly, and easy to clean is important, particularly to prevent the accumulation of graffiti and other acts of vandalism, which have been a problem previously in the park. It was asked if the conceptual designs have been analyzed with Crime Prevention through Environmental Design (CPTED) principles and experience and it was suggested that the Project team review seating/overlook designs in other Oakland parks that have proven to be durable.

### **Congress Reach Overlook Feature**

- Many attendees preferred a natural style, but acknowledged that a more modern design made with metal features may be easier to clean and maintain.

### **Creekside Seating**

- There was a strong preference for natural-style seating, potentially using wood from the removed eucalyptus trees. It was also suggested that the Project create a comfortable seating option with back support and find ways to incorporate more mosaic work. It was noted that current concrete structures in the park have held up well, and this may be a suitable material for durable seating.

### **Interpretive Educational Signage**

- There was again a preference for more natural-looking signage, with an emphasis on a material that is easy to clean. It was also asked if mosaic work could potentially be incorporated into sign design as well.



## **Trail and Lighting Design**

- Several attendees were most excited about the trail and lighting improvements the Project would create, noting these would be important to prevent crime and vandalism. Attendees had several questions on the type of material the trail will be made of, if it will be all-weather appropriate, and if it might be possible to allow bicycles upon it. The trail material is still being considered, but it will be ADA compliant and contiguous between all reaches (including some sidewalks).

## **Attendee Questions and Concerns**

There were several questions and comments about elements outside of the design features presented. Key items along with responses are provided below.

- In addition to the design elements discussed, attendees also suggested adding dog waste bag dispensers, sturdy trash cans, and bollards.
- It was asked if the Project team will be laying back the creek banks in any of the reaches.
  - The Project team is planning to do that in the Congress Reach. In the Brookdale Reach, there are some areas where it is possible to do this, but that Reach is much more limited due to private parcels adjacent to the Creek. In the Thompson Reach there is no need for this.
- There were several questions surrounding trees in the park, including If all eucalyptus trees will be removed, what will happen to any remaining tree stumps, and what type of native plants will replace trees removed.
  - All of the eucalyptus trees in the Brookdale and Congress reaches will be removed. The project team is unsure about which removal technique they will take – it will be in line with green solutions and safe herbicides may be possible. The preference of the City and designers is to totally remove them and not leave any stumps remaining. Trees that will be planted to replace those removed can include Willow, Cottonwood, Box Elder, Oak.
- Attendees wanted to know about outreach efforts to specific Project neighbors, including those in nearby buildings and those who live in homeless encampments.
  - The City and Project team have been actively reaching out to these groups and will continue to do so throughout the duration of the Project.
- Attendees wanted to know what the level of environmental review for the Project is.



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- The City has a CEQA (California Environmental Quality Act) clearance for Measure DD Projects. For this particular project, the City will have to obtain permits from several environmental protection agencies, including CA Dept Fish & Wildlife, US Army Corps of Engineers, and the Regional Water Quality Control Board.
- In addition to comments on the proposed design features, attendees also expressed concerns related to the park, including issues of vandalism and graffiti, cars driving through or parking in the park, and unhoused people in the park.
  - The Project team is sharing these concerns with the appropriate City staff to address.

### **Polling**

- Attendees at both meetings were asked about their relationship and engagement with Courtland Creek Park via polls. At the in-person meeting, the poll was conducted via a feedback form distributed and then collected during the meeting (Appendix D). At the virtual meeting, polls were conducted via Zoom (Appendix E).

### **Conclusion and Next Steps**

- Attendees can provide additional feedback on design elements through August 15, 2021 by emailing [watersheds@oaklandca.gov](mailto:watersheds@oaklandca.gov). Many attendees also expressed interest in joining the Friends of Courtland Creek and participating in additional park activation activities, such as cleanups and educational outings. The next public meeting will take place in late 2021.



# Preliminary Design Comments and Responses

Feature	Summary of Comments	How The Design Incorporates Comments
Congress overlook railing style	<ul style="list-style-type: none"> <li>• Preference for natural style</li> <li>• Ease of cleaning and maintenance</li> </ul>	<p>The current design includes a wooden railing with wire mesh.</p>
Creekside seating style	<ul style="list-style-type: none"> <li>• Strong preference for natural-style seating</li> <li>• Use wood from the removed eucalyptus trees</li> <li>• Comfortable seating; incorporate mosaic work</li> <li>• Concrete structures in the park have held up well</li> </ul>	<p>Two accessible benches with backs and armrests will be featured in the park (one in the Brookdale reach and one in the Congress reach). Concrete seating at the overlook will incorporate mosaic work. Other benches made from eucalyptus lumber.</p>
Interpretive signage style	<ul style="list-style-type: none"> <li>• Natural-looking signage, with an emphasis on a material that is easy to clean</li> </ul>	<p>Signs will be made of durable material, such as Image-LOC aluminum or other durable materials. Image-LOC has a good track record for being graffiti-proof and vandal-resistant. The fabricator will apply an anti-graffiti coating to the finished signs to make it easier to remove graffiti.</p>
Trail style	<ul style="list-style-type: none"> <li>• Excitement about the trail and lighting improvements the Project would create - prevent crime and vandalism</li> <li>• Trail surface - all-weather appropriate and bicycle access</li> </ul>	<p>The trail material will likely be surfaced with Granitecrete, which is ADA compliant. Granitecrete surfacing material is all-weather and suitable for bicycle traffic, yet has a more natural appearance than asphalt. Lighting may be added to existing light poles throughout the park.</p>

Feature	Summary of Comments	How The Design Incorporates Comments
<p>Railing in Brookdale Reach to discourage dumping</p> <p>Crime Prevention Through Environmental Design (CPTED)</p>	<ul style="list-style-type: none"> <li>Community expressed desire for materials that were robust and discourage vandalism.</li> <li>Will this be incorporated?</li> </ul>	<p>Concrete split rail fencing is more durable than wood, easy to maintain, and will make it more difficult to push large objects into Creek.</p> <p><b>Natural surveillance-</b> Trails, overlooks and open spaces are clearly visible from adjacent streets and/or overlooked by housing.</p> <p>Trails have more than one exit/entrance to avoid entrapment. Seating areas are close to pathways. Pathways prioritize a border of low-lying vegetation</p> <p><b>Territorial reinforcement</b>—Clearly defined and upgraded trails and improved amenities. Fencing delineates which areas are and are not to be occupied and minimizes opportunities for dumping.</p> <p><b>Maintenance and management-</b> This was considered throughout the design stage. Material and finish selection focus on durability and vandal resistance to minimize maintenance. Plant material and location is selected for its size at maturity to avoid blocking of sight lines. City is prepared to take on long term maintenance.</p>



# Phase 2 Public Meeting Summary Report

# Courtland Creek Restoration Project

## Public Meeting Summary Report

### Virtual Public Meeting

May 12, 2022

6:30–8 p.m.

Via Zoom

### In-Person Public Meeting

May 14, 2022

10:30 a.m.–12 p.m.

Brookdale Park



### Courtland Creek Restoration Project Overview

The Courtland Creek Restoration Project (Project), an Oakland Measure DD Initiative, will protect, enhance, and restore Courtland Creek in Courtland Creek Park. The Project will improve creek habitat and water quality, reduce trash accumulation and illegal dumping, repair steep and eroding creek banks, enhance climate change resilience and park appearance, and serve the community as an educational and recreational resource. Accessible seating, gathering places, and a creek-viewing overlook will also be provided. Project partners include the Oakland Parks and Recreation Foundation, the Friends of Courtland Creek, and local schools.

### Project Team

- Jennifer Stern, City of Oakland
- Mandolin Kadera-Redmond, Oakland Parks and Recreation Foundation
- Paul Frank, FlowWest
- Anna Klaczyk Constantino, FlowWest
- Jaime Luo, FlowWest
- Ivy Morrison, Circlepoint
- Patti Ransdell, Circlepoint



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- Regina Merrill, Circlepoint
- Joaquin Carrig, Circlepoint

- Laurie O'Brien, Circlepoint

## Meeting Noticing

Project neighbors who live within a 1,000 ft. radius of Courtland Creek Park were sent an invitation to both meetings via mail (Appendix A). The City of Oakland also posted information on the Project website, sent notifications via email, and made announcements via social media.

## Public Meeting Summary

On Thursday, May 12 the City of Oakland held a virtual public meeting for the Courtland Creek Restoration Project via Zoom and provided the same presentation in-person on Saturday, May 14 at Brookdale Park in Oakland. There were seven attendees at the virtual meeting (see attendee list in Appendix B) and 14 attendees at the in-person meeting (see sign-in sheets in Appendix C). The purpose of the meetings was to provide an update on the Project progress and gain additional input from the community. Since the previous public meetings in July 2021, the Project consultant has completed draft 65% designs, which incorporate feedback received in previous public outreach.



The meetings began with introductions from the Project team, which is composed of the City of Oakland, the Oakland Parks and Recreation Foundation, FlowWest,



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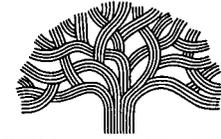
and Circlepoint. The Project team then provided a presentation which included the history of the Project and the park, how the Project is being funded, and an explanation of the Project benefits. Flow West provided an overview of the channel design features, recreation and safety features, and planting zones for each of the three Project areas/creek reaches: Brookdale Reach, Congress Reach, and Thompson Reach. FlowWest provided a grid showing comments received on the preliminary designs and how the current designs will incorporate them. For example, a variety of benches will be installed, including those that are accessible and those that will be made from repurposed eucalyptus logs from the trees that will be removed. While the main focus of the Project is creek restoration, there will be many benefits to the park that will make it more visitor-friendly.

### **Attendee Questions and Comments**

After the Project updates, the Project team provided an opportunity for stakeholders to ask questions about the presentation and share their input. A summary of questions and comments, along with responses, is provided below.



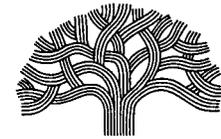
- Is the money that Councilmember Sheng Thao's office received for recreational improvements to the park included in the Project funding?
  - No. Money from Councilmember Thao is for improvements to other recreational features near the creek, while Project funding is solely for the creek restoration and trail enhancements. Project funding is



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provided by Measure DD: Oakland Trust for Clean Water and Safe Parks Bond, Alameda County Flood Control and Water Conservation District, Department of Water Resources Urban Streams Restoration Program, Environmental Protection Agency San Francisco Bay Water Quality Improvement Fund, and the Caltrans Clean California Local Grant Program. Money from Councilmember Thao was for improvements to other recreational features near the creek, while Project funding is solely for the creek restoration and trail enhancements.

- Who from the neighborhood is involved in park improvements outside of the Project, and how do we keep in touch?
  - Anyone who is interested in becoming more involved in the Project is invited to reach out to Mandolin Kadera-Redmond (OPRF) at [friendsofcourtlandcreek@gmail.com](mailto:friendsofcourtlandcreek@gmail.com), and is invited to join the next Friends of Courtland Creek Meeting taking place 5/19 via Zoom.
- Will there be any areas that provide direct access to the creek? There was initial desire to allow kids to play in it.
  - There are locations that will allow maintenance access in some of the reaches. They will allow people to walk down to creek, but they are not official path as they are not ADA accessible.
- Is there any way to avoid a fence or concrete wall in the Brookdale to have a more natural creek look? Some attendees are in favor of having fencing at the cul-de-sac area but wanted to minimize it in other areas, where the littering and illegal dumping are not as prevalent.
  - There will not be a concrete wall, the goal is to make it look like a natural creek environment. There will be a concrete split rail fence instead, which will provide a more natural look while also serving the purpose of keeping trash out. Some park visitors wanted a railing installed as the bank is steep.
- Is there an opportunity for youth paid apprentices in rebuilding and maintenance?
  - Yes, the City of Oakland is hoping to work with Civicorp, which is a job training program for youth for some of the work on this Project. One of the goals of the Project is to include community and youth.
- There was a suggestion to involve students at Fremont high school who make benches for different organizations.
  - While the benches made from the removed eucalyptus trees will need to be made by a milling company, several different styles of benches



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are being considered, and the Project team can explore other options like these.

- Has a dog park been considered as part of this Project? It was suggested that this may help reduce crime.
  - The focus of this Project is creek restoration, not recreation, but this may be a good suggestion to raise with Councilmember Thao. Other amenities like waste bag dispensers
- Could the larger exotic trees be removed? One attendee noted that on the entrance of culvert opposite to the street there is a large acacia.
  - The Project team is aware of a few smaller acacia trees, which are getting removed. The City's priority is removing the eucalyptus and not changing the character of the Thompson Reach.

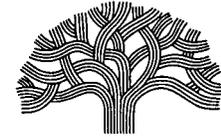


- As the Project team is planning to plants, is there an opportunity to collaborate on the planting and design?
  - Yes, there will be opportunities to collaborate on planting and design. The Project team can present which plants are proposed to local students and show why they have been selected. A contractor has been hired for planting and maintenance for three years, the progress and success of which will be monitored regularly. However, some plants will be kept back for a community planting day.



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- Are there documented amphibian populations in the creek?
  - There are no documented amphibian populations, there may have been some anecdotal sightings from previous residents but nothing else.
- Attendees expressed concerns about the chop shop that operates off Brookdale and asked if the City has a plan to address this.
  - This is outside the scope of this Project, but it is being discussed at the Friends of Courtland Creek meeting next week.
- Is the diversion channel only activated if there's a significant rainfall? At what threshold is it activated?
  - It does not take much flow for at all for the diversion channel to be activated, it is located downstream at the end of the Brookdale Reach. The City wants to maximize the amount of water in the downstream reaches. In a typical storm event, 80-90% will go down the bypass and 10-20% will go through the creek.
- At the Thompson Reach there are dead tree carcasses, will these be removed? It was noted that these dead trees present a safety concern and their removal could provide more opportunities for living plants.
  - The plan is not to remove these, but the Project team is open to that kind of input if there's a strong desire for them to be removed.
- There is a fence that has fallen and is covered in ivy from one of the neighbors, can this be removed?
  - The fence will be removed.
- Is there an opportunity for a flat surface or a table for students to perform testing at?
  - The Project team can investigate this.
- Will the Welcome to Courtland bench in the middle of the creek stay?
  - The bench will stay, the Project team is hoping to do more mosaic work at the concrete bench at the Congress Reach.
- Can you jog on the trail?
  - Yes
- Will there be any lighting in the Congress and Thompson Reaches? Is solar lighting being considered as an option? Lighting is important!
  - The only lighting improvements will be replacing the bulbs in the light fixtures in the Brookdale Reach. Other Reaches don't currently have the electrical wiring for light fixtures and adding that infrastructure isn't currently in the scope. The Project team can talk to Councilmember Thao if there is significant interest in lighting.
- There were concerns related to residents in nearby apartment buildings. It was asked if anything is being done to address these.



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- The apartment building is working with the Project team to address this concern. And one of the specific residents in question has been told to vacate the building.
- The yellow barriers keeping cars out of the three designated reaches are welcomed. What about adding them to the reach between Congress and Thompson? It is currently being used as a parking lot, as is the hopscotch and four-square space.
  - The hopscotch space and reach mentioned are outside of the Project area. The Project team would have to ask Councilmember Thao about any work concerning reaches outside of the scope.
- An attendee suggested using the concrete wall located in one of the Reaches for tennis or racquetball. Another attendee suggested a mural could be painted on it and that he knows a lot of local muralists.
  - The trail area isn't large enough to be used for tennis. It could possibly be done near the basketball court.
- Why aren't the plum trees and large ash tree being removed from the Thompson Reach?
  - The Project team is attempting a light-handed approach to this reach. Some plum trees will be taken out. Regarding the ash tree, that could be discussed during the next round of design.
- Will removed trees be replaced to prevent people from parking in that space?
  - Railings will be added to prevent people from parking in open spaces. Where there are larger spaces we can put a boulder or maybe logs from the cut down eucalyptus trees.
- Can you prevent scratching on signage?
  - The material that will be used for signage is supposed to be scratch resistant.
- Where do the creeks go?
  - The creeks are part of the Peralta system. They empty out into the San Leandro Bay, near the southeastern tip of Alameda. Most of the creeks are underground until they spill out into the estuary. Also, most reaches of the creek are on private land.
- Will the crib wall downstream get touched?
  - No. Limited work is being done to that area.
- How realistic is the timeline?
  - The Project team is optimistic about the timeline, but it can take a long time for permits to be approved. Ideally, they will be approved by the end the year and almost certainly by next summer. The bid process could take some time as well, maybe as long as eight months



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- Will there be a communal gardening space?
  - There is an existing community garden space in the park. An additional garden space could be considered if there is interest.
- Are any of the construction contractors bidding for the Project from the community?
  - The Project team is making sure local contractors are considered is part of the process. There is an emphasis on hiring local minority-owned small businesses. Also, anyone who's interested can submit a bid.
- An attendee commented that this Project is the most exciting thing to happen in Courtland Creek since the park first opened. It is great for neighborhood safety.

### **Polling**

- Attendees at both meetings were asked about their engagement with Courtland Creek Park via polls. At the in-person meeting, attendees were asked to raise their hand to indicate their response. At the virtual meeting, polls were conducted via Zoom. Combined results from both meetings are provided in Appendix D.

### **Conclusion and Next Steps**

- Attendees can provide additional feedback through May 31, 2022 by emailing [watersheds@oaklandca.gov](mailto:watersheds@oaklandca.gov) or completing the survey available on the [project website](#). Many attendees also expressed interest in joining the Friends of Courtland Creek and participating in additional park activation activities, such as cleanups and educational outings. The next Friends of Courtland Creek Park meeting will take place via Zoom on May 19; those interested in joining can email Mandolin Kadera-Redmond (OPRF) at [friendsofcourtlandcreek@gmail.com](mailto:friendsofcourtlandcreek@gmail.com) to register.
- Beginning in July 2022, the Project will enter phase III, which includes construction bidding and contractor selection. Additional updates will be provided on the Project website as they are available.

# Lake Merritt - America's First Wildlife Refuge

## A History of Sanctuary



Lake Merritt's unique history and environmental protections make it the special place we enjoy today. Named America's first wildlife refuge in 1870, its interpretive programs, led by America's first municipal park naturalist, Paul Covel, became a model for other municipalities.

This inland tidal lagoon, or estuary, formed more than 10,000 years ago by rising and falling sea levels during the Pleistocene. Since its formation, it has played a vital role in the history of the area and the lives of those living here.

# El lago Merritt: el primer refugio de vida silvestre de Estados Unidos

## La historia de un santuario



La singular historia del lago Merritt y la protección del medioambiente lo convierten en el lugar tan especial que disfrutamos hoy en día. Considerado el primer refugio de vida silvestre de Estados Unidos en 1870, sus programas de interpretación, dirigidos por el primer naturalista de parques municipales estadounidenses, Paul Covel, se convirtieron en un modelo para otras municipalidades.

Esta laguna mareal interior, o estuario, se formó hace más de 10,000 años por la subida y bajada del nivel del mar durante el Pleistoceno. Desde su formación, ha desempeñado un papel fundamental en la historia del área y en la vida de sus habitantes.

# 美麗湖 (Lake Merritt) - 美國第一個野生動物保護保護區演進史

美麗湖擁有獨特的歷史和環境保護措施，使其成為今日可供大家享受的休閒勝地。美麗湖在 1870 年受封為美國第一個野生動物保護區，並設立由美國首位城市公園自然學家 Paul Covel 帶領的解說導覽計劃，使其成為其他城市的典範。

這座島內海湖 (亦稱河口) 是在一萬多年前的「更新世」時期，由海平面起落所形成。自形成以來，美麗湖一直在本區歷史和棲居生物的生命中，扮演著重要角色。



For thousands of years, Chinook-speaking Ohlone people fished and hunted fish and waterfowl along the creeks that fed freshwater to the lagoon. Their descendants continue to live here today.

Por miles de años, los Ohlone de habla chinook vivieron, cazaron, pescaron y recolectaron a lo largo de los arroyos que alimentaban de agua dulce a la laguna. Sus descendientes siguen viviendo aquí hoy en día.

數千年来，说奇努克语的奥隆人曾在湖上捕鱼和狩猎。今天，他们的后裔仍在这里生活。



1846: After the discovery of gold, prospectors scoured the area around the lake called San Antonio Slough.

1846: Después de descubrir oro, los prospectores buscaron el área que se llama el Canal de San Antonio.

1846年：在發現金礦之後，探礦者紛紛前往湖區，該地稱為聖安東尼灣。



1852: Oakland becomes a city. Sewage is dumped into the slough.

1852: Oakland se convierte en una ciudad. Las aguas residuales se arrojan al Canal de San Antonio.

1852年：奧克蘭成為一個城市。污水被傾入湖中。



1868: Oakland Mayor Dr. Samuel Merritt issues a declaration that the slough is a public park.

1868: El alcalde de Oakland, Dr. Samuel Merritt, declara que el lago es un parque público.

1868年：奧克蘭市長薩穆爾·梅里特宣佈湖區為公共公園。



1869-70: Samuel Merritt declares the lake a wildlife refuge. California's first game law is passed.

1869-70: Samuel Merritt declara el lago como refugio de vida silvestre. La legislación de California, conocida como Ley de Protección de Vida Silvestre, se promulga en 1870 y exige a todos los propietarios de terrenos que protejan el primer refugio de vida silvestre en el país.

1869-70年：薩穆爾·梅里特宣佈湖區為野生動物保護區。加州第一部鳥類保護法於1870年通過，要求所有土地所有者保護美國第一個野生動物保護區。



1871: The Lake Merritt Channel is established as a city-owned park. Development led by the marshland around the lake.

1871-1921: El lago se convierte en un parque municipal. El desarrollo, liderado por el pantano alrededor del lago.

1871-1921年：湖區成為一個城市公園。開發由湖區周圍的濕地開始。

Visit the Rotary Nature Center and OaklandCa.gov/LMSigns for more information. Visite el Rotary Nature Center y OaklandCa.gov/LMSigns para obtener más información. 請洽 Rotary 自然中心 (Rotary Nature Center) 和 OaklandCa.gov/LMSigns。了解更多資訊。



## Lake Merritt Wildlife Refuge



Volunteer - Sea voluntario - 義工招募 [www.OaklandCa.gov/LMSigns](http://www.OaklandCa.gov/LMSigns)



# A Hot Spot for Birds In the Heart of the City!

Lake Merritt, with its islands and park features such as lawns, trees, and even light poles, offers resting, nesting, and foraging places for resident and migrating birds. The lake provides a refueling stop in spring and fall for migrants traveling along the Pacific Flyway - a major migration route for birds extending from Alaska to Patagonia. Watch for ducklings and fledglings in spring as resident birds safely breed and raise their young here. Seasonal populations increase as different ducks, shorebirds, and songbirds arrive for the winter.

**How many birds shown on this sign can you see?  
How many different bird calls can you hear?**

**City of Oakland Official Bird  
Ave oficial de la Ciudad de Oakland  
黑頂夜鷺**

White Pelican  
Pelicano blanco  
白鸕鷀

Great Blue Heron  
Garza Azul  
大藍鷺

Black-crowned Night Heron  
Garza nocturna corona negra  
黑冠夜鷺

Double-crested Cormorant  
Cormorán de doble cresta  
角鸛

# Un punto de atracción para las aves

## ¡En el corazón de la Ciudad!

Lake Merritt, con sus islas y características de parque como jardines, árboles e incluso postes de luz, ofrece zonas de descanso, anidación y alimentación para las aves residentes y migratorias. En primavera y otoño, el lago constituye una parada de reabastecimiento para las aves migrantes que viajan por la Ruta del Pacífico norteamericana, una de las principales rutas de migración de aves que se extiende desde Alaska hasta la Patagonia. Observe a los patitos y los polluelos en primavera mientras las aves residentes se reproducen y crían a sus crías aquí de forma segura. Las poblaciones de estación aumentan a medida que diferentes patos, aves costeras y pájaros cantores llegan para pasar el invierno.

**¿Cuántas aves puede ver en este cartel?  
¿Cuántos cantos de aves diferentes puede oír?**

## Pacific Flyway Ruta del Pacífico norteamericana 太平洋候鳥航線



California Least Tern  
Charran menor de California  
加州燕鷗

Ring-billed Gull  
Gaviota de Delaware  
環嘴鵐

# 賞鳥熱點 就在市區中心!

美麗湖和湖上小島，還有公園內的草地、樹木，甚至是燈桿，都為留鳥和候鳥提供了休息、築巢和覓食的場所。每逢春秋時節，沿著太平洋候鳥航線 (Pacific Flyway) 飛翔的候鳥會在湖畔稍作停留，養精蓄銳 - 這條航線是從阿拉斯加延伸至巴塔哥尼亞的一條主要候鳥遷徙路線。春天是留鳥孵化和哺育後代的季節 - 你可以在這裡看見小鴨和雛鳥的身影。到了冬天，當各種鴨類、岸鳥和鳴禽從天而降時，此地的鳥類數量會呈現季節性的增長。

**你能看見這塊標誌上的幾種鳥類?  
你能聽見幾種不同鳥叫的聲音?**

Great Egret  
Garza grande  
大白鷺

Bufflehead  
Porrón coronado  
白枕頭鴨

Earred Grebe  
Zampullín cuellinegro  
黑頸綠頭鴨

Canvasback  
Porrón coacoxtle  
帆背潛鴨

American Coot  
Focha americana  
美洲白冠鴨

Ruddy Duck  
Pato tepalcate  
棕硬尾鴨

White Pelican  
Pelicano blanco  
白鸕鷀

Common Goldeneye  
Porrón osculado  
綠鴨

Snowy Egret  
Garca blanca  
雪鷺

Visit the Rotary Nature Center and [OaklandCa.gov/LMSigns](http://OaklandCa.gov/LMSigns) for more information.  
Visite el Rotary Nature Center y [OaklandCa.gov/LMSigns](http://OaklandCa.gov/LMSigns) para obtener más información.  
請造訪扶輪自然生態中心 (Rotary Nature Center) 和 [OaklandCa.gov/LMSigns](http://OaklandCa.gov/LMSigns) 了解更多資訊。



## Lake Merritt Wildlife Refuge



Volunteer Sea voluntario 義工招募 [www.OaklandCa.gov/LMSigns](http://www.OaklandCa.gov/LMSigns)



# Keeping Waterways Clean

## Raingardens Protect Water Quality

The City of Oakland built raingardens to improve the water quality and habitat in Lake Merritt. A raingarden is a sunken, planted area that captures stormwater runoff from paved streets, sidewalks, and parking lots. Stormwater runoff picks up pollution on the street such as litter, plastics, oil, chemicals, fertilizers, and pet waste and carries these pollutants into storm drains that lead directly to Lake Merritt. By directing stormwater to raingardens, many pollutants can be filtered out before the water reaches the lake, helping to protect water quality and the wildlife that lives there.



# Mantener limpias las vías fluviales

## Los jardines de lluvia protegen la calidad del agua

La Ciudad de Oakland ha construido jardines de lluvia cerca de Lake Merritt para mejorar la calidad del agua y el hábitat. Un jardín de lluvia es una zona hundida y con vegetación que capta la escorrentía de las aguas pluviales de las calles pavimentadas, las aceras y los estacionamientos. La escorrentía de las aguas pluviales recoge la contaminación de las calles, como la basura, los plásticos, el aceite, los productos químicos, los fertilizantes y los desechos de las mascotas. Los transporta a los desagües pluviales que desembocan directamente en Lake Merritt. Al dirigir las aguas pluviales a los jardines de lluvia, se pueden filtrar muchos contaminantes antes de que el agua llegue al lago, lo que ayuda a proteger la calidad del agua y la vida silvestre que vive en él.



### You Can Help Prevent Water Pollution and Keep Lake Merritt Clean and Healthy!

- Pick up litter, especially plastics that can sicken, harm, or kill wildlife.
- Use reusable cups and bags.
- Sweep instead of hosing off your sidewalk or driveway.
- Use compost and natural fertilizers.

### Usted puede ayudar a prevenir la contaminación del agua y a mantener Lake Merritt limpio y en buen estado!

- Recoja la basura, especialmente los plásticos que pueden enfermar, perjudicar o matar a la vida silvestre.
- Use vasos y bolsas reutilizables.
- Barra en lugar de limpiar con la manguera la acera o la entrada a la cochera.
- Use abono y fertilizantes naturales.

### 你可協助防止水污染，維護美麗湖的潔淨與健康！

- 撿拾垃圾，尤其撿拾塑膠，這些可能會造成野生動物生病、受傷或死亡。
- 使用可重複使用的杯子和袋子。
- 用掃把清潔人行道或車道，不要用水沖洗。
- 使用堆肥和天然肥料。

# 保持水道清潔

## 雨水花園能保護水質



屋崙 (奧克蘭) 市政府在美麗湖附近建造了多座雨水花園，以改善水質和棲息地狀況。雨水花園是一塊栽種植物的凹地，能承接來自路面、人行道和停車場的雨水逕流。雨水逕流會夾帶街道上的污染物，如垃圾、塑膠、油、化學用品、殺蟲劑和寵物排泄物，將這些污染物帶進雨水渠，並直接流入美麗湖中。若將雨水導入雨水花園，許多污染物可在流入美麗湖以前被過濾掉，有助於保護水質和住在湖邊的野生動物。

### Can you find raingardens and other features that capture and filter stormwater around the Lake?

- Look for:**
- Pavement or curb cuts that let water sink in.
  - Rooftop gardens.
  - Trees that slow runoff by catching raindrops and with roots that help water enter the ground.
  - Paved areas that slope toward a sunken planted area.

### ¿Puede encontrar jardines de lluvia y otros elementos que recojan y filtren las aguas pluviales en los alrededores del lago?

- Observe lo siguiente:**
- Adoquines o recortes en la acera que permitan que el agua sea absorbida.
  - Jardines en la azotea.
  - Árboles que ralentizan la escorrentía atrapando las gotas de lluvia y ayudando a que el agua penetre en el suelo a través de sus raíces.
  - Zonas pavimentadas que se inclinan hacia una zona hundida con vegetación.

### 你可以找到美麗湖四周的雨水花園和其他可承接並過濾雨水的設施嗎？

- 請仔細觀察：**
- 能讓水往下滲的鋪面道路或路邊斜坡。
  - 能承接雨水並讓水從根部進入地下，以減緩逕流速度的樹木。
  - 向凹陷的植栽區域傾斜的鋪面區域。

Visit the Rotary Nature Center and [OaklandCa.gov/LMSigns](http://OaklandCa.gov/LMSigns) for more information.  
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請造訪扶輪自然生態中心 (Rotary Nature Center) 和 [OaklandCa.gov/LMSigns](http://OaklandCa.gov/LMSigns) 了解更多資訊。



Lake Merritt Wildlife Refuge



Volunteer Sea voluntario 義工招募 [www.OaklandCa.gov/LMSigns](http://www.OaklandCa.gov/LMSigns)





**CITY OF OAKLAND**  
**Oakland Parks, Recreation & Youth Development**

**TO:** Tam Tran, Chair, Parks and Recreation Advisory Commission  
**FROM:** Tess Kavanagh, Project Manager, Oakland Public works  
**DATE:** January 10, 2024  
**SUBJECT: REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION (PRAC) TO SUPPORT A MINOR CONDITIONAL USE PERMIT FOR THE SOBRANTE PARK RENOVATION PROJECT**

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**SUMMARY**

This report seeks the Park and Recreation Advisory Commission’s recommendation to approve a Minor Conditional Use Permit for the Sobrante Park Renovations Project to upgrade the park and add a new 1700SF Community Center building for use by neighborhood residents. PRAC’s support for a minor conditional use permit (CUP) is needed to proceed with the planned renovations and new construction. The Park, located at 10800 Pueblo Drive in east Oakland’s Sobrante Park neighborhood, is a part of the Oakland Parks, Recreation and Youth Development Department’s park system.

The project is the result of community-led design process and partnership with OPW that resulted in a successful grant award of \$2,600,000 from the California Statewide Park Development and Community Revitalization Program of 2018 (Prop 68).

**FISCAL IMPACT**

There will be no fiscal impact on the Office of Parks, Recreation & Youth Development (OPRYD). The project improvements are funded by the Proposition 68 Grant Award of \$2.6M and additional funds from Measure U - 2022 Affordable Housing Infrastructure Bond identified in FY23-25 Capital Improvement (CIP) budget. Construction of the project is estimated at \$3.5 million.

After construction, routine park and facility maintenance will be provided by the Department of Public Works. Maintenance costs are funded through City various fund sources. No new OPRYD staff is required to operate the facility and programs post-project construction.

**BACKGROUND / LEGISLATIVE HISTORY**

The project site is small existing mini park located within the Sobrante Park neighborhood of East Oakland, a historically underserved community. The park is bordered by residential neighborhood on the east & south sides, and the Madison Park Academy Charter School elementary and high school campuses on the west and north, conveniently located close to two neighborhood schools and within safe walking distance for families that live in the Sobrante Park neighborhood.

The existing mini park includes picnic tables, barbeque pits, a play area and restroom structure. Most existing features are damaged, vandalized, worn out and past their useful service life. Several trees are diseased and need removal. The park is underutilized by the neighborhood and vulnerable to use for destructive activities.

The park land is owned by the Oakland Unified School District and leased by the Oakland Park Recreation and Youth Development (OPRYD) through a 40 year Ground lease agreement.

The Sobrante Park Renovation project grew from a community-driven advocacy process that began in 2019. Local community groups including the Sobrante Park Resident Action Council (SPRAC), Beat 31Z Neighborhood Crime Prevention Council (NCPC) and others gathered to discuss potential improvements to the park. Led by a local landscape architect, the group developed the project program to include:

Replacements or refurbishment of existing features:

- Picnic tables with double BBQ pit
- Playground equipment and surfacing
- Trees and other landscaping
- Lawn
- Bathroom

And new features:

- Bike racks
- Nature walking path
- Fence and gate at Pueblo Drive entrance
- Drinking fountain
- Community resource center
- Educational boards
- Par course equipment for adults and seniors

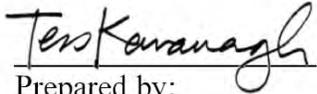
The goal of these improvements is to re-activate the park into a positive community resource, providing safe and engaging play opportunities for neighborhood children, exercise opportunities for adults and seniors, access to peaceful, natural environments that support mental health, plus a dedicated space for community members to gather for meetings and receive a variety of services.

Partnering with the City of Oakland (City), the community applied for and received a CA Park & Recreation Prop 68 Grant to design and construct the renovated park. A City Project Manager was assigned to procure design consultant services and design effort started in earnest in 2021.

**RECOMMENDATION**

Staff recommends the Parks and Recreation Advisory Commission recommend approval of the proposed Minor Conditional Use Permit for the Sobrante Park Renovations project. The proposed project will result in a park with improved facilities that better serve the recreational needs of the surrounding neighborhood.

Respectfully submitted,



Prepared by:  
Tess Kavanagh  
OPW Project Manager

  
Calvin Hao (Dec 26, 2023 11:18 PST)

Approved by:  
Calvin Hao  
Acting OPW PGM Division Manager

Attachments: Exhibit A – *Project Map*  
Exhibit B – *Design Presentation*



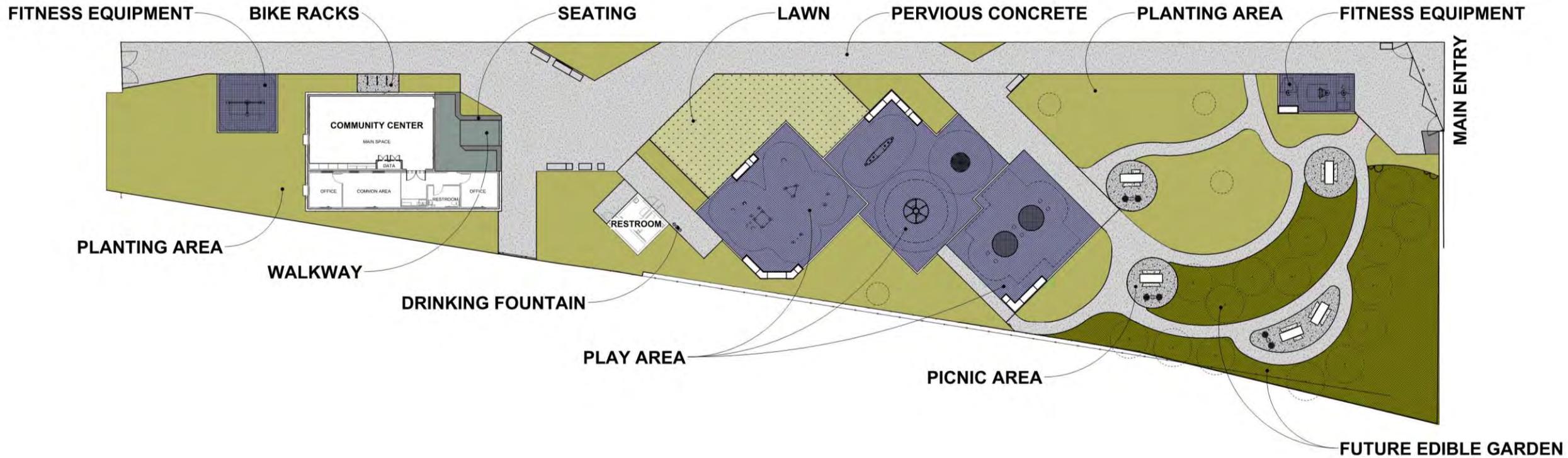
CITY OF OAKLAND

# Sobrante Mini-Park

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PARKS AND RECREATION ADVISORY COMMISSION (PRAC)

# Site Plan



# Play Equipment

OPTION 2



**2 BAY SWING WITH FRIENDSHIP SWING**

Landscape Structures  
\$7876  
Age 2-12



**UNITY TEETER TUNNEL**

Play World  
\$11144  
Age 5-12



**UNITY ROCKR**

Play World  
\$5901  
Age 2-5



**UNITY SPINR**

Landscape Structures  
\$13638  
Age 5-12

**OPTION 1: CLIMBING-FOCUSED**



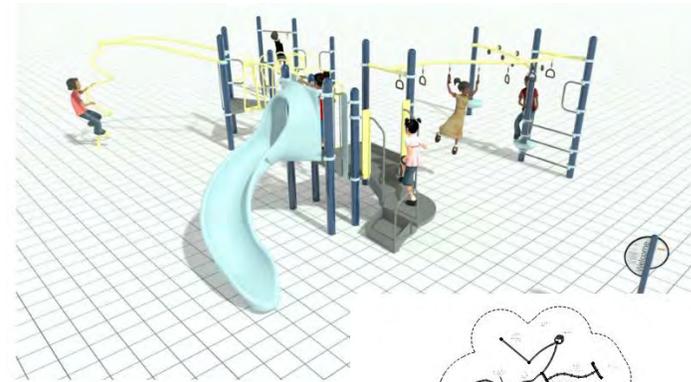
Canyon Climber



SlideWinder2

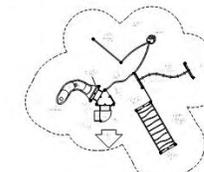


Blender



**PLAYBOOSTER 3496**

Landscape Structures  
\$31674  
Age 2-12



# Fitness Equipment



Assisted Row/Push-Up  
\$2867



Tai Chi Wheels  
\$2505



**FREE-STANDING 2 BENCH TABLE SET**  
Wausau Tile



**SQUARE TUBE CIRCULAR BIKE RACK, CITY STANDARD**  
Belson Outdoors



**BEARSAVER, WITH CUSTOM GRAPHICS**  
Securr



Pull-Up/Dip  
\$3150



Cardio Stepper  
\$8232



Chest/Back Press  
\$6379



**OUR TOWN MODULAR BENCHES**  
Wausau Tile



**MODEL 3612, ADA STAINLESS STEEL BOTTLE FILLER & DRINKING FOUNTAIN**  
HAWS

# Planting Palette

## TREES



SYDNEY RED GUM  
*ANGOPHORA COSTATA*



STRAWBERRY TREE  
*ARBUTUS UNEDO*



ART'S SEEDLESS DESERT WILLOW  
*CHILOPSIS LINEARIS 'ART'S SEEDLESS'*



ROBERTS CALIFORNIA SYCAMORE  
*PLATANUS RACEMOSA 'ROBERTS'*



MEXICAN REDBUD  
*CERCIS CANADENSIS VAR. MEXICANA*

## SHRUBS



HOWARD MCMINN  
MANZANITA  
*ARCTOSTAPHYLOS 'HOWARD MCMINN'*



COFFEEBERRY  
*RHAMNUS CALIFORNICA 'MOUND SAN BRUNO'*



CREEPING MIRROR  
PLANT  
*COPROSMA X KIRKII*



DWARF PRIDE OF  
MADIERA  
*ECHIU WEBII*



CALIFORNIA LILAC  
*CEANOTHUS 'CENTINNEL'*



INDIAN HAWTHORN  
*RHAPIOLEPIS INDICA 'PINK LADY'*



CALIFORNIA  
ROCKROSE  
*CISTUS PURPUREA*



NEW ZEALAND FLAX  
PHORMIUM

## PERENNIALS, GRASSES



MAT RUSH  
*LOMANDRA LONGIFOLIA 'BREEZE'*



WORMWOOD  
*ARTEMESIA 'POWIS CASTLE'*



WHITE SAGE  
*SALVIA APIANA*



AFRICAN LILY  
*AGAPANTHUS 'ELAINE'*



DARA'S CHOICE  
SAGE  
*SALVIA X DARA'S CHOICE*



PINK MUHLY  
*MUHLENBERGIA CAPILLARIS*

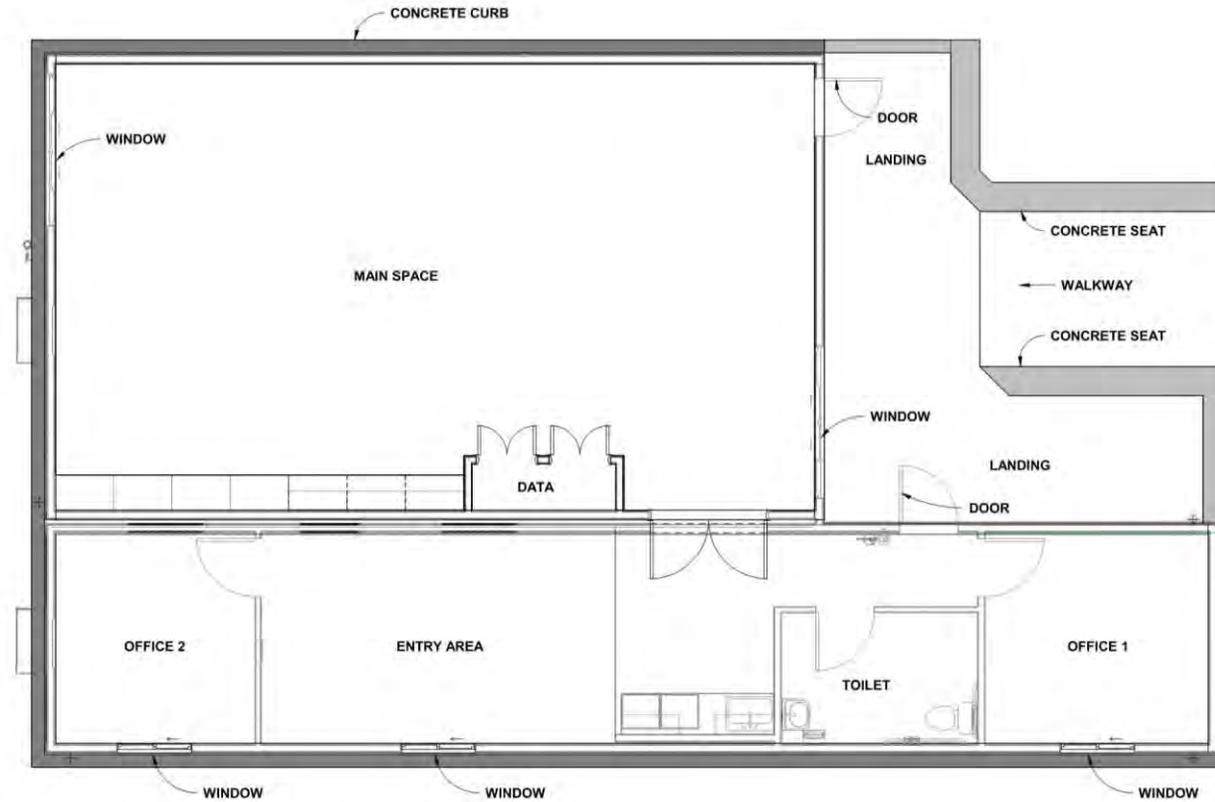


SUNSET HYSSOP  
*AGASTACHE RUPESTRIS*



CALIFORNIA  
WILDFLOWER SEED  
MIX

# Floor Plan





NORTH-EAST EXTERIOR VIEW



EXTERIOR FIELD PAINT - SW 6232 MISTY



EXTERIOR TRIM & DOORS - SW 6718 OVERT GREEN



MURAL BACKGROUND COLORS



EAST INTERIOR VIEW



CEILING -  
ACOUSTICAL CEILING TILES - WHITE



INTERIOR WALLS -  
CHATFIELD CLARKE  
VINYL TACKBOARD PANELS



INTERIOR TRIM -  
SW 6718 OVERT GREEN



INTERIOR DOORS -  
SW 7103 WHITETAIL



INTERIOR FLOORING -  
TARKETT VINYL TILE LATITUDE  
ABSTRACT 5102 NIMBUS



INTERIOR BASE -  
TARKETT 4" RUBBER BASE  
CANARY YELLOW