



**MINUTES:**  
**\*Special Meeting of the Oakland  
Parks and Recreation Advisory Commission (PRAC)  
Wednesday, April 13, 2022, 4:30 P.M.  
Zoom Teleconference**

**Meeting Recording Link:**

<https://oakland.granicus.com/player/clip/4826?&redirect=true>

CALL TO ORDER / ROLL CALL: 4:30 P.M.

**ALLEN, DUHE, HA, KOS-READ, MOORE, D. SMITH, K. SMITH,  
TORRES, TRAN**

Chair Allen read statement on Consent Item 4A – Resolution No. 2021-03 in accordance with California Government Code Section 54954(c), a provision of AB-361.

**Present (7):** Commissioners Allen, Duhe, Kos-Read, K. Smith, Torres, Tran,  
Watkins

**Excused (1):** Commissioner Ha

**Absent (1):** Commissioner Moore, D. Smith

1. **MODIFICATION OF THE AGENDA:**

2. **DISPOSITION OF MINUTES:**

- March 9, 2022 Draft Meeting Minutes

**Motion:** Chair Allen entertained a motion to approve the February meeting minutes with noted changes. **Moved by:** Commissioner Duhe. **Second by:** K. Smith. **Vote:** Yes (6) Allen, Duhe, Kos-Read, K. Smith, Tran, Watkins. **Abstain:** Torres. **Motion:** Passed.

3. **OPEN FORUM:** There were 2 speakers.

4. **CONSENT NEW BUSINESS:**

- A. **ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE PARKS AND RECREATION ADVISORY COMMISSION AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

B. **REQUEST FROM NATIVE AMERICAN HEALTH CENTER (NAHC) FOR APPROVAL TO COLLECT ON-SITE REGISTRATION FEES AT THE ANNUAL RUNNING IS MY HIGH 5K AND 10K FUN RUN/WALK AT LAKESIDE PARK (FAIRYLAND AREA) ON SATURDAY, JUNE 11, 2022, 9:00AM-3:00PM.**

C. **REQUEST FROM OAKLAND CARNIVAL TO COLLECT VENDOR REGISTRATION FEES, SALES OF FOOD, MERCHANDISE AND WARES AT OAKLAND CARNIVAL TO BE HELD AT MOSSWOOD PARK ON SATURDAY, JUNE 4, 2022, FROM 8:00AM-8:00PM.**

**Motion:** Chair Allen entertained a motion to approve Item 4 – Consent Items. **Moved by:** Commissioner Kos-Read. **Second by:** K. Smith. **Vote:** Yes (6) Allen, Duhe, Kos-Read, K. Smith, Tran, Watkins. **Abstain:** Torres. **Motion:** Passed.

5. MEASURE Q OVERSIGHT/AD HOC COMMITTEE UPDATE

\*Visit Measure Q [website](#) for more information, documents and reports.

- Informational Report: OPW Monthly Measure Q Report and Performance Measures Update  
Sean Maher, OPW Public Information Officer and Acting Assistant to the Director, and Leslie Liew, OPW Business Analyst, presented report. Charts of the Hiring Trend for Measure Q positions and the Measure Q deliverables that include staffing at parks and staff hours at each park were shown. All parks listed on the charts are parks that OPW currently have data for. The chart will change as more data is entered by staff. Other deliverables include: 1) Mowing City-operated sports fields: Chart shows the fields that are being mowed. 2) Park restrooms: Chart shows the number of restrooms that are being cleaned per week. 3) Collecting trash and litter at parks: Chart shows the hours worked and volume of litter picked up.
- Letter/Memo to OPW from Parks and Recreation Advisory Commission Chair Allen Regarding OPW's Department Midcycle Budget Submittal  
Chair Allen commented that the memo was a summation from the March meeting about the midcycle budget process and how the Committee is working with OPW to provide PRAC's input on the projects that should be funded if there were to be a fund balance in Measure Q.

There were 3 speakers.

Commissioner Kos-Read provided comments and recommendations on OPW's data charts.

Chair Allen commented on the City's Financial Report on Measure W and Measure Q that was made known to the Ad Hoc Committee on 4/12/2022, less than 24 hours of the PRAC meeting. Chair Allen will invite someone from the Budget Office to speak at an Ad Hoc Committee meeting about the report and deficit that was addressed and will have the budget person come to PRAC for the May PRAC meeting. The Measure Q Ordinance states that PRAC is the oversight body for Measure Q and are to advise the

City Administrator and City Council. The Financial Report was sent to the City Administrator and has not formally come to the PRAC. Chair Allen was informed that the report will be going to City Council supposedly on May 3, 2022.

*Commissioner Torres connected at 5:21 p.m.*

*Commissioner K. Smith left the meeting prior to the Motion.*

**Motion:** Chair Allen entertained a motion to accept the informational report on Measure Q.

**Moved by:** Vice Chair Tran. **Second by:** Commissioner Kos-Read.

**Vote:** Yes (6) Allen, Duhe, Kos-Read, Torres, Tran, Watkins.

**Motion:** Passed.

6. NEW BUSINESS:

- 6A. **REQUEST APPROVAL TO ALLOW AFROCENTRIC OAKLAND TO COLLECT ENTRY FEES, SALES OF BEER, WINE AND SPIRITS IN BEER GARDEN, FOOD, AND MERCHANDISE AT THE 10<sup>TH</sup> ANNUAL PAN AFRICAN WELLNESS AND FAM BAM X-JUNETEENTH EDITION TO BE HELD AT THE LAKE MERRITT BLVD. AMPHITHEATER ON SATURDAY, JUNE 18 – SUNDAY, JUNE 19, 2022, FOM 12:00PM – 8:00PM.**

Zermaine Thomas, OPRYD Special Events Coordinator, presented the report and introduced speaker, Travis Watts. Commissioner concerns included crowd control, security measures and what plans they have in place. Mr. Watts has 4 security levels for measures of crowd control that includes OPD presence and personal security.

Ms. Thomas commented that the Fam Bam event is the only event permitted at and around the Lake Merritt area through the OPRYD Central Reservations Unit.

There were no speakers.

**Motion:** Chair Allen entertained a motion to approve accept and approve request.

**Moved by:** Commissioner Torres. **Second:** Commissioner Kos-Read.

**Motion: Vote:** Yes (6) Allen, Duhe, Kos-Read, Torres, Tran, Watkins. **Motion:** Passed.

- 6B. **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW ACTA NON VERBA: YOUTH URBAN FARM PROJECT (ANV) TO COLLECT FUNDS ONSITE FOR DONATIONS, CAMP REGISTRATIONS, TICKET ENTRY SALES, SALES OF FOOD, BEVERAGES, (ALCOHOLIC/NON-ALCOHOLIC), AND MERCHANDISE AT THEIR ANNUAL CAMP FOR GROWN FOLX FUNDRAISER TO BE HELD AT SNOW PARK ON SATURDAY, MAY 14, 2022, FROM 12:00PM-4:00PM.**

Zermaine Thomas, OPRYD Special Events Coordinator, presented the report and introduced speaker, Kelly Carlisle. Ms. Carlisle provided a brief presentation about the organization and event.

There was 1 speaker.

**Motion:** Chair Allen entertained a motion to approve the request.

Moved by: Vice Chair Tran. **Second:** Commissioner Duhe.

**Motion: Vote:** Yes (6) Allen, Duhe, Kos-Read, Torres, Tran, Watkins. **Motion:** Passed.

6C. **REQUEST FROM CONSERVATION SOCIETY OF CALIFORNIA, ALSO KNOWN AS OAKLAND ZOO, TO COLLECT ONSITE DONATIONS, SALES OF MERCHANDISE, FOOD AND BEVERAGES AT THE 100<sup>TH</sup> YEARS OF SERVICE TO THE COMMUNITY CELEBRATION TO BE HELD AT SNOW PARK ON SUNDAY, JUNE 5, 2022, FROM 11:00AM – 3:00PM.**

Zermaine Thomas, OPRYD Special Events Coordinator, presented the report and introduced speaker, Sarah Kidder. Ms. Carlisle made a brief presentation about event.

There was 1 speaker.

**Motion:** Chair Allen entertained a motion to approve the request.

**Moved by:** Commissioner Kos-Read. **Second:** Vice Chair Tran.

**Motion: Vote:** Yes (6) Allen, Duhe, Kos-Read, Torres, Tran, Watkins. **Motion:** Passed.

7. PLANNING AND CONDITIONAL USE PERMITS:

None.

8. UPDATE FROM THE DIRECTOR, COMMITTEES, RECREATION ADVISORY COUNCILS, COMMUNICATIONS & ANNOUNCEMENTS:

**Director's Report:**

- Director Williams provided an update on registrations. There are 4 sessions for the Summer Town Camp: Session 1 currently has 345 registrations; Session 2 currently has 308 registrations; Session 3 currently has 208 registrations; Session 4 currently has 174 registrations. OPRYD is getting more registration requests and using scholarship dollars to make sure that youth have the opportunity to participate in the Summer Camp.
- Still have job openings for Recreation Aide and Recreation Leader positions. If anyone is interested in jobs, they may apply online at City of Oakland's OPRYD jobs.
- Introduced new Executive Assistant to the Director, Jasmine Bellow.

**PRAC Committees:**

- Tree Advisory Committee: No update.
- Park Rules & Regulations: No update.
- Measure Q Ad Hoc: Heard update from Item 5 where Chair Allen shared thoughts on the Financial Report on Measure W and Measure Q.
- Priority & Goals Ad Hoc Committee: Vice Chair Tran reported that the Committee onboarded new Commissioner Watkins and used the new draft Commissioner Handbook that is being prepared as a supplement to the main Boards and Commissions Handbook. The Committee created a supplement specifically for PRAC. It will be used as a reference for all the PRAC. Chair

Allen commented that the handbook will be disseminated when the Ad Hoc Committee fill in the gaps.

- Lake Merritt Ad Hoc Committee: Joe DeVries from the City Administrator's Office, was invited to the meeting and provided an update on Lake Merritt. Mr. DeVries spoke on the Parking Management Plan around Lake Merritt that is to be presented to City Council on May 3, 2022. Proposal is to meter the whole Lake. An added benefit to metering the Lake would be that it will generate revenue that would go to the General Fund. The goal is to manage the weekend to make the area accessible to all. Commissioners provided comments. The PRAC was not asked to weigh in on metered parking around the Lake and will not be able to meet prior to May 3.

**Recreation Advisory Councils (RAC):**

Chair Allen:

- Mosswood: Attended the Mosswood RAC meeting. Have been providing the RAC via email with PRAC updates regarding Measure Q and the Priority and Goals Ad Hoc Committee.

**Announcements:**

Kos-Read:

- Cleanup with Oakland Rotary at Lake Merritt Gardens on Saturday, April 16, 2022.
- Following weekend, April 23 and 24, 2022 is Earth Day.

Sean Maher:

- The City is highlighting Earth Day in-person outdoor events. OPW is supporting volunteer events in each of the City's districts.

Chair Allen:

- The PRAC Annual Report will be heard on April 25, 2022 at the Life Enrichment Committee meeting. Chair Allen will present report.
- Welcomed new Commissioner Robert Watkins.

9. OPEN FORUM CONTINUED:

There was 1 speaker.

10. ADJOURNMENT: 7:08 p.m.

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\*Visit [PRAC Website](#) for more information, documents and reports.

**Next Meeting:**

*Wednesday, May 11, 2022*

*Zoom Teleconference*

Respectfully submitted,

*/s/ J. Nicholas Williams*  
Secretary

*/s/ Gail McMillon*  
Gail McMillon  
Acting Recording Secretary