

**HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD
FULL BOARD SPECIAL MEETING**

October 26, 2023

6:00 P.M.

CITY HALL

**1 FRANK H. OGAWA PLAZA, HEARING ROOM #1
OAKLAND, CA 94612**

MINUTES

1. CALL TO ORDER

The Board meeting was administered in-person by B. Lawrence-McGowan from the Rent Adjustment Program (RAP), Housing and Community Development Department. B. Lawrence-McGowan explained the procedure for conducting the meeting. The HRRRB meeting was called to order by Chair Oshinuga at 6:04 p.m.

2. ROLL CALL

MEMBER	STATUS	PRESENT	ABSENT	EXCUSED
D. WILLIAMS	Tenant	X		
J. DEBOER	Tenant			X
Vacant	Tenant Alt.			
M. GOOLSBY	Tenant Alt.	X		
D. INGRAM	Undesignated			X
C. OSHINUGA	Undesignated	X		
M. ESCOBAR	Undesignated	X		
Vacant	Undesignated Alt.			
Vacant	Undesignated Alt.			
D. TAYLOR	Landlord		X	
K. BRODFUEHRER	Landlord	X		
C. JACKSON	Landlord Alt.			X
Vacant	Landlord Alt.			

Staff Present

Kent Qian
Marguerita Fa-Kaji
Briana Lawrence-McGowan

Deputy City Attorney
Senior Hearing Officer (RAP)
Administrative Analyst II (RAP)

3. PUBLIC COMMENT

- a. No members of the public spoke during public comment.

4. CONSENT ITEMS

- a. Approval of Board Minutes, 10/12/2023: Member M. Escobar moved to approve the Board Minutes from 10/12/2023. Member D. Williams seconded the motion.

The Board voted as follows:

Aye: C. Oshinuga, M. Escobar, D. Williams, M. Goolsby, K. Brodfuehrer
Nay: None
Abstain: None

The minutes were approved.

5. APPEALS*

- a. L22-0065, Sukarto v. Tenants

Appearances: Abby Sukarto Owner

After parties' arguments, questions to the parties, and Board discussion, Member K. Brodfuehrer moved to remand the case back to the Hearing Officer to apply the MNOI method and to allow the parties to submit additional evidence upon a showing of good cause. The Hearing Officer may schedule a new hearing if necessary. The Hearing Officer is to determine whether or not the evidence is sufficient underneath the regulations for the MNOI standard. Member D. Williams seconded the motion.

The Board voted as follows:

Aye: C. Oshinuga, M. Escobar, D. Williams, M. Goolsby, K. Brodfuehrer
Nay: None
Abstain: None

The motion was approved.

6. INFORMATION AND ANNOUNCEMENTS

- a. Board Training Session—*Robert's Rules of Order*: Deputy City Attorney Kent Qian administered a Board training session. Topics discussed included be were not limited to:
 - Introduction to Robert's Rules of Order
 - The Chair
 - Minutes
 - Committees
 - Motions
 - Voting
 - Adjournment

7. SCHEDULING AND REPORTS

- a. Deputy City Attorney Kent Qian informed the Board that the ordinance amendments proposed by the Board are scheduled to go before the Community and Economic Development Committee on November 14, 2023.

8. OPEN FORUM

- a. No members of the public spoke during open forum.

9. ADJOURMENT

- a. The meeting was adjourned at 7:01 p.m.