

## CITY OF OAKLAND



1 FRANK H. OGAWA PLAZA • 3<sup>rd</sup> FLOOR • OAKLAND, CALIFORNIA 94612

City Administrator's Office

(510) 238-3301

FAX (510) 238-6341

TDD (510) 238-3254

**MEMORANDUM:** Request to Adopt a Resolution Determining That Conducting In-Person Meetings of the Commission on Homelessness and Its Committees Would Present Imminent Risks to Attendees' Health and Electing to Continue Conducting Meetings Using Teleconferencing in Accordance with California Government Code Section 54953(e), A Provision of AB-361.

**TO:** Commission on Homelessness

**DATE:** October 26, 2022

### Summary

The purpose of this memorandum to the Commission on Homelessness is to request continuance of teleconference meetings (commonly referred to as virtual meetings) given recent changes to the State's open meeting laws. Assembly Bill 361 (AB-361) was adopted on September 15, 2021, amending provisions of the Brown Act that allow local jurisdictions to meet by teleconference provided the legislative body adopts specific findings in compliance with the new State law. All City of Oakland legislative bodies, including the Commission on Homelessness, have been advised to adopt a Resolution of Findings pursuant to AB-361 in order to continue meeting via teleconference.

### Analysis

This Resolution of Findings states that the purpose of meeting by teleconference is to generally protect the health and safety of our community while the state of emergency related to COVID-19 is still in effect. The Resolution also states that a proclamation of local emergency is still in effect, as well. These are required findings under AB-361 to allow for continued use of a virtual platform for hosting Commission on Homelessness (and Committee) meetings.

By adopting the Resolution, the Commission on Homelessness would allow for continued use of a virtual platform for hosting Commission on Homelessness meetings during the COVID-19 emergency, as proclaimed by either the state or local jurisdiction. Adopting the Resolution would also allow the Commission on Homelessness committees to continue to meet on a virtual platform (including, but not limited to, the Design Review Committee, the Residential Appeals Committee, the Zoning Update Committee, The Special Projects Committee, and Policies and Procedures Committee, as well as any subcommittee thereof).

The Commission on Homelessness will be asked to adopt the Resolution every month for the duration of the COVID-19 emergency. In the future, this same report and Resolution will be included as a consent calendar item on the first meeting agenda no longer than every 30 days during of the emergency.

**Recommendation**

Staff recommends that the Commission on Homelessness adopt the Resolution Determining That Conducting In-Person Meetings of the Commission on Homelessness and Its Committees Would Present Imminent Risks to Attendees' Health and Electing to Continue Conducting Meetings Using Teleconferencing in Accordance with California Government Code Section 54953(e), A Provision of AB-361.

Prepared by:

***Greta Felma Monares/s/***  
Greta Felma Monares, Administrative Assistant II

Approved for forwarding to the Commission on Homelessness:

***Daniel Cooper/s/***

Daniel Cooper, Homelessness Administrator  
City Administrator's Office

Attachment: A Resolution Determining That Conducting In-Person Meetings of the Commission on Homelessness and Its Committees Would Present Imminent Risks to Attendees' Health and Electing to Continue Conducting Meetings Using Teleconferencing in Accordance with California Government Code Section 54953(e), A Provision of AB-361.

# COMMISSION ON HOMELESSNESS

## RESOLUTION NO. 2021-9

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**ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE COMMISSION ON HOMELESSNESS AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom declared a state of emergency related to COVID-19, pursuant to Government Code Section 8625, and such declaration has not been lifted or rescinded. *See* <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.4.20-Coronavirus-SOE-Proclamation.pdf>

**WHEREAS**, on March 9, 2020, the City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050(C); and

**WHEREAS**, City Council Resolution No. 88075 remains in full force and effect to date; and

**WHEREAS**, the Centers for Disease Control (CDC) recommends physical distancing of at least six (6) feet whenever possible, avoiding crowds, and avoiding spaces that do not offer fresh air from the outdoors, particularly for people who are not fully vaccinated or who are at higher risk of getting very sick from COVID-19. *See* <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

**WHEREAS**, the CDC recommends that people who live with unvaccinated people avoid activities that make physical distancing hard. *See* <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19/caring-for-children/families.html>;

**WHEREAS**, the CDC recommends that older adults limit in-person interactions as much as possible, particularly when indoors. *See* <https://www.cdc.gov/aging/covid19/covid19-older-adults.html>;

**WHEREAS**, the CDC, the California Department of Public Health, and the Alameda County Public Health Department all recommend that people experiencing COVID-19 symptoms stay home. *See* <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>;

**WHEREAS**, persons without symptoms may be able to spread the COVID-19 virus. *See* <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

**WHEREAS**, fully vaccinated persons who become infected with the COVID-19 Delta variant can spread the virus to others. *See* <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>;

**WHEREAS**, the City’s public-meeting facilities are indoor facilities that do not designed to ensure circulation of fresh / outdoorair, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart;now therefore be it:

**WHEREAS**, holding in-person meetings would encourage community members to come to City facilities to participate in local government, and some of them would be at high risk of getting very sick from COVID-19 and/or would live with someone who is at high risk; and

**WHEREAS**, in-person meetings would tempt community members who are experiencing COVID-19 symptoms to leave their homes in order to come to City facilities and participate in local government; and

**WHEREAS**, attendees would use ride-share services and/or public transit to travel to in-person meetings,thereby putting them in close and prolonged contact with additional people outside of their households; now therefore be it:

**RESOLVED:** that the Commission on Homelessness finds and determines that the foregoing recitals are trueand correct and hereby adopts and incorporates them into this Resolution; and be it

**FURTHER RESOLVED:** that, based on these determinations and consistent with federal, state, and localhealth guidance, the Commission on Homelessness determines that conducting in-person meetings would pose imminent risks to the health of attendees; and be it

**FURTHER RESOLVED:** that the Commission on Homelessness firmly believes that the community’s health and safety seriously and the community’s right to participate in local government, are both critically important, and is committed to balancing the two by continuing to use teleconferencing to conduct public meetings, in accordance with California Government Code Section 54953(e), a provision of AB-361; and be it

**FURTHER RESOLVED:** that the Commission on Homelessness will renew these (or similar) findings at least every thirty (30) days in accordance with California Government Code section 54953(e) until the state of emergency related to COVID-19 has been lifted, or the Commission on Homelessness finds that in-person meetingsno longer pose imminent risks to the health of attendees, whichever is occurs first.

IN THE COMMISSION ON HOMELESSNESS, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – Castillo, Elder, Harrison, Lozano, Moss, Rhorer, Stokes, Walker

NOES –

ABSENT –

ABSTENTION –

ATTEST:

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Daniel Cooper  
Secretary to the Commission on Homelessness  
Of the City of Oakland, California