

CITY OF OAKLAND

BUDGET ADVISORY COMMISSION

Meeting of the City of Oakland Budget Advisory Commission (BAC) held
Wednesday, July 10, 2024, at 6:00 PM.

The Budget Advisory Commission meeting was held in Hearing Room 2 in City Hall.

Commission Members:

Armand Bryan, Larisa Casillas, Mike Forbes, Guadalupe Garcia, Margaret Grimsley, Reisa Jaffe, Mike Petouhoff, Caitlin Prendiville, Sarah Price, Jane Yang, Stephisha Ycoy-Walton

City's Representative(s):

Nathan Bassett – Finance Department

Meeting Minutes:

1. Administrative Matters

The meeting was called to order by Chair Price at 6:07 PM. Roll call was conducted:

- Present: Commissioners Bryan, Jaffe, Petouhoff, Prendiville, Price, Yang and City of Oakland staff member Bassett
- Absent: Commissioners Casillas, Forbes, Garcia, Grimsley, Ycoy-Walton
- A quorum of six out of eleven members was confirmed

2. Approval of Prior Meeting Minutes

Minutes from April, May, and June meetings were moved to next month's meeting.

3. Commissioners' Protocol

Staff reported a new commissioner, Commissioner Ycoy-Walton, was recently confirmed and will join next month. Five commissioners' terms expire in September 2024:

- Commissioner Price (term ended)
- Commissioner Jaffe (eligible for renewal)
- Commissioner Grimsley (eligible for renewal)
- Commissioner Casillas (eligible for renewal)
- Commissioner Garcia (eligible for renewal)

Commissioner Petouhoff must be reappointed before September to avoid timing out of holdover status. Staff to follow up with remaining commissioners about reappointment interest.

4. Finance Department Update

Staff provided updates on:

- Budget survey RFP to be issued, targeting November/December timeframe for survey implementation
- Budget retreat meetings beginning with departments
- Biennial budget process to begin in September
- Focus on helping departments understand financial constraints and need for service reductions

5. FY2024-25 Midcycle Budget Amendments Discussion

Staff and commissioners discussed the mid-cycle budget amendments, including:

- Inclusion of \$63.9M from Coliseum sale
- Two budget options presented to Council depending on receipt of Coliseum payment by September 1
- Emergency fiscal controls if payment not received
- Discussion of using one-time funds for ongoing expenses
- Review of BAC presentation to Council and its impact
- Recognition of commissioners' work on presentation

6. 2024 Work Plan Update and Ad Hoc Study Groups

The commission discussed:

- Need to revive ad hoc group activity for fall
- Community engagement group work on budget survey
- Economic development group preparing for department presentation
- Review of prior recommendations and action items

7. Agenda Items for Future Meetings

The commission agreed to:

- Cancel August meeting
- Schedule survey discussion for September
- Potentially schedule Economic & Workforce Development presentation for September
- Review BAC Council presentation recommendations at next meeting
- Plan for October leadership elections
- Continue Race & Equity follow-up discussions

8. Open Forum

No items presented.

9. Adjournment

The meeting was adjourned at approximately 7:01 PM.

These minutes were drafted using a large language model with a transcript of the meeting recording. They were reviewed and edited by a human for accuracy.