

CITY OF OAKLAND

BUDGET ADVISORY COMMISSION

Notice is hereby given that a meeting of the City of Oakland Budget Advisory Commission (BAC) is scheduled for **Wednesday, November 8, 2023, at 6:00 PM.**

The Budget Advisory Commission will be held in Hearing Room 2 in City Hall.

Members of the Public have the following options to observe the meeting:

1. Watch the meeting on KTOP using Granicus.
2. Use the Zoom link attached to this agenda to remotely observe the meeting.

Commission Members:

Armand Bryan, Larisa Casillas, Guadalupe Garcia, Margaret Grimsley, Reisa Jaffe,
Mike Petouhoff, Caitlin Prendiville, Sarah Price

City's Representative(s):

Bradley Johnson/Rina Stabler – *Finance Department*

Meeting Agenda:

1. Administrative Matters [5 minutes]
 - Welcome & Attendance
2. Approval of Prior Meeting Minutes [5 minutes]
 - Minutes of BAC Meeting held June 14, 2023
 - Minutes of BAC Meeting held October 11, 2023
3. Commissioners' protocol [5 minutes]
 - Commissioner Application review
 - Onboarding & Exit / Recruitment – Open spots
4. Finance Dept Update [5 Minutes]
5. 2024 Work Plan and Ad Hoc Study Groups [30 minutes]
6. Agenda Items for Future Meetings [15 minutes]
 - City Clerk Presentation – Form 700 Filing
 - Update on Police Staffing and Resource Study / OIG Analyst Position
 - Departmental Presentation Invitations – Race & Equity and Workforce & Economic Development
7. Open Forum [5 minutes]
8. Adjournment

**CITY OF OAKLAND
BUDGET ADVISORY COMMISSION**

ATTACHMENTS: Draft Meeting Minutes of BAC Meeting held June 14, 2023; Draft Meeting Minutes of BAC Meeting held October 11, 2023; Budget Advisory Committee Responsibilities & Timeline; BAC Budget Process Evaluation Presentation to Finance & Management Committee

Hi there,

You are invited to a Zoom webinar.

When: Oct 11, 2023 06:00 PM Pacific Time (US and Canada)

Topic: Meeting of the City of Oakland Budget Advisory Commission (BAC)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81584763954>

Or One tap mobile :

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+16699006833,,81584763954# US (San Jose)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

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Webinar ID: 815 8476 3954

International numbers available: <https://us06web.zoom.us/j/kc4erTBb6i>

CITY OF OAKLAND

BUDGET ADVISORY COMMISSION

Meeting of the City of Oakland Budget Advisory Commission (BAC) held Wednesday, June 14, 2023 at 6:00 PM.

The Budget Advisory Commission was held in Hearing Room 4 in City Hall.

Commission Members:

Larisa Casillas, Guadalupe Garcia, Margaret Grimsley, Reisa Jaffe, John McKenna, Mike Petouhoff, Caitlin Prendiville, Sarah Price

City's Representative(s):

Ecaterina Burton & Nathan Bassett- *Finance Department*

Meeting Agenda:

1. Administrative Matters [5 minutes]
 - Welcome & Attendance
 - i. Present: Commissioners Casillas, Garcia, Jaffe, Petouhoff, McKenna, and Prendiville, as well as City of Oakland staff members Burton and Bassett, and one member of the public. Absent: Commissioners Grimsley, and Price. Meeting did not have a quorum until Casillas and Prendiville arrived at 6:08 PM.
 - ii. Meeting was called to order at approximately 6:03 PM.
 - iii. Commissioners were introduced to new staff member Bassett, as well as Armand Bryan, an incoming BAC Commissioner awaiting appointment. Commissioners also took a moment to introduce themselves to the new attendees.
2. Commissioners' protocol [10 minutes]
 - Commissioner Application Review
 - Onboarding & Exit / Recruitment - Open spots
 - i. McKenna and Burton noted that Bryan would be joining the BAC at the next meeting and noted that that would increase the number of Commissioners to 9, with 6 vacancies remaining.

McKenna then discussed the schedule of deliverables and noted that Commissioners drive the agendas in the off years. Petouhoff asked about the appointment process, to which McKenna and Burton described the process including who is responsible for the appointments and how interested individuals could get involved.

3. Finance Dept Update [15 minutes]

- Burton updated the BAC Commissioners on the budget process, including the proceedings of the concurrent budget hearing being held by the City Council. She then detailed the Council President's team that provided proposed amendments as a group, and what the other outstanding items for the process were. Council members were given a deadline to submit their amendment proposals by June 22, 2023. Staff recommended that if Commissioners wanted to attend a meeting to attend the meeting on June 26, the likely date of budget passage.

4. Review of Presentation on Mayor's Budget BAC Recommendation to FMC [20 Minutes]

- McKenna turned the time over to Petouhoff to discuss the BAC recommendations. Petouhoff began by discussing how the presentation was generally well received and noted that Council President Nikki Fortunato Bas received the recommendations to look at additional revenue sources and coordinate efforts to leverage resources provided by the County. Petouhoff proceeded with discussing the City Council Member's specific interests in the police budget and labor agreement negotiation recommendations. Petouhoff continued by discussing further recommendations of the BAC, including data collection to better manage future decisions.

Commissioners then asked economic development and how the City may influence businesses and the local economy. Burton then discussed the process, the Mayor's impact on economic development, and potential revenue from City businesses. Commissioners discussed economic development and revenues and their importance to the fiscal health of the City. Commissioners were also informed about how to request deep dive topics and how those could be part of the agenda moving into the future. Burton also informed Commissioners which meetings tend to be canceled.

5. Next ad hoc on Review of Council's Budget Revisions (15 Minutes)

- Goals and Participation
 - i. McKenna discussed the duties of the ad hoc group, how the ad hoc group would function, and the timeline of the report that would go to the City Council. Burton discussed the City's Consolidated Fiscal Policy (CFP), and the requirement outlined in the CFP that the BAC evaluate the City's performance during the budget process with regards to the criteria outlined in the CFP. Petouhoff asked a question about whether the BAC had a strategic plan, to which Burton responded that she was unaware of any strategic plan that the BAC may have had, but that the current BAC would be welcome to create one.

Garcia asked a question about the process of including equity in the budget process, to which Burton responded by explaining the Budget Bureau's efforts to incorporate equity into the budget process. She explained that the City's CFP does not require an amendment to discuss racial equity as part of the budget process since the City Council passed a charter amendment that incorporated equity into the overall work of the City. Burton also noted that she could provide a longer explanation on the incorporation of racial equity into the budget process during the July meeting.

McKenna then discussed the ad hoc group further, noting that BAC Commissioners could volunteer for that at the next meeting, and the Commissioners discussed the timeline for the following months' meetings. McKenna went on to further explain potential opportunities for BAC Commissioners to get involved, including becoming the BAC Liaison to the Finance & Management Committee, or by joining the evaluation ad hoc group.

6. Agenda Items for next Meeting [10 minutes]

- BAC norms review

7. Open Forum [5 minutes]

8. Adjournment

- Meeting was adjourned at approximately 7:16 PM.

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CITY OF OAKLAND BUDGET ADVISORY COMMISSION

Meeting of the City of Oakland Budget Advisory Commission (BAC) held Wednesday, October 11, 2023, at 6:00 PM.

The Budget Advisory Commission meeting was held in Hearing Room 4 in City Hall.

Commission Members:

Armand Bryan, Larisa Casillas, Guadalupe Garcia, Margaret Grimsley, Reisa Jaffe, Mike Petouhoff, Caitlin Prendiville, Sarah Price

City's Representative(s):

Nathan Bassett- *Finance Department*

Meeting Agenda:

1. Administrative Matters [5 minutes]
 - Welcome & Attendance
 - i. Present: Commissioners Casillas, Garcia, Grimsley, Petouhoff, Prendiville, Price and City of Oakland staff member Bassett. Absent: Commissioners Bryan, and Jaffe. Quorum was met for duration of meeting.
 - ii. Meeting was called to order by BAC Vice Chair Grimsley at approximately 6:10 PM.
2. Approval of Prior Meeting Minutes [5 minutes]
 - Minutes of BAC Meeting held July 12, 2023
 - Minutes of BAC Meeting held September 13, 2023
 - i. Commissioners reviewed the prior meeting minutes. Petouhoff requested one change to the meeting minutes from the September 13, 2023 BAC meeting, which was the addition of the following wording to the minutes under Item 5 in regards to the Revise and approve final recommendation to Council:

“and add an item to a future BAC agenda to invite the Department of Race & Equity to present on the City’s racial equity in budgeting efforts in lieu of adding that to the report,”

in the final paragraph of the section at the end of the first sentence. Grimsley asked if any other Commissioners had adjustments to the prior meeting minutes, and then stated that she would entertain a motion to approve the prior meeting minutes with the amendment. Petouhoff motioned to approve the minutes with the amendment to the meeting minutes of the September

**CITY OF OAKLAND
BUDGET ADVISORY COMMISSION**

13, 2023 meeting minutes, with Casillas seconding, and all present Commissioners voting aye.

3. Commissioners' protocol [5 minutes]

- Commissioner Application review
 - i. Grimsley asked Bassett to update the Commission on the status of any applications to join, to which Bassett noted that there had been a resident that had contacted him about joining, but that the Mayor's office had indicated there were no new applications for the Committee to review.
- Onboarding & Exit / Recruitment – Open spots
 - i. Bassett noted the departure of Former BAC Chairperson John McKenna as he had decided not to seek reappointment. Bassett noted the high number of vacancies, given that 8 of the 15 positions are vacant, and Petouhoff noted the specific positions by appointer that were currently vacant. Grimsley suggested that the Commission could mention the vacancies during the presentation to the Finance & Management Committee (FMC) members in November. Grimsley then inquired of Bassett if he had spoken with the City Council about the number of vacancies on the Commission. Bassett stated that he hadn't spoken with any members of the City Council, but that he was planning to meet with the Mayor's Policy Director that is responsible for BAC appointments. Commissioners discussed the vacancies for a few more minutes, and Bassett mentioned that they could make a plea to the City Council members at the FMC presentation to fill the vacancies, based on Grimsley's prior suggestion.

4. Finance Dept Update [5 Minutes]

- Grimsley inquired if Bassett had any updates from the Finance Department to provide to the BAC. Bassett stated that the next meeting would be back in Hearing Room 2, rather than in Hearing Room 4 where the October meeting took place. He then noted the current projects that the Budget Bureau was working on, including prior year carry forwards, the FY2022-23 Q4 / FY2023-24 Q1 Report, and that the Budget Bureau is currently working on contract negotiations with OpenGov to continue using their software.

Petouhoff then asked a question about the amount of carry forwards and salary savings anticipated in FY2022-23, to which Bassett replied that salary savings are not considered for carry forward. [Staff Note: A Carry Forward is a prior year budget amount (in this instance, FY2022-23) that has not previously been expended, or an over-expenditure, brought forward into the current year budget (FY2023-24) for the purpose of completing/continuing work on a specified project.] Petouhoff clarified that his interest was in learning how the FY2022-23 salary savings compared to the estimates used, and then also requested that comparisons of revenue estimates to actuals be provided, with particular interest in seeing whether the shortfalls predicted were as large as anticipated. Price asked if that information was even available yet, to which Bassett replied that the Budget Bureau is starting work on the R&E report, and that would likely be presented to City Council in December.

**CITY OF OAKLAND
BUDGET ADVISORY COMMISSION**

Petouhoff asked an additional question about the schedule of when the hearing would be held for the BAC Budget Evaluation Presentation. Bassett noted that he needed to draft the Transmittal Letter, and that the materials would be submitted for the agenda process this week.

Petouhoff noted past precedent for presentations with regard to having multiple potential speakers. Bassett inquired whether the BAC presentation Petouhoff gave to the FMC in June was presented to the City Council, to which Petouhoff responded that he only presented to the FMC, and not to Council. Bassett noted that his interest was in determining whether the presentation was received as part of the consent agenda, to which Petouhoff noted that the budget process had extended rather late into June, and that the BAC did not have the opportunity to present to City Council this time but had in the past.

Grimsley queried if Bassett had any further items, to which Bassett replied that Casillas had drafted a PowerPoint presentation to accompany the report to City Council, and that Bassett had received it. He noted there were only two items on the presentation that needed to be updated, regarding the number of vacancies on the BAC, and the term length of BAC members. Casillas added that she had included a slide about the Commission and could nudge the FMC members about the number of vacancies on the BAC. Bassett noted that it has not been noticed for this meeting, so he wouldn't be able to share it, but that he could notice it as part of the November meeting.

5. Election of Commission Positions [30 Minutes]

- Grimsley moved on to item 5, election of new leadership for the BAC. She expressed a concern about conducting the election with multiple members of the Commission missing, given Bryan and Jaffe's absences. Grimsley then asked Petouhoff if he had any thoughts on the election of the Chair and leadership positions. Petouhoff suggested that the BAC work hard to find value in what the other BAC members are saying, and that Commissioners would be served by moving to "and," rather than "or."

Grimsley concurred with Petouhoff's observation and went on to note that the BAC Commissioners that are more vocal need to be cognizant of their contributions and make room for the contributions of quieter members, She noted that in 2022 the roles were assigned by default based on who expressed an interest and did not require an election given the lack of interest, which explained her role as Vice Chair. Grimsley stated the BAC should start the conversation by asking if any members are interested and determine how to proceed based on interest, specifying that she wanted to know if the absent members were interested in leadership roles and would prefer to delay the conversation until at least the next meeting.

Bassett responded he had read the ordinance creating the BAC, which stipulates that the BAC should choose their leadership at the first meeting in October, but that the ordinance does not stipulate how said leadership would be chosen. Grimsley asked Bassett if that needed to be done during the October meeting, to which Bassett responded that that was the best course of action, and that there may be an option to change the Chairperson or Vice Chairperson during the year. Petouhoff asked Grimsley if she was interested in either role for the next year, to which she

**CITY OF OAKLAND
BUDGET ADVISORY COMMISSION**

responded that she was not interested. Price expressed an interest in the Chair role, and Petouhoff expressed an interest in either role.

Grimsley then asked Bassett if he would recommend selection during the current meeting and how to proceed given the absence of Bryan and Jaffe. Bassett responded that he wasn't clear on how flexible the BAC leadership selection process was within the ordinance. Commissioners discussed how to proceed with the selection of leadership, and Casillas expressed her interest in the Vice Chair position. Commissioner suggestions included deferral to subsequent meetings, scheduling a special meeting specifically to select leadership.

Commissioners then agreed to select leadership during the current meeting and discussed the three leadership positions. Leadership was then selected via secret ballot counted by staff for the October 2023 through October 2024 term, with no member expressing interest in the Liaison position.

- Chairperson – Sarah Price was elected Chair.
- Vice-Chairperson – Larisa Casillas was elected Vice Chair.
- Liaison to the Finance and Management Committee – No members expressed an interest in the position.

6. Police Staffing and Resources Study Questions [10 Minutes]

- Bassett noted that he had sent out a list of questions that were included in the meeting minutes from the September 13 BAC meeting, and that he hadn't received any additional questions from Commissioners, but that he wanted to confirm there were no further questions during the October meeting. Petouhoff stated that the Inspector General, Michelle Phillips, will not be able to attend the meeting, which Bassett confirmed. Bassett then noted that the scope of the Police Department staffing study had already been determined, and that the BAC Commissioners questions would need to have been received prior to June 2023 in order to have been considered as part of the scope. He continued that this would be a baseline study and would potentially last for 2 years, and that the study would commence in the 2024 calendar year.

Grimsley then inquired whether a data analyst position that the BAC had recommended for the Office of the Inspector General (OIG) had been included in the FY2023-24 budget and hired. Bassett replied that he thought there was an analyst position that was in the hiring process, but he wasn't sure. [Staff Note: In the FY2023-25 Proposed Budget, an Administrative Analyst II position in the OIG was frozen. City Council reactivated the position for the FY2023-25 Adopted Budget, and the OIG has completed a few of the initial steps for the requisition to move forward.] Grimsley then requested that the BAC continue to be updated on the status of the Police Department Staffing and Resource Study, as well as request the scope of the study be provided by the OIG to the BAC.

Bassett then noted that the OIG had invited BAC Commissioners to a community healing event and that he had forwarded the invitation to the Commissioners. In addition, the OIG had provided a report from the OIG to the Police Commission in September to the BAC, and that the OIG was intending to provide all future reports

**CITY OF OAKLAND
BUDGET ADVISORY COMMISSION**

to the BAC for review. Bassett noted that the Commissioners requested that they be provided with the executive summaries from the reports sent by the OIG.

7. Agenda Items for Next Meeting [10 minutes]

- Commissioners discussed the items that should be added to the agenda for the November BAC meeting, and the following items were requested:
 - i. Status of the OIG analyst position
 - ii. Request for scope of Police Staffing and Resource Study from the OIG
 - iii. Work plan and ad hoc study groups
 1. Price requested that staff provide a timeline of the Budget Bureau's deliverable items and the required items from BAC.
 - iv. Invitation to Department of Race & Equity (DRE) to present to BAC
 1. Petouhoff stated that he wanted to see how equity is incorporated into the budget process, given that it isn't clearly shown in the presentations. He also asked if DRE could respond to how equity is incorporated into the labor agreement negotiations, and how it impacts the decision-making processes in the budget. Bassett noted that staff had presented on the incorporation of equity into the budget process, and Casillas interjected that this request is also part of the BAC recommendations to inform the public about the measures taken to incorporate equity into the budget process. She continued that a presentation by DRE should provide an analysis of the operational equity of the City, whether services and revenue generation are distributed equitably, what the impact of departmental mergers would be on racial equity, and whether any of these items were part of DRE's current workplan.
 - v. Invitation to Department of Economic Workforce & Development (EWD) to present to BAC
 1. Bassett noted that Bryan had requested this item and was not present to elaborate on the request. Petouhoff volunteered that the request was related to revenue generation, and what EWD was doing to drive growth in the City. Where does EWD anticipate revenue shortfalls? In what areas do they see potential for revenue growth in the budget? How do EWD initiatives impact public safety, and is economic outcome a greater driver of public safety than adding additional police officers?

8. Open Forum [5 minutes]

- No Commissioners had items for the Open Forum section.

9. Adjournment

- Commissioner Petouhoff motioned to adjourn, with Garcia seconding and all Commissioners voting in favor. The meeting adjourned at approximately 7:10 PM.

ATTACHMENTS: Draft Meeting Minutes of BAC Meeting held July 12, 2023; Draft Meeting Minutes of BAC Meeting held September 13, 2023; Approved BAC Budget Process Evaluation Report for Biennial Budget 2023-25

Budget Advisory Commission Duties and Timeline

1. Self-Evaluation & Strategic Planning

- a. To occur every 3 years
- b. Unclear when the Budget Advisory Commission last prepared a strategic plan and self evaluation

2. Selection of Commission Leadership

- a. First meeting following October 1st of each year
 - i. Chairperson
 - ii. Vice-Chairperson
 - iii. Liaison to the Finance & Management Committee

3. Assessment of Stakeholder Needs, Concerns and Priorities

Timeline: Budget Advisory Committee review prior to survey release. Survey completion by December 5th of even-numbered years. Results publicly available within three weeks of survey's close.

Requirements: The City Administrator should develop or secure a statistically valid survey for assessing the public's concerns, needs and priorities prior to the development of the biennial budget. Whenever feasible, the City should conduct a professional poll administered to a statistically relevant and valid sample of residents that is representative of Oakland's population in terms of race, income, neighborhood, age, profession, family size, homeownership/renter-ship, etc. If that's not possible, then demographic information should be collected and reported out with the survey results.

Prior to release, the survey questions shall be submitted to the Budget Advisory Committee by September 1st of even numbered years for review of bias, relevance, consistency in administration, inclusion of benchmark questions, and ability to assess concerns, needs and priorities. The survey instrument, method of dissemination, and any instructions for administration shall be publicly available. The survey should be conducted following the November election and before December 5th.

4. Budget Advisory Commission's Report

- a. Developed based on Mayor's Proposed Budget, which is published by May 1st of odd numbered years

Timeline: June 1st

Requirements: The Budget Advisory Committee (BAC) shall be requested to submit published, written report to the full City Council regarding the proposed budget with any suggested amendments no later than June 1 in budget adoption years. If submitted, the statement shall be published as part of the next budget report to the City Council. The BAC is encouraged to provide similar statements during the mid-cycle budget revise and any other significant budget actions.

5. Process Feedback & Continual Improvement

Timeline: September 30th following budget adoption

Requirements: The Budget Advisory Commission (BAC) shall be requested to submit an Informational Report to the Council's Finance and Management Committee and City Council containing their analysis of the budget adoption process including, but not limited to: 1) the informational quality of the Proposed Budget; 2) the City Administration's and City Council's attention to engaging the public and its impacts on the budget process and product; 3) the level of transparency and open dialogue in all public meetings dedicated to the budget; and 4) opportunities for improving the process in future years. In assessing opportunities for continually improving public participation in the budget process, the Administration, City Council and BAC shall be requested to consider the following guiding principles:

- **Inclusive Design:** The design of a public participation process includes input from appropriate local officials as well as from members of intended participant communities. Public participation is an early and integral part of issue and opportunity identification, concept development, design, and implementation of city policies, programs, and projects.
- **Authentic Intent:** A primary purpose of the public participation process is to generate public views and ideas to help shape local government action or policy.
- **Transparency:** Public participation processes are open, honest, and understandable. There is clarity and transparency about public participation process sponsorship, purpose, design, and how decision makers will use the process results.
- **Inclusiveness and Equity:** Public participation processes identify, reach out to, and encourage participation of the community in its full diversity. Processes respect a range of values and interests and the knowledge of those involved. Historically excluded individuals and groups are included authentically in processes, activities, and decision and policymaking. Impacts, including costs and benefits, are identified and distributed fairly.
- **Informed Participation:** Participants in the process have information and/or access to expertise consistent with the work that sponsors and conveners ask them to do. Members of the public receive the information they need, and with enough lead time, to participate effectively.
- **Accessible Participation:** Public participation processes are broadly accessible in terms of location, time, and language, and support the engagement of community members with disabilities.
- **Appropriate Process:** The public participation process uses one or more engagement formats that are responsive to the needs of identified participant groups; and encourage full, authentic, effective and equitable participation consistent with process purposes. Participation processes and techniques are well- designed to appropriately fit the scope, character, and impact of a policy or project. Processes adapt to changing needs and issues as they move forward.
- **Use of Information:** The ideas, preferences, and/or recommendations contributed by community members are documented and given consideration by decision-makers. Local officials communicate decisions back to process participants and the broader public, with a description of how the public input was considered and used.
- **Building Relationships and Community Capacity:** Public participation processes invest in and develop long-term, collaborative working relationships and learning opportunities

with community partners and stakeholders. This may include relationships with other temporary or ongoing community participation venues.

- Evaluation: Sponsors and participants evaluate each public participation process with the collected feedback and learning shared broadly and applied to future public participation efforts.

Sources:

For items 1 and 2, from [C.M.S. 13337](#), Ordinance repealing resolution no, 74826 C.M.S. and establishing a Budget Advisory Commission to replace the Budget Advisory Committee and transferring to Budget Advisory Commission the duties and functions of the Budget Advisory Committee.

For items 3 through 5, [C.M.S. 13487](#), Ordinance amending the City of Oakland Consolidated Fiscal Policy



Oakland Budget Process FY 2023-2025

Oakland Budget Advisory Commission
City Council Presentation
November 14, 2023

Oakland Budget Advisory Commission

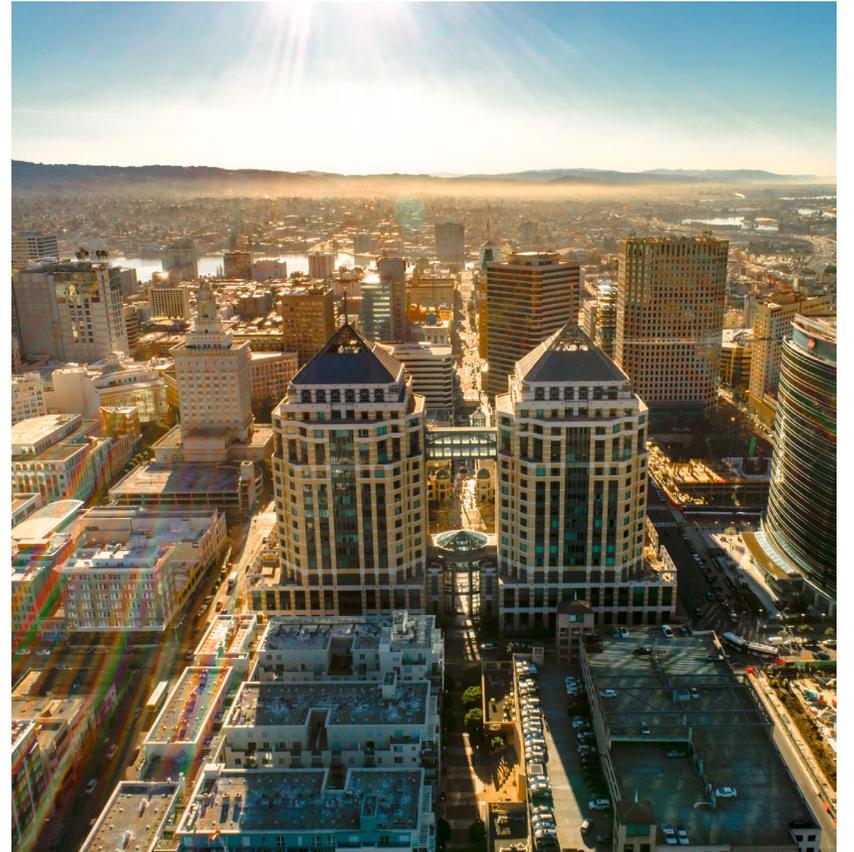
- Residents serving three year terms. Primarily responsible for offering recommendations to City Council on the biennial budget process and budget content.
- Currently we have 7 members. Accepting applications for new members. We have 8 vacancies.



Oakland Consolidated Fiscal Policy

Oakland's Consolidated Fiscal Policy requires the BAC to create a report addressing:

- The informational quality of the Proposed Budget;
- The City Administration's and City Council's attention to engaging the public and its impacts on the budget process and product;
- The level of transparency and open dialogue in all public meetings dedicated to the budget; and
- Opportunities for improving the process in future years.



An aerial photograph of a city skyline, likely Oakland, California, featuring several high-rise buildings, a river in the foreground, and green spaces. The image is partially obscured by a white curved shape on the right side.

Community Input

The BAC surveyed Oaklanders before the budget process started to understand the priorities of residents.

- The majority (54%) of those surveyed said they feel that the city is a good place to live; however, this is down five points compared to the last budget survey.
- Just under two-thirds (63%) of Oaklanders disapprove of the city's job in providing services. This is a jump of 11 points compared to the last budget survey.
- Half of those who responded (50%) shared that their top priority is homelessness or housing for the city's budget.

Commission Process

- Ad Hoc Committee with four commissioners. Two general commission meetings, included public comment. Adopted by the Commission on August 13, 2023.



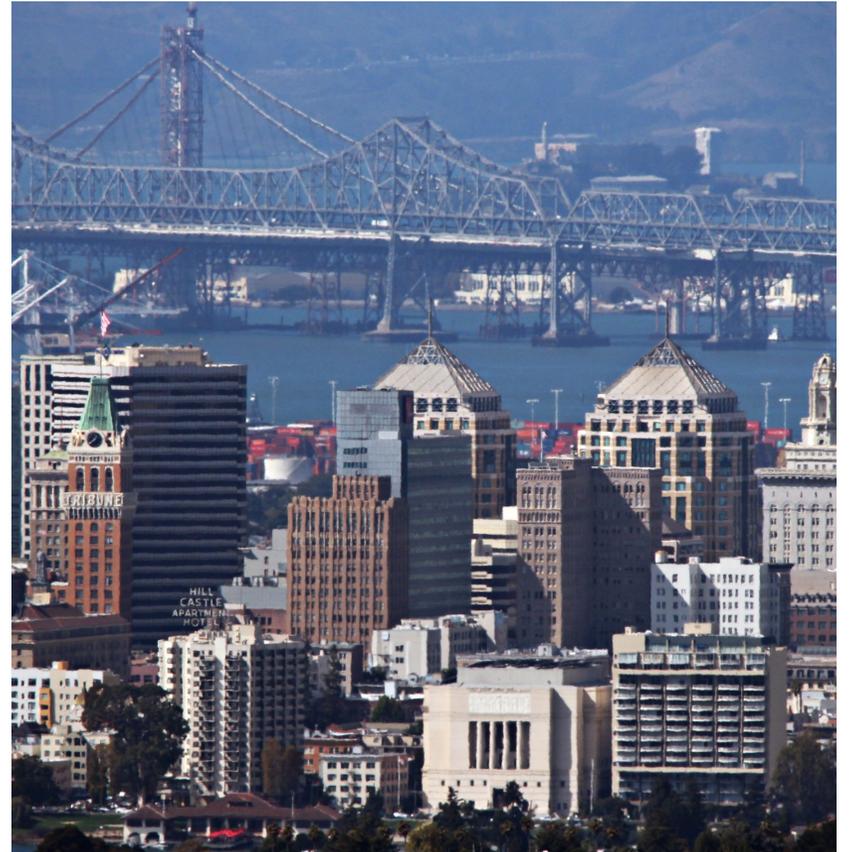


Overall Comments

- Racial equity analysis
- Budget information
- Budget clarifying process
- Five-year forecast to members of BAC

Informational Quality

- Provide a complete picture of the City's budget. We recommend broadening the information shared with the public for a more comprehensive financial picture.
- Present budget information in a consistent form that allows comparing and contrasting of budget figures and trends.



Engaging Public Impact, Process, and Product

- Adopt a budget schedule that prioritizes early education and outreach on the budget process and avoids excessive compression late in the budget cycle.
- Share the city's racial equity analysis related to the budget at town halls.
- Ensure town halls are accessible to all individuals by offering interpretation, including American Sign Language (ASL) interpreters, and translation of all materials.
- Offer recordings of town halls for district residents who cannot attend.
- Establish benchmarks related to the consolidation of departments.

Transparency and Open Dialogue

- Attach all relevant reports regarding the City's Other Post-Employment Benefits (OPEB) demonstrating whether or not the City is complying with the contribution policy in the Budget Book.
- While Oakland Police Department (OPD) overtime spending now has a reporting process, corrective actions will need to be more rigorous.
- The budget is an expression of the City's collective priorities. We have an open process that encourages City residents to participate in the budget process to hear all voices and ensure full participation. Residents would be better served by being informed of City Council expenditure priorities along with revenue streams for each priority.



Improving Process for the Future

Continue to improve community budget engagement, including offering accommodations for non-English speaking and hearing-impaired residents in all districts.



Thank you
