



MINUTES

Alameda County-Oakland Community Action Partnership (AC-OCAP)

Advocacy Committee | Standing Meeting
Thursday, June 11, 2026, 5:30 PM

Committee Members Present: Councilmember Carroll Fife (Tonya Love), Mayor Barbara Lee (Dr. Atiya Rashada), and Terrence Riley

Staff: Thea On and Ashlee Jemmott

1. Roll Call/Determination of Quorum

Committee Chair T. Love called the meeting to order. Staff T. On performed roll call, and a quorum was established at 5:33 p.m.

2. Approval of Agenda

MOTION: To approve the June 11, 2026, Advocacy Committee Meeting Agenda.

M/S/Carried: Motion Carried by Unanimous Consent

3. Approval of Minutes from Advocacy Committee Meeting on April 9, 2026 (Attachment 3)

MOTION: To approve the Advocacy Committee Meeting Minutes on April 9, 2026.

M/S/Carried: T. Riley / A. Rashada / Motion Carried

4. Public Comment: (Specific Agenda Item(s): Audience Comment Period) – None

5. Discussion Item(s):

a. **2026 CalCAPA Takeaways – None**

b. **Next Steps – Newsletter to Grantees, Schedule District Meetings during Recess –**

District Meetings During Recess (August)

- Goal: Schedule meetings in August with elected officials in their districts, involving interested grantees.
- Grantee Involvement: Invite grantees who completed the survey to either join advocacy meetings with elected officials or host a meeting at their own location with the elected official.

Action Item(s):



- Committee members to reach out to their grantees/MTAs who filled out the survey, explain the August district meeting idea, and gauge interest in attending or hosting.
- T. Love: Reach out to the five relevant elected officials, thank them for their votes and budget support, and ask if they are interested in participating in August district meetings.

Timeline/Deadlines:

- By July 18: T. Love will draft an outreach email that members can use to contact grantees (with reference to the 2026 CalCAPA report).
- By July 22: Committee members will send the outreach email to their grantees who completed the survey.
- Week of July 18: T. Love will also begin outreach to elected officials, then help coordinate logistics once there is interest.

Newsletter to Grantees

- Concept: Create a newsletter-style communication targeted specifically to grantees (not just the general public), initially focused on:
- Advocacy updates (e.g., CalCAPA work, district meetings)
- Reminders about requirements and deadlines (e.g., forms, reports)
- Items like the Community Needs Assessment link or updates.
- Frequency: Possibly quarterly, not monthly, to keep it manageable.

Action Item(s):

- Staff would compile content and format the newsletter.
- The newsletter would be sent via email using the existing grantee contact list.

Timing Decision:

- The group agreed to wait on launching the newsletter until after the district meetings/advocacy outreach, to avoid redundancy and to better time the messaging.
- For now, communication to grantees about advocacy and meetings will be handled through the targeted outreach email rather than a full newsletter.

6. Open Forum: (General Audience Comment Period) – None

7. ACTION ITEM: Adjournment

MOTION: To adjourn the meeting at 6:00 pm

M/S/Carried: : T. Riley / A. Rashada / Motion Carried

The Next In-Person Meeting: June 11, 2026