



## Alameda County - Oakland



### Community Action Partnership (AC-OCAP)

Visit us on the web or contact us by email at [AC-OCAP@oaklandca.gov](mailto:AC-OCAP@oaklandca.gov)

**Vision Statement:** To End Poverty within the City of Oakland and throughout Alameda County

**Core Values:** Community-Driven | Equitable | Collaborative | Impactful | Results-Driven

**Our Promise:** Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

#### Administering Board (Standing) | Special Executive Committee Meeting

Monday, July 13, 2026, 5:30 p.m.

City Hall - 1 Frank H. Ogawa Plaza, Hearing Room 3

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The Public May **Observe** This Meeting Remotely by:

**Webinar Registration Link:** [https://oaklandca.zoom.us/webinar/register/WN\\_vk8uow9TQc2Afcy9fINPLw](https://oaklandca.zoom.us/webinar/register/WN_vk8uow9TQc2Afcy9fINPLw)

**Webinar ID:** 845 6804 8452

*To make public comments, community members must do so in person at the published location or submit written comments via email to [AC-OCAP@oaklandca.gov](mailto:AC-OCAP@oaklandca.gov). Please note that remote participation is not available.*

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**Board Members:** Monique Rivera (Board Chair), Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), David Walker (Secretary), Councilmember Carroll Fife (Tonya Love), Supervisor Lena Tam (Cesley Ford-Frost), Supervisor Nate Miley (Angelica Gums), Mayor Barbara Lee (Dr. Atiya Rashada), Councilmember Ken Houston (Nelida Rocha), Councilmember Noel Gallo (TBA), Dr. Kimberly Mayfield, Mitchell Margolis, Patricia Schader, Rana Bader Matly, Michelle Edmond, and Terrence Riley.

**Board Vacancies:** Low-Income Alameda County, and Low-Income Oakland District 1

**Staff:** Ashlee Jemmott, Thea On, Maria Huynh and Liam Donevan

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#### DEFINITION OF TERMS:

- **Action Item:** motion or recommendation requiring official vote and approval of the Alameda County-Oakland Community Action Partnership Board to take effect.
- **Informational Item:** shall mean an agenda item consisting only of an informational report that does not require or permit board action.



**Alameda County – Oakland**  
**Community Action Partnership (AC-OCAP)**



## AGENDA

A	5:30 p.m.	Call to Order/ Recite AC-OCAP Promise
B	5:35 p.m.	Roll Call/ Determination of Quorum
C	5:40 p.m.	Approval of the July 13, 2026, Meeting Agenda <b>ACTION ITEM:</b>
D	5:45 p.m.	Approval of the (draft) Minutes for Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting, June 8, 2026 – <b>Attachment D</b> <b>ACTION ITEM:</b>
E	5:52 p.m.	<b>Public Comment:</b> (Specific Agenda Item(s): Audience Comment Period)
F	5:55 p.m.	<p><b>Community Action Partnership Board (CAP) Updates:</b></p> <ol style="list-style-type: none"> <li>1. <b>Executive Committee</b> <ol style="list-style-type: none"> <li>a. AC-OCAP Bylaw Updates</li> <li>b. National Updates</li> <li>c. Strategic Planning Updates</li> <li>d. Life Enrichment (Ashlee Jemmott) – <b>Attachment F1d</b></li> <li>e. HSD Director, Greg Elliot (Ashlee Jemmott)</li> <li>f. Budget</li> <li>g. Grantees</li> </ol> </li> <li>2. <b>Program Planning</b> <ol style="list-style-type: none"> <li>a. Financial Literacy &amp; Wellbeing Workshop (SparkPoint) – <b>Attachment F2a</b></li> </ol> </li> <li>3. <b>Fund Development</b> <ol style="list-style-type: none"> <li>a. Updates on Funding Research</li> </ol> </li> <li>4. <b>Advocacy</b> <ol style="list-style-type: none"> <li>a. Committee Updates</li> <li>b. 2026 Ballot Initiatives  <a href="https://calmatters.org/politics/2026/06/california-ballot-measures-november-election/">https://calmatters.org/politics/2026/06/california-ballot-measures-november-election/</a> </li> </ol> </li> </ol>
G	7:00 p.m.	<p><b>Informational Item:</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">NCAP's Annual Convention 2026</a> – St. Louis, MO (September 1<sup>st</sup> – 4<sup>th</sup>) - <b>Attachment G1</b></li> </ol>

The meeting is held in a wheelchair-accessible facility. Contact the Office of the City Clerk, 1 Frank H. Ogawa Plaza, Room 201, or call (510) 238-3611 (VOICE) or (510) 238-6451 (TTY) to arrange for the following services: Sign interpreters or Phonic Ear hearing devices for hearing impaired; 2) Large print Braille, or cassette tape text for visually impaired. Please refrain from wearing scented products to this meeting.



Alameda County - Oakland



Community Action Partnership (AC-OCAP)

H	7:15 p.m.	<p><b>Community Action Partnership Programming Updates:</b></p> <ol style="list-style-type: none"> <li>1. Board Membership Terms – <b>Attachment H1</b></li> <li>2. Board Vacancies Notice: Low-Income Alameda County, and Low-Income Oakland District 1 – <b>Attachment H2</b></li> </ol>
I	7:20 p.m.	<p><b>Open Forum:</b> (General Audience Comment Period)</p>
J	7:25 p.m.	<p><b>Announcements:</b></p> <ol style="list-style-type: none"> <li>1. United Seniors of Oakland and Alameda County</li> <li>2. Alameda County Social Services/ /Board of Supervisors</li> <li>3. City of Oakland</li> <li>4. Board Members/Others</li> </ol>
K	7:25 p.m.	<p><b>Attachments:</b></p> <p><b>D</b> Draft Minutes from June 8, 2026, Administering Board Meeting  <b>F1d</b> Life Enrichment  <b>F2a</b> Financial Literacy &amp; Wellbeing Workshop (SparkPoint)  <b>G1</b> 2026 Annual Convention – St. Louis, MO (September 2<sup>nd</sup> – 4<sup>th</sup>)  <b>H1</b> Board Membership Terms  <b>H2</b> Board Vacancies Notice</p>
L	7:30 p.m.	<p><b>Adjournment:</b></p> <p>Next In-Person Meeting: <b><u>September 14, 2026</u></b>  <b>ACTION ITEM:</b></p>



<b>MINUTES</b>
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## Alameda County-Oakland Community Action Partnership (AC-OCAP)

### Administering Board (Standing)

Monday, June 8, 2026, 5:30 PM

City Hall – 1 Frank H. Ogawa Plaza, Hearing Room 3

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**Board Members Present:** Monique Rivera (Chair), Sandra Johnson (Vice-Chair), Andrea Ford (Treasurer), David Walker (Secretary), Councilmember Carroll Fife (Tonya Love), Mayor Barbara Lee (Dr. Atiya Rashada), Councilmember Ken Houston (Nelida Rocha), Councilmember Noel Gallo (TBA), Patricia Schader, Mitchell Margolis, Michelle Edmond, and Terrence Riley.

**Board Member Excused:** Supervisor Lena Tam (Cesley Ford-Frost, Supervisor Nate Miley (Angelica Gums), and Dr. Kimberly Mayfield

**Board Member Absent:** Rana Matly

**Board Vacancies:** Low-Income District 1 and Alameda County Low-Income.

**Guest(s):** Lea Lakes (HSD Deputy Director)

**Staff:** Ashlee Jemmott, Thea On, and Maria Huynh (Zoom)

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- A. Call to Order/Recite Alameda County-Oakland Community Action Partnership (AC-OCAP) Promise**  
Chair M. Rivera called the June 8, 2026, Administering Board Meeting to order at 5:35 p.m. The AC-OCAP Promise was recited.
- B. Roll Call/Determination of Quorum**  
Staff T. On performed Roll Call; a quorum for the Administering Board Meeting was established at 5:37 p.m.
- C. Approval of Agenda**  
**MOTION:** To approve the June 8, 2026, Administering Board Agenda.  
**M/S/Carried:** T. Love / A. Ford / Motion Carried
- D. Approval of the Draft Minutes from the Alameda County-Oakland Community Action Partnership (AC-OCAP) Administering Board Meeting of May 11, 2026 (Attachment D)**  
**MOTION:** To approve the May 11, 2026, Administering Board Meeting Minutes.  
**M/S/Carried:** T. Riley / P. Schader / Motion Carried
- E. Public Comment: (Specific Agenda item(s): Audience Comment Period) – None**
- F. Community Action Partnership Board (CAP) Updates:**
1. **Executive Committee:**
    - a. **AC-OCAP By-Laws Updates (Attachment F1a)** – AC-OCAP Manager A. Jemmott presented a draft revision of the bylaws, which had been reviewed and returned by the City Attorney. The next step is to discuss the draft with leadership, ensuring that all board members have the opportunity to read and provide feedback. After that, the revision will be moved forward with the Deputy Director and towards

formal board approval. Chair M. Rivera and Secretary D. Walker noted that the new version feels less concrete and action-oriented than the old bylaws, particularly regarding administrative powers such as personnel, fiscal authority, program authority, and compliance with CSBG/SCSD. They expressed a need for clearer language so the board can refer to specific powers when necessary. They also observed that the language regarding standing committees and the Treasurer looked noticeably different and requires closer examination. P. Schader pointed out some wording changes related to board representatives and timing. Since the draft includes more than just minor wording adjustments, the board agreed to form a small ad hoc committee to address these issues. Volunteers for the committee included D. Walker, T. Riley, and P. Schader. Chair M. Rivera offered to host evening review sessions at her home (for small groups only). The committee decided to use Google Docs or a similar tool for editing, allowing for clear tracking of changes, comments, and strikethroughs. The staff will be asked to upload the bylaws draft in an editable format for the ad hoc committee. Manager A. Jemmott reminded the board that, due to state requirements, AC-OCAP is currently out of compliance with its bylaws and must complete this update within the year.

Action Item(s):

- Circulate editable bylaws draft.
- Ensure the City Attorney–revised bylaws draft is uploaded in an accessible, editable format (e.g., Google Doc with comments/track changes) for the board/ad hoc group.

Assignee: A. Jemmott (with staff support)

- Form and convene the ad hoc bylaws committee.
- Confirm members (named in discussion: D. Walker, T. Riley, P. Schader, plus staff support from A. Jemmott).
- Schedule at least one evening working session (small group) – M. Rivera offered to host at her home.

Assignees: P. Schader, M. Rivera, and A. Jemmott

Use Tracked Edits and Comments:

- Committee will: Mark additions, deletions, and wording changes (including administrative powers, standing committees, Treasurer language, and board representative wording).
- Use strikethroughs and comments so the full board can clearly see what changed and why.

Assignee: Ad hoc bylaws committee, with staff ensuring the document is set up correctly.

Leadership and Deputy Director Review:

- After ad hoc edits, A. Jemmott will review the updated draft with board leadership.
- Then review with the Deputy Director before bringing it back to the full board.

Assignee: A. Jemmott

Board Review and Approval:

- Review the revised bylaws.
- Ask questions and propose any final changes.
- Take a formal vote to approve updated bylaws and return the board to state compliance.

Assignee: Full Board (agenda led by M. Rivera; staff support by A. Jemmott)

Timeline: Now – Summer (June–August 2026)

- Circulate editable draft to ad hoc committee.

#### Attachment D

- Hold at least one ad hoc bylaw working session (evening, small group).
- Capture all edits/comments in the shared document.
- By September 2026 Board Meeting (Target)

#### By End of Calendar Year 2026 (Compliance Deadline)

- The bylaws must be updated and approved this year.
- Board approval of updated bylaws before December 31, 2026, to restore compliance.

- b. **National Updates** – Chair M. Rivera reported that the national budget for the Community Action Partnership and the Community Services Block Grant (CSBG) has been approved for the current year. She noted that, to her knowledge, federal funds have been released nationwide, but she was unsure of the specific amount allocated to California. Manager A. Jemmott mentioned that she had reached out to the City’s fiscal/budget (FAB) team to confirm whether AC-OCAP/City has received its CSBG allocation. During the meeting, she was still awaiting an email response and committed to reporting back to the board once the fiscal/budget team confirms the status of the funds. M. Rivera and A. Jemmott acknowledged that receiving confirmation about the national funds is crucial for the current discussions regarding the AC-OCAP budget, planning around RFP timing and extensions, and ensuring the board is informed about the federal dollars available for upcoming program years.
- c. **Strategic Planning Updates (A. Jemmott)** – Chair M. Rivera reported that the national budget for the Community Action Partnership and the Community Services Block Grant (CSBG) has been approved for the current year. She noted that, to her knowledge, federal funds have been released nationwide, but she was unsure of the specific amount allocated to California. Manager A. Jemmott mentioned that she had reached out to the City’s fiscal/budget (FAB) team to confirm whether AC-OCAP/City has received its CSBG allocation. During the meeting, she was still awaiting an email response and committed to reporting back to the board once the fiscal/budget team confirms the status of the funds. M. Rivera and A. Jemmott acknowledged that receiving confirmation about the national funds is crucial for the current discussions regarding the AC-OCAP budget, planning around RFP timing and extensions, and ensuring the board is informed about the federal dollars available for upcoming program years.
- d. **Budget** - P. Schader and Chair M. Rivera observed discrepancies in some grantee awards (e.g., Diamond in the Rough) in the older 2023–24 budget spreadsheet, including multi-year amounts such as \$40,000. According to the bylaws, any changes in grant amounts must be formally approved by the board, so it is essential to explain these discrepancies. Board members are asked to email all budget and grantee questions, along with specific examples, to staff member T. On. Manager A. Jemmott will compare the 2023–24 budget with the current proposal, reconcile the differences, and prepare clear written explanations that address which numbers are correct, why they differ, and whether any changes require a new board vote. The Executive Committee will review the reconciled information at their meeting on June 25<sup>th</sup>. A. Jemmott will then present the explanations and updated figures to the full board on July 13<sup>th</sup>, allowing the board to ask questions, confirm amounts, and, if ready, approve the budget and grantee list. After the board’s approval, A. Jemmott must present the authorized package to the City Council’s Life Enrichment Committee, targeting the July 28<sup>th</sup> meeting (the last one before the August recess) so the City can formally authorize the spending. The board members reaffirmed that approving the budget and grantee amounts is a core responsibility of the Administering Board. They want to ensure any discrepancies are fully resolved before presenting anything to Life Enrichment.

#### Action Item(s):

- Ensure that all board questions regarding grantee amounts and line items related to the 2023–24 multi-year budget spreadsheet are directed to staff.
- If you have your own questions or identify any other discrepancies, please email them to T. On so they can be included in the reconciliation.
- Review the reconciled budget explanations during the Executive Committee meeting on June 25<sup>th</sup> and the Board meeting on July 13<sup>th</sup>.

- Check the alignment of the budget with the funding source as Ashlee awaits confirmation from Fiscal about the CSBG/federal funds receipt; note whether the approved budget aligns with confirmed CSBG allocations.
- Arrive at the July 13<sup>th</sup> Administering Board meeting prepared to ask clarifying questions regarding any unresolved discrepancies. Support a clear motion to approve the corrected grantee list and dollar amounts, confirming the overall budget to be presented to Life Enrichment.
- Prepare for the July 28<sup>th</sup> Life Enrichment Committee meeting for City Council authorization of the approved spending levels and grantee awards from your board.
- If the board is not comfortable with the situation by July 13<sup>th</sup>, be aware of potential scheduling pressures or the need to adjust the Life Enrichment date.
- Link the budget to the Strategic Plan: As you review the reconciled budget, assess how grantee funding aligns with the four strategic pillars (living wage, housing, community development, and advocacy), and identify any adjustments needed for future cycles to better reflect strategic priorities.

e. **Grantees** – Refer to F1d.

f. **Life Enrichment Presentation Planning (July 14th - Paperwork due June 22nd)** – Refer to F1d.

## 2. Program Planning:

- a. **Financial Literacy & Wellbeing Workshop (SparkPoint)** - P. Schader provided a brief report on their recent meeting with SparkPoint, held on May 20, 2026. The aim of this collaboration is to facilitate workshops focused on financial literacy and well-being. The workshops will cover essential topics such as online banking skills, which are particularly important in areas with limited or no bank branches, like parts of deep east Oakland. Additional topics will include credit repair and support for residents in ChexSystems who are unable to access regular bank accounts, as well as broader financial stability skills for low-income residents. The initial concept involves hosting three workshops at different community locations. The estimated cost from SparkPoint for these three workshops, which includes facilitation and content, is approximately \$5,000. This amount does not cover food or snacks for participants at each workshop. There may also be facility costs if free spaces are not available. The committee is exploring no- or low-cost venue options, such as City Hall (where use is free on weekdays but incurs security costs on weekends), a senior center, and existing partner sites. There is an emphasis on balancing the cost per participant to avoid overspending for a small turnout. It is acknowledged that the total cost will exceed \$5,000 once food and logistics are accounted for. The committee is using fund development strategies to support the workshops and is considering seeking small donations from local businesses and organizations, ranging from \$100 to \$1,000, to help cover costs.

### Action Item(s):

- Program Planning Committee to follow up with SparkPoint to clarify. Ideal **workshop size**, staffing (one or more trainers), and capacity.
- Final **locations**, dates, and detailed **line-item costs** (SparkPoint fee + food + space).
- Bring a **more complete cost and logistics proposal** back to the full board at an upcoming meeting.

## 3. Fund Development:

- a. **Updates on Funding Research** - M. Edmond is focused on defining clear fundraising requests before reaching out to potential donors. This support will target specific initiatives, such as financial literacy workshops with SparkPoint, as well as assistance directed towards grantees. She emphasizes that any formal fundraising strategy will require board approval, and board members will be expected to assist with outreach. If AC-OCAP pursues community fundraising, board members will be responsible for connecting with businesses, foundations, and their personal networks to make requests on the board's behalf. The committee is committed to ensuring that the board has a clear message regarding the purpose of the funds raised. They will provide simple tools, such as short talking points and templates, to facilitate this process. The committee has been in contact with the James Irvine Foundation, which has requested additional information, including details on who AC-OCAP funds, an overview of the Request for Proposals (RFP) process, and accountability measures. The current response from Irvine

indicates appreciation for the information shared and openness to continuing the conversation, though funding may not be available this year. Over the summer, the fund development committee plans to use Candid's Foundation Directory Online to identify foundations that align with AC-OCAP's four pillars and focus on the Alameda County/Oakland region. Key focus areas will include low-income communities, housing, employment, financial literacy, and advocacy. The goal is to prepare a shortlist of suitable funding opportunities to present to the board. D. Walker suggested using additional tools, such as another grant-finding resource, to streamline the search process. The committee also intends to reach out to CALCAPA and Community Action partners, including David Knight at CALCAPA, who already has training materials and resources. These resources can help board members in their fundraising efforts by providing guidance on making requests, such as elevator pitches and email templates, thereby saving AC-OCAP from having to recreate donor engagement materials.

Action Items:

- Map potential funders to the four strategic pillars and priority initiatives, like the SparkPoint workshops.
- Develop a draft fundraising strategy that specifies targets, including which foundations and local donors to approach, as well as clarifying the purpose of each request (whether for general support or specific programs).
- Present these findings and recommendations to the board and relevant committees for guidance and approval.

4. **Advocacy:**

- a. **2026 CalCAPA Advocacy Day Sacramento (May 13<sup>th</sup> - 14<sup>th</sup>) – Takeaways from T. Love, T. Riley, S. Johnson, A. Jemmott, and A. Rashada (Attachment F4a)** - Board members T. Love, T. Riley, S. Johnson, Atiya Rashada, and Manager A. Jemmott attended the CalCAPA Advocacy Day, a two-day event held in Sacramento. The event included a CalCAPA business meeting that covered Region 1 updates, a CSBG funding report, and an association report. There were also trainings for both new and advanced advocates on how state government operates and how the budget process works, including how a bill becomes law and where advocates can intervene. Participants received materials detailing the California budget process and the legislative flow of bills. The group had the opportunity to meet with state legislators and their staff at the Capitol. However, because the Governor's May Revision of the budget and key committee hearings took place on the same day, members faced availability challenges. Despite this, the AC-OCAP delegation held productive meetings with several senators and assembly members, sharing grantee success stories and highlighting local anti-poverty initiatives. Most provisions advocated for by AC-OCAP and CalCAPA successfully passed out of the Appropriations Committee and are moving forward. However, three key bills did not advance: SB 961, which aimed to expand CalFresh access for college students by counting certain work hours toward eligibility; an expansion of the Child Tax Credit to extend eligibility for children under age 5; and AB 276, a proposal for state-funded legal counsel for immigrants as part of a statewide immigration legal defense initiative. Given that the state is experiencing a tight budget year, new or expanded spending initiatives are challenging. Some promising bills may be reintroduced in future fiscal years when funds are available. Positive outcomes moving forward include the creation of an Office for Nonprofit and Economic Environment to support nonprofit infrastructure, and the expansion of Medi-Cal Community Supports, which allows Medi-Cal dollars to fund specific housing-related and non-clinical supports. There will also be continued support for 2-1-1 information and referral services, as well as utility assistance programs that are crucial for low-income households facing high energy costs. T. Love was recognized for their strong coordination and leadership of the delegation, which included scheduling visits, tracking bills, and providing talking points. Participants, including S. Johnson, Dr. A. Rashada, and T. Riley, reported that the trainings enhanced their understanding of state processes and advocacy tactics. Sharing local grantee stories helped make a compelling case for continued and expanded funding. The next steps, which will be addressed by the Advocacy Committee, include exploring virtual meetings with legislators when their schedules are less packed. Additionally, it is important to include grantees in future advocacy meetings so that legislators can hear directly from frontline organizations. Efforts will be made to coordinate meeting timing with legislative recesses to increase the likelihood that elected officials can attend AC-OCAP meetings or grantee presentations.

**G. Informational Item:**

1. **[NCAP's Annual Convention 2026 – St. Louis, MO \(September 2<sup>nd</sup> – 4<sup>th</sup>\) \(Attachment G1\)](#)** – Manager A. Jemmott will attend the NCAP National Convention in St. Louis (September 1<sup>st</sup> – 4<sup>th</sup>) on behalf of AC-OCAP. Chair M. Rivera usually attends but has indicated that this year she will only go as a "last resort" due to her other travel commitments. She prefers that another board member attend in her place. M. Rivera has asked if any newer board members or others are interested in participating. D. Walker expressed his interest, noting that he used to live in St. Louis and has valuable experience there, both civically and from business school. This year, there is a tight travel budget; funding is expected to be available for only one, or possibly two, attendees. Interested members are encouraged to inform staff or leadership within a week if they wish to be considered for attending the convention in St. Louis.

**H. Community Action Partnership Programming Updates:**

1. **Board Membership Terms (Attachment H1)** – None
2. **Board Vacancies: Low-Income Alameda County and Low-Income Oakland District 1 (Attachment H1)** - Chair M. Rivera reported that she consulted with Councilmember Noel Gallo and Zac Ungar's office to help identify a candidate for the open District 1 vacancy, which remains a recruitment priority.

**I. Open Forum (General Audience Comment Period) – None****J. Announcements:****1. United Seniors of Oakland and Alameda County:**

- S. Johnson announced that United Seniors held its 35th annual convention at Cherryland Community Center in Hayward. The event included vendors, guest speakers, breakfast, and lunch and was very well attended. S. Johnson encouraged greater attendance from the AC-OCAP board next year.

**2. Alameda County Social Services/Board of Supervisors – None****3. City of Oakland:**

- T. Love announced that City of Oakland meetings are now streamed on YouTube. Viewers can rewind and jump to specific sections, making it easier to track items of interest without having to watch the full meeting.
- Councilmember Noel Gallo highlighted ongoing challenges with trash, illegal dumping, homelessness, and safety across Oakland. His office's focus on cleanups around schools and neighborhoods, especially after OUSD's custodian layoffs. Efforts to engage churches, schools, and neighborhoods, especially after OUSD's custodian layoffs.

**1. Board Members/Others:**

- M. Rivera informed the board about a shooting at a Kaiser San Jose facility. She described it as an isolated incident, but Kaiser will have heightened security at facilities for a period; members were advised to be mindful when visiting medical sites. Hidden Genius Project students over the summer. July 20<sup>th</sup> event with pizza is planned to support the youth program.
- D. Walker announced he is part of a land cooperative that purchased a lot in District 3 for a community garden and outdoor space. Cleanups and on-the-ground community engagement are ongoing; a flyer will be shared for upcoming events. There was brief reflection on how violence, security needs (even at churches), and visible blight have changed over time in Oakland, reinforcing the importance of AC-OCAP's work on safety, stability, and community development.

**K. Attachments:**

- D** Draft Minutes from May 11, 2026, Administering Board Meeting
- F1a** AC-OCAP Bylaw Updates
- F4a** 2026 CalCAPA Conference Report
- G1** 2026 Annual Convention – St. Louis, MO (September 2<sup>nd</sup> – 4<sup>th</sup>)
- H1** Board Membership Terms
- H2** Board Vacancies Notice

**L. Adjournment:**

**Next In-Person Meeting:** July 13, 2026

**MOTION:** To adjourn the meeting at 7:30 pm

**M/S/Carried:** S. Johnson / D. Walker / Motion Carried.

DRAFT



CITY OF OAKLAND

# AGENDA REPORT

**TO:** Elizabeth Lake  
Acting City Administrator

**FROM:** Greg Elliott  
HSD Interim Director

**SUBJECT:** AC-OCAP 2026 CSBG Resolution

**DATE:** June 22, 2026

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City Administrator Approval

  
Betsy Lake (Jul 1, 2026 13:10:09 PDT)

Date: Jul 1, 2026

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## **RECOMMENDATION**

**Staff Recommends That The City Council Adopt A Resolution:**

- 1. Accepting And Appropriating Anti-Poverty Community Services Block Grant (CSBG) In The Amount Of One Million Three Hundred Nineteen Thousand Seven Hundred Forty-Five Dollars (\$1,319,745) Awarded By The California Department Of Community Services (CSD) And Development For The January 1, 2026 Through December 31, 2026 Program Year (2026 CSBG Program Year) And Discretionary Funds As It Becomes Available;**
- 2. Authorizing The City Administrator To Accept And Appropriate Any Additional Grant Funds From CSD For The Same Purpose Within The 2026 CSBG Program Year;**
- 3. Authorizing The Use Of General Purpose Funds To Pay The Human Services Department Internal Service Fund Charges In The Estimated Amount Of Fifty Six Thousand Six Hundred Ninety Two Dollars (\$56,692) And Central Services Overhead Charges For 2026 CSBG Programs In The Estimated Amount Of One Hundred Seventy Eight Thousand Nine Hundred Sixty Eight Dollars (\$178,968)**

## **EXECUTIVE SUMMARY**

This report provides the City Council with a recommendation to adopt a resolution to accept and program a one-year extension in 2026 federal anti-poverty Community Services Block Grant (CSBG) in the amount of one million three hundred nineteen thousand seven hundred forty-five dollars (\$1,319,745) awarded by the California Department of Community Services And Development (CSD) for the 2026 program year and discretionary funds as it becomes available; and authorize the use of general purpose funds to pay the Human Services Department's central services overhead charges for the 2026 CSBG program year, which is estimated to be one hundred seventy eight thousand nine hundred sixty eight dollars (\$178,968).

The services provided through AC-OCAP's Community Economic Opportunity (C.E.O.) network supports the agency's mission of creating pathways that lead to economic empowerment for the 149,752 (9.2 percent) Alameda County residents documented by the U.S. Census Bureau's 2024 American Community Survey (ACS) 1-year Estimate Subject Tables have identified that an estimated 140,334 individuals are as living below the Federal Poverty Level (FPL) in Alameda County<sup>1</sup>.

These grant funds are used to help support the goals and strategies outlined in the AC-OCAP's 2020-2025 Strategic Plan and the state approved 2024-2025 Community Action Plan. Both plans are geared at supporting the needs of Oakland's and Alameda County's residents with limited access to economic resources by helping to increase their self-sufficiency through systemic supports, such as enhancing systemic access to economic opportunities that improve their overall economic well-being.

### **BACKGROUND / LEGISLATIVE HISTORY**

Calendar Year 2025 marks the 61<sup>st</sup> Anniversary of President Lyndon B. Johnson's 1964 "War on Poverty" and the creation of the Community Action Agency. In 1971, the Federal government designated the City of Oakland as a public Community Action Agency responsible for administering various anti-poverty programs and services as part of the War on Poverty. In 1981, the Federal Omnibus Budget Reconciliation Act restructured the allocation of funds to Community Action Agencies by establishing the Community Services Block Grant program. These Federal CSBG funds are administered through the U.S. Department of Health and Human Services and managed by the State of California's Department of Community Services & Development (CSD). The CSBG formula for local funding allocations is based on the number of residents living below the Federal poverty level as captured by the United States (U.S.) Decennial Census.

In 2011, the State Department of Community Services and Development expanded Oakland's geographical territory to include all the cities within Alameda County, except the City of Berkeley. The expansion was also approved through [Oakland City Council Resolution No. 83589 C.M.S.](#) As a result, the Alameda County-Oakland Community Action Partnership (AC-OCAP) was established. Unlike other funding governance structures, federal regulations mandate that a public entity shall administer the Community Services Block Grant program through a tripartite board that fully participates - ensuring maximum feasible participation of individuals and families with limited economic resources in the development, planning, implementation, and evaluation of the program(s) to serve low-income communities (Public Law 105-285, SEC. 676B; 42 U.S.C. § 9901).

Federal reauthorization of the Community Services Block Grant Act legislation was last authorized in 1998. On May 13, 2022, the U.S. House of Representatives passed the bipartisan Community Services Block Grant (CSBG) Modernization Act (H.R. 5129) to enhance funding for CSBG and make other programmatic changes to ensure it is effectively meeting the current needs of local communities, including expansion of eligibility for services to 200% of the Federal Poverty Level (FPL). The bill has been received in the Senate, read twice, and referred to the Committee on Health, Education, Labor, and Pensions.

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<sup>1</sup> [Official Poverty Measure - Census Bureau Tables](#)

Alameda County's CSBG funding is administered by the City of Oakland's Human Services Department (HSD) through the Community Action Partnership Governing Board (Oakland City Council) and the federally mandated 18-member Tripartite Administering Board which includes nine (9) democratically selected members who represent the low-income community, six (6) elected officials or their designees, and three (3) members who represent other groups and interests that serve the low-income community. AC-OCAP's Community Economic Opportunity (C.E.O) network is part of 1,000 Community Action Agencies located throughout the 50 states representing an estimated 37.9 million (11.5 percent) people living in poverty according to the U.S. Census Bureau 2020-2024 American Community Survey (ACS) 5-year estimate.

**ANALYSIS AND POLICY ALTERNATIVES**

Adoption of the proposed resolution will continue to allow the City Oakland's Community Agency to provide responsive and essential programs and services to residents whose income falls below the federal poverty threshold and are experiencing economic hardship as defined by federal guidelines. The U.S. Census Bureau uses income thresholds that vary by family size and composition to determine who lives in poverty. Based on the 2025 federal poverty guidelines, the income threshold for an individual living in poverty is \$15,650 annually (around \$7.52 per hour)<sup>2</sup>. On January 1, 2025, California's minimum wage increased to \$16.50 per hour<sup>3</sup> and Oakland's minimum wage increased to \$16.89 per hour<sup>4</sup>.

**Table 1: Alameda County and Oakland's Low-Income Population**

<b>Alameda County &amp; Oakland's Low-Income Community Profile</b>							
	2000 Below Poverty	% of Total Pop.	2010 Below Poverty	% of Total Pop.	2019-23 Below Poverty	% of Total Pop.	Change from 2010
Alameda County	156,804	11.0%	172,348	11.7%	<b>149,752</b>	<b>9.2%</b>	(22,596)
Oakland	76,489	19.4%	74,335	19.3%	<b>59,338</b>	<b>13.7%</b>	(14,997)
Alameda County without Oakland & Berkeley	60,820	6.4%	79,543	8.1%	72,228	6.7%	(7,315)
AC-OCAP Areas	137,309	9.6%	153,878	10.4%	<b>131,566</b>	<b>8.7%</b>	(22,312)
Berkeley	19,495	20.0%	18,470	18.4%	18,186	16.8%	(284)

<sup>2</sup> [2025 Federal Poverty Guidelines: \\$15,650 for 1 Person | BenefitsUSA Blog](#)

<sup>3</sup> [The Labor Commissioner's Office reminds employers that California's Minimum Wage Increases to \\$16.50 per hour on January 1 | California Department of Industrial Relations](#)

<sup>4</sup> [Oakland-MW-C0125-en-Measure FF English Poster Set 2025.pdf](#)

AC-OCAP will receive a renewal grant in the amount of \$1,319,745 in Federal Community Services Block Grant (CSBG) funds to provide services to the 131,566 low-income residents who reside within the agency's service area. This translates into an allocation of \$10.03 per resident. AC-OCAP programming addresses the Citywide priority of housing, economic, and job security by providing grants to agencies focused on community members burdened by homelessness and/or joblessness. To increase the grant's impact, the AC-OCAP Board uses an equity lens to ensure the needs, particularly those of the low-income Black, Latinx, Indigenous, and People of Color are being directly addressed and served. Of the 1,222 individuals identified as service receivers in 2025 by the grant subrecipients, 488 (40%) are Black and 495 (41%) are covered by Medicaid/Medicare.

The annual CSBG allocation provides critical support to AC-OCAP's Community Economic Opportunity (C.E.O.) network of funded grantees and partners. Its impact increases as the Administering Board continues to implement the [AC-OCAP 2020-2025 Strategic Plan](#), which includes the State approved [2026-2027 Community Action Plan](#) highlighting the following five agency focus areas:

1. **Entrepreneurship/Job Training & Employment Placement** to help people with low-income and the hard to serve population build skills that lead to employment;
2. **Low-Income Housing** to increase opportunities that help people with low-income access safe temporary shelter and/or stable affordable housing /homeownership;
3. **Community Development** that increases access, opportunities, and resources within Alameda County's low-income communities;
4. **Civic Engagement & Advocacy** to increase public awareness and empower people with low-income to take action;
5. **Capacity Building** that fosters and expands the agency's capacity to address and eradicate poverty.

Civic Engagement, Advocacy, and Capacity Building are supported through AC-OCAP's internal programming for community wide projects such as the No Cost Volunteer Income Tax Assistance/Earned Income Tax Credit Initiative, Fatherhood Initiative, and End Hunger Initiative.

<b>Alternative #</b>	City Council rejects the recommendation of staff to award 17 agencies for the year-round program service term. AC-OCAP staff return to the AC-OCAP Board with updating recommendations based on City Council guidance.
<b>Pros</b>	<ul style="list-style-type: none"> <li>• Changes to the funding recommendations can be considered.</li> </ul>
<b>Cons</b>	<ul style="list-style-type: none"> <li>• <b>Reduction in Critical Services to Low-Income Residents</b> Failure to award AC-OCAP funding would result in reduced access to essential services, including housing stabilization, workforce development, financial empowerment, food security, and supportive services for low-income individuals and families.</li> <li>• <b>Negative Impact on Community-Based Organizations</b> Many AC-OCAP-funded grantees rely on these funds to sustain programs, staffing, and operations. Without funding, organizations may be forced to reduce services, lay off staff, or discontinue programs that serve Oakland's most vulnerable residents.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Increased Economic Hardship and Community Instability</b>                      The loss of funding would limit the community's ability to address poverty-related challenges, potentially resulting in increased housing insecurity, unemployment, financial instability, and unmet basic needs among low-income households.</li> <li>• <b>Inability to Advance AC-OCAP Strategic Goals and Federal Objectives</b>                      Failure to fund the grantees would hinder AC-OCAP's ability to achieve its Community Action Plan goals of promoting economic security, fostering healthy and opportunity-rich communities, and supporting resident engagement and self-sufficiency. It may also weaken the City's ability to demonstrate progress toward federal Community Services Block Grant (CSBG) outcomes and priorities.</li> </ul>
<p><b>Reason for not recommending</b></p>	<ul style="list-style-type: none"> <li>• Rejecting the proposed AC-OCAP funding awards would jeopardize community-based programs that provide critical services to low-income residents, including housing stabilization, workforce development, financial empowerment, food security, emergency assistance, and supportive services that help individuals and families achieve economic security.</li> <li>• Approving these awards enables AC-OCAP to leverage federal Community Services Block Grant (CSBG) resources to address the root causes of poverty, strengthen community capacity, and improve outcomes for low-income residents throughout Oakland and Alameda County.</li> </ul>

**RELATED PLANNING EFORTS: OAKLAND STRATEGIC PLAN**

Under the Oakland Strategic Plan, this agenda item supports the Strategic Priority to Foster Cross-Department Collaboration. Specifically, this item relates to the implementation of the following tasks:

- Strengthening Governance and Coordination for Economic and Workforce Development
- Coordinate City Housing Strategic Plans
- Continue to Maximize Community Engagement Outreach & Data Working Groups

The AC-OCAP Community Action Plan requires collaboration among the Human Services Department, Economic and Workforce Development Department, Housing and Community Development Department, City Administrator's Office, community-based organizations, educational institutions, workforce partners, and residents to address the root causes of poverty and expand economic opportunity for low-income individuals and families.

**RELATED PLANNING EFFORTS: EQUITABLE CLIMATE ACTION PLAN**

Through investments in housing stability, economic mobility, community development, and resident leadership, AC-OCAP advances ECAP priorities related to anti-displacement efforts, community resilience, local economic development, and inclusive community engagement.

**RELATED PLANNING EFFORTS: ECONOMIC DEVELOPMENT ACTION PLAN**

AC-OCAP directly supports the City of Oakland's Economic Development Action Plan (EDAP) by addressing the underlying barriers that prevent low-income residents from fully participating in Oakland's economy. Through investments in workforce development, entrepreneurship, financial empowerment, housing stability, and community-based services, AC-OCAP helps create pathways to economic mobility while advancing the EDAP's goals of equitable growth, reducing disparities, and increasing access to economic opportunity. The EDAP recognizes that economic development is a shared responsibility across City departments and community partners and emphasizes collaboration to address systemic inequities and strengthen Oakland's economy.

AC-OCAP's strategic focus areas are closely aligned with the EDAP's emphasis on workforce development, anti-displacement efforts, small business support, community engagement, and racial equity. By supporting employment and entrepreneurship opportunities, connecting residents to housing resources, building community capacity, and empowering residents to engage in civic life, AC-OCAP contributes to the City's efforts to reduce poverty, expand economic participation, and build resilient neighborhoods. These investments help ensure that economic growth benefits all Oakland residents, particularly those who have historically experienced barriers to employment, wealth-building, and access to resources.

**FISCAL IMPACT**

Funding for the programs and services will be derived from the Federal Community Services Block Grant administered through a contract from the State of California Department of Community Services and Development (CSD) in the amount of \$1,319,745 for AC-OCAP funding for anti-poverty programming throughout Alameda County (excluding the City of Berkeley) for program year 2026 and discretionary funds as they become available. In addition, the City of Oakland provides an operating subsidy from the General-Purpose Fund (GPF) in the amount equivalent to HSD's Internal Service Fund charges (\$56,692 and Central Services Overhead charges \$178,968).

CSBG Grant funds will be appropriated to the Department of Health and Human Services Fund (2128), CSBG-Admin Organization (78361), CSBG-Program Organization (78362), and CSBG-OCAP Programs Organization (78363), CAP CSBG 2026 Admin Project (1007700), CAP CSBG 2026 Program Project (1007703), and Fostering Safe and Healthy Communities Program (SC22).

-Approval of the resolution will authorize acceptance of this grant in the amount of \$1,319,745. The State CSBG contract administrative costs are capped at 12 percent: therefore, HSD is requesting, as it has in prior years, a contribution from the General-Purpose Fund in an amount

equivalent to Internal Service Fund charges estimated at \$56,692 and Central Services Overhead charges estimated at \$178,968. Failure to accept the Federal CSBG renewal funds would result in a decrease of \$1,319,745 in resources for vital support and services to Oakland's and Alameda County's (excluding Berkeley) low-income families.

This grant supports AC-OCAP's service providers that deliver anti-poverty programs and services to Oakland and the surrounding Alameda County low-income community. To improve the agency's administrative efficiency and programmatic impact, Request For Proposals (RFP) selections are held every three years. On January 13, 2023, [Resolution 89584 C.M.S.](#) authorized the City Administrator to enter into the first year of the grant agreements with the anti-poverty service providers and to enter into amended agreements to increase the amount and extend the term if additional CSBG funding becomes available during the 2023-2025 three-year funding cycle without returning to council. Since the 2026-2027 AC-OCAP Strategic Plan was not ready in time to inform a new RFP, the State authorized a one-year extension for the current 2025 grantees and will extend the grant agreement terms for through 2026 year. The new RFP for FY 27-30 will be released later this year, since the AC-OAP Board has now approved the FY 2026-2027 AC-OCAP Strategic Plan.

**Table 2** below outlines the range of initiatives funded under AC-OCAP, categorized by focus area. The Board approved 2023-2025 programs and services to help Oakland and Alameda County (excluding Berkeley) low-income residents with limited access to economic resources "to avoid deficit-reframing" and achieve economic stability as outlined in the agency's state approved Community Action Plan.

**Table 2: Programs & Services (AC= Alameda County, excluding Oakland) (O=Oakland)**

<b>Entrepreneurship/Job Training &amp; Employment Placement</b>			
<b>2026 AC-OCAP Service Providers (Legal Name)</b>	<b>Program Title</b>	<b>Grant Agreement / Procurement</b>	<b>Annual Allocation (not to exceed)</b>
<b>New Door Ventures:</b> Job skills training and employment services for low-income young adults 14-24 years of age (transition-age youth).	<b>O:</b> Comprehensive Job Training and Job Placement for Transition Age Youth	Grant Agreement	\$30,000
<b>Urban University:</b> Education and employment services for low-income and unhoused single mothers 18-24 years of age.	<b>O:</b> Single Moms at Work Pathways Program	Grant Agreement	\$30,000
<b>Lighthouse Community Charter Public School:</b> Tutoring and Career pathways that earn college credits and work experience while in high school with paid internships for students in Grades 9-12.	<b>O:</b> Paid Student Internships	Grant Agreement	\$30,000

<b>Hack the Hood Inc.:</b> Technology career training and employment placement for low-income youth and young adults 15-24 years of age.	<b>O:</b> Tech Career Pathways for BLIPOC Youth in Oakland	Grant Agreement	\$30,000
<b>Love Never Fails:</b> Employment opportunities for unemployed low-income adults ages 18-64 years of age.	<b>AC:</b> IT Biz Tech Academy Digital Access & Employment Program	Grant Agreement	\$20,000
<b>Rubicon Programs Incorporated:</b> Employment opportunities for low-income adults ages 18-64 years of age.	<b>AC:</b> Job Training and Employment Placement	Grant Agreement	\$30,000
<b>Chabot-Las Positas Community College District, DBA Tri-Valley Career Center:</b> Job training and employment opportunities for unemployed and low-income adults ages 18-64 in the Tri-Valley area.	<b>AC:</b> Tri-Valley Pathways to Employment	Grant Agreement	\$30,000
<b>Sub-Total</b>			\$200,000

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<b>Low-Income Housing</b>			
<b>2026 AC-OCAP Service Providers {Legal Name}</b>	<b>Program Title</b>	<b>Grant Agreement/Procurement</b>	<b>Annual Allocation {not to exceed}</b>
<b>Covenant House California:</b> Housing for homeless young adults ages 18-24 years old.	<b>O:</b> Emergency Shelter & Supportive Services for Young Adults Experiencing Homelessness	Grant Agreement	\$30,000
<b>Lao Family Community Development, Inc.:</b> Housing for unhoused low-income adults and seniors.	<b>O:</b> Strong Housing Options (SHO) Program	Grant Agreement	\$30,000
<b>Operation Dignity, Inc.:</b> Housing for homeless and/or disabled veterans ages 25+	<b>O:</b> Housing for Oakland's Homeless Veterans	Grant Agreement	\$30,000
<b>St. Mary's Center:</b> Housing for homeless and disabled adults/seniors ages 55 years and older.	<b>O:</b> Senior Homeless Services	Grant Agreement	\$30,000
<b>A Diamond in the Ruff, Inc.:</b> Housing support to women by teaching life skills to stabilize and succeed in finding permanent housing and employment.	<b>O:</b> Transitional Housing for Single Women and Single Mothers	Grant Agreement	\$20,000
<b>Change To Come:</b> Creating Pathways that lead to Economic Empowerment.	<b>O:</b> Bridge Housing for Single Mothers	Grant Agreement	\$20,000
<b>Fremont Family Resource Center Corporation:</b> Housing for unhoused families and individuals.	<b>AC:</b> Family Support Services for the Homeless (Winter Relief Program)	Grant Agreement	\$30,000

<b>Alliance for Community Wellness, dba La Familia:</b> Housing assistance for the unhoused, unemployed, previously incarcerated, and disabled individuals and families	<b>AC:</b> FESCO's Homeless Services with Les Marquis Emergency Shelter and Banyan House Transitional Housing	Family Grant Agreement	\$30,000
<b>Sub-Total</b>			\$220,000

Civic Engagement, Advocacy, and Capacity Building			
2026 AC-OCAP Service Providers (Legal Name)	Program Title	Grant Agreement / Procurement	Annual Allocation (not to exceed)
<b>Housing &amp; Economic Rights Advocates (HERA):</b> Fair Housing Rights of low-income residents to keep or access affordable housing due to debt/credit problems.	<b>O/AC:</b> Debt Collection Relief, Credit Improvement for Stronger Residents & Tenants, and Financial Empowerment	Grant Agreement	\$25,000
<b>Eden I &amp; R, Inc.:</b> Provide information and referral services to support EITC, Tax Services, and Banking Initiatives (Bank on Oakland).	<b>O/AC:</b> AC-OCAP 2-1-1 Phone Services for EITC, tax services, and Banking Assistance	Grant Agreement	\$15,000
<b>Safe Passages in partnership with Alameda County Community Food Bank:</b> Fight hunger and increase food security for Alameda County's low-income families.	Food Security Initiative	Procurement for food distribution	\$5,000

<b>Resource Development Associates/                  TBD Consultants:</b> Outreach, Assessments, Data gathering and analysis, strategic planning, Consultation	Community Needs Assessment, Strategic Planning, Request for Proposal assistance	Procurement of Services	\$5,000 (total inclusive of all vendors)
<b>Sub-Total</b>			\$50,000
<b>Grand Total</b>			<b>\$470,000</b>

**PUBLIC OUTREACH / INTEREST**

During the AC-OCAP 2023-2025 RFP selection process in August 2022, the Program Planning Committee (PPC) received 27 completed proposals (16 job training and 11 housing/ 21 Oakland and 6 Alameda County). The reviewer committee, composed of 4 Board members and 15 community members experienced reviewing grant proposals, evaluated, and scored each proposal. Each proposal was reviewed by 3 or 4 reviewers. The PPC was also very intentional about its funding selections and leaned more into helping the housing applicants. The PPC ensured its selections covered the highly impoverished areas of Alameda County and Oakland with limited access to financial and material resources. The PPC's recommendation to the AC-OCAP Executive Committee was that 8 housing applicants should be funded versus the 5 selected in 2020. Since 2 of the new housing selections are smaller agencies, they are being seed funded for growth. The Executive Committee's RFP recommendations were given to the Administering Board and confirmed at the Administering Board meeting on November 14, 2022.

AC-OCAP holds its monthly Administering Board meeting, which is open to the public, the second Monday of every month at 5:30 pm in City Hall Conference Room #3. Residents can also get more information on meeting agendas, and current programs and services by visiting the agency's website at [www.AC-OCAP.com](http://www.AC-OCAP.com). Community members can also find information on board roles, eligibility, and the application process on the webpage. Contact [ac-ocap@oaklandca.gov](mailto:ac-ocap@oaklandca.gov) for inquiries about serving on the board.

**COORDINATION**

The Office of the City Attorney, Budget Bureau, Finance Department, Contract Administrative Unit, and the City Administrator's Office have been consulted in the development of this report and resolution.

**PAST PERFORMANCE, EVALUATION AND FOLLOW-UP**

Since 1971, the City of Oakland's Community Action Agency has leveraged its Community Services Block Grant (CSBG) funds to help address poverty at the local level. Through CSBG funding, AC-OCAP has identified gaps in services and support innovative programming geared

toward improving the overall quality of life for low-income residents by providing access to job training, entrepreneurship, education, employment, affordable housing, life skills training, legal services, health care, food stamps, gift cards, the No Cost Earned Income Tax Credit program, financial education, asset building, and other essential services.

The State of California Department of Community Services and Development (CSD), as part of the grant, monitors and evaluates AC-OCAP's performance on an annual basis. The agency continues to receive a clean CSBG fiscal/program monitoring report and audit and is regarded as an exemplary public Community Action Agency. For the 2025 calendar year, 38,833 (27,731 Oakland; 11,102 Alameda County) total residents with low-income have been served by AC-OCAP's Community Economic Opportunity (C.E.O.) Network, mostly through partnership with Eden I&R's 2-1-1 information phone lines.

A summary of the agency's past year (2025) community impact is as follows:

- 290 individuals have been placed into transitional housing or an emergency shelter
- 157 households have been placed into transitional housing or an emergency shelter
- 78 individuals have obtained or maintained permanent housing
- 59 households have obtained or maintained permanent housing
- 269 have received employment training
- 72 have obtained gainful employment
- 234 have earned a high school diploma, GED, credential or certificate (education/vocational)

For fifty-five (55) years, the City of Oakland's Community Action Agency has had a track record in making a difference in the lives of thousands by staying true to its motto of "helping people, changing lives."

### **RACE AND EQUITY**

The AC-OCAP programming directly supports Oakland's Equity Indicators Report Topic 3: Financial Health by improving access to Healthy Financial Institution through its No Cost Volunteer Income Tax Assistance/Earned Income Tax Credit Initiative and addressing poverty. AC-OCAP's Community Economic Opportunity (C.E.O) network prioritizes services to targeted populations based on needs assessed and outlined in the agency's 2026-2027 Community Action Plan (State approved on October 22, 2025) which focuses on serving populations of African American, Latinx, and other People of Color within Oakland and throughout Alameda County who are disproportionately documented in the US Census Report as living below the Federal Poverty threshold

### **ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution:

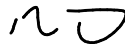
1. Accepting And Appropriating Anti-Poverty Community Services Block Grant (CSBG) In The Amount Of One Million Three Hundred Nineteen Thousand Seven Hundred Forty-Five Dollars (\$1,319,745) Awarded By The California Department Of Community Services (CSD) And

Development For The January 1, 2026 Through December 31, 2026 Program Year (2026 CSBG Program Year) And Discretionary Funds As It Becomes Available;

2. Authorizing The City Administrator To Accept And Appropriate Any Additional Grant Funds From CSD For The Same Purpose Within The 2026 CSBG Program Year;
3. Authorizing The Use Of General Purpose Funds To Pay The Human Services Department Internal Service Fund Charges In The Estimated Amount Of Fifty Six Thousand Six Hundred Ninety Two Dollars (\$56,692) And Central Services Overhead Charges For 2026 CSBG Programs In The Estimated Amount Of One Hundred Seventy Eight Thousand Nine Hundred Sixty Eight Dollars (\$178,968)

For questions regarding this report, please contact ASHLEE JEMMOTT, HUMAN SERVICES MANAGER, at 510-219-2704.

Respectfully submitted,



[Greg Elliott \(Jul 1, 2026 10:08:18 PDT\)](#)

GREG ELLIOTT  
Interim Director, Human Services

Reviewed by:  
Ashlee Jemmott, Division Manager  
AC-OCAP

Prepared by:  
Maria Huynh, Program Analyst I  
AC-OCAP

Attachments (2):

- A: Alameda County-Oakland Community Action Partnership (AC-OCAP) 2026-2027 Community Action Plan
- B: AC-OCAP 2020-2025 Strategic Plan



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# 2026 ANNUAL CONVENTION



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## 2026 Annual Convention

St. Louis, MO | September 2–4 (Pre-Con: Aug. 31–Sept. 1)

Join us for our **2026 Annual Convention**, taking place **September 2–4** in **St. Louis, Missouri!**

### ABOUT THE EVENT

Community Action Agencies (CAAs) and other human services providers are trusted, and they have both the expertise and dedication it takes to serve families and communities best. Agencies in attendance at **NCAP's Annual Convention** will have the opportunity to learn from their peers' innovative efforts and receive updates on the latest federal standards.



## **Attachment G1**

What's more, the Annual Convention will provide CAAs and other human services providers with timely information, training, and resources to increase their efficiency and impact. The Convention acts as a learning hub to share approaches and access proven strategies to move families and communities forward – with topics ranging from education to job training that assists the whole family to advance together.

Everyone should be able to take care of their families and have an opportunity at success. NCAP's Annual Convention supports CAAs and other human service providers as they work to ignite economic growth and ensure hard working families can move into the middle class.

### **AGENDA**

[View the Preliminary Agenda](#)

### **THEME**

Anchored in Purpose, Moving in Strength

### **LOCATION**

Hyatt Regency St. Louis at the Arch

### **RATES**

Registration Timing	2026 Member	2026 Non-Member	Deadline
Early Bird	\$840.00	\$1,140.00	Ends June 11th
Regular	\$1,005.00	\$1,300.00	Ends July 30th
Last Call	\$1,170.00	\$1,470.00	Ends August 21st

[Register Here](#)

[How to Register](#)

[Preliminary Agenda](#)

**Cancellation Policy:** Cancellation requests received in writing to [registration@communityactionpartnership.com](mailto:registration@communityactionpartnership.com) by 5pm ET Friday, July 31 will incur a \$130 cancellation fee. Refund requests after this time will not be accepted. No shows will be required to pay the full registration fee.



# PRELIMINARY AGENDA: 2026 NCAP ANNUAL CONVENTION

(Published 04/07/2026 and Subject to Change)

Monday, August 31	
8:00am-5:00pm	Wipfli In-Depth Training on OMB Guidance <i>(Separate Fee and Advance Registration Required)</i>
Tuesday, September 1	
8:00am-5:00pm	Wipfli In-Depth Training on OMB Guidance, cont. <i>(Separate Fee and Advance Registration Required)</i>
8:00am-4:00pm	Mission Driven, Business Led: Weatherization Leadership Excellence in Action <i>(Separate Fee and Advance Registration Required)</i>
9:00am-3:30pm	Leading with Excellence: Activating Leadership for Impact <i>(Separate Fee and Advance Registration Required)</i>
10:00am-4:00pm	State CAA Association Meeting <i>(Closed Event – State CAA Associations Only)</i>
10:00am-4:00pm	CCAP One-on-One Meetings w/Charles McCann, CCAP Emeritus
10:00am-6:00pm	Convention Registration, Information, Product Sales
10:00am-6:00pm	Voting & Proxy Certification
10:00am-6:00pm	Exhibits Open
1:00pm-4:00pm	Poverty Simulation <i>(Separate and Advance Registration Required)</i>
4:00pm-5:00pm	Regional Caucuses
5:00pm-6:00pm	Meet the Candidates
Wednesday, September 2	
7:30am-5:00pm	Convention Registration, Information, Product Sales
7:30am-5:00pm	Exhibits Open
7:30am-5:00pm	CCAP One-on-One Meetings w/Charles McCann, CCAP Emeritus
7:30am-8:30am	Breakfast
8:00am-9:00am	<b>General Session:</b> Opening Welcome & Federal Partner Updates
9:00am-9:15am	Break
9:15am-10:30am	<b>General Session:</b> Keynote
10:30am-10:45am	Break
10:45am-11:30pm	<b>General Session:</b> NCAP Business Meeting
11:30pm-12:00pm	Break
12:00pm-6:00pm	Voting
12:00pm-1:30pm	Lunch on Your Own
12:00pm-3:00pm	CCAP Center Stage <i>(Includes Lunch)</i> <i>(Separate Fee and Advance Registration Required – CCAPs Only)</i>

<b>1:45pm-3:00pm</b>	Concurrent Sessions
<b>3:00pm-3:45pm</b>	Snack Break & Raffle in Exhibit Area
<b>3:45pm-5:00pm</b>	Concurrent Sessions

**Thursday, September 3**

<b>8:30am-5:00pm</b>	Convention Registration, Information, Product Sales
<b>8:30am-2:00pm</b>	Exhibits Open
<b>8:30am-5:00pm</b>	CCAP One-on-One Meetings w/Charles McCann, CCAP Emeritus
<b>8:30am-9:30am</b>	Breakfast
<b>9:00am-10:30am</b>	<b>General Session:</b> Elections Announcement & National Partners Fireside Chat
<b>10:30am-10:45am</b>	Break
<b>10:45am-12:00pm</b>	<b>General Session:</b> Legislative Update
<b>12:00pm-1:30pm</b>	Lunch on Your Own
<b>1:45pm-3:00pm</b>	Concurrent Sessions
<b>3:00pm-3:45pm</b>	Break
<b>3:45pm-5:00pm</b>	Concurrent Sessions
<b>6:30pm-9:00pm</b>	Awards Gala <i>(Tickets Included in Registration Fee - Guest Tickets Available for Purchase)</i>

**Friday, September 4**

<b>8:30am-12:00pm</b>	Convention Registration, Information, Product Sales
<b>8:30am-11:30am</b>	CCAP One-on-One Meetings w/Charles McCann, CCAP Emeritus
<b>8:30am-9:30am</b>	Breakfast & Raffles
<b>9:30am-10:45am</b>	Concurrent Sessions
<b>10:45am-11:00am</b>	Break
<b>11:00am-11:30am</b>	<b>General Session:</b> Closing Remarks & Raffles

**Save the Dates: NCAP Management and Leadership Training Conference**Pre-Conference: *February 1-2, 2027* | Conference: *February 3-5, 2027*

Sheraton New Orleans

**Attachment H1**

**ALAMEDA COUNTY – OAKLAND COMMUNITY ACTION PARTNERSHIP**

**ANTI-POVERTY BOARD MEMBERSHIP TERMS**

OFFICER	NAME/TERM START	START	TERM END	SECTOR	NOTIFICATION STATUS
	<b>VACANT</b>	01/01/22	<b>12/31/24</b>	Low Income (Oakland District 1)	B. Cook appointed 2/14/22, B. Cook resigned 12/9/2024
	Mitchell Margolis ('20)	01/01/25	<b>12/31/27</b>	Low Income (Oakland District 2)	M. Margolis appointed 2/10/20. Membership approved 4/14/2025
SECRETARY 1/25-12/26	David Walker ('20)	01/01/23	<b>12/31/25</b>	Low Income (Oakland District 3)	Special Vacancy - D. Walker appointed 01/13/23, Board officer elected 12/9/2025
	Rana Bader Matly (25)	01/01/25	<b>12/31/27</b>	Low Income (Oakland District 4)	Membership approved December 9, 2024
CHAIR 01/25-12/27	Monique Rivera ('10)	01/01/25	<b>12/31/27</b>	Low Income (Oakland District 5)	Re-appointed 12/19, Board Officer Re-elected 12/14/20. Assumed Office of Board Chair May 5/9/22. Assumed office of Board Chair 12/9/2024
	Kimberly Mayfield '23	01/01/25	<b>12/31/27</b>	Low Income (Oakland District 6)	Kimberly Mayfield, Membership approved 6/9/2025
	Patricia Schader ('22)	01/01/25	<b>12/31/27</b>	Low Income (Oakland District 7)	Membership approved July 11, 2022. Membership Approved 2/10/2025
	(Dr. Atiya Rashada '26) Oakland Mayor Barbara Lee	01/01/25	01/01/27 <b>Mayoral term ends 12/01/29</b>	Elected City of Oakland Mayor	Mayor Lee Elected 5/22/25, Atiya Rashada appointed 1/12/26
	(Tonya Love '21) Carroll Fife (21) District 3, Councilmember	01/01/25	01/01/27 <b>(Council Term Ends 12/31/29)</b>	Elected Councilmember	T. Love appointed 3/8/21, T. Love reappointed 4/14/2025
	<b>(Pending Appointment)</b> Noel Gallo (15) District 5, Councilmember	01/01/25	01/01/27 <b>(Council Term Ends 12/31/29)</b>	Elected Councilmember	Josephine Guzman appointed 3/10/25. J. Guzman resigned 5/30/25
	(Nelida Rocha '26) Ken Houston 25' District 7, Councilmember	01/01/25	01/01/27 <b>(Council Term Ends 12/31/29)</b>	Elected Councilmember	Ken Houston appointed self, 5/12/2025 Nelida Rocha appointed 3/11/2026
	(Cesley Ford-Frost '23) Lena Tam, District 3, County Supervisor	01/01/23	01/01/25 <b>(Council Term Ends 12/31/29)</b>	Elected County Supervisor	C. Ford-Frost appointed 7/10/23
	(Angelica Gums) Nate Miley ('12) District 4, County Supervisor	01/01/25	01/01/27 <b>(Council Term Ends 12/31/29)</b>	Elected County Supervisor	Appointed 12/20/11. A. Gums reappointed 2/10/2025
	Terrence Riley ('25)	01/01/26	<b>12/31/28</b>	Low Income (Alameda County)	T. Riley Board Membership approved on 10/13/25
	<b>VACANT</b>	01/01/24	<b>12/31/26</b>	Low Income (Alameda County)	D. Maravilla Membership approved 03/05/24. D. Maravilla resigned 7/10/2025
TREASURER 01/25-12/27	Andrea Ford ('05)	01/01/25	<b>12/31/27</b>	Private (Social Services)	Re-Appointed 12/18 and 1/22, 12/14/20 Board Officer Re-elected 1/1/22, Board officer Re-elected 12/9/2024, Reappointed 2/24/25
VICE CHAIR 01/26 -12/28	Sandra Johnson ('02)	01/01/26	<b>12/31/28</b>	Private (United Seniors)	Appointed 12/12/16, 12/9/19, 12/14/20 Board Officer Re-elected 12/2/22, Re-elected 12/9/2024, Reappointed 12/8/2025
	Michelle Edmond ('25)	01/01/25	<b>12/31/27</b>	Private Sector	Michelle Edmond Membership Approved 5/12/2025

Eighteen (18) Board Members serve a 3-year staggered term. Notification for the term end date shall occur 60 days prior. Board members are not appointed. Board Officers serve a 2-year term. Board Officer Elections are held biannually in December. 2026 Election: Chair, Monique Rivera; Vice Chair, Sandra Johnson; Secretary, David Walker; and Treasurer, Andrea Ford. Community Members are not appointed. Federal Mandate (Public Law 105-285, Oct. 27, 1998, SEC. 676B) "1/2 of the members are (low-income) persons chosen in accordance with a democratic selection procedure, 1/3 are elected public officials, and 1/6 are other major groups" **2026 Membership Terms – Revised 7/09/26.**

# Vacancy Notice

## February 24, 2026

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### Alameda County – Oakland Community Action Partnership

The Alameda County – Oakland Community Action Partnership (AC-OCAP) Community Action Agency is looking for residents who live in Oakland’s CDBG District # 1 and who live in Alameda County (excluding the cities of Oakland and Berkeley) that are interested in working to alleviate poverty and represent their low-income community by serving on the **Alameda County – Oakland Community Action Partnership Administering Board**.

**Purpose:** The Community Action Partnership has the responsibility to plan, develop, and execute efforts to alleviate poverty and work toward systemic change to enhance the opportunities for families of low-income throughout Alameda County to achieve self-sufficiency, job training and employment placement, housing and community economic development, supportive services, civic engagement, advocacy, and capacity building.

Community Sector	Length of Term	Vacancy Date	Seat Requirements
<b>Oakland CDBG #1</b>	01/01/26 - 12/31/28 3-year staggered term	12/9/2024	Interested low-income residents who live within the Oakland CDBG #1 may apply. Each nominee must 1) be 18 years old or older and a resident of the district which he/she/they represent, 2) complete and submit an application, and 3) submit ten (10) signatures from residents age 18 or older that reside within the applicant’s district.
<b>Alameda County, not Oakland or Berkeley</b>	01/01/26- 12/31/28 3-year staggered term	7/10/2025	Interested low-income residents who live within the Alameda County, excluding cities of Oakland and Berkeley, may apply. Each nominee must 1) be 18 years old or older and a resident of the district which he/she/they represent, 2) complete and submit an application, and 3) submit ten (10) signatures from residents age 18 or older that reside within the applicant’s district.

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### Staff of Commission

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