



Alameda County-Oakland Community Action Partnership (AC-OCAP)

Executive Committee Meeting
Thursday, September 26, 2024, 5:30 PM

Committee Members Present: Monique Rivera (Chair), Andrea Ford (Treasurer), and Supervisor Lena Tam (Cesley Ford-Frost)

Committee Members Excused: Sandra Johnson, Brigitte Cook (Secretary, and Mitchel Margolis

Staff: Dwight Williams

Guest: Anthony Dominic

1. Roll Call/Determination of Quorum/Approval of Agenda

Chair M. Rivera performed Roll Call and a quorum was established at 5:38p.m.

MOTION: To approve the September 26, 2024, Executive Committee Meeting Agenda.

M/S/Carried: A. Ford / C. Ford-Frost / Motion Carried.

2. Approval of the Draft Minutes from the AC-OCAP Executive Committee Meeting of July 25, 2024.

MOTION: To move item 4 Motion out to item 5 on the July 25, 2024, minutes.

M/S/Carried: A. Ford / C. Ford-Frost / Motion Carried

3. Public Comment: None

4. DISCUSSION:

a. Updates on Committees

i. **Advocacy** – Cal CAPA conference was scheduled to take place in November. M. Rivera mentioned D. Walker had shown interest in attending the conference, but they were too late to apply. M. Rivera stated that there are no other conferences coming up at this time.

ii. **Program Planning** – D. Williams mentioned that the Program Planning Committee was supposed to meet to discuss the retreat venue, facilitator, and other details. M. Rivera expressed concerns about the ad hoc committee making decisions without proper public approval. She stated that any decisions made by the Committee should be brought to the next board meeting for approval. D. Williams noted that the Program Planning Committee had an ad hoc committee meeting the previous week, but only one person (Angelica) showed up, which was problematic since the joint committee has 10 people. D. Williams suggested that the joint Program Planning/Advocacy Committee may need to be broken up into singular committees, to improve attendance and decision-making.

iii. **Bylaws** – No Report

iv. **Funding** – No Report



MINUTES



- b. **2024 Budget (Attachment 4b)** – The budget shows that Amendment #2 for \$7,000 has been added to budget on the Retreat line. The budget is balanced.
- c. **Status of Director position** – Nothing has been announced and nothing is expected until after the November 5th election.

5. **Informational Item:** None

6. **Open Forum: (General Audience Comment Period)** - None

7. **Adjournment of Meeting**

MOTION: To adjourn the meeting at 6:30pm

MIS/Carried: A. Ford / C. Ford-Frost / Motion Carried

Next In-Person Meeting: October 24, 2024