



Alameda County - Oakland Community Action Partnership

Administering Board Teleconference

May 10, 2021 | 5:30 PM - 7:30 PM

COMMUNITY PARTICIPATION GUIDE

TO OBSERVE

- To view the meeting by Zoom video conference, click on this link: <https://zoom.us/j/97213911583> at the noticed meeting time.
- To listen to the meeting by phone, dial **+1669 900 9128** at noticed meeting time.
- When prompted, enter **Webinar ID: 972 1391 1583**
- Listening outside of California? Find a full list of Zoom dial-in numbers at: <https://zoom.us/zoomconference>

TO COMMENT

- To comment by Zoom video conference, you will be prompted to use the "Raise Your Hand" button to request to speak. When it is your turn to speak, you will be unmuted to make public comments.
<https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>
- To comment by phone, you will be prompted to "Raise Your Hand" by pressing "*9" to request to speak. When it is your turn to speak, you will be unmuted to make public comments.

ADDITIONAL INSTURCTIONS

- Instructions on how to join a meeting by video conference is available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting#>
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Alameda County - Oakland Community Action Partnership

Administering Board Teleconference

May 10, 2021 | 5:30 PM - 7:30 PM

BOARD MEMBER "PANELIST" PARTICIPATION GUIDE

RECOMMENDED METHOD

- Customize your profile with your City approved graphic.
- Join the teleconference as a Panelist by clicking on the Zoom invite link.
- Sign on to webinar 15 minutes early to ensure your speakers and mic work. A technical roll call will be performed.
- Do not share your link with other Panelists or members of the community.
- The Zoom link on the Agenda, Community Participation Guide and AC-OCAP website is for Attendees only.
- Panelists must raise hand and be recognized by the Chair. Staff will unmute Panelist to speak. If a Panelist muted their mic, they need to accept the unmute prompt before they are unmuted.

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ALTERNATIVE METHOD

- Join by telephone, dial **+1 669 900 9128**, enter **Webinar ID: 972 1391 1583** when prompted. You will enter the Teleconference as an Attendee. Expect to be on hold as staff completes technical roll call.
- When staff gives you permission to speak, you will receive a notification. Follow the prompts provided to unmute yourself.
- *6 toggle mute/unmute
- *9 to raise hand



Alameda County – Oakland Community Action Partnership (AC-OCAP)



Visit us on the web at AC-OCAP.com or contact us by email at AC-OCAP@oaklandca.gov

Vision Statement: To End Poverty Within the City of Oakland and Throughout Alameda County.

Our Promise: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

Administering Board Teleconference

Monday, May 10, 2021 5:30 p.m.

Zoom Community Participation Link: <https://zoom.us/j/97213911583>

Board Membership: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Mitchell Margolis, David Walker, Alicia Rossetti, Samantha Columbus, Njeri McGee-Tyner, John Michael Baratta, Mayor Libby Schaaf (Lisa Ruhland), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Emilia Ordaz-Salto), Councilmember Treva Reid (Rosa Velazquez), Supervisor Wilma Chan (Sarah Oddie), Supervisor Nate Miley (Angelica Gums), and Sean Callum

Staff: Estelle Clemons, Dwight Williams, Don Raulston, Vanessa Floyd-Rodriguez, and Melissa Francisco

AGENDA

- A. 5:30 p.m. **Call to Order/ Recite AC-OCAP Promise**

- B. 5:35 p.m. **Roll Call/Determination of Quorum/Approval of Agenda**
ACTION ITEM:

- C. 5:40 p.m. **Approval of Draft April 12, 2021 Administering Board Minutes – Attachment C1**
ACTION ITEM:

- D. 5:45 p.m. **Open Forum: (General Audience Comment Period)**

- E. 6:35 p.m. **Community Action Partnership (CAP) Updates (E. Clemons)**
 - 1. **Board Update**
 - A. Board Vacancy -- Oakland District 1 Application – **Attachment E1A**
 - ACTION ITEM:**
 - B. 2021 NCAP National Community Action Partnership Equity Summit, Report Out (N. McGee-Tyner, M. Baratta, A. Rossetti, and Staff)
 - C. 2021 AC-OCAP Board Retreat, July or October?
 - D. Conferences/Travel:
 - 2021 NCAP [National Community Action Partnership Annual Convention](#), Boston, MA Hybrid, August 30 – September 3, 2021
Board Member Travel Requests, due June 1, 2021 – **Attachment E1D**
 - 2021 NCAF National Community Action Foundation Conference, Virtual, September 27-28 and October 4-5, 2021
- 2. **AC-OCAP Programming**
 - A. AC-OCAP Update (2020, 2021, 2020-2022 CARES Act) – **Attachment E2A**
 - B. 2022-2023 Community Needs Assessment Preliminary Survey Data
 - C. Community Action Plan Timeline and Public Hearing, Monday, June 14, 2021 – **Attachment E2C**
 - D. 2021 Earned Income Tax Credit (EITC) Campaign **Tax Day May 17, 2021**
getyourrefund.org/oakland
- 3. **Open Forum:** (Specific Agenda Item(s): Audience Comment Period)
ACTION ITEM:

- F. 7:00 p.m. Future/Proposed Agenda Items** (see chart below)
- June - Community Action Partnership Public Hearing
 - July through October - Grantee Presentations
 - September – Barbara Leslie (Oakland Chamber of Commerce)
- G. 7:05 p.m. Committee Report(s) –**
- **Executive Committee Special Meeting** – Wednesday, June 23, 2021 at 5:30pm
- H. 7:10 p.m. Announcements:**
- Oakland Rotary
 - United Seniors of Oakland and Alameda County
 - Alameda County Social Services/All-In/Board of Supervisors
 - City of Oakland
 - Others
- I. 7:20 p.m. Open Forum:** (General Audience Comment Period)
- J. 7:25 p.m. Attachments**
- C1** Draft April 12, 2021 Administering Board Minutes
- E1A** [Oakland District 1 Board Membership Application](#)
- E1D** [Board Member Travel Request Form](#)
- E2A** [2020 AC-OCAP Factsheet](#)
- E2C** CAP Timeline and [Public Hearing “Save the Date”](#)
- K. 7:30 p.m. Adjournment**
- Next Teleconference:** **June 14, 2021**
- ACTION ITEM:**

FUTURE AGENDA ITEMS:

HEALTH	HOUSING
Trauma Informed Care* Trauma Informed Systems Training 101*	Tri-Valley Housing
La Clinica De La Raza	Community Housing - Path/Everyone Home
Alameda County Building Blocks Collaborative*	East Bay Housing Organization*
FINANCIAL EMPOWERMENT	Spectrum - LIHEAP/Weatherization
Cal Reinvestment	Oakland Housing Authority*
Earned Income Tax Credit/UWBA*	Alameda-County Housing Authority*
Oakland Thrives – Guaranteed Income Pilot	Family Matters Emergency Shelter
YOUTH	City of Oakland Housing Road Map*
Oakland Fund Children Youth (OFCY) *	Alameda County Housing Community Development*
Oakland Youth Commission*	EDUCATION
REACH Ashland/Cherryland Youth Center *	Promise Neighborhoods - Cal State East Bay*
Early Care & Education Planning Council*	EMPLOYMENT
Head Start/Early Head Start	Alameda County WIB*
AC Child Care *	East Bay Sustainable Alliance
Los Padres Unidos*	Oakland WIB *
PUBLIC SAFETY	Minimum Wage/Life-Up Oakland/\$15 hr.
Re-Imaging Public Safety	Local Union
Cease Fire/Street Outreach*	West Oakland Job Resource Center Ella Baker Center
Oakland Unite*	East Bay Works*
City of Oakland, Chief of Violence Prevention*	BOARD DEVELOPMENT
Seven Step (Re-Entry Population)*	Equity Training, Darlene Flynn*

AnnieCannons Inc*	Jim Masters - CAP History/Board Training*
SOCIAL JUSTICE	Jim Masters - Structure of the American Economy
East Oakland Collective*	Public Ethics Presentation*
Oakland Community Organization (OCO)	Strategic Planning - RDA*
Urban Habitat*	FOODSECURITY
FAMILIES	Alameda County Community Food Bank*
Social Services - TANF, GA*	TRANSPORTATION
All-In *	Alameda County Transportation Commission
Alameda County Hope Collaborative	COMMUNITY DEVELOPMENT
Rise-Up*	CDBG */CARES*
Mayor's Commission on Aging*	Census 2020 Complete Count*

(* = PRESENTED)



MINUTES



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Administering Board Teleconference

Monday, April 12, 2021

Granicus Recording Link: https://oakland.granicus.com/MediaPlayer.php?clip_id=4166

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), David Walker, Mitchell Margolis, Alicia Rossetti, Samantha Columbus, Njeri McGee-Tyner, John Michael Baratta, Mayor Libby Schaaf (Lisa Ruhland), Councilmember Carroll Fife (Tonya Love), Councilmember Noel Gallo (Emilia Ordaz-Salto), Supervisor Wilma Chan (Sarah Oddie), Supervisor Nate Miley (Angelica Gums), and Sean Callum

Board Member Absent: Councilmember Reid (Rosa Velazquez)

Staff: Estelle Clemons, Dwight Williams, Don Raulston, Vanessa Floyd-Rodriguez, and Melissa Francisco

Guests: Darlene Flynn (City of Oakland, Race and Equity Department), Michael Munson (City of Oakland, KTOP), Rashida Washington (Alameda County Administrator’s Office), Oscar Garcia, Alexandra Gallegos, Meemee Khine, and Assata Olugala

A. Call to Order/Recite AC-OCAP Promise

G. Green called the April 12, 2021 Administering Board Teleconference to order at 5:33 p.m. The AC-OCAP Promise was recited.

B. Roll Call/Determination of Quorum/Approval of Agenda

Roll call was performed by M. Francisco. A quorum was established 5:35 p.m.

MOTION: To approve the April 12, 2021 Administering Board Agenda.

M/S/Carried: S. Johnson / M. Rivera / Motion Carried Unanimously.

C. Approval of Draft March 08, 2021 Administering Board Minutes – Attachment C1

MOTION: To approve the Draft March 08, 2021 Administering Board Minutes.

M/S/Carried: S. Callum / E. Ordaz-Salto / Motion Carried Unanimously.

D. Darlene Flynn, City of Oakland, Director of Race and Equity Department, Equity Training

On the teleconference screen, Darlene Flynn displayed a PowerPoint presentation. The training began with an overview of City of Oakland’s Race and Equity Vision, Strategic Goals, and the Equity Index which includes 72 indicators including poverty <https://www.oaklandca.gov/documents/equity-indicators-community-briefing-documents> . Before moving on to board member leadership and actions to advance equity, D. Flynn provided detailed historical context to explain current conditions. She stated equity is justice, just policies, practice and procedures. AC-OCAP should continue its systems change work as outlined in its strategic plan - 1) policies and practices that remove and address barriers to opportunity with a focus on race; and serving as change agents by continuing to provide and support those living in poverty. The 2021 AC-OCAP Equity Training concluded with a question-and-answer session. D. Flynn also recommended the following: The Power of an Illusion documentary; and The Sum of Us book by Heather McGhee.

ACTION ITEM: Staff M. Francisco to provide Board Members with presentation slides by email.

E. Open Forum – Community Member Assata Olugala made comments during open forum.

F. Community Action Partnership (CAP) Updates (E. Clemons)

1. Board Update

A. Board Vacancies

District 1 of the Oakland Community Development Block Grant (CDBG) remains vacant. There is a District 1 Applicant that is currently gathering signatures in order to submit the required Petition.

B. 2020-2021 Statement of Economic Interests, due April 1, 2021

Annual Statements were due on April 1, 2021. Board Members M. Rivera and D. Walker were found to be missing from the City of Oakland’s E-File list and were asked to submit statements if they had not already done so.

C. 2021 Mandatory Ethics Training, Review of Recording, due April 1, 2021

A. Ford and A. Gums, who had missed the live 2021 Mandatory Ethics Training, reviewed the recording. Prior to the April 1 deadline, the entire AC-OCAP Administering Board had satisfied the ethics training requirement.

D. New AC-OCAP Board Member Orientation, May 10, 2021 4:30pm – 5:15pm.

E. Clemons announced the Orientation date and time and emphasized mandatory attendance by all new board members.

ACTION ITEM: Staff M. Francisco to email invites for the New Board Member Orientation.

E. 2021 Virtual AC-OCAP Board Retreat, date to be determined

The virtual Board Retreat may take place in July. More information will be provided as it becomes available.

F. Conferences/Travel

2021 National Community Action Partnership (NCAP) Equity Summit, Virtual, April 19 – 21, 2021 Registration for the Equity Summit “Centering in Truth, Activating Community Healing & Resiliency” remains open. Board members planning to participate must notify M. Francisco by 3pm April 1, 2021.

2021 NCAP Annual Convention, Hybrid/Boston, MA, August 30 – September 3, 2021 The NCAP Annual Convention is now an in-person and online event. Forms for Board Member Travel Requests will be included in the May Agenda Packet, with a due date of June 1, 2021.

2021 National Community Action Foundation (NCAF) Conference, Virtual, September 27-28 and October 4-5, 2021 The NCAF Conference is held annually in Washington, DC. Due to the pandemic, the event will take place virtually. E. Clemons encouraged Board Members to save the dates if interested in participating in the conference.

2. 2021 Programming

A. AC-OCAP Update (CSBG 2020, 2021 and 2020-2022 CARES) – Attachment F2A

Staff D. Williams is nearing completion of the CSBG 2021 contracts, allowing grantees to begin spending their funds. Grantee presentations and remote site visit are also being scheduled. Staff V. Floyd-Rodriguez is working on the CARES grants, which includes an option to distributed funds through the Family Independence Initiative (FII) to provide cash assistance to clients who have been impacted directly or indirectly by COVID-19, if the agency does not have an internal process. Although these funds are valid through March 2022, agencies are under pressure to spend them as soon as possible due to the delay of executing the city contract.

E. Clemons reviewed AC-OCAP’s community impact featured in **Attachment F2A, 2020 Annual Outcomes Matrix: 50,882** Low-Income Alameda County Residents were served by AC-OCAP; **95,310** Nutritious Bags of Groceries were received by Alameda County Low-Income Residents; **18,425** Alameda County Low-Income Residents received Free Tax Preparation; **122** Alameda County Low-Income Families were Housed; **131** Alameda County Low-Income Residents were Employed; and **\$7.6 million** was leveraged through our partners by investing \$685,000 in Community Services Block Grant funding through AC-OCAP’s Community Economic Opportunity (C.E.O) Network.

B. 2022-2023 CAP Plan and Community Needs Assessment Survey – Attachment F2B

Attachment F2B, The CAP Timeline and the **2021 Community Needs Assessment Survey** were included in the Agenda Packet. E. Clemons noted the additional survey questions addressing the COVID-19 Pandemic. As leaders and ambassadors, board members were asked to share the survey link. All responses must to be submitted by the closing date of April 16, 2021.

C. 2020-2021 Earned Income Tax Credit (EITC) Campaign

Don Raulston, EITC Coordinator, has overseen the filing of 48 taxes returns by program volunteers. To avoid a client backlog, the GetYourRefund Hub was temporarily closed. The hub is now currently open, and drop-off appointments are available. Please call the EITC Hotline at (510) 238-4911 to schedule an appointment. To file your taxes online, visit getyourrefund.org/oakland.

3. Open Forum: None.

MOTION: To accept E. Clemons Community Action Partnership Updates.

M/S/Carried: L. Ruhland / A. Ford / Motion Carried Unanimously.

G. Future/Proposed Agenda Items

- May – CAP Month and 50th Anniversary of AC-OCAP
- June – Community Action Partnership Public Hearing
- July – October - Grantee Presentations
- September – Barbara Leslie (Oakland Chamber of Commerce)

H. Committee Report(s) – Attachment H1

Executive Committee “Special Meeting” – Wednesday, June 23, 2021 at 5:30pm. A Special Meeting is required to obtain approval from the Executive Committee before the 2022-2023 Community Action Plan is submitted to the State on June 30, 2021.

E. Clemons requested Board members review **Attachment H1, 2021 AC-OCAP Committees Roster**. Standing Committee Meetings remain on hold due to the Shelter-In-Place.

I. Announcements

- **Oakland Rotary** – None.
 - **United Seniors of Oakland and Alameda County (USOAC)** (S. Johnson) – Virtual 30th Annual Convention, June 4, 2021. AC-OCAP board members are also members of USOAC and may participate in the Convention.
 - **Alameda County/Social Services/All IN/ Board of Supervisors** (S. Oddie) – Office of Homeless Solutions of Alameda County is seeking landlords and property owners to participate in the Pathways to Housing program. (M. Baratta) – Virtual Statewide Illegal Dumping Conference, April 21-23, 2021.
 - **City of Oakland** (E. Ordaz-Salto) – District 5 is hosting an Earth Day Event, April 24, 2021. (E. Clemons) – Oakland Town Hall on Guaranteed Income, April 15, 2021 at 6pm.
- Board Members/Others** – None.

ACTION ITEM: Staff M. Francisco to share flyers/announcements by email.

J. Open Forum: To request AC-OCAP Updates, Teleconference Notices, Agenda Packets and News please email AC-OCAP@oaklandca.gov or call (510) 238 – 2362.

K. Attachments

- C1** Draft March 08, 2021 Administering Board Minutes
- F2A** 2020 Annual Outcomes Matrix
- F2B** CAP Timeline and Community Needs Assessment Survey
- H1** 2021 AC-OCAP Committees Roster

L. Adjournment – Next Teleconference: **May 10, 2021**

MOTION: To adjourn the April 12, 2021 AC-OCAP Administering Board Teleconference at 7:43 p.m.

M/S/Carried: S. Johnson / S. Oddie / Motion Carried Unanimously.



APPLICATION FOR ADMINISTERING BOARD MEMBERSHIP Oakland Low-Income Community

Applicant Name: Laura M. Guevara
Address: 5215 Genua St. City: Oakland State: CA Zip: 94608
Home Phone: _____ Cell Phone: 415-608-1662 Email: laura@familylaundry.com

GEOGRAPHIC AREA TO BE SERVED: Identify the Oakland CDBG low-income geographic area you would represent. (Please Check One)

- DISTRICT 1 X
- DISTRICT 2 _____
- DISTRICT 3 _____
- DISTRICT 4 _____
- DISTRICT 5 _____
- DISTRICT 6 _____
- DISTRICT 7 _____

Provide a brief explanation of your interest in serving on the AC-OCAP Administering Board:

The Board's mission to alleviate poverty and commitment to institutional change resonates with me and connects to the work I currently do. I'm currently a board member of Santa Fe CAN where I work on educational initiatives. As a business owner in D5, I get a front seat to the challenges faced by our 17 employees and community members. I think I would bring important insight to the AC-OCAP Board. Thank you for your consideration.

I certify that I have read the AC-OCAP Administering Board Membership guidelines and I certify that I am willing and able to adhere to the requirements specified therein by AC-OCAP and with the applicable federal and state regulations.

Signature of Applicant:

Name: [Signature] Date: 2/18/2021

Please submit the completed application and original signed petition to:

Alameda County - Oakland Community Action Partnership (AC-OCAP) • ATTN: Board Recruitment •
150 Frank H Ogawa Plaza, 4th Floor, Ste. 4340 • Oakland, CA 94612 • (510) 238-2362 •
Fax (510) 238-2367 • E-mail: AC-OCAP@oaklandca.gov



Alameda County – Oakland Community Action Partnership (AC-OCAP)

**BOARD MEMBER
Travel Request Form**

Name: _____ Request Date: _____

Conference	Preferred Travel Dates
2021 NCAP - BOSTON, MA August 30 - September 3, 2021	
Please submit by June 1, 2021	

Signature: _____
Board Member

Date: _____

Approved: _____
Board Chair

Date: _____

*******FOR STAFF USE ONLY*******

Date Received _____ Received By _____

2020 FACTSHEET

ALAMEDA COUNTY - OAKLAND COMMUNITY ACTION PARTNERSHIP (AC-OCAP)

THE NEED

161,581 Alameda County residents live below the federal poverty level, with **1 in 9** children (**11.4%**) living in poverty.

OUR IMPACT

AC-OCAP changes people's lives, embodies the spirit of hope, improves communities, and makes Oakland and Alameda County a better place to live.

AC-OCAP's Community Economic Opportunity Network invested **\$685,000** in Community Block Grant (CSBG) funds to leverage over **\$7.6 Million** in community impact during the COVID-19 Pandemic.



50,882 RESIDENTS WITH LOW-INCOME SERVED IN ALAMEDA COUNTY

Sources:

2020 AC-OCAP Outcomes & Services Report

US Census Bureau 2015-2019 American Community Survey 5-Year Estimates - S1701

131 EMPLOYED

402 RECEIVED EMPLOYMENT TRAINING



122 FAMILIES PERMANENTLY HOUSED



\$29.2 MILLION IN TAX REFUNDS



95,310 NUTRITIOUS GROCERIES BAGS



ALAMEDA COUNTY - OAKLAND COMMUNITY ACTION PARTNERSHIP (AC-OCAP)

Helping People ... Changing Lives

Alex | New Door Ventures

Alex was born and raised in deep East Oakland, where he lives with his mother and older sisters. He first heard about **New Door Ventures** job training and employment placement when he was a student at Dewey Academy, and was later referred to the program by his probation officer. Alex exemplifies so many of the strengths and qualities that staff strives to cultivate and support in the youth served. Alex is a natural leader who has been persistent and resilient, despite the myriad of challenges and obstacles that life has presented. Alex is a positive presence voice in the program and in the other communities he is a part of. His New Door paid internship as a mentor at Edna Brewer was invaluable. His site supervisor had nothing but glowing things to say about him, highlighting his consistency, his communication skills, and the positive, respectful, and inspiring relationships he built with the middle school students he was mentoring. Alex's engagement in the program is a testament to his desire to be a positive change in his community and to reach his educational, personal, and career goals – we cannot wait to see what lies ahead for Alex.

Darren | Lao Family Community Development

After being incarcerated, **Darren** said he struggled with his transition back into society. He states his previous choices in 2005 landed him a prison term that was the result of a drug related robbery with one count of murder and another for attempted murder - a choice he says that had major repercussions and grand pitfalls. He was sentenced in 2008 with 32 years to life in prison with the possibility of parole in the year of 2037. He says being isolating in a jail cell was severe psychological punishment. However, his fate changed and in October of 2020, Darren was resentenced and granted early release on parole. One week into his parole term, he was discharged from parole and released with no means of support. Within the same month, Darren was referred to **Lao Family Community Development** services and gained enrollment into the Find a job in 1 to 30 days' program where he received employment assistance. On 24th day, Darren successfully secured employment! Currently, Darren is still participating and receiving support from Lao Family's supervision program where he is on track to reach self-sufficiency and independence once again

Beth | The Alliance for Community Wellness - La Familia

Beth, a single mother of five children, lost her job and her apartment after her landlord sold his property and failed to notify his tenants. With her finances depleted and no other housing options, she began calling shelters to see who could help and that's when she found **Alliance for Community Wellness - La Familia FESCO's** Les Marquis House. After being accepted into Les Marquis Shelter, Beth went back to her previous employer to let them know she was now stably housed. She went in for an interview and was rehired full-time. With the support of staff, she was also able to identify child care for her two youngest kids, and her three oldest enrolled in school. Her oldest daughter had been struggling academically and had attendance issues in school, but after settling in at Les Marquis, she did not miss one day of school and improved her grades. Beth was able to start saving money and was very excited about the possibility of having their own place again so that she could provide a safe and healthy home for herself and her five children. After filling out an application, she was quickly approved. Within three weeks, she moved out of Les Marquis, found a two-bedroom apartment that her and her family now call home. Because Beth is employed and makes slightly above minimum wage, she is not eligible for many public benefits to assist her and her children. Like hers, this exact situation keeps hundreds of families in the Bay Area in a constant state of scrambling to make up the difference to stay above water. After entering the Linkages Program, she realized that she needed to have more income to support her family. She started a side business by purchasing storage lockers and selling the contents online and at local flea markets, finding a new sense of pride and economic empowerment. With her new income, Beth was able to afford her housing and build a \$10,000 savings for herself and her children.

Hannah | Housing And Economic Rights Advocates (HERA)

Hannah is a 66-year-old African-American homeowner in Castro Valley who is disabled and extremely low-income. She approached **HERA** to address extensive damage to her credit from collections on student loans. It was not clear initially, whether the loans were for her, or loans she had taken out for her adult daughter's education years before. HERA researched the debts and found that she was current on her own student loans (still outstanding at age 66). HERA advised her on the fact that she qualified for public service loan forgiveness which she had known nothing about. She had been using a significant amount of her tiny income from part-time employment for her own loans. HERA researched her loan history and found a complicated maze of debt that she was not clear on. She had not received any billing but showed as being in default on at least one loan. She also had co-signed for private student loans for her daughter, not just federally insured loans. It took months to obtain documents so HERA could review them, verify amounts owed, payment status on all, and walk through strategies with Hannah on how to handle each. HERA helped her pursue resolution and clean-up each debt. Her credit score was in the 500s when she came to HERA. Her score has gone up over 50 points since HERA started the clean-up process on the various student loans and it will continue to improve as Hannah resolves her debt and rebuilds her credit.

2022-2023 CAP Timeline

Time Frame/Due Date	Action Item(s)	Assigned to
March 1 - March 5	Finalize needs assessment survey & translation	Melissa/Estelle/Vanessa
March 1 - March 12	Finalize constant contact communication language for survey	Melissa/Estelle/Vanessa
Monday, March 15	Send out survey for 30 days – Due Friday, April 16	Melissa
Monday, March 22	Hire consultant to complete needs assessment (Separate Timeline for Board Update 4/12, 5/10 , 5/30 <i>(release draft for comments, 6/14)</i> May 31 release draft assessment for community response for June 14 th Public Hearing	Consultant/Staff
Friday, April 16	Community Survey Close Date	Melissa/Consultant
Monday, April 19-Friday April 23	Analyze survey data and prepare charts and graphs	Consultant/Staff
Monday, April 26 – Friday, April 30	Create flyer for public hearing (June 14 th) and finalize translation	Melissa/Estelle
Tuesday May 4	Finalize Draft Needs Assessment (Internal) and community survey data results and charts	Estelle/Vanessa/Consultant/Dwight
Monday May 10	Present preliminary needs assessments finding and draft CAP plan to board	Estelle/Vanessa/Consultant/Dwight
Monday, May 10	Send out public hearing save the date #1 <ul style="list-style-type: none"> • Constant contact • Social media • Grantees/Board 	Melissa
Monday, May 24	Send out draft of Needs Assessment (written public comment due back Friday, June 11) and Post draft to website/social media outlets for review (at least 15 days before public hearing of June 14 th) #2	Melissa/Vanessa/Consultant
Monday, May 24-Monday, June 7	Draft public hearing 2022-2023 Needs Assessment and CAP PowerPoint presentation	Melissa/Vanessa/Dwight/Consultant
Monday May 31	Send out public hearing announcement #3 <ul style="list-style-type: none"> • Constant contact • Social media • Grantees/Board 	Melissa/Estelle
Friday, June 11	Last day to submit written public comment on needs assessment <ul style="list-style-type: none"> • Close comment period on website 	Melissa/Vanessa
Monday, June 14	Send out public hearing announcement reminder #4	Melissa
Monday, June 14	2022-2023 CAP Public Hearing	Estelle/Staff/Board
Tuesday, June 15 – Tuesday, June 22	Finalize 2022-2023 Needs Assessment and CAP	Staff/Consultant
Wednesday, June 23	Executive Committee meeting to approve 2022-2023 CAP for submission to state by June 30	Staff
Wednesday June 30 th	2022-2023 CAP plan due and submit to state	Estelle/Vanessa/Page/Dwight



SAVE THE DATE

**PUBLIC HEARING ON POVERTY
IN
ALAMEDA COUNTY**

Have Your Voice Heard



MONDAY, JUNE 14, 2021 AT 6PM

ZOOM TELECONFERENCE

Click the link to join the webinar: <https://zoom.us/j/97666077291>

To join by phone: +1 669 900 9128 | Webinar ID: 976 6607 7291

FOR MORE INFORMATION CALL (510) 238-2362 OR VISIT www.AC-OCAP.com