



MINUTES



Alameda County – Oakland Community Action Partnership (AC-OCAP)

Administering Board Teleconference

Monday, November 9, 2020

Granicus Link: https://oakland.granicus.com/MediaPlayer.php?clip_id=3895

Board Members Present: Gladys Green (Chair), Monique Rivera (Vice Chair), Andrea Ford (Treasurer), Sandra Johnson (Secretary), Mayor Libby Schaff (Lisa Ruhland), Supervisor Nate Miley (Angelica Gums), Supervisor Wilma Chan (Sarah Oddie), Councilmember Lynette McElhane (Brigitte Cook), Councilmember Larry Reid (Robert Cox), Njeri McGee-Tyner, Sean Callum, Samantha Columbus, David Walker, Mitchell Margolis, and Alicia Rossetti

Board Member Absent: Councilmember Noel Gallo

Staff: Estelle Clemons, Don Raulston, Vanessa Floyd-Rodriguez, and Melissa Francisco

Guests: Lauren Broder (Resource Development Associates), Benjamin Mulholland (City of Oakland, KTOP), Alina Kwak (Fremont Family Resource Center Corporation)

A. Call to Order/Recite AC-OCAP Promise

G. Green called the November 9, 2020 Administering Board Teleconference to order at 5:34 p.m. The AC-OCAP Promise was recited.

B. Roll Call/Determination of Quorum/Approval of Agenda

Roll call was performed by staff M. Francisco. A quorum was established.

MOTION: To approve the November 9, 2020 Administering Board Agenda.

M/S/Carried: S. Johnson /N. McGee-Tyner. Motion Carried Unanimously.

C. Approval of Draft October 12, 2020 Administering Board Minutes – Attachment C1

MOTION: To approve the Draft October 12, 2020 Administering Board Minutes.

M/S/Carried: Rivera /A. Ford. Motion Carried Unanimously.

D. AC-OCAP 2020-2025 Strategic Plan: Lauren Broder, Resource Development Associates – Attachment D1

E. Clemons announced the completion of the One-Sheet and the need for final approval from the Administering Board. Lauren shared the One-Sheet on the Teleconference screen, noting the final edits and Community Action Partnership branding. Lauren then shared the full strategic plan on the Teleconference screen, that has yet to undergo graphic design.

M. Rivera shared her experience using the One-Sheet to explain to her colleagues at Kaiser, what community action is.

M. Rivera expressed her appreciation for the hard work that went into creating the AC-OCAP 2020-2025 Strategic Plan.

MOTION: To approve the AC-OCAP 2020-2025 Strategic Plan One-Sheet.

M/S/Carried: D. Walker /R. Cox. Motion Carried Unanimously.

E. Community Action Partnership (CAP) Updates (E. Clemons)

1. Board Update

A. Board Vacancies – There are two administering board vacancies: Oakland CDBG District 1 and Alameda County Community Representative. E. Clemons’ presentation to the Alameda County Board of Supervisors, Social Services Committee was received by Supervisor Nate Miley, who committed to assisting with Alameda County Board membership recruitment. The Board vacancies are listed on VolunteerMatch, with the link to AC-OCAP’s recruitment announcement. Urban Habitat and Mandela Entrepreneurs have agreed to share membership opportunities with their networks. The recruitment announcement will also be featured in the City of Oakland Human Services Department Newsletter. E. Clemons asked Board and community members to help recruit candidates.

B. 2020 National Community Action Foundation (NCAF) Annual Conference, Virtual, “2020 hindsight” – Post-Election Session: November 5 &16, 2020 | General Session: October 17-18, 2020 - Board Members and staff are registered for NCAF’s Unlimited Package, which provides access to all three sessions of the virtual conference. If Board Members are unable to attend live sessions, please go to your Attendee Hub at any time and view your personalized agenda, join or replay any of your registered sessions and play back on-demand session recordings.

C. Board Officer Election (12-14-20) and Board Membership Terms - Attachment E1C - Board Membership Terms were shared on the Teleconference screen. District Elections resulted in the reelection for Councilmember N. Gallo of Oakland District 5, and new incumbents for Oakland District 3 and 7. B. Cook, representative for Councilmember L. McElhaney of Oakland District 3, was thanked for her dedication and service to the AC-OCAP Administering Board. The election for new Board Officers is scheduled for the December 14, 2020 AC-OCAP Administering Board Teleconference.

2020 Programming

2. 2020 Programming

A. Alameda County Board of Supervisors (BOS) Social Services Committee Presentation Update – E. Clemons' BOS Presentation on October 26, 2020 was received by Supervisor Nate Miley. Supervisor Miley pledged to advocate for the \$50,000 contribution for share of overhead costs associated with administering Community Services Block Grant (CSBG) funding in Alameda County. E. Clemons acknowledged A. Rossetti and N. McGee-Tyner for their attendance at the BOS Presentation, as board representation and support is very much appreciated. After the presentation, E. Clemons and staff M. Francisco followed-up with Erin Armstrong from Supervisor Miley's office to discuss (1) AC-OCAP's county "Ask" for \$50,000, (2) placed based facility for employment training in Ashland/Cherryland, and (3) Board Recruitment for Alameda County Representative. Human Service's Director Sara Bedford and E. Clemons plan to write a new "Ask Letter" on behalf of Ed Reiskin, the new City Administrator, appealing for a fair share contribution from the county. Updates will be forthcoming.

B. 2020-2021 Earned Income Tax Credit (EITC) Update – Due to the COVID-19 pandemic, many services requiring face-to-face contact are moving to the ground-floor. This shift in workspace has upended the EITC program located within The Oakland Business Assistance Center. Staff is diligently working to try to place the EITC program before the 2021 tax season begins. There may be space at one of the senior centers, perhaps at the downtown location. As announced previously, due to the state budget crisis second year state funding was discontinued for the Cal/EITC partnerships: East Bay Asian Local Development Corp (EBALDC), San Antonio CDC, Fremont Resource Center, and Chabot Las Positas. The AC-OCAP's EITC/Volunteer Income Tax Assistance (VITA) site will continue to offer free tax assistance services.

C. 2020-2022 CSBG/CARES Grantee and Program Update – Staff is working with grantees to expend their 2020 funds by December 31, 2020. The 2021 allocation letter from the state was received, and E. Clemons is currently preparing the resolution to go before City Council. There CSBG CARES funds are valid through the end of May 2022. The CSBG CARES resources are to go directly to low-income program participants. This money may be used to pay rent, mortgages, car notes, and for wraparound services. After surveying grantees, it was found that some do not have the means to administer funds directly to clients. So, staff is looking into working with a provider to administer the funds. Using such a provider will offer many benefits, including obtaining specific data on client spending.

MOTION: To accept E. Clemons Community Action Partnership Updates.

M/S/Carried: A. Ford/S. Johnson. Motion Carried Unanimously.

F. Future/Proposed Agenda Items

- January - Mayor Libby Schaaf, City of Oakland
- February - Alameda County Board of Supervisors, CDBG CARES Update (Gregory Garrett)

Trauma Informed Systems (Stephanie Montgomery), Equity Update (Darlene Flynn), Chamber of Commerce (Barbara Leslie) Alison DeJung of Eden I&R/2-1-1 will present referral project findings at the December 14, 2020 Administering Board Teleconference.

G. Committee Report(s) – None.

H. Announcements

Oakland Rotary – None.

United Seniors of Oakland and Alameda County – S. Johnson reported USOAC's Virtual 29th Annual Convention is planned for Friday, November 13, 2020 9am -3pm.

Alameda County/Social Services/All IN – None.

City of Oakland – E. Clemons encouraged Board Members to become involved in the **Reimagining Public Safety Taskforce**. The next Community Listening Session is scheduled for Tuesday, December 8, 2020 (6:00-7:30 pm) [Oakland Reimagining Public Safety Task Force Community Listening Session](#)

A flyer for **Oakland's 29th Annual Community Day of Thanks**, November 24, 2020 was shared on the Teleconference Screen.
Others – None.

I. Attachments

- C1** Draft October 12, 2020 Administering Board Teleconference Minutes
- D1** 2020-2025 Strategic Plan: One Sheet
- E1C** Board Membership Terms and Election Procedures

J. Open Forum – None.

K. Adjournment – Next Teleconference: December 14, 2020

MOTION: To adjourn the November 9, 2020 AC-OCAP Administering Board Teleconference at 6:51pm.

M/S/Carried: S. Johnson/S. Callum. Motion Carried Unanimously.

FUTURE AGENDA ITEMS:

HEALTH	HOUSING
Trauma Informed Care*	Tri-Valley Housing
La Clinica De La Raza	Community Housing – Path/Everyone Home
Alameda County Building Blocks Collaborative*	East Bay Housing Organization *
FINANCIAL EMPOWERMENT	Spectrum – LIHEAP/Weatherization
Cal Reinvestment	Oakland Housing Authority *
Earned Income Tax Credit/UWBA*	Alameda-County Housing Authority *
YOUTH	City of Oakland Housing Road Map *
Oakland Fund Children Youth (OFCY) *	Alameda County Housing Community Development
Oakland Youth Commission *	Alameda Housing Resource Center
REACH Ashland/Cherryland Youth Center *	EDUCATION
Early Care & Education Planning Council *	Promise Neighborhoods – Cal State East Bay *
Head Start/Early Head Start	EMPLOYMENT
AC Child Care *	Alameda County WIB *
Los Padres Unidos *	East Bay Sustainable Alliance
PUBLIC SAFETY	Oakland WIB *
Citywide Public Safety Plan –	Minimum Wage/Life-Up Oakland/\$15 hr
Cease Fire/Street Outreach *	Local Union
Oakland Unite *	West Oakland Job Resource Center Ella Baker Center
Seven Step (Re-Entry Population) *	BOARD DEVELOPMENT
AnnieCannons Inc *	Jim Masters – CAP History/Board Training *
SOCIAL JUSTICE	Jim Masters – Structure of the American Economy
East Oakland Collective *	Public Ethics Presentation *
Oakland Community Organization (OCO)	Strategic Planning
Urban Habitat *	FOOD SECURITY
FAMILIES	Alameda County Community Food Bank *
Social Services – TANF, GA *	TRANSPORTATION
All-In *	Alameda County Transportation Commission
Alameda County Hope Collaborative	COMMUNITY DEVELOPMENT
Rise Up*	CDBG*/CARES Act
Mayor’s Commission on Aging *	Census 2020 Complete Count*

(* = PRESENTED)