



# My City Benefits

Human Resources Management | City of Oakland

## How to Update Your Home Address

It's important to ensure your home address is current in the City of Oakland's system, as the home address listed in our system is used for payroll and employee benefit purposes. Follow the steps listed below to update your home address in both the City's system and CalPERS system.

### Updating Your Home Address

1. **Update your address in the City of Oakland's Payroll/HRIS system** -  
Work with your **departmental payroll** reporter to update your home address in the City of Oakland's Payroll/HRIS system.
  
2. **Update your address in the CalPERS system**
  - a. Complete and submit the CalPERS Address Change form (link below).
  - b. Submit your completed form to Nhan Hua at [NHua@oaklandca.gov](mailto:NHua@oaklandca.gov)

Link to CalPERS Form: [CalPERS Address Change Form](#)