

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting
Oakland City Hall, 1 Frank H. Ogawa Plaza, Hearing Room 4, Oakland, CA 94612
Wednesday, September 17, 2014
6:00 p.m. – 9:00 p.m.

Committee Members present: Julie Waters, Steven Wirt, Kathy Dwyer, Ajani Torres-Cedillo, Richard Raya, Marcus Montague, Isaac Ruelas, Kisha Jackson and Derrick Muhammad

Committee Members absent: Brandon Aninipot, Briana Dunn, Kenna Castillo and Sheilagh Polk

Staff Members present: Sandy Taylor, Mike Wetzel, Scott Kim and Marchelle Huggins

I. Call to Order

The meeting was called to order at 6:19 p.m.

II. Open Forum for Youth or Families with Small Children

There were six speakers.

III. Adoption of Prior Meeting Minutes from July 16th

The meeting minutes from the July 16, 2014 POC meeting were reviewed and approved.

IV. POC Orientation for FY2014-2015

An overview of the Oakland Fund for Children and Youth, Kids First! Initiative, legislative goals and lifecycle was presented. Additionally, a review of the Sunshine Act and Brown Act for noticing and conducting public meetings, an understanding of how the City revenues are allocated to the Fund and the Planning and Oversight Committee (POC) bylaws.

V. Strategic Planning for FY2016-19 Update for Discussion

A brief overview of the strategic planning scope of work, process and proposed timelines was presented. Guided by OFCY's current funding strategies as well as the Fund's overall goals, mission, vision and values, the scope of work will involve developing a situational analysis report, forming successful strategies, developing and approving the strategic plan, community engagement and ongoing project management. Staff will release the request for proposal (RFP) on September 19th and schedule interviews for late October. There was some discussion around community engagement, vulnerable populations, language translation and alignment with other collaborative efforts and city, county investments. The strategic plan subcommittee members are Kisha Jackson, Steven Wirt, Richard Raya, Isaac Ruelas and Derrick Muhammad.

VI. Election of Co-Chairs for FY2014-2015 Term

Marcus Montague motioned to nominate Kathy Dwyer for POC Chair. The motion was seconded by Kisha Jackson. Isaac Ruelas motioned to nominate Ajani Torres-Cedillo as

POC Co-Chair. The motion was seconded by Steven Wirt. The motions were approved unanimously. There was additional discussion around POC vacancies and the process for appointing and reappointing members. Scott Kim announced the appointment of two new youth POC members, Kevin Wong, District 2 and Yuliza Rios-Oregon, District 3.

VII. Review of POC By-Laws

OFCY staff reviewed the POC By-Laws and made recommendations for the following revisions. Article IV: Section 1: Election of Officers: to include the following underlined text: The POC must transmit to the City Council any rules, regulations and procedures adopted by the POC within seven calendar days of adoption. A rule, regulation or procedure adopted by the POC shall become effective 60 days after approval and adoption by the POC through consensus or affirmative vote of the majority of those members present. Article VII, Section 1: reduce the time period to 15 minutes in which quorum should be established. Article VII, Section 9: to revise language to read that regular scheduled POC meetings shall be held on the first and/or the third Wednesday of the month. Isaac Ruelas motioned to approve the POC bylaws as amended. Kisha Jackson seconded the motion. The motion was approved.

VIII. Administrative Matters

The OFCY 2013-14 interim evaluation plans is expected to be available to the POC in mid- November. An updated POC roster will be provided at the next POC meeting. The next meeting of the POC is scheduled for October 8, 2014

IX. Adjournment

The meeting was adjourned at 8:02 p.m.