

MINUTES TO BE APPROVED  
Oakland Fund for Children and Youth (OFCY)  
*Planning and Oversight Committee (POC) Meeting*

Oakland City Hall, 2<sup>nd</sup> fl, Hearing Room 4  
1 Frank Ogawa Plaza, Oakland, CA 94612

**Wednesday, January 16, 2019**

6:00 p.m. – 9:00 p.m.

Committee Members present: Anakarita Allen, Max Chacana, Langston Buddenhagen, Gerald Williams, William Kegelmeyer, Cameron Park  
*Committee Members absent: Astrid Regalado, Betty Booker, Julie Tinker Ward, Kimberly Aceves Iniguez*  
Staff Members present: Sandra Taylor, Mike Wetzel, Scott Kim, Sachelle Heavens

**1. Call to Order**

The meeting was called to order at 6:16pm.

- *Introductions & Announcements*

There were no announcements.

- *Agenda Review/Modifications*

**2. Open Forum**

There was no public speakers.

**3. Adoption of Prior Meeting Minutes of May 5, July 18, October 3, and November 7, 2018**

Langston Buddenhagen made a motion to adopt the prior meeting minutes of May 5, July 18, October 3 and November 7. Gerald Williams seconded the motion. All POC members unanimously agreed to adopt the minutes.

**4. Election of POC Co-Chairs for FY2018-2019**

POC members nominated Langston Buddenhagen as the youth co-chair. POC members nominated Julie Tinker Ward as the adult co-chair. Gerald Williams made the motion to adopt these election choices. Anakarita Allen seconded the motion. All POC members unanimously agreed to adopt the election nominations.

**5. Transfer of School Based After School Service Program Grants to Girls Incorporated of Alameda County for La Escuelita Elementary and Bay Area Community Resources for Brookfield Elementary**

OFCY staff briefly discussed the transfer details of the program grants with the POC. Girls, Inc. was selected to manage the after school program at La Escuelita Elementary School and replace East Bay Asian Youth Center. Bay Area Community Resources was selected to manage the after school program at Brookfield Elementary School and replace Higher Ground Neighborhood Development Corporation. Langston made a

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motion to adopt the transfer. Gerald seconded the motion. All POC members unanimously agreed to adopt the transfer.

**6. OFCY 2019-2022 Request for Proposals Update on Review Process & Establish Review Committee**

OFCY staff presented an informational Power Point presentation to the POC concerning the review process RFP update—which included, among other things: increased funding, an increase in indirect rate, the ability of new agencies to seek funding by reducing a requirement to possess prior experience, greater flexibility on submission of audited financial statements, a sooner start date for summer program funding of June 1, and an improvement with RFP submission.

The POC members present were polled to see who wanted to serve on the ad-hoc Review Sub Committee and the Appeals Sub Committee. Langston Buddenhagen, Anakarita Allen and Gerald Williams tentatively volunteered to serve on the Review Sub Committee. Max Chacana and Cameron Park tentatively volunteered to serve on the Appeals Sub Committee.

**7. Administrative Matters**

- *General Announcements*
- *Upcoming Meetings/Scheduling*

February 6, 2019 was scheduled as the next regular POC meeting.

**8. Adjournment**

The meeting was adjourned at 7:25 pm.