



City of Oakland
Human Services Department
Oakland Fund for Children and Youth



Meeting of the Planning and Oversight Committee (POC)

July 17th, 2019 • 6:00pm-9:00pm

Oakland City Hall, Hearing Room #4

1 Frank H. Ogawa Plaza, 2nd floor • Oakland California

AGENDA

1. Call to Order
 - *Roll Call, Introductions & Announcements*
 - *Agenda Review and Adoption*
2. Open Forum
3. Adoption of Prior Meeting Minutes from June 19, 2019 *action*
4. Recommendation and Approval of Additional Funding Awards for FY2019-2020 *action*
5. Discussion of Appeals Process for Applicants Not Recommended for Funding *discussion*
6. Administrative Matters
 - *General Announcements*
 - *Upcoming Meetings/ Scheduling*
7. Adjournment

Public Comment: The POC welcomes you to its meetings and your interest is appreciated.

- If you wish to speak before the POC, **please fill out a speaker card** and hand it to the staff of the POC.
- If you wish to speak on a matter not on the agenda, **please sign up for Open Forum** and wait for your name to be called.
- If you wish to speak on a matter on the agenda, **please indicate the Agenda Number on the speaker card**, and approach the Committee when called, giving your name and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the POC's jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

In compliance with Oakland's policy for people with chemical allergies, please refrain from wearing strongly scented products to meetings. In compliance with the American Disabilities Act, if you need assistance to participate in the meetings for the Oakland Fund for Children and Youth Planning & Oversight Committee, please contact the Oakland Fund for Children and Youth at 510-238-6379. Notification 48 hours prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. If you have questions regarding this agenda or related materials, please contact our office at the number above.

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 2nd fl, Hearing Room 4
1 Frank Ogawa Plaza, Oakland, CA 94612

Wednesday, July 17, 2019

6:00 p.m. – 9:00 p.m.

Committee Members present: Langston Buddenhagen, William Kegelmeyer, Cameron Park, Kimberly Aceves Iniguez, Julie Tinker Ward, Anakarita Allen, Betty Booker

Committee Members absent: *Gerald Williams, Max Chacana, Astrid Regalado*

Staff Members present: Sandra Taylor, Mike Wetzel, Sachelle Heavens

1. Call to Order

The meeting was called to order at 6:18pm.

2. Open Forum

There were three public speakers.

- Joe Hawkins – Oakland LGBTQ Community Center
- Jeff Myers – Oakland LGBTQ Community Center
- Amana Harris – Attitudinal Healing Connection

3. Adoption of Prior Meeting Minutes of April 17, 2019

Langston Buddenhagen made a motion to adopt the prior meeting minutes of April 17th. Julie Tinker Ward seconded the motion. Betty Booker made a request to revise the minutes to add her name to the list of absent POC members. All POC members moved to adopt the minutes.

4. Report out and Approval of Ad-Hoc Appeals Subcommittee Report of Findings

Staff described the actions taken by the POC Ad-Hoc Appeals Subcommittee on May 15, 2019 upon receiving appeals from applicants who did not receive funding recommendations from them for FY2019-2020 grant awards. Based on one or more of three total criteria, the Subcommittee determined the nine appellants did not have sufficient grounds for successful appeals of their respective applications and thus were denied. Julie Tinker Ward made a motion to accept the Ad-Hoc Appeals Subcommittee report of findings and decision. Langston Buddenhagen seconded the motion. All POC members moved to approve the findings report.

5. Update on City Council Life Enrichment Committee Action on June 11, 2019:

- 1) Accepting the POC Grant Funding Recommendations for FY2019-2020, and

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2) Requesting the POC to Consider Forwarding to the Council Additional Grant Recommendations Based on the Finance Department's Projected Kids First True-up for FY2018-2019

Staff described the actions taken by the Life Enrichment Committee on June 11, 2019 on FY2019-2020 grant funding recommendations and the additional grant recommendations from the Finance Department's FY2018-2019 projected true-up. The LEC approved the POC funding recommendations for 137 grant awards totaling \$17,989,162 and forwarded the item for review and approval by the full Council on June 18 consent calendar to bring the total FY2019-20 grants to \$19,514,722. The LEC also requested that OFCY and the POC consider additional funding for already established programs that focus on homicide and violence prevention and that plan to work with community members to reduce the rates of these issues. Additionally, programs addressing underserved communities such as LGBTQ and refugees were requested to be considered for funding. The estimated true-up of \$1.24 million for FY2018-19 for OFCY was identified in the Finance Department's FY2018-2019 Quarter 3 Revenue and Expenditures Report. This adjustment will be adopted in the City's Mid-Cycle Budget and available to spend on July 1, 2020. City Council also requested that the Human Services Department return to LEC in September with the POC's updated funding recommendations. Staff requested that the POC consider approving additional grant recommendations.

The POC determined that it would establish a process to allocate the additional funds based on the existing work and uphold the process that was established by the POC through the OFCY 2019-2022 RFP review and selection process. Through the RFP review and selection process, the POC and POC Review subcommittee established a "parking lot" for consideration of programs that were ranked low in the funding strategy, but could be recommended based on equity considerations, past performance, and strategic alignment.

Langston Buddenhagen made a motion to request the Finance Department to provide the calculation for the 3% annual revenues of Kids First from the General Purpose Fund for FY2019-2020 and FY2020-2021. Julie Tinker Ward seconded the motion. All POC members moved to approve the motion. The POC determined to use the "parking lot" to review programs that have previously been identified, and overlay that work with the direction and priorities of City Council as presented at the June 11th 2019 LEC meeting, and also consider the public input that they have received from their public meetings to come to funding recommendations at their

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next public meeting on July 17, 2019. The POC also would review the video of the June 11th 2019 LEC meeting to hear first-hand the direction of Council and the public input received at the meeting to inform their decision-making.

Langston Buddenhagen made a friendly amendment to the initial motion to request that the calculation mentioned above be provided by the next scheduled POC meeting in July. This amendment was seconded by Julie Tinker Ward. All POC members moved to approve the initial motion with the friendly amendment.

There were 3 public speakers for item 5:

- Amana Harris - Attitudinal Healing Connection
- Phyllis Hall - Attitudinal Healing Connection
- Eduardo Escobedo - Attitudinal Healing Connection

6. OFCY Interim Evaluation Report for FY 2018-2019 Findings

Staff presented the POC with the FY2018-2019 Mid-Year Evaluation Report prepared by Social Policy Research (SPR) Associates, which detailed the 146 programs funded by OFCY and highlighted program performance and an overview of services provided during the first six months (7/1/2018 through 12/31/2018) of the FY2018-2019 program year.

7. Recognition of Youth POC Members Years of Service

OFCY staff verbally recognized and commended Langston Buddenhagen, Cameron Park and William Kegelmeyer, the three POC youth members present at the meeting, for their service on the POC during the 2018-2019 term. Additionally, all members received a certificate thanking them for their service on the Committee, signed by the OFCY Director, Sandra Taylor.

8. Administrative Matters

July 17, 2019 was scheduled as the next regular POC meeting.

9. Adjournment

Julie Tinker Ward made a motion to adjourn the meeting at 7:54 pm.



City of Oakland, Human Services Department Oakland Fund for Children and Youth



To: Planning and Oversight Committee, OFCY

From: Sandra Taylor, Director OFCY, HSD Division Manager

Date: July 17, 2019

Re: Recommendation and Approval of Additional Funding Awards for FY2019-2020

Executive Summary

In June, City Council approved OFCY funding recommendations for FY2019-2020, identified additional funding available for OFCY in FY2020-2021, and directed staff to provide funding consideration for additional programs based on the increased funding.

The Planning and Oversight Committee (POC) met the following week to receive a staff update regarding the City Council direction. The POC agreed to allocate additional annual funding of approximately \$300,000 to \$400,000 to support additional grants for one (1) to three (3) programs, and determined that it would review the programs identified for funding consideration through the OFCY 2019-2022 RFP review and selection process as part of the decision-making.

Staff is providing the "parking lot" of programs that were identified during the review process as deserving consideration for grant awards if additional funding was available, as well as the review spreadsheets for the funding strategies for programs identified by City Council for consideration or included in the "parking lot".

Background

LEC Meeting (06/11/2019)

On June 11, 2019, the Oakland City Council Life Enrichment Committee (LEC) approved the Planning and Oversight Committee's recommendation 137 grant awards totaling \$17,989,162 in annual funding. Combined with the prior approval of summer 2019 grant awards, OFCY annual grants total \$19,514,772 for 149 awards.

In addition, the LEC requested that the City Administration confirm a pending revenue adjustments for FY2018-2019, and that the Planning and Oversight Committee consider recommendations for additional grant awards from the OFCY 2019-2022 Request for Proposals (RFP) due to the additional funding.

The committee requested that OFCY consider the programs that:

- Address **homicide and violence prevention**;
- Address **LGBT families**;
- Are **already established and have momentum**, and would leverage other resources; and

- Underserved communities that are neighborhood or ethnic specific who may not have had as much representation through the OFCY grant recommendations, specifically **Asian refugee communities.**

Specific programs mentioned by the LEC:

- **Youth ALIVE!**
- **Our Family Coalition**
- **Center for Refugees and Immigrants**
- **Lotus Bloom**
- **Youth Beat**

The Committee directed staff to return to the Life Enrichment Committee in September 2019 with a new report that identifies POC additional funding recommendations based on considerations identified by LEC.

POC Meeting (June 19, 2019)

Staff confirmed that the City Administration has identified approximately \$1.24 million in potential additional funding available to OFCY through the FY2018-2019 true-up, pending approval in the next Mid-Cycle Budget review with funding available next fiscal year (FY2020-2021). In order to sustain OFCY grant awards in year three of the grant cycle (FY2021-2022) in the amounts approved for FY2019-2020, staff indicated the POC would need to allocate additional annual funding not to exceed \$300,000 to \$400,000 in total to support additional grants for one (1) to three (3) programs.

The POC determined that it would do the following:

- Establish a process to allocate the additional funds based on the existing work, and uphold the process that was established by the POC through the OFCY 2019-2022 RFP review and selection process.
- Use the “parking lot” established by the Review Sub-committee to review programs that have previously been identified, and overlay that work with the direction and priorities of City Council as presented at the June 11th 2019 LEC meeting
- Consider the input that they have received from their public meetings to come to funding recommendations at their next meeting on July 17, 2019.
- The POC was advised to review the KTOP video of the June 11th 2019 LEC meeting to hear first-hand the direction of Council and the public input provided, to inform their decision regarding additional grant awards.

City Council Meeting (June 24, 2019)

The City of Oakland FY2019-2021 Adopted Budget provides \$150,000 to the Center for Empowering Refugees and Immigrants in FY2019-2020, and \$200,000 each year to Our Family Coalition in FY2019-2020 and FY2020-2021.

"Parking Lot"

During the course of the review process, the subcommittee developed a **"parking lot"** for programs that were ranked low relative to other applications in the funding strategy and funds available, but would be considered for potential inclusion into the funding recommendation made to the POC. The "parking lot" consisted of 15 programs, the majority of which were in the Youth Development and Leadership funding strategy (See Attachment #1).

Eight of the programs in the "parking lot" ultimately were included in the funding recommendation presented to the POC and approved at their meeting on April 17 2019, while seven program were not included. Three of the five programs identified by City Council at the June 11 LEC meeting are in the 'parking lot'.

Additional programs and agencies not listed above also attended public meetings of the POC to request funding support. Based on the POC direction at the June 19, 2019 meeting, consideration for these additional programs may be discussed for potential funding as part of the review and recommendation for these additional grant awards.

Staff Recommendation for POC Action

The POC should consider approving additional grant recommendations for approximately \$300,000-\$400,000 in total funding.

Attachment (1):

#1: "Parking Lot" presented to POC Review Committee on 04.03.2019 and RFP Review Spreadsheets Presented to POC on 04.17.2019

PARKING LOT: Funding Consideration

Agency Name	Program Name	Funding Strategy	Type of Applicant	OFCY Review: Average Score	CC-Average	Total OFCY Funds Requested	Recommended?	Recommended Funding Amount
East Bay Consortium of Educational Institutions, Inc.	Pre-Collegiate Academy	Summer Programming	Single Agency	75	82	\$102,097	Yes	\$75,000
							1	\$75,000
Center for Empowering Refugees and Immigrants	Young Asian American Storytellers (YAAS)	Youth Development and Leadership	Collaborative	80	80	\$296,709		
Planting Justice	Plant, Cook, Organize! Youth Development Program	Youth Development and Leadership	Single Agency	80	80	\$179,515		
Refugee Transitions	Newcomer Community Engagement Program (NCEP)	Youth Development and Leadership	Collaborative	80	87	\$168,182	Yes	\$168,182
Women's Audio Mission	Girls on the Mic - Creative Technology Training for Girls	Youth Development and Leadership	Single Agency	80	80	\$167,550		
Health Initiatives for Youth	Leadership in Diversity	Youth Development and Leadership	Single Agency	79	79	\$59,255	Yes	\$59,255
The Hidden Genius Project	Oakland Programming Series	Youth Development and Leadership	Single Agency	78	78	\$200,000	Yes	\$200,000
Communities United for Restorative Youth Justice	CURYJ Leadership Development	Youth Development and Leadership	Single Agency	78	78	\$150,000	Yes	\$75,000
Youth Beat	Media Arts Engagement for Oakland Youth	Youth Development and Leadership	Single Agency	76	76	\$117,304		
Youth Together	Youth Leadership Development Program	Youth Development and Leadership	Single Agency	74	74	\$183,060	Yes	\$100,000
Youth ALIVE!	Teens on Target Violence Prevention Youth Leadership & Peer Education	Youth Development and Leadership	Single Agency	74	81	\$133,018		
							5	\$602,437
Oakland Unified School District	Student Engagement in Restorative Justice	High School and Postsecondary Student Success	Single Agency	79	86	\$199,018	Yes	\$199,018
							1	\$199,018
Spanish Speaking Unity Council of Alameda County, Inc.	Summer Summit Youth Employment	Career Awareness and Employment Support	Single Agency	74	74	\$200,000		
Sutter Bay Hospitals DBA Alta Bates Summit Medical Center	Youth Bridge Workforce Development Program	Career Awareness and Employment Support	Single Agency	75	75	\$171,000		
Youth Employment Partnership, Inc.	Level Up - Options for Real Careers	Career Awareness and Employment Support	Collaboration	75	83	\$400,000	Yes	\$200,000
							1	\$200,000
Total in "Parking Lot"						15		
Total Funds Requested						\$2,726,708	8	\$1,076,455

POC Target Funding Recommended for Strategy: \$0
Funding Recommendation: \$1,076,455 \$1,076,455
Variance: (Below)/Above Recommended Target: \$1,076,455

Parent Engagement and Support Funding Strategy

Agency Name	Program Name	Type of Applicant	Average Score	Total OFCY Funds Requested	Recommended Funding Amount	Proposed Services 2019-2020				Adult Race/ Ethnicity								Adult Council District							
						Total Unduplicated Youth Participants	Total Unduplicated Adult Participants	Total Service Hours	Average Service Hours per Participant	African American	Asian	Latino/ Hispanic	Middle East/ N. Africa	Multiracial Or Biracial	Native American/ Alaskan	Native Hawaiian/ OPI	Some Other Race	White	D1	D2	D3	D4	D5	D6	D7
Family Paths, Inc.	Abriendo Puertas/ Opening Doors Parent Education	Single Agency	94	\$105,050	\$50,000	0	72	1,000	14	11	35	18	4	2	0	0	2	0	1	12	8	0	19	20	12
Oakland Promise	Brilliant Baby OFCY Proposal	Collaborative	92	\$315,000	\$315,000	35	315	2,170	6	100	31	144	3	31	3	3	0	0	0	31	31	0	110	95	48
Refugee Transitions	Parent & Tot Initiative (PTI)	Single Agency	92	\$128,662	\$128,662	100	150	17,156	69	30	25	25	70	0	0	0	0	0	0	40	25	5	50	25	5
LifeLong Medical Care	Project Pride	Single Agency	90	\$84,091	\$84,091	20	40	4,600	77	10	0	10	0	4	0	0	0	16	0	0	40	0	0	0	0
Alameda County Health Care Services Agency	Oakland WIC Father Cafes	Single Agency	86	\$161,289	\$125,000	125	300	2,100	5	98	54	109	0	19	0	0	1	19	10	60	50	10	60	60	50
Oakland Unified School District	Kindergarten Readiness-Summer PreK	Single Agency	86	\$139,087	\$139,087	72	72	3,544	25	20	8	10	15	6	3	2	3	5	0	0	72	0	0	0	0
SAFE PASSAGES	Safe Passages Baby Learning Communities Collaborative	Collaborative	85	\$399,998	\$399,998	300	700	13,014	13	319	10	306	25	20	0	10	0	10	0	0	145	0	75	310	170
City of Oakland Parks Recreation & Youth Development	Community Adventure Pre-K Playgroups (CAPP)	Single Agency	81	\$200,000	\$200,000	175	135	23,100	75	30	10	30	2	25	1	3	5	29	15	5	20	5	70	15	5
Prescott-Joseph Center for Community Enhancement	Fr. Charles D. Burns, SVD Pre-School Program	Single Agency	79	\$93,650	\$93,650	45	50	166,744	1,755	16	2	19	6	0	0	0	2	5	0	0	50	0	0	0	0
Recommended Funding Line																									
Avg Score:			86.4	\$1,626,827	\$1,535,488	872	1834	233,428		634	175	671	125	107	7	18	13	84	26	148	441	20	384	525	290
										35%	10%	37%	7%	6%	0%	1%	1%	5%	1%	8%	24%	1%	21%	29%	16%
Family Support Services	Family Reclaim Program	Single Agency	78	\$70,000		21	12	306	9	4	0	8	0	0	0	0	0	0	0	0	1	0	1	8	2
Tandem, Partners In Early Learning	Early Learning Everywhere: Early Literacy and Family Engagement Programming	Single Agency	78	\$59,858		462	367	2,231	3	70	58	195	7	0	0	4	15	18	73	33	92	40	40	34	55
Tandem, Partners In Early Learning	StoryCycles: Early Literacy and Family Engagement Programming	Single Agency	72	\$163,195		2624	408	2,118	1	78	65	217	8	0	2	4	16	18	12	73	90	12	143	17	61
East Bay Children's Law Offices	Strong Beginnings for Foster Youth	Single Agency	70	\$29,000		75	100	336	2	50	4	28	0	0	1	0	0	17	14	14	14	14	14	15	15
Through the Looking Glass	Engagement and Support for Parents/Caregivers with Disabilities	Single Agency	68	\$50,000		48	48	1,451	15	21	0	24	0	0	0	0	0	3	2	9	4	7	9	10	7
Saint Vincent's Day Home	Families Empowered for Strong Children	Single Agency	67	\$68,120		145	131	6,939	25	48	20	37	20	4	0	0	0	2	2	11	81	4	16	6	11
Our Family Coalition	Building Strong Children in LGBTQ Families	Single Agency	67	\$200,000		280	345	6,102	10	52	28	50	2	87	4	4	24	94	62	72	45	93	10	28	35
18 Reasons	Cooking Matters for Low-income Parents in Oakland	Single Agency	55	\$50,000		200	200	4,800	12	44	24	90	4	4	4	4	4	22	0	20	50	0	50	50	30

Total Funds Requested: \$2,317,000

Target Funding (7.5% of \$19M) for Strategy: \$1,425,000

Funding Recommendation: \$1,535,488

Variance: (Below)/Above Recommended Target: \$110,488

Family Resource Center Funding Strategy

						Proposed Services 2019-2020				Adult Race/ Ethnicity								Adult Council District							
Agency Name	Program Name	Type of Applicant	Average Score	Total OFCY Funds Requested	Recommended Funding Amount	Total Unduplicat ed Youth Participant	Total Unduplicat ed Adult Participant	Total Service Hours	Average Service Hours per Participant	African American	Asian	Latino/ Hispanic	Middl e East/ N. Africa	Multir acial Or Biracial	Native American/ Alaska	Native Hawaiian/ OPI	Some Other Race		D1	D2	D3	D4	D5	D6	D7
East Bay Agency for Children	Hawthorne Family Resource Center	Single Agency	91	\$197,420	\$197,420	60	84	8,466	59	0	0	84	0	0	0	0	0	0	0	0	0	84	0	0	
Lotus Bloom	Multicultural Family Resource Centers	Collaborati	90	\$399,998	\$399,998	260	210	65,420	139	40	30	77	22	20	6	10	0	5	0	30	50	0	30	0	100
Lincoln	New Highland Academy and Rise Community School (NH/R)	Single Agency	89	\$96,791	\$96,791	200	280	4,819	10	51	2	224	0	0	0	2	0	1	0	0	0	0	0	0	280
BANANAS, Inc	Healthy Havenscourt Early Care & Kinder Readiness Hub	Collaborati	89	\$320,263	\$320,263	655	1030	7,593	5	464	21	472	52	0	0	0	0	21	0	0	0	0	0	876	154
Children's Home Society of California	Oakland Family Resource Center	Single Agency	87	\$100,000	\$100,000	550	385	6,860	7	138	18	126	6	70	6	9	6	6	4	23	23	0	206	34	95
East Bay Agency for Children	Central Family Resource Center	Single Agency	87	\$122,435	\$122,435	36	68	9,320	90	2	2	62	0	0	0	0	2	0	0	0	0	63	3	2	
Recommended Funding Line																									
Avg Score:			88.6	\$1,236,906	\$1,236,906	1761	2057	102,478		695	73	1045	80	90	12	21	8	33	4	53	73	0	383	913	631
										34%	4%	51%	4%	4%	1%	1%	0%	2%	0%	3%	4%	0%	19%	44%	31%
Lotus Bloom	School Readiness Playgroups	Single Agency	84	\$198,443		80	75	27,760	179	8	20	35	2	3	1	5	1	0	0	30	0	0	30	10	5
SAFE PASSAGES	Safe Passages Family Resource Centers	Collaborati	82	\$371,813		200	180	29,421	77	54	10	100	4	0	0	6	6	0	0	0	60	21	0	99	

Total Funds Requested: \$1,807,163

Target Funding (7.5% of \$19M) for Strategy: \$1,425,000

Funding Recommendation: \$1,236,906

Variance: (Below)/Above Recommended Target: (\$188,094)

Year-Round Youth Development and Leadership Funding Strategy

						Proposed Services 2019-20			Youth Race/ Ethnicity									Youth Council District							
Agency Name	Program Name	Average Score	Total OFCY Funds Requested	Recomm ended?	Recommended Funding Amount	Total Unduplicate d Youth Participants	Total Service Hours	Average Service Hours per Participant	African American	Asian	Latino/ Hispanic	Middle East/ N. Africa	Multiraci al Or Biracial	Native America n/ Alaskan	Native Hawaiian / OPI	Some Other Race	White	D1	D2	D3	D4	D5	D6	D7	
Bay Area Outreach & Recreation	Sports & Recreation for Youth	97	\$62,000	Yes	\$62,000	55	5,210	95	18	5	18	3	5	0	0	1	5	3	8	9	3	14	4	14	
First Place for Youth	Young Adult Leadership Program	94	\$200,000	Yes	\$200,000	200	5,324	27	132	0	16	0	18	2	0	27	5	0	8	36	0	130	4	22	
AYPAL: Building API Communities	AYPAL: Building API Communities	94	\$85,000	Yes	\$85,000	115	20,433	178	3	80	3	5	5	0	18	0	1	10	50	0	0	40	15	0	
East Oakland Youth Development Center	K-8 Year-Round Youth Development	93	\$200,000	Yes	\$200,000	250	45,553	182	200	5	35	3	5	0	0	0	2	5	0	5	10	15	115	100	
American Indian Child Resources	Culture Keepers	93	\$75,740	Yes	\$75,740	34	6,774	199	0	0	0	0	7	27	0	0	0	0	5	3	10	12	2	2	
Covenant House California	DreamCatcher Youth Program	93	\$51,575	Yes	\$51,575	125	1,058	8	72	3	30	2	3	0	0	0	15	0	15	30	0	15	15	50	
Attitudinal Healing Connections	West Oakland Legacy Project	92	\$209,190	Yes	\$209,190	300	12,123	40	147	16	89	18	9	5	7	3	6	2	0	291	0	0	7	0	
Oakland Kids First	REAL HARD- Youth Leadership	92	\$100,000	Yes	\$100,000	60	12,226	204	17	9	23	5	1	0	1	1	3	20	15	0	0	10	0	15	
East Bay Asian Local Development Center	Lion's Pride	91	\$200,000	Yes	\$200,000	150	34,783	232	85	3	35	25	2	0	0	0	0	0	0	0	0	0	125	25	
Native American Health Center	Indigenous Youth Leadership	90	\$200,000	Yes	\$200,000	200	23,514	118	33	4	40	2	20	93	3	4	1	3	8	10	4	135	30	10	
Alameda County Health Care Services Agency	ACCASA Mentors for Oakland	89	\$152,949	Yes	\$100,000	50	6,200	124	29	2	10	0	2	0	0	3	4	10	1	1	6	11	6	15	
Dimensions Dance Theater	Rites of Passage	89	\$75,000	Yes	\$75,000	145	20,170	139	100	5	10	2	23	0	0	0	5	13	10	20	17	20	30	35	
Brothers on the Rise	Brothers, UNITE!	89	\$110,036	Yes	\$110,036	150	25,436	170	60	3	70	3	10	2	2	0	0	0	0	0	25	80	45	0	
Oakland Leaf Foundation	Oakland Leaf Internship Program	88	\$100,000	Yes	\$100,000	45	13,362	297	2	1	37	0	1	0	0	4	0	0	0	0	18	15	0	12	
Motivating, Inspiring, Supporting	STAR Leadership Collaborative	87	\$68,355	Yes	\$68,355	20	2,400	120	18	0	2	0	0	0	0	0	0	0	0	20	0	0	0	0	
Oakland LGBTQ Community Center	LGBTQ Youth Development Program	86	\$100,000	Yes	\$100,000	80	2,700	34	30	8	18	1	5	2	1	1	14	7	12	12	5	12	16	16	
Project Avary	Leadership Program for Children	86	\$172,553	Yes	\$172,553	40	15,120	378	25	0	10	0	5	0	0	0	0	0	0	10	0	10	10	10	
East Bay Spanish Speaking Community Center	LIBRE (Leading the Independent)	85	\$100,000	Yes	\$100,000	60	5,306	88	0	0	55	0	0	0	0	5	0	0	0	3	10	30	10	7	
Bay Area Girls Rock Camp	Girls Rock Summer Camp & Workshops	85	\$93,300	Yes	\$93,300	110	4,601	42	34	3	13	2	22	1	1	0	34	16	19	14	20	20	8	13	
EastSide Arts Alliance	Youth Community Culture Building	85	\$196,000	Yes	\$196,000	60	13,750	229	32	8	20	0	0	0	0	0	0	0	20	0	0	20	10	10	
Fresh Lifelines for Youth, Inc.	FLY Mentoring and Leadership	85	\$95,500	Yes	\$95,500	20	1,890	95	13	0	6	0	1	0	0	0	0	1	2	0	2	5	8	2	
America SCORES Bay Area	Oakland SCORES	83	\$194,497	Yes	\$194,497	346	21,780	63	102	20	190	0	17	0	4	0	13	31	0	61	0	157	0	97	
Spanish Speaking Unity Center	The Latinx Mentoring & Achievement	83	\$200,000	Yes	\$200,000	65	9,250	142	2	0	59	0	0	2	2	0	0	0	10	0	0	20	20	15	
La Clinica de La Raza, Inc.	Youth Brigade	83	\$172,041	Yes	\$172,041	240	4,660	19	9	28	198	0	4	0	0	0	1	0	0	0	0	240	0	0	
Friends of Peralta Hacienda Historic Site	Peralta Hacienda Youth Program	82	\$174,588	Yes	\$174,588	405	77,908	192	70	70	130	15	60	10	25	0	25	0	15	0	20	340	10	20	
Music is eXtraordinary, Inc	Explorations in Music	82	\$100,000	Yes	\$100,000	74	6,532	88	51	0	18	2	2	0	0	0	1	0	4	27	0	0	30	13	
Community Works West	Project WHAT!	82	\$100,000	Yes	\$100,000	20	4,840	242	8	2	5	0	2	2	0	0	1	0	4	3	0	2	0	11	
SAFE PASSAGES	Get Active	81	\$181,591	Yes	\$181,591	97	16,105	166	45	5	33	1	1	4	1	4	3	5	18	8	0	27	23	16	
Recommended Funding Line																									
Refugee Transitions	Newcomer Community Engagement	80	\$168,182	Yes	\$168,182	550	30,807	56	30	100	250	125	0	0	0	45	0	10	150	50	0	220	20	100	
Health Initiatives for Youth	Leadership in Diversity	79	\$59,255	Yes	\$59,255	34	1,130	33	14	0	11	0	7	1	0	0	1	22	3	2	2	3	2	0	
The Hidden Genius Project	Oakland Programming Series	78	\$200,000	Yes	\$200,000	190	26,524	140	160	8	10	4	6	0	2	0	0	10	25	35	25	30	30	35	
Communities United for Restorative Justice	CURYJ Leadership Development	78	\$150,000	Yes	\$75,000	40	4,800	120	10	2	25	0	0	2	0	0	1	0	0	0	10	20	10	0	
Youth Together	Youth Leadership Development	74	\$183,060	Yes	\$100,000	165	41,800	253	66	20	66	3	1	2	5	1	1	2	32	5	11	10	45	60	
Avg Score:		86.2	\$4,530,411		\$4,319,402	4495	524,067		1617	410	1535	221	244	155	72	99	142	170	434	655	198	1663	650	725	
									36%	9%	34%	5%	5%	3%	2%	3%	4%	10%	15%	4%	37%	14%	16%		
Center for Empowering Refugee Youth	Young Asian American Storytelling	80	\$296,709			100	10,689	107	2	76	6	0	4	0	2	10	0	2	68	0	6	11	4	9	
Planting Justice	Plant, Cook, Organize! Youth	80	\$179,515			2060	14,800	7	537	268	949	20	20	20	20	206	0	0	165	565	0	0	1330		
Women's Audio Mission	Girls on the Mic - Creative Teaching	80	\$167,550			500	4,950	10	175	19	200	10	20	5	41	0	30	0	0	0	0	50	225	225	
Family Violence Law Center	Relationship Abuse Prevention	79	\$176,980			16	1,200	75	2	0	8	1	2	0	0	1	2	0	0	4	4	4	2	2	
Special Service for Groups, Inc	OTTP Occupational Therapy	79	\$150,000			55	3,017	55	22	2	15	1	5	4	2	0	4	0	0	55	0	0	0	0	
California Youth Outreach - CYO	CYO Youth Leadership Group	79	\$195,250			50	4,104	82	30	2	16	0	0	2	0	0	0	0	0	15	0	0	10	25	
API LEGAL OUTREACH	Asian Pacific Islander Legal Clinic	79	\$171,285			264	7,580	29	15	207	30	4	5	0	3	0	5	100	100	4	5	30	20		
The Crucible	Fuego Youth Leadership Program	79	\$105,123			35	11,816	338	9	3	13	4	2	1	1	1	1	0	8	10	10	1	4	2	
Summer Search	Summer Search: Developing Leaders	78	\$200,000			281	2,890	10	51	73	138	0	12	0	1	3	3	3	25	59	8	105	15	66	
Lincoln	Passport to the Future - Manzanillo	78	\$147,198			86	7,747	90	65	2	2	15	2	0	0	0	0	2	2	82	0	0	0	0	
Youth UpRising	Living Our Unique Design (LOUD)	78	\$191,695			70	1,648	24	58	0	4	0	2	0	1	5	0	0	0	15	5	0	10	40	
Ever Forward-Siempre Adelante	Ever Forward Club	77	\$100,000			100	2,260	23	50	10	30	0	0	0	0	10	0	0	0	33	0	33	0	34	

Year-Round Youth Development and Leadership Funding Strategy

Agency Name	Program Name	Average Score	Total OFCY Funds Requested	Recommended?	Recommended Funding Amount	Proposed Services 2019-20			Youth Race/ Ethnicity									Youth Council District						
						Total Unduplicate d Youth Participants	Total Service Hours	Average Service Hours per Participant	African American	Asian	Latino/ Hispanic	Middle East/ N. Africa	Multiraci al Or Biracial	Native America n/ Alaskan	Native Hawaiian / OPI	Some Other Race	White	D1	D2	D3	D4	D5	D6	D7
Californians for Justice Educa	Oakland Youth Empowerment	77	\$200,000			75	5,085	68	41	8	18	0	8	0	0	0	0	2	37	3	0	31	2	0
The Crucible	School Breaks Program	76	\$46,721			200	3,280	16	50	10	80	22	10	4	4	16	4	0	40	80	50	10	10	10
Youth Beat	Media Arts Engagement for C	76	\$117,304			245	24,388	100	57	21	132	9	11	0	5	5	5	12	38	23	40	67	40	25
Youth Speaks, Inc.	Arts-in-Education	75	\$200,000			400	2,968	7	110	50	130	10	37	3	10	40	10	4	4	59	25	136	88	84
The Rose Foundation for Con	New Voices Are Rising Youth	75	\$41,030			16	2,017	126	5	3	7	1	0	0	0	0	0	0	3	4	1	4	2	2
Youth ALIVE!	Teens on Target Violence Pre	74	\$133,018			75	6,766	90	44	0	29	0	0	0	2	0	0	0	0	0	0	0	26	49
Health Initiatives for Youth	Young Women's Groups	73	\$41,993			30	1,040	35	5	4	15	0	1	0	0	2	3	8	8	4	6	2	2	0
The Center for Media Change	Hack the Hood Bootcamp	73	\$200,000			50	8,904	178	22	9	16	0	3	0	0	0	0	3	5	7	4	6	15	10
San Francisco Mime Troupe	SFMT Youth Theater Program	72	\$26,978			15	1,200	80	5	0	7	0	3	0	0	0	0	0	0	5	0	5	0	5
Sunny Hills Services dba Side	Our Space LGBTQ Mobile Su	72	\$25,000			382	4,440	12	126	15	53	0	16	0	19	15	138	55	55	55	55	54	54	54
Project Re-Connect	Project Re-Connect	71	\$100,000			40	2,672	67	28	0	10	0	2	0	0	0	0	2	10	15	13	0	0	0
Seneca Family of Agencies	Seneca's Leadership Academ	70	\$161,625			249	1,474	6	32	5	197	0	3	1	1	2	8	0	0	0	0	119	0	130
BAY-Peace: Better Alternative	Drop the MIC (Military Indus	69	\$79,880			40	2,835	71	10	3	15	10	0	2	0	0	0	0	5	25	0	5	5	0
Health Initiatives for Youth	Leadership & Learning Throu	69	\$44,151			20	1,160	58	6	2	8	0	1	0	0	1	2	3	3	1	2	0	5	6
Chapter 510 Ink	Write to Lead	68	\$100,000			52	2,026	39	15	5	12	0	10	0	0	8	2	0	0	15	0	12	12	13
Covenant House California	CHC Transitional Services	66	\$154,558			160	1,748	11	80	12	40	4	4	0	0	0	20	0	20	40	0	20	20	60
Street Soccer USA, Inc.	Street Soccer USA - Oakland	64	\$181,850			800	15,880	20	120	150	360	30	20	10	20	20	70	60	230	110	60	160	100	80
Youth Education For Success	2020 Conference	62	\$25,000			25	4,280	171	5	5	5	1	4	1	1	1	2	2	5	2	1	5	5	5
Positive Alternative Recreatio	Leadership Mentorship	61	\$46,000			125	5,650	45	50	5	40	1	14	3	10	1	1	0	1	1	1	1	120	1

Total Funds Requested: \$8,536,824

Target Funding (20% of \$19M) for Strategy: \$3,800,000

Funding Recommendation: \$4,319,402

Variance: (Below)/Above Recommended Target: \$519,402

Career Awareness and Employment Support: Year-Round Programming for High School Opportunity Youth

						Proposed Services 2019-20			Youth Race/ Ethnicity									Youth Council District							
Agency Name	Program Name	Focus	Average Score	Total OFCY Funds Requested	Recommended Funding Amount	Total Unduplicated Youth Participants	Total Service Hours	Average Service Hours per Participant	African American	Asian	Latino/ Hispanic	Middle East/ N. Africa	Multiracial Or Biracial	Native American/ Alaskan	Native Hawaiian/ OPI	Some Other Race	White	D1	D2	D3	D4	D5	D6	D7	
Alameda Health System	Oakland Health Careers Collaborative	High School	87	\$360,225	\$360,225	509	32,329	64	130	72	250	3	32	0	2	11	9	12	47	34	58	136	103	119	
New Door Ventures	New Door Ventures Employment Program for Oakland Opportunity	Opportunity	84	\$199,102	\$199,102	40	6,081	152	20	2	3	0	9	0	0	4	2	0	0	18	4	8	4	6	
YR Media	Digital Media Pathways	Opportunity	81	\$154,500	\$154,500	140	15,052	108	58	12	20	0	37	0	1	0	12	25	22	8	16	18	7	44	
Alameda County Health Care Services Agency	Alameda County Health Care Services Agency - Career Exploration Program	High School	80	\$272,110	\$200,000	75	346	5	23	15	23	2	3	2	4	0	3	0	20	0	10	15	10	20	
Lao Family Community Development, Inc. (LFCD)	Oakland Youth Industries Exploration (YIE) Program	Opportunity	79	\$200,000	\$200,000	30	5,658	189	10	10	5	5	0	0	0	0	0	0	10	10	0	10	0	0	
East Bay Asian Local Development Corporation	Havenscourt Youth Jobs Initiative	Opportunity	79	\$135,000	\$135,000	100	1,462	15	50	1	25	15	5	1	1	1	1	0	0	0	0	0	75	25	
Young Women's Freedom Center	Sisters on The Rise	Opportunity	78	\$199,910	\$162,110	30	1,560	52	16	0	7	0	5	0	0	0	2	0	0	9	3	9	9	0	
High School Linked Learning Office, Oakland Unified School District	Exploring College and Career Options (ECCO)	High School	78	\$200,000	\$200,000	400	6,898	17	140	80	140	20	3	2	10	3	2	10	20	60	30	100	100	80	
Marriott Foundation for People with Disabilities	Bridges from School to Work	Opportunity	77	\$116,700	\$116,700	60	8,627	144	30	2	20	0	2	0	1	1	4	6	6	10	6	12	5	15	
Biotech Partners	Biotech Partners' Biotech Academy at Oakland Technical High School	High School	77	\$151,931	\$151,931	45	9,049	201	13	9	17	0	0	0	0	0	6	7	14	5	0	11	1	7	
Civicorps	Civicorps Academic and Professional Pathway	Opportunity	77	\$199,278	\$199,278	76	24,746	326	46	2	19	2	3	1	1	2	0	3	0	15	0	34	12	12	
Recommended Funding Line																									
Youth Employment Partnership, Inc.	Level Up - Options for Real Careers	Opportunity	75	\$400,000	\$200,000	60	31,392	523	36	3	14	0	3	2	0	0	2	3	12	9	3	12	9	12	
			79.4	\$2,588,757	\$2,278,847	1565	143,200		572	208	543	47	102	8	20	22	43	66	151	178	130	365	335	340	
									37%	13%	35%	3%	7%	1%	1%	1%	3%	4%	10%	11%	8%	23%	21%	22%	
New Door Ventures	New Door Ventures Employment Program for Dewey Academy Students	High School	87	\$199,989		42	8,268	197	22	5	11	0	4	0	0	0	0	0	3	6	9	6	3	15	
Bay Area Community Resources	BACR Town Entrepreneurship Project	High School	77	\$182,008		30	4,760	159	10	4	10	3	3	0	0	0	0	3	0	0	4	9	5	9	
High School Linked Learning Office, Oakland Unified School District	Law & Policy Careers Collaborative	High School	76	\$87,007		300	3,537	12	112	45	99	4	20	0	2	0	18	60	75	50	0	50	35	30	
Sutter Bay Hospitals DBA Alta Bates Summit Medical Center	Youth Bridge Workforce Development Program	High School	75	\$171,000		80	32,204	403	16	23	25	5	4	0	2	0	5	2	0	5	18	20	13	22	
Youth UpRising	YU WORKS (Career & Education)	Opportunity	73	\$400,000		70	18,200	260	57	0	5	0	1	0	4	3	0	0	0	15	5	0	10	40	
Beyond Emancipation	Workforce Pathways	Opportunity	71	\$200,000		105	21,109	201	69	2	12	0	12	0	1	3	6	0	0	12	0	12	21	60	
Success Centers	Project Elevate	Opportunity	71	\$400,000		75	12,150	162	40	2	15	0	10	2	0	3	3	10	10	10	15	10	10	10	
Bay Area Community Resources	BACR Oakland Career Advancement Network	Opportunity	69	\$190,903		22	5,076	231	9	1	9	0	2	0	1	0	0	0	0	8	6	0	3	5	
YMCA of the East Bay	YMCA Early Learning Youth Apprenticeship Program	Opportunity	69	\$400,000		30	16,428	548	9	0	20	0	0	0	0	1	0	0	0	0	0	5	5	20	
Boys & Girls Clubs of Oakland, Inc.	Career Development for Deserving Oakland Youth	High School	69	\$200,000		180	3,684	20	142	2	22	0	9	0	0	3	2	0	0	49	63	0	68	0	
Spanish Speaking Unity Council of Alameda County, Inc.	Oakland Youth Engaged (OYE)	High School	68	\$200,000		75	5,920	79	18	11	42	0	0	4	0	0	0	0	9	0	0	37	16	13	
SAFE PASSAGES	Life and Career Roadmap	High School	68	\$186,259		30	2,785	93	15	0	15	0	0	0	0	0	0	0	0	7	0	7	10	6	
Oakland Public Education Fund	TechLink	High School	67	\$198,590		398	82,192	207	275	0	90	21	0	2	10	0	0	97	48	250	0	1	1	1	
The Center for Media Change, Inc. DBA Hack the Hood	Hack the Hood: Tech Ladder	Opportunity	66	\$197,072		50	6,575	132	15	8	20	0	7	0	0	0	0	3	15	12	4	5	5	6	
High School Linked Learning Office, Oakland Unified School District	Skilled Trades Careers Collaborative	High School	61	\$275,500		1080	18,300	17	250	100	550	100	5	0	50	5	20	25	125	130	160	270	220	150	
The Center for Media Change, Inc. DBA Hack the Hood	Hack the Hood Membership	High School	56	\$96,653		100	2,807	28	35	17	40	0	8	0	0	0	0	5	25	15	3	25	10	17	

Total Funds Requested: \$6,173,738
Target Funding (12% of \$19M) for Strategy: \$2,280,000
Funding Recommendation: \$2,278,847
Variance: (Below)/Above Recommended Target: (\$1,153)

Career Awareness and Employment Support: Summer Youth Employment

Agency Name	Program Name	Average Score	Total OFCY Funds Requested	Recommended Funding Amount			Projected Youth Race/ Ethnicity										Youth Residence - Council District						
					Total Unduplicated Youth Participants	Average Service Hours per Participant	African American	Latinx	Asian	Multiracial Or Biracial	Middle East/ N. Africa	White	Native American/ Alaska	Native Hawaiian/ OPI	Some Other Race		D1	D2	D3	D4	D5	D6	D7
Youth Employment Partnership, Inc.	Summer Jobs	79	\$400,000	\$150,000	150	119	90	35	8	8	0	5	4	0	0		8	30	22	8	30	22	30
Youth UpRising	YU Achieve (Summer Youth Employment)	78	\$200,000	\$100,000	65	108	55	5	0	0	0	0	0	2	3		0	0	5	5	0	5	50
Lao Family Community Development, Inc. (LFCD)	The Oakland Youth on the Move (YOM) Summer Employment Program	76	\$200,000	\$100,000	68	120	20	12	30	0	6	0	0	0	0		0	24	22	0	22	0	0
avg:		78	\$800,000	\$350,000	283		165	52	38	8	6	5	4	2	3		8	54	49	13	52	27	80
							58%	18%	13%	3%	2%	2%	1%	1%	1%		3%	19%	17%	5%	18%	10%	28%
East Bay Asian Youth Center	Summer Youth Employment	79	\$162,816		100	100	20	35	45	0	0	0	0	0	0		0	45	0	0	40	15	0
Rising Sun Energy Center	Climate Careers	78	\$102,882		20	30	8	6	2	1	0	2	0	0	1		4	3	5	1	3	1	3
Spanish Speaking Unity Council of Alameda County	Summer Summit Youth Employment	74	\$200,000		60	121	20	28	10	0	0	0	2	0	0		3	7	0	0	35	10	5
Health Career Connection, Inc.	Oaklanders serving Oakland: Cultivating Leaders in Public Service	65	\$80,137		15	432	3	5	3	2	0	0	0	0	2		2	4	3	2	2	2	0

Total Funds Requested: **\$1,345,835**
 Target Funding (2% of \$19M) for Strategy: **\$380,000**
 Funding Recommendation: **\$350,000**
 Variance: (Below)/Above Recommended Target: **(\$30,000)**



City of Oakland, Human Services Department Oakland Fund for Children and Youth



To: Planning and Oversight Committee, OFCY
From: Sandra Taylor, Director OFCY, HSD Division Manager
Date: July 17, 2019
Re: Appeals Process for Applicants Not Recommended for Funding

Executive Summary

OFCY issues a Request for Proposal (RFP) to solicit applications to fund programs through an open and fair application process. Any applicant may appeal the POC's funding recommendations to an Appeals subcommittee. For the 2019-2022, OFCY received and reviewed 243 qualified applications, and ultimately made funding recommendations for 149 applications. Out of the 94 applications that did not receive a funding recommendation, nine submitted appeals. The POC determined that none had valid grounds and denied the appeals.

OFCY staff seeks POC guidance and input to improve the funding appeals process for improvements for future open and fair funding solicitations.

Background

OFCY's RFP for 2019-2022 provided an appeals process for applicants that did not receive a funding recommendation. The RFP stated that any applicant may appeal the POC's funding recommendations to an Appeals subcommittee, and that an appeal must be based on one or more of three criteria:

- ☐ **Unfair process** (e.g., the appellant's proposal was treated differently than others)
- ☐ **Material error** (e.g., the appellant's proposal was reviewed under the wrong funding strategy or some other mistake of fact occurred), or
- ☐ **Conflict of interest** potentially leading to financial gain by a POC member or reviewer or members of these individuals' immediate families.

Instructions stated that the appeals should clearly state the issue that negatively affected the review of the proposal as related to the criteria above.

Appeals instructions noted that substantive disagreement with the funding recommendations is not grounds for appeal, and that no appeals would be accepted that challenge the review process as a whole. In addition, the appellants were requested not to submit any new or updated information about their proposal in their appeal. The appeal process was to determine if there was an unfair process, material error, or conflict of interest, and was not established to reconsider the funding decisions or the relative merit of applicants.

POC Meeting July 17, 2019: Appeals Process for Applicants Not Recommended for Funding

An ad-hoc POC Appeals subcommittee was formed to receive the written appeals, hear directly from appellants, and receive a staff response. The committee met on May 15th, 2019 at Oakland City Hall. Three appellants attended the meeting to provide an oral summation to the subcommittee in support of their written appeal. After completion of the oral presentation, OFCY staff provided their response to the appeal. Subsequently, after a closed-door session, the Ad-Hoc Appeals Subcommittee made their determination as to the validity of the appeals. The Appeals subcommittee found that none of the appellants had grounds for appeals based on the criteria established and included in the RFP.

Out of the nine appeals, five were based on a perceived **material error** in the calculations for hours of service presented to POC, and were found to be unfounded. The remaining four appeals were based submitted based on an **unfair process** alone or with other and **conflict of interest** and **material error** issues identified. These appeals were determined by the POC Appeals committee to ultimately be based on a **substantive disagreement** with the funding decision.

Staff Recommendation

In order to improve the appeals process to be more effective in meeting POC and community needs, staff recommends a revision to the criteria that forms the basis for an allowable appeal. POC direction and input will be used to shape and improve the process in advance of the next OFCY funding solicitation of children and youth programming.

Attachment (2):

#1: OFCY FY2019-2022 RFP: Page 71 (Appeals)

#2: 2019-2022 Appeals instructions provided to applicants not recommended for funding

Appeals Process for Applicants Not Recommended

Any applicant may appeal the POC's funding recommendations to an Appeals subcommittee. An appeal must be based on one or more of three criteria:

- **Unfair process** (e.g., the appellant's proposal was treated differently than others)
- **Material error** (e.g., the appellant's proposal was reviewed under the wrong funding strategy or some other mistake of fact occurred), or
- **Conflict of interest** potentially leading to financial gain by a POC member or reviewer or members of these individuals' immediate families.

The appellant must clearly state the facts that establish one of these bases for appeal and how, as a result, the appellant's proposal was affected negatively. ***A substantive disagreement with the funding recommendations is not grounds for appeal.***

The deadline for filing an appeal is two weeks after the list of recommended programs is approved by the POC at their public meeting. Written appeals shall be hand delivered to the Manager of Children and Youth Services Division at the following address:

Sandra Taylor, Manager
City of Oakland, Human Services Department
150 Frank H. Ogawa Plaza, 4th Floor
Oakland, CA 94612-2092

Appellants will receive written notice of the outcome of their appeal. In the event of one or more successful appeals, the POC will submit the successful appeal(s) as funding recommendations to the Oakland City Council, which has the authority to accept or reject the entire package.



Appeals Instructions

Please follow the instructions below to submit an appeal regarding the 2019-2022 OFCY funding recommendation for your application. Appeals must be submitted on the two page form below and must be in 12-point font with 1-inch margins. Appeals must be based on one or more of the criteria described below and should clearly state the issue that negatively affected the review of the proposal.

Unfair process (e.g., the appellant's proposal was treated differently than others)

Material error (e.g., the appellant's proposal was reviewed under the wrong funding category or based on some other objective error occurred), or

Conflict of interest potentially leading to financial gain by a POC member or reviewer or members of these individuals' immediate families.

Please note that substantive disagreement with the funding recommendations is not grounds for appeal. No appeals will be accepted that challenge the review process as a whole. Appellants also cannot submit any new or updated information about the proposal.

Appellants will receive written notice of the outcome of their appeal. In the event of one or more successful appeals, the POC may amend the funding recommendations and submit final revised funding recommendations to the Oakland City Council, which has the authority to accept or reject the entire package.

Appellants can submit the appeal via email to OFCY Program Analyst Scott Kim sskim@oaklandca.gov or submit one hard copy of the appeal in person at the OFCY office located at 150 Frank H. Ogawa Plaza, Suite 4216 Oakland, CA 94612. All appeals must be received no later than Wednesday, May 1, 2019 by 12:00 pm.

The Planning and Oversight Committee will form an ad-hoc Appeals subcommittee to receive and review appeals. The subcommittee will review and determine the validity of the appeals received and provide an update at the next public POC meeting in May 2019.



City of Oakland – Human Services Department

Oakland Fund for Children and Youth



Appeals Form

Contact Person: _____

Organization: _____

Program Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

Please check the criteria upon which your appeal is based (check all that apply):

- ☐ Unfair process
- ☐ Material error
- ☐ Conflict of Interest

Describe your appeal here:



City of Oakland – Human Services Department

Oakland Fund for Children and Youth



(Describe your appeal here continued)
