

# LANDMARKS PRESERVATION ADVISORY BOARD MINUTES

## ADVISORY BOARD MEMBERS:

Craig Rice, Chair  
Stacy Kozakavich, Vice-Chair  
Geoff Bomba  
Maria Katticaran  
Alison Lenci  
Galen Mancino

September 8, 2025  
Regular Meeting: 6 PM  
Council Chambers, City Hall  
One Frank H. Ogawa Plaza

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**MEETING CALLED TO ORDER BY:** Chair Rice at 6:00 p.m.

**WELCOME BY CHAIR:** Chair Rice

**ROLL CALL:** Haneefah Rasheed

**Board Members Present:** Rice, Lenci, Bomba, Katticaran, Kozakavich, Mancino

**Board Members Absent:** n/a

**Staff Present:** Audrey Lieberworth, Catherine Payne, Haneefah Rasheed

## BOARD BUSINESS

**Agenda Discussion:** n/a

**Informational Reports:** Secretary Lieberworth made a brief comment regarding the Landmarks Preservation Advisory Board's opportunity to provide comments as individual Board Members on the Claremont Country Club nomination for the National Register for Historic Places by November 7, 2025. The Secretary forwarded the email notification to the Landmarks Preservation Advisory Board for review.

**Subcommittee Reports:** n/a

### **Board Matters:**

- #1 Welcome to New Members
- #2 Elections for Chair and Vice-Chair

**Motion by** Board Member Katticaran for Chair Rice to serve a second term as Chair

**Seconded by** Board Member Kozakavich

**Action:** 6 Ayes, 0 Nays

**Motion by** Chair Rice for Board Member Kozakavich to serve as Vice-Chair

**Seconded by** Board Member Katticaran

**Action:** 6 Ayes, 0 Nays

#3 Quasi-Educational Role – Board Members indicated interest and will consider this on an ad-hoc basis.

**Open Forum:** Naomi Schiff

**Consent Calendar**

## **PUBLIC HEARINGS / APPLICATIONS**

The hearing provides opportunity for all concerned persons to speak; the hearing will normally be closed after all testimony has been heard. The Landmarks Preservation Advisory Board (LPAB) is an advisory board and thereby makes recommendations rather than decisions.

**This item will be continued on the October 6, 2025, Landmarks Preservation Advisory Board meeting**

<b>#4</b>	<b>Location:</b>	<b>Citywide</b>
	<b>APN:</b>	N/A
	<b>Proposal:</b>	“Draft Bylaws and Rules of Procedure of the Landmarks Preservation Advisory Board of the City of Oakland” intended to: <ol style="list-style-type: none"><li>1. Establish an updated framework for conducting business and advising by the Landmarks Preservation Advisory Board;</li><li>2. Clarify roles and responsibilities of Board Members and support staff;</li><li>3. Clarify processes and procedures for hosting hybrid meetings; and</li><li>4. Clarify processes and procedures for public comment and participation at Landmarks Preservation Advisory Board meetings.</li></ol>
	<b>Applicant:</b>	Audrey Lieberworth, Planner III, PBD, City of Oakland
	<b>Phone Number:</b>	510-238-6317
	<b>Owner:</b>	City of Oakland
	<b>Case File Number:</b>	ZA25005
	<b>Planning Permits Required:</b>	None
	<b>General Plan:</b>	N/A
	<b>Zoning:</b>	N/A
	<b>Proposed Environmental Determination:</b>	Not a project subject to CEQA (not an activity that may cause a direct or reasonably foreseeable indirect physical environmental change). In the alternative, exempt under the “common sense exemption,” CEQA Guidelines Section 15061(b)(3).

<b>Historic Status:</b>	N/A
<b>City Council district</b>	N/A
<b>Status:</b>	Pending consideration and approval by the Landmarks Preservation Advisory Board.
<b>Staff Recommendation</b>	Planning staff recommend consideration and approval of the proposed bylaws.
<b>Action to be Taken:</b>	Landmarks Preservation Advisory Board will receive public comment, discuss, and make recommendation to Board.
<b>For further information:</b>	Contact Audrey Lieberworth at (510) 238-6317 or by email at <a href="mailto:alieberworth@oaklandca.gov">alieberworth@oaklandca.gov</a> .

**Case Planner Audrey Lieberworth** provided a verbal and visual presentation regarding the draft bylaws.

**Motion by** Board Member Mancino to continue Item #4 draft bylaws to a date certain of October 6, 2025, Landmarks Preservation Advisory Board meeting.

**Seconded by** Board Member Bomba

**Action:** 6 Ayes, 0 Nays

**BOARD COMMENTS/QUESTIONS:** Board Members

**PUBLIC COMMENTS/QUESTIONS:** Naomi Schiff

**APPROVAL OF MINUTES:** October 28, 2024 & November 4, 2024

**Motion by** Board Member Lenci

**Seconded by** Board Member Katticaran

**Action:** 5 Ayes, 1 Abstained, 0 Nays

**ADJOURNMENT:** Chair Rice at 7:00 p.m.

**NEXT REGULAR MEETING:** October 6, 2025