



JANUARY REGULAR CIVIL SERVICE BOARD MEETING MINUTES

Date: January 16, 2025

OPEN SESSION 5:30 p.m.

City Hall, One Frank H. Ogawa Plaza, Hearing Room 1

BOARD MEMBERS: Chairperson, Yvonne Hudson- Harmon; Vice Chair, Lauren Baranco; Michael Brown; Beverly A. Williams

STAFF TO THE BOARD:
Mary Hao, HRM Director/Secretary to the Board
Tina Pruett, Human Resources Manager/Staff to the Board
Amber Lytle, Human Resources Manager/Staff to the Board
Ayana Smith, Administrative Assistant II/Staff to the Board
Jady Leung, Attorney to the Board

The following options will be available to observe this meeting:

Online video teleconference (via ZOOM):

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84770081425?pwd=N0V1VTExeTZnRjdvUDBhQ09oaUZWQT09>

Passcode: CSB2024

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+16694449171,,84770081425#,,,*7708206# US

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ROLL CALL

The roll call was conducted, and it was noted that all Board members were present:

• Present:

Chairperson Hudson-Harmon

Vice Chair Baranco

Member Brown

Member Williams

1) PUBLIC COMMENT:

COMMENTS ON ALL AGENDA ITEMS AND ITEMS NOT ON THE AGENDA WILL BE TAKEN AT THIS TIME.

No Public comments were taken at this time.

2) APPROVAL OF THE JANUARY 16, 2025, CIVIL SERVICE BOARD MEETING AGENDA

ACTION

45288 Member Brown motioned to approve the January 16, 2025, Civil Service Board Meeting Agenda, seconded by Member Williams.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Williams

Board Member Noes: None

Board Member Abstentions: None

Board Members Absent: None

3) UPDATES, SECRETARY TO THE BOARD

INFORMATION

4) CONSENT CALENDAR:

ACTION

a) Approval of Provisional Appointment (0)

- There are no Provisional Appointment requests for this month.

b) Approval of Employee Requests for Leave of Absence (3)

- Department of Transportation (1)
- Oakland Public Library (2)

c) Approval of Revised Classification Specifications (1)

- Complaint Investigator II

45289 Member Brown motioned to approve the consent calendar, seconded by Vice Chair Baranco excluding item 4c regarding the approval of the revised classification specifications.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

45290 Vice Chair Baranco motioned to move to continue the discussion on the approval of the revised class specifications for Complaint Investigator II to a future meeting, and the motion was seconded by Member Brown.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

5) OLD BUSINESS:

- a) Approval of the December 19, 2024, Civil Service Board Meeting Agenda Minutes ACTION

45291 Member Brown motioned to approve December 19, 2024, Civil Service Board Meeting Minutes with the correction on pages 18 and 19, and the motion was seconded by Vice Chair Baranco.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

- b) Determination of Schedule of Outstanding Board Items INFORMATION

- c) Informational Report on the Status of Temporary Assignments for Temporary Contract Service Employees (TCSEs) and Exempt Limited Duration Employees (ELDEs) Including a Report of the Names, Hire Dates, and Departments of all ELDE's and TCSEs in Accordance with the Memorandum of Understanding Between the City and Local 21 INFORMATION
- d) Approval of the scheduling of a Special Meeting of the Civil Service Board to replace the June Regular Meeting due to the observance of the Juneteenth holiday. ACTION

45292 Member Williams motioned to approve the scheduling of a Special Meeting of the Civil Service Board from June 19, 2025, to June 18, 2025, seconded by Vice Chair Baranco.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

6) NEW BUSINESS:

- a) Approval of New Classification Specification for Complaint Investigator I ACTION

45293 Vice Chair Baranco motioned to move to continue the discussion on the approval of the new class specifications for Complaint Investigator I to a future meeting, and the motion was seconded by Member Brown.

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Williams
Board Member Noes: None
Board Member Abstentions: None
Board Members Absent: None

7) ADJOURNMENT

45294 Member Williams motioned to adjourn the meeting, seconded by Vice Chair Baranco. ACTION

Votes: Board Member Ayes: – Hudson-Harmon, Baranco, Brown, Williams
Board Member Noes: None
Board Member Abstentions: None

Board Members Absent: None

NOTE: The Civil Service Board meets on the 3rd Thursday of each month. The next meeting is scheduled to be held on Thursday, February 20, 2025. All materials related to agenda items must be submitted the first Thursday of the month. For any materials over 100 pages, please also submit an electronic copy of all materials.

Submit items via email or U.S. Mail to:

civilservice@oaklandca.gov

City of Oakland - Civil Service Board
150 Frank H. Ogawa Plaza, 2nd floor
Oakland, CA 94612



Do you need an ASL, Cantonese, Mandarin or Spanish interpreter or other assistance to participate?

Please email civilservice@oaklandca.gov or call (510) 238-3112 or (510) 238-3254 for TDD/TTY five days in advance.

¿Necesita un intérprete en español, cantonés o mandarín, u otra ayuda para participar? Por favor envíe un correo electrónico civilservice@oaklandca.gov o llame al (510) 238-3112 o al (510) 238-3254 Para TDD/TTY por lo menos cinco días antes de la reunión. Gracias.

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civilservice@oaklandca.gov
或致電 (510) 238-3112 或 (510) 238-3254 TDD/TTY