



Permit #

Application Extension Request Form

Property Owner/Contractor Name:	Property Street Address:
Email:	Phone Number:

*I am requesting an extension of the expiration date of my Building Permit Application, per Section 304 (d) of the Oakland Building Code, due to circumstances beyond my control stated below. I understand and agree, that the extension fee of ***\$176.72**, is nonrefundable.*

** Includes records management & technology enhancement fees; per Master Fee Schedule approved by City Council*

Please provide a brief explanation for your request:

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I understand and agree that the application and this extension shall terminate one year from the ORIGINAL filing date of this permit application and that any further extensions beyond this period are at the discretion of the Oakland Building Staff. The extended expiration date is _____. Any action after this expiration date will require an applicant to:

- Resubmit plans and*
- Pay new submittal fees; as applicable.*

I understand that additional Impact Fees will be charged for project failing to be issued within one calendar year from the original submittal date.

I further understand that any plans or other data submitted for review in reference to this permit application may be destroyed within ten (10) working days after this final expiration date if not picked up by the applicant from the Permit Counter during that ten-day period.

By signing below, I acknowledge that this is my only notice of the permit application expiration process as it pertains to the above referenced permit application.

Applicant Signature

DATE

Extension Approved By (Staff)

DATE

Office Use Only: Original File: _____

of Extensions Requested: _____ | Total Amount Due: _____

How many Extensions have been granted? _____

How many paid? _____