

# CITY OF OAKLAND



DALZIEL BUILDING . 250 FRANK H. OGAWA PLAZA . SUITE 4344 . OAKLAND . CALIFORNIA . 94612  
Public Works Department TEL: (510) 238-3466  
Transportation Planning & Funding Division FAX: (510) 238-7415

## **Bicycle and Pedestrian Advisory Committee, Monthly Meeting**

**Thursday, August 21, 2014; 5:30-7:30 pm**

**Oakland City Hall, Sgt Daniel Sakai Hearing Room (aka Hearing Room 4), Second Floor**

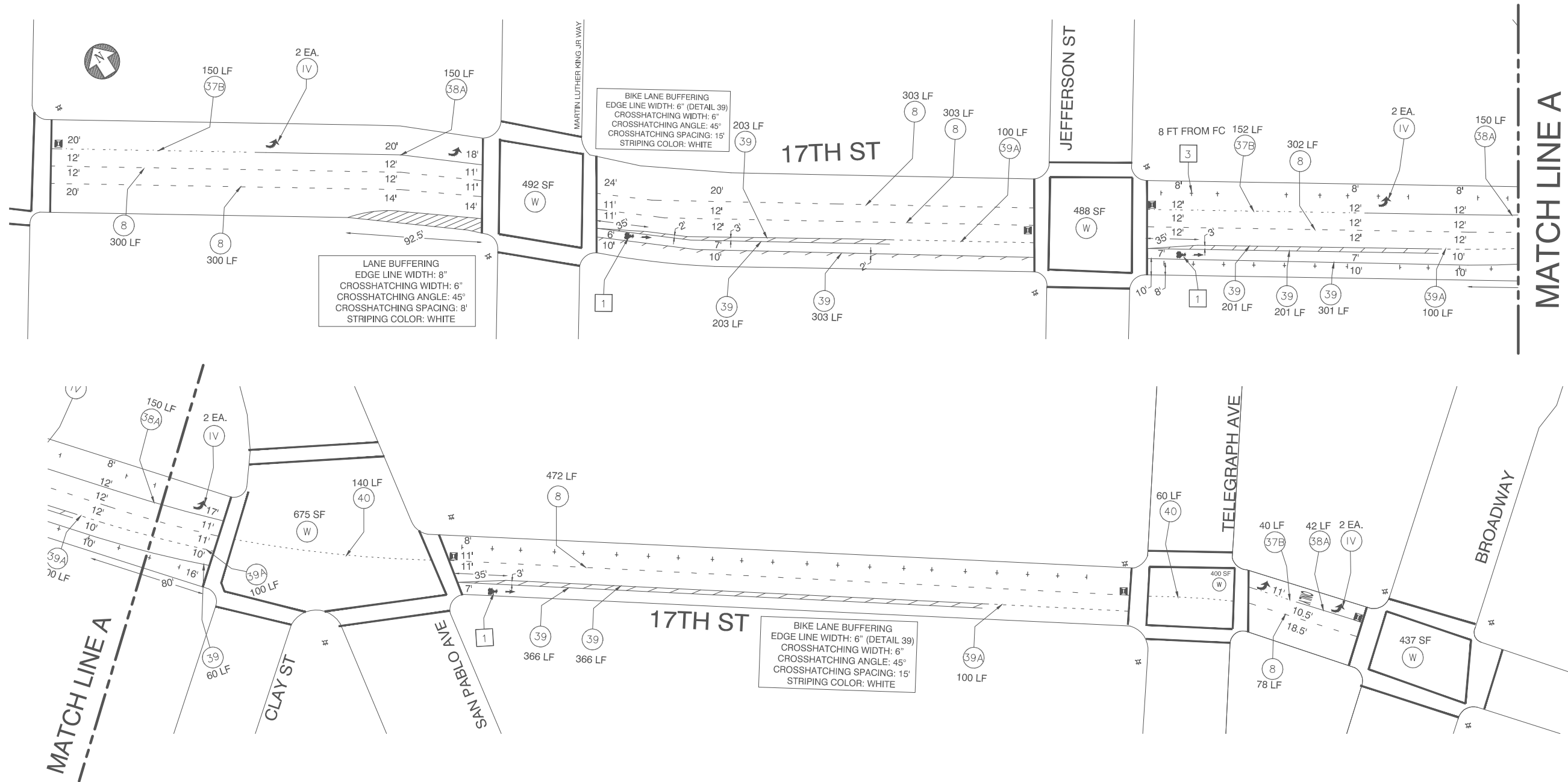
### **AGENDA**

<b>Time</b>	<b>Item #</b>	<b>Topic</b>	<b>Topic Type</b>
5:30	1	<b>Introductions, appointment of note taker</b> (5 minutes)	Ad
5:35	2	<b>Approval of meeting minutes</b> (5 minutes)—Seek motion to adopt the July meeting minutes.	A
5:40	3	<b>Active Transportation Program Grants update</b> (15 minutes)—Bruce Williams, Transportation Planning & Funding Division, will update the Committee on the results of the City's applications for statewide ATP funding; the projects submitted for regional ATP funding; and plans for the next round expected later this year.	I
5:55	4	<b>Public Hearing: 17<sup>th</sup> St (Martin Luther King Jr Wy to Telegraph Ave) and 20<sup>th</sup> St (Broadway to Harrison St) Bike Lanes Attachment</b> (40 minutes)—Staff will share the proposed designs to reconfigure the traffic striping on 17 <sup>th</sup> St (Martin Luther King Jr Wy to Telegraph Ave) and 20 <sup>th</sup> St (Broadway to Harrison St), projects that will remove travel lanes to make room for bike lanes, and take comments from the committee and the public.	A
6:35	5	<b>Bicycle &amp; Pedestrian Advisory Committee-to-Commission transition Attachment</b> (45 minutes)—The Committee will discuss how the Commission can start functioning at the first meeting next month, absent adopted governing policies. (The ordinance establishing the Commission delegates governing authority to the Commission itself.) Staff has prepared interim draft by-laws (attached) for consideration. The Committee will be asked to make a recommendation for the Commission to consider when it first convenes on September 18, 2014. Staff will also take recommendations from the Committee on orientation materials and training that would be useful to the Commissioners.	A
7:20	6	<b>Announcements, suggestions for next meeting topics</b> (10 minutes)	Ad

#### **\* Topic Types:**

I=informational; A=action item; Ad=administrative

**Agenda online at:** [www2.oaklandnet.com/n/OAK044960](http://www2.oaklandnet.com/n/OAK044960)

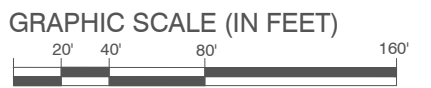


# LEGEND

#	STRIPING CONSTRUCTION NOTE NUMBER	⚡	FIRE HYDRANT
#	DETAIL NUMBER PER CALTRANS STD PLANS Traffic lines as cardinal number Arrows as roman numeral	⬛	BLUE FIRE HYDRANT MARKER
TS	TRAFFIC SIGNAL	ETR	EXISTING TO REMAIN
W	CROSSWALK/LIMIT LINE (SOLID ONE FOOT WHITE LINE)	LF	LINEAR FEET
Y	CROSSWALK/LIMIT LINE (SOLID ONE FOOT YELLOW LINE)	SF	SQUARE FEET
		CR	CURB RETURN
		FC	FACE OF CURB

# CONSTRUCTION NOTES

- BIKE LANE SYMBOL & ARROW**  
Install bike lane symbol and bike lane arrow markings 20 feet after curb return (as measured from base of symbol) and/or as noted. Space symbol and arrow 6 feet apart. See Detail.
- SHARROW**  
Install first sharrow marking 20 feet after curb return or as noted. Install other sharrow markings as noted. See Detail.
- PARKING TEE**  
Install short stem toward curb, distance measured from center of cross. Spacing between tees to be determined by engineer. See Detail.
- BIKE DETECTOR SYMBOL**  
Install bike detector pavement marking 6 feet from lane line and 1 foot from limit line or as noted. See Detail.
- SPEED HUMP STRIPING**  
Install 1 foot white stripes on speed humps, 5 feet apart, on center. See Detail.
- LADDER CROSSWALK**  
Install 2 foot stripes spaced 2 feet apart, bounded by standard 1 foot crosswalk stripes, white unless otherwise noted. See Detail.
- WHITE BUFFER STRIPING**  
Install 6 inch white striping every 8 feet at 45 degree angle.
- YELLOW BUFFER STRIPING**  
Install 6 inch yellow striping every 8 feet at 45 degree angle.
- REMOVE CONFLICTING STRIPING**
- REMOVE CONFLICTING MARKINGS**



**CITY OF OAKLAND**  
BUREAU OF ENGINEERING AND CONSTRUCTION  
250 FRANK H. OGAWA PLAZA, SUITE 4344 • OAKLAND CA, 94612  
(510) 238-3466 • FAX (510) 238-7415

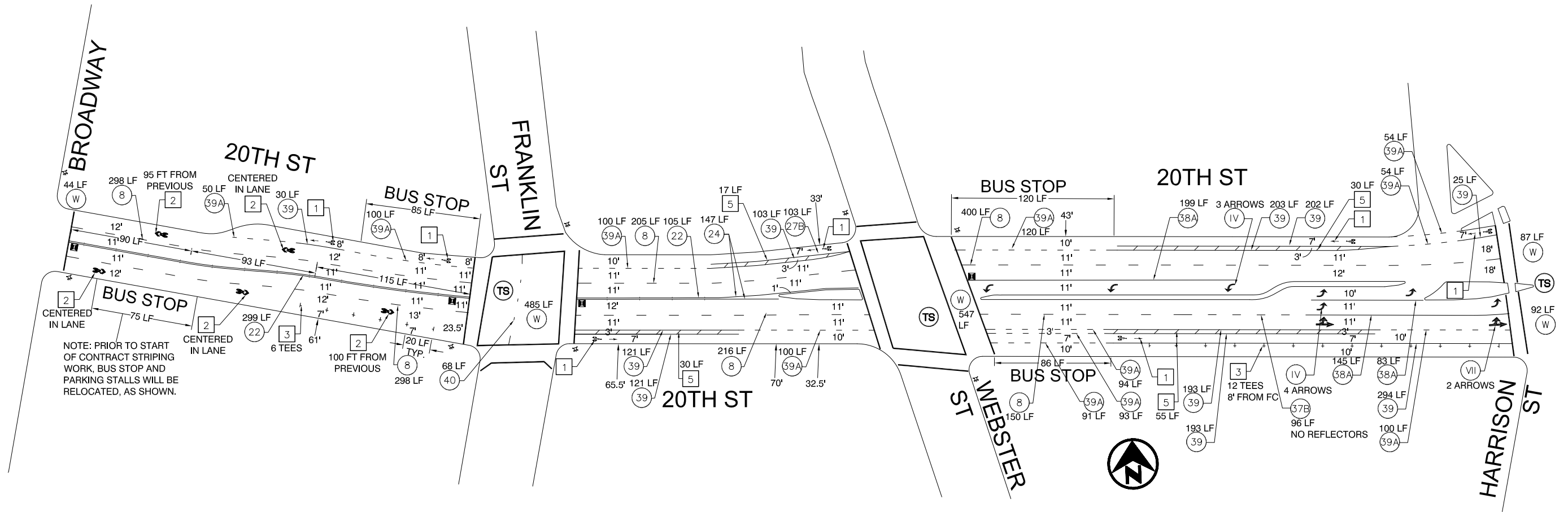
**17TH ST**  
CASTRO ST TO BROADWAY

REVIEWED BY	No.	DATE	BY	REFERENCE
PETER CHUN				
DESIGNED BY				
JASON PATTON				
DRAWN BY				
RH				

**STRIPING PLAN**  
(DRAFT)

PROJECT NO.  
**C464540**

SCALE: 1"=80'  
DATE: Aug 2014  
SHEET NO.  
**1** OF **1**



LEGEND

- # STRIPING CONSTRUCTION NOTE NUMBER
- # DETAIL NUMBER PER CALTRANS STD PLANS  
Traffic lines as cardinal number  
Arrows as roman numeral
- TS TRAFFIC SIGNAL
- W CROSSWALK/LIMIT LINE (SOLID ONE FOOT WHITE LINE)
- Y CROSSWALK/LIMIT LINE (SOLID ONE FOOT YELLOW LINE)

- FIRE HYDRANT
- BLUE FIRE HYDRANT MARKER
- ETR EXISTING TO REMAIN
- LF LINEAR FEET
- SF SQUARE FEET
- CR CURB RETURN
- FC FACE OF CURB

CONSTRUCTION NOTES

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- 5 WHITE BUFFER STRIPING  
Install 6 inch white striping every 15 feet at 45 degree angle.
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- 10 REMOVE CONFLICTING MARKINGS



CITYWIDE STREETS RESURFACING



**CITY OF OAKLAND**  
DEPARTMENT OF ENGINEERING AND CONSTRUCTION SERVICES  
250 FRANK OGAWA PLAZA, SUITE 4314 \* OAKLAND, CA 94612  
(510) 238-3437 \* FAX (510) 238-7227  
PROJECT NO. C369640

CHECKED BY	PETER CHUN
DESIGNED BY	JASON PATTON
DRAWN BY	ARS

No.	DATE	BY	REFERENCE

STRIPING PLAN  
  
20TH ST  
FROM BROADWAY TO HARRISON ST

S-28

SCALE: 1"=80'  
HOR.  
VERT.  
DATE: SEPTEMBER 2013  
SHEET NO.  
70 OF 77

**Oakland Bicyclist & Pedestrian Advisory Commission**  
**Proposed Interim Bylaws, September 18, 2014**

**1. OBJECTIVE**

- a) The Bicyclist & Pedestrian Advisory Commission (BPAC) was established on February 4, 2014, via Oakland Ordinance 13125 C.M.S. to advise City Council on bicyclist- and pedestrian-specific policies, projects, and programs, and on the accommodation of bicyclists and pedestrians in all transportation plans, policies, projects and programs.
- a) The Ordinance states that the “Commission shall establish additional rules of operation and procedures for conducting its business by a majority vote of the commissioners.”
- b) These interim bylaws will govern the Bicyclist & Pedestrian Advisory Commission (BPAC) beginning with the first meeting on September 18, 2014, until the BPAC adopts permanent by-laws

**2. MEETINGS**

- a) The BPAC will meet on the third Thursday of each month, 5:30-7:30 pm, in Oakland City Hall, ***Sgt Daniel Sakai Hearing Room, (aka Hearing Room 4).***
- b) Meetings will be noticed in conformance with the Brown Act and the City’s Sunshine Act.
- c) Meeting agendas will be posted online and notice will be emailed to subscribers to the BPAC web page (currently ~475 subscribers).
- d) All interested parties, including Commissioners, will subscribe at [https://public.govdelivery.com/accounts/CAOAKL/subscriber/new?topic\\_id=CAOAKL\\_51](https://public.govdelivery.com/accounts/CAOAKL/subscriber/new?topic_id=CAOAKL_51) to get agendas.

**3. OFFICERS**

- a) The BPAC will adopt permanent bylaws specifying one or more officer positions, the term of those positions, and the schedule for conducting elections.
- b) Until elections are held, the Chair (Chris Hwang) and Vice-Chair (Christopher Kidd) of the former Bicycle & Pedestrian Advisory Committee (Committee) will serve as BPAC officers.

**OR**

- a) Until elections are held, City staff will run BPAC meetings until new Bylaws specifying officers are adopted.

**4. MINUTES**

- a) City staff will record meeting minutes.

**OR**

- a) The Chair will recruit a volunteer Commissioner to record meeting minutes.
- b) Minutes will reflect all key discussion points, motions, seconds and vote totals by Commissioner.
- c) Notetaker will circulate minutes for review by all meeting attendees no later than the Tuesday following the BPAC meeting, giving one week for comments.
- d) Staff will circulate revised minutes to all meeting attendees no later than one week after the comment deadline.
- e) The agenda of each meeting will include a vote of Commissioners to approve the minutes from the previous month’s meeting.

- f) Approved minutes will be posted by staff to the City's website at <http://www2.oaklandnet.com/Government/o/PWA/o/EC/s/BicycleandPedestrianProgram/BPAC/index.htm> no later than the Tuesday following the meeting at which they were approved.

## **5. PROCEDURE**

- a) BPAC meetings will follow accepted rules of parliamentary procedure; Robert's Rules of Order will be consulted in the event of a question or dispute on process.
- b) Quorum is defined by Ordinance: "Five commissioners shall constitute a quorum and votes shall carry by a majority of the nine commissioners."
- a) The BPAC may form subcommittees by motion.

## **6. AGENDA**

- a) City staff will create the monthly agenda.
- b) Suggestions for agenda items may be submitted to staff one week prior to the meeting.
- c) Staff will post the agenda at least 72 hours prior to meeting (no later than 5:30pm on the Monday prior to the meeting day) at <http://www2.oaklandnet.com/Government/o/PWA/o/EC/s/BicycleandPedestrianProgram/BPAC/index.htm>.
- d) The agenda shall include a section where future agenda items may be suggested.